

Minutes

Cuyahoga County Board of Control
Monday, September 11, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Angela Rich, Deputy Fiscal Officer (Alternate for Dennis Kennedy)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 9/5/17

Armond Budish motioned to approve the minutes from the September 5, 2017 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-647

Department of Public Works, submitting an amendment to Contract No. CE1300495 with Hanna Holdings, Inc. for property management services for the Samuel R. Gerber Cuyahoga County Medical Examiner's Building and parking garage, located at 11001 Cedar Avenue, Cleveland for the period 11/1/2013 – 10/31/2018 for additional funds in the amount not-to-exceed \$186,000.00.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Dale Miller asked if a contract amendment will be required to cover operation and maintenance expenses for Calendar year 2018. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-647 was unanimously approved.

BC2017-648

Department of Information Technology, submitting an amendment to Contract No. CE1400226 with EIQ Networks, Inc. for Security Intelligence and Event monitoring services for the period 3/1/2014 - 2/28/2017 to extend the time period to 7/20/2021, to make budget line item revisions and for additional funds in the amount not-to-exceed \$345,524.46.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-648 was unanimously approved.

BC2017-649

Medical Examiner's Office, recommending to amend Board Approval No. BC2017-60 dated 1/23/1017, which authorized an RFP exemption on RQ38987, which will result in an award recommendation to Oxford Instruments America, Inc. in the amount not-to-exceed \$12,600.00 for maintenance services on the Oxford Aztec mics/x-stream 2/X-max 50 energy dispersive X-ray detector, by changing the time period from 3/14/2017 – 3/13/2020 to 8/22/2017 – 8/21/2020.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented items -649 and -650, together. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-649 was unanimously approved.

BC2017-650

Medical Examiner's Office, recommending an award on RQ38987 and enter into a contract with Oxford Instruments America, Inc. in the amount not-to-exceed \$12,600.00 for maintenance services on the Oxford Aztec mics/x-stream 2/X-max 50 energy dispersive X-ray detector for the period 8/22/2017 – 8/21/2020.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented items -649 and -650, together. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-650 was unanimously approved.

This item was held at the request of the Department

BC2017-651

~~Court of Common Pleas/Juvenile Court Division, submitting an amendment to Agreement No. AG1700017 with Alcohol Drug Addiction and Mental Health Services Board of Cuyahoga County for a screening tool and assessment services for the Coordinated Approach to Low Risk Misdemeanors Project Domestic Violence Prevention Program for the period 1/1/2017 – 9/30/2017 to extend the time period to 9/30/2018 and for additional funds in the amount not to exceed \$2,073.72.~~

~~Funding Source: Title II Grant~~

BC2017-652

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1700009 with Terminix International, Inc. for Bed Bug Extermination services for the period 1/1/2017 – 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: Health and Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-652 was unanimously approved.

BC2017-653

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1500341 with Critical Signal Technologies, Inc. for emergency response services for the Cuyahoga County OPTIONS for Independent Living program for the period 1/1/2016 - 12/31/2017 for additional funds in the amount not-to-exceed \$30,000.00. Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-653 was unanimously approved.

C – Exemptions

BC2017-654

Department of Public Safety and Justice Services/Witness/Victim, submitting an RFP exemption, which will result in an amendment to Contract No. CE1200468-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for Defending Childhood Central Intake and Assessment services for the period 7/18/2012 - 6/30/2017 to extend the time period to 6/30/2018; no additional funds required. Funding Source: Original contract - U.S. Department of Justice, Collaborative Agreement

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-654 was unanimously approved.

D – Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve items BC2017-655 through -658, Trevor McAleer seconded, the consent agenda items were unanimously approved.

BC2017-655

Department of Public Safety and Justice Services/Witness/Victim, submitting an amendment to Contract No. CE1200468-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for Defending Childhood Central Intake and Assessment services for the period 7/18/2012 - 6/30/2017 to extend the time period to 6/30/2018; no additional funds required.

Funding Source: Original contract - U.S. Department of Justice, Collaborative Agreement

BC2017-656

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, on behalf of Cuyahoga County Continuum of Care, requesting authority to apply for and accept Grant funds from U.S. Department of Housing and Urban Development in the total amount of \$28,299,172.00 for various projects in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program.

