

Minutes

Cuyahoga County Board of Control
Monday, August 28, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 8/21/17

Armond Budish motioned to approve the minutes from the August 21, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-621

Department of Public Works,

a) Submitting an RFP exemption on RQ40652, which will result in an award recommendation to Ohio Machinery Co. dba Ohio CAT in the amount of \$72,315.18 for rental of an emergency generator for use at the Samuel R. Gerber Cuyahoga County Medical Examiner's building located at 11001 Cedar Avenue.

b) Recommending an award on RQ40652 to Ohio Machinery Co. dba Ohio CAT in the amount of \$72,315.18 for rental of an emergency generator for use at the Samuel R. Gerber Cuyahoga County Medical Examiner's building located at 11001 Cedar Avenue.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Dale Miller asked what is the anticipated cost to replace the generator. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-621 was unanimously approved.

BC2017-622

Department of Public Works, recommending to amend Board Approval No. BC2013-269, dated 9/13/2013, which approved an alternative procurement process on RQ28659, and authorized an award to Jack Doheny Companies, Inc. for Sewer Jet Vac Trucks, parts, supplies and services for the period 10/1/2013 - 9/30/2018, by changing the not-to-exceed amount from \$3,000,000.00 to \$5,000,000.00.

Funding Source: Sanitary Sewer Fund

Thom Pavich, Department of Public Works, presented. Dale Miller asked if the Department was confident that State Term pricing is the lowest; and asked if there is a need to verify pricing on an on-going basis to purchase Sewer Jet Vac Trucks. Dale also asked what are the advantages of using a generic \$5,000,000.00 contract as opposed to bidding items out individually on an as needed basis. Armond Budish commented about an upcoming Pilot Project that various Departments are participating in, which is associated with alternative procurement options that will hopefully result in a cost savings. Trevor McAleer asked for clarification regarding a 3% discount the County receives. Nan Baker asked for clarification on how the Department determines which funding source will cover parts, supplies and services for Sewer Jet Vac Trucks and Jet Vac equipment parts and labor for Fleet services.

Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-622 was unanimously approved.

BC2017-623

Department of Human Resources, submitting an amendment to Contract No. CE1700016-01 with Worxtime, LLC for Patient Protection and Affordable Care Act Third Party Administrator services for the period 12/12/2016 - 12/31/2017 to extend the time period to 4/30/2019 and for additional funds in the amount not-to-exceed \$170,000.00.

Funding Source: Self Insurance Fund

Patrick Smock, Department of Human Resources, presented. Nan Baker asked for clarification on how the not-to-exceed amount was determined as it relates to tracking services and administrative forms. Dale Miller inquired about the 60-day out clause and asked if the agreement could be terminated based solely on the County's discretion or would changes in the Patient Protection and Affordable Care Act legislation effectuate the termination of the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-623 was unanimously approved.

BC2017-624

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Department of Workforce Development, recommending an award on RQ39007 and enter into a contract with Performance Assessment Network, Inc. in the amount not-to-exceed \$400,000.00 for technical and soft skill assessment services for operation of various programs for the period 6/1/2017 – 12/31/2019.

Funding Sources: Health and Human Services Levy

David Feinerman, Department of Workforce Development, presented. Nan Baker asked for clarification on why the Health and Human Services Levy is covering the entire cost of services. Dale Miller asked how many people will be served under the funding amount. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-624 was unanimously approved.

BC2017-625

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ40417 and enter into a contract with The Centers for Families and Children in the amount not-to-exceed \$420.00 for rental of space for the Annual Child Support Employers Workshop for the period 9/1/2017 – 9/20/2017.

Funding Sources: 61% Federal Incentives FFP; 7% State OCSS Funds; 19% Health and Human Services Levy; 13% Revenue fees collected from child support

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Dale Miller motioned to approve; Trevor McAleer seconded. Item BC2017-625 was unanimously approved.

BC2017-626

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1200560 with Burlington Coat Factory Warehouse Corporation for emergency assistance services for the period 9/1/2012 – 4/30/2018 for additional funds in the amount not-to-exceed \$115,000.00.

Funding Source: 79% Federal; 21% Health and Human Services Levy

This item was amended to reflect the approval of this contract is contingent upon the vendor completing the required registration with the Inspector General.

Bob Math, Cuyahoga Job and Family Services, presented. Trevor McAleer asked about the original contract amount. Dale Miller inquired about the provision of clothing, and asked about the estimated unit cost per family. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-626 was unanimously approved as amended.

BC2017-627

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1200403 with A-Z Furniture Co. for emergency assistance services for the period 9/1/2012 – 4/30/2018 for additional funds in the amount not-to-exceed \$75,000.00.

Funding Source: 79% Federal; 21% Health and Human Services Levy

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller asked if the furniture and appliances being provided are new or used. Trevor McAleer asked about the original contract amount. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-627 was unanimously approved.

C – Exemptions

BC2017-628

Department of Communications, submitting an RFP exemption, which will result in an amendment to Contract No. CE 1600203 with SocialBakers for social analytics and publishing services for the period 7/27/2016 -7/27/2017 to extend the time period to 8/31/2018, to expand the scope of services, effective 9/1/2017 and for additional funds in the amount not-to-exceed \$9,479.00.

Funding Source: General Fund

Miranda Pomiecko, Department of Communications, presented. Nan Baker asked for clarification on the expansion of the scope of services as it relates to tracking 3 additional social media profiles and publishing 1 additional social media page. Nan also asked if the increase is a huge undertaking for the County. Dale

Miller asked how the County compares to the competition. Dale also asked how many people in Cuyahoga County access County Government information through Social Media. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-628 was unanimously approved.

BC2017-629

Medical Examiner's Office, recommending an alternate procurement process on RQ40551, which will result in award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 - 5/31/2020:

- a) Axis Forensic Toxicology, Inc.
- b) Cleveland Clinic
- c) National Medical Services dba NMS Labs
- d) Ohio State Highway Patrol
- e) University Hospital

Funding Source: Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. Dale Miller asked if the funding amount was anticipated, if not will the County need to utilize reserves to cover the costs of services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-629 was unanimously approved.

BC2017-630

Department of Health and Human Services/Division of Children and Family Services, submitting an alternate procurement process on RQ40724, which will result in an award recommendation to Universal North dba Universal Creative Concepts in the amount of \$24,200.78 for the purchase of (3,508) Polo shirts for Health and Human Services employees.

Funding Source: Health and Human Services Levy Fund

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-630 was unanimously approved.

D – Consent Agenda

An amendment was made to Requisition No. CT-17-40691 for Envelopes associated with Item No. BC2017-634, listed under the Direct Open Market Purchases, by changing the amount of expenses from \$522.00 to \$552.00.

Trevor McAleer asked if the Department plans to bid out services for the Key Bank contracts as it relates to Item Nos. BC2017-631-632.

Nan Baker asked if the Sheriff's Department anticipates hiring an additional 22 Deputies, as it relates to Requisition No. SH-17-40146 for the purchase of 20 – 22 Bullet Proof vests associated with Item No. BC2017-634, listed under the Direct Open Market Purchases.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2017-631 through -634, Dale Miller seconded, the consent agenda items were unanimously approved as amended.

BC2017-631

Treasurer's Office, submitting an amendment to an agreement with Key Bank National Association for banking and treasury services for the period 8/24/2013 - 8/23/2017 to extend the time period to 12/31/2017; no additional funds required.

Funding Source: Original Agreement - No cost due to earnings credit

BC2017-632

Treasurer's Office, submitting amendments to contracts with Key Bank National Association for various services for the period 5/1/2014 - 8/23/2017 to extend the time period to 12/31/2017; no additional funds required:

for the Corporate Credit Card Program for duty related travel services:

- a) Contract No. CE1400155
- b) Contract No. CE1400156

for Procurement Card services:

- c) Contract No. CE1400157
- d) Contract No. CE1500263

for Commercial Fleet services:

- e) Contract No. CE1500283

Funding Source: Original Contracts – General Fund and various other funding

BC2017-633

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Agreement No. AG1600029 with City of South Euclid on behalf of Heights/Hillcrest Communications Center for Public Safety Answering Point consolidation support for the period 8/1/2016 - 8/1/2017 to extend the time period to 12/31/2017; no additional funds required.

Funding Source: Original Agreement - 911 Consolidation Shared Services Fund

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-40440	Lighting fixtures for Euclid Jail	Department of Public Works	Graybar Electric	\$2,757.20	Capital Projects
CT-17-40561	Building and lumber supplies for general repairs at various County buildings	Department of Public Works	Cleveland Lumber	Not-to-exceed \$24,500.00	General Fund/Internal Service Fund
CT-17-40565	Purchase and installation of magnetic clutch for Ryobi 340DI Color Press for Print Shop	Department of Public Works	Ohio Graphco Inc. dba Graphco	\$4,715.31	Internal Service Fund
CT-17-40607	Parts for kitchen mixer repair for Jail II	Department of Public Works	Hobart Corporation	\$1,186.67	Capital - Jails I & II Facility Improvement
CT-17-40608	Parts for repairs to slicer and ovens for Jail II Kitchen	Department of Public Works	DMO Food Equipment Services, Inc.	\$5,988.09	Capital - Jails I & II Facility Improvement
CT-17-40610	Jet vac equipment parts and labor services for Fleet Services	Department of Public Works	Jack Doheny Companies, Inc	\$24,582.14	Road and Bridge Fund
CT-17-40620	EcoGreen Solar Shades for Courthouse Server Room and Office	Department of Public Works	Albert Herman Draperies, Inc.	\$1,204.10	Internal Service Fund
CT-17-40621	Offset paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$9,111.00	Internal Service Fund
CT-17-40634	Vactor equipment parts and labor services for Fleet Services	Department of Public Works	Jack Doheny Companies, Inc.	\$24,004.04	Sanitary Sewer Fund
CT-17-40681	Contacto coil for Sanitary Engineer	Department of Public Works	Rexel	\$504.29	Sanitary Sewer Fund
CT-17-40689	Mailing services for Mayfield Village survey for County Planning Commission	Department of Public Works	Weekley's Mailing Service	\$631.00	Internal Service Fund
CT-17-40691	Envelopes for Sheriff's Department	Department of Public Works	Ohio Envelope Manufacturing Co.	\$522.00 \$552.00	Internal Service Fund
CT-17-40730	Disposal services of various materials for	Department of Public Works	Boyas Excavating, Inc.	\$20,000.00	Sanitary Sewer Fund

	Sanitary Engineer, as needed				
CT-17-40732	Ready mix concrete for Sanitary Engineer	Department of Public Works	Rockport Construction & Materials, Inc., dba Rockport Ready Mix	\$20,000.00	Sanitary Sewer Fund
CT-17-40733	Ready mix concrete for Sanitary Engineer	Department of Public Works	Carr Bros. Inc.	\$10,000.00	Sanitary Sewer Fund
CT-17-40744	Boiler actuator valves	Department of Public Works	Temperature Control Company Inc.	\$3,397.89	General Fund/Internal Service Fund
CT-17-40750	Disposal services of various materials for Road and Bridge Projects, as needed	Department of Public Works	Boyas Excavating, Inc.	\$10,000.00	Road and Bridge Fund
CT-17-40752	Ready mix concrete for Road and Bridge Projects	Department of Public Works	Rockport Construction & Materials, Inc., dba Rockport Ready Mix	\$10,000.00	Road and Bridge Fund
CT-17-40753	Ready mix concrete for Road and Bridge Projects	Department of Public Works	Carr Bros. Inc.	\$10,000.00	Road and Bridge Fund
ST-17-40145	Gabion baskets for rock wall retention for Lewis Road Bridge	Department of Public Works	Contech Engineered Solutions	\$6,124.00	Road and Bridge Fund – Gas and License Fees
AU-17-40684	Direct thermal labels with perforation for Recording/Conveyance Department	Fiscal Office	Buckeye Business Products	\$884.44	General Fund
CR-17-40050	Uniforms and coats for Investigation Unit	Medical Examiner	Design Your Own, Inc.	\$1,799.75	General Fund
SH-17-40146	Bulletproof vests for deputies	Sheriff's Department	Vance Outdoors, Inc.	Not-to-exceed \$20,000.00	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-17-40630	Post Adoption Special Services Subsidy: Behavior analysis services	Division of Children and Family Services	Proactive Behavior Services	\$1,632.81	67% Health and Human Services Levy 33% Title IV-E

CF-17-40682	Post Adoption Special Services Subsidy: Non-reoccurring adoption services	Division of Children and Family Services	Adoption and Attachment Therapy Partners LLC	\$2,020.65	67% Health and Human Services Levy 33% Title IV-E
CF-17-40690	Post Adoption Special Services Subsidy: Non-reoccurring adoption services	Division of Children and Family Services	Bellefaire Jewish Children's Bureau	\$10,887.36	67% Health and Human Services Levy 33% Title IV-E
CF-17-40692	Post Adoption Special Services Subsidy: Non-reoccurring adoption services	Division of Children and Family Services	Adoption and Attachment Therapy Partners LLC	\$765.00	67% Health and Human Services Levy 33% Title IV-E
CF-17-40698	Post Adoption Special Services Subsidy: Residential treatment services	Division of Children and Family Services	Cleveland Christian Home, Inc.	\$7,774.18	67% Health and Human Services Levy 33% Title IV-E
CF-17-40709	Post Adoption Special Services Subsidy: Attachment and bonding therapy	Division of Children and Family Services	Mershona Parshall & Associates	\$1,512.00	67% Health and Human Services Levy 33% Title IV-E
FC-17-40273	Family Centered Services and Supports: Safety Adaptive Equipment	Family and Children First Council	North East Ohio Network	\$767.13	State
FC-17-40640	Family Centered Services and Supports: Summer camp	Family and Children First Council	Achievement Centers for Children	\$3,415.00	State
FC-17-40642	Family Centered Services and Supports: Safety Adaptive Equipment	Family and Children First Council	Motion Mobility & Design Inc.	\$12,500.80	State
CR-17-40464	Forensic anthropology services	Medical Examiner's Office	Dr. Linda B. Spurlock	\$600.00	General Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an LPA agreement with Ohio Department of Transportation in connection with the Cedar Road project located in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights.

Funding Source: \$4,500,000. ODOT shall provide to the LPA 80 of the eligible costs, up to a maximum of \$3,600,000 in Federal NOACA (4T47) funds

Item No. 2

Department of Development, clarifying that the USEPA Brownfield Revolving Loan associated mortgage will be held on the following 8 parcels in connection with the Health Tech Hospitality, LLC loan in the amount not-to-exceed \$500,000.00 for environmental cleanup of parcel sites located along Euclid Avenue and East 69th/East 70th streets in the City of Cleveland:

118-08-032

118-08-033

118-08-034

118-08-036

118-08-040

118-08-044

118-08-045

118-08-046

Funding Source: UNITED STATES BROWNFIELD REVOLVING LOAN FUND 2016 ALLOCATION

Item No. 3

Court of Common Pleas/Corrections Planning Board, submitting a grant award from Ohio Department of Rehabilitation and Correction in the amount of \$792,000.00 for the Pre-Sentence Investigation Program in connection with the Community-Based Corrections Non-Residential Felony Programs for the period 7/1/2017 - 6/30/2019.

Funding Source: Ohio Department of Rehabilitation and Correction

Item No. 4

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant award from Western Reserve Area Agency on Aging for the HOME Energy Assistance Program for the period 9/1/2016 – 8/31/2017 for additional funds in the amount of \$2,000.00.

Funding Source: Western Reserve Area Agency on Aging

Item No. 5

Department of Information Technology, submitting an amendment to Contract No. CE1600274 for the Enterprise Resource Planning System for the period 6/29/2017 – 9/30/2021, by assigning the interest from Ciber, Inc. to Infor (US), Inc.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:36 a.m.