Funding Source: U.S. Department of Housing and Urban Development

BC2017-657

Office of Procurement & Diversity, presenting proposed purchases for the week of 9/11/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>HS-17-40627</i>	<i>Purchase chairs for Westshore Training Center</i>	<i>Department of Health and Human Services</i>	<i>Staples</i>	<i>\$15,252.00</i>	<i>Health and Human Services Levy Fund</i>
<i>CT-17-40614</i>	<i>Kitchen exhaust hood cleaning at various buildings</i>	<i>Department of Public Works</i>	<i>A Bee Service Inc. dba Service-Tech Corp.</i>	<i>\$24,500.00</i>	<i>Internal Service Fund</i>
<i>CT-17-40703</i>	<i>Repair to Truck S-423 for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Rush Truck Centers of Ohio, Inc.</i>	<i>\$1,945.94</i>	<i>Sanitary Sewer Fund</i>
<i>CT-17-40704</i>	<i>Accordion partition for Personnel Review Commission Training Room</i>	<i>Department of Public Works</i>	<i>J.C. Sharp Corp.</i>	<i>\$4,710.00</i>	<i>Internal Service Fund</i>
<i>CT-17-40746</i>	<i>Parts for floor scrubber machine</i>	<i>Department of Public Works</i>	<i>Ball Chemical & Equipment Co.</i>	<i>\$2,445.00</i>	<i>Internal Service Fund</i>
<i>CT-17-40756</i>	<i>Repair parts for snow plow hitch for Airport</i>	<i>Department of Public Works</i>	<i>Concord Road Equipment Mfg. Inc.</i>	<i>\$5,510.17</i>	<i>Airport Operations Fund</i>
<i>CT-17-40757</i>	<i>Motorola radios and accessories for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Bear Communications, Inc.</i>	<i>\$2,803.75</i>	<i>Sanitary Sewer Fund</i>
<i>CT-17-40763</i>	<i>Fuel tank replacement for Truck S-217</i>	<i>Department of Public Works</i>	<i>Rush Truck Centers of Ohio, Inc.</i>	<i>\$1,149.61</i>	<i>Sanitary Sewer Fund</i>
<i>CT-17-40764</i>	<i>Fuel injectors replacement for Truck 3-256 for Fleet Services</i>	<i>Department of Public Works</i>	<i>Valley Ford Truck Inc.</i>	<i>\$1,136.82</i>	<i>Internal Service Fund</i>
<i>CT-17-40795</i>	<i>NCR Excelone Paper for Print Shop</i>	<i>Department of Public Works</i>	<i>Xpedx</i>	<i>\$999.00</i>	<i>Internal Service Fund</i>
<i>CT-17-40804</i>	<i>Finishing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$985.00</i>	<i>Internal Service Fund</i>
<i>CF-17-40562</i>	<i>Baby bath thermometers for new parent programs</i>	<i>Division of Children and Family Services</i>	<i>Universal Creative Concepts</i>	<i>\$865.00</i>	<i>Health and Human Services Levy Fund</i>
<i>JC-17-40606</i>	<i>2016 Annual Report</i>	<i>Juvenile Court</i>	<i>Golden Graphics</i>	<i>\$1,238.00</i>	<i>General Fund</i>
<i>PD-17-40524</i>	<i>Legal research books</i>	<i>Public Defender</i>	<i>Matthew Bender & Company Inc. dba LexisNexis</i>	<i>\$5,074.57</i>	<i>General Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>FC-17-40645</i>	<i>Family Centered Services and Supports: Summer camp</i>	<i>Family and Children First Council</i>	<i>Creative Education Institute Inc.</i>	<i>\$875.00</i>	<i>State</i>
<i>CF-17-40769</i>	<i>Training expenses in connection with the Earn and Learn Program</i>	<i>Division of Children and Family Services</i>	<i>Studio 1 on 1 LLC</i>	<i>\$2,000.00</i>	<i>Health and Human Services Levy Fund</i>

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

BC2017-658

<i>Department of Development - Home Rehabilitation Loan</i>				
<i>Borrower</i>	<i>Loan Amount</i>	<i>Purpose: Home Repairs</i>	<i>Real Property Tax Status</i>	<i>Source of Funds</i>
<i>Brown, Linda</i>	<i>\$13,380.00</i>	<i>Roof, HVAC</i>	<i>Current</i>	<i>Federal CDBG Program</i>
<i>TOTAL</i>	<i>\$13,380.00</i>			

V – OTHER BUSINESS

BC2017-659

a) Department of Public Works, submitting an RFP exemption on RQ40059, which will result in an award recommendation to American Association of State Highway and Transportation Officials, Inc. in the amount not-to-exceed \$4,600.00 for the purchase of bridge rating software subscription services for the period 7/1/2017 – 6/30/2018.

b) Department of Public Works, recommending an award on RQ40059 to American Association of State Highway and Transportation Officials, Inc. in the amount not-to-exceed \$4,600.00 for the purchase of bridge rating software subscription services for the period 7/1/2017 – 6/30/2018.

Funding Source: Road and Bridge Fund

Thom Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked if the Ohio Department of Transportation is planning to make structural repairs on specific bridges that have received low grade ratings before inclement weather conditions arrive, as it relates to the Board expediting the approval of this item. Dale also asked if it's difficult to perform bridge inspections utilizing this tool during bad weather; and asked if the County is currently using the software, what is specifically covered under the not-to-exceed amount once the subscription is updated. Lenora Lockett asked if this item was reviewed by the Technical Advisory Committee Board (TAC), as it relates to software related purchases requiring TAC approval. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-659 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting a grant award from the U.S. Department of Housing & Urban Development in the amount of \$537,741.00 for Rapid Re-housing assistance for homeless men participating in the PASS Temporary Housing Program for the FY2016 HEARTH Act Homeless Assistance Grant in connection with the for the Continuum of Care Program for the period 11/1/2017-10/31/2018.

Funding Source: U.S. Department of Housing & Urban Development

Item No. 2

Department of Health and Human Services Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to terminate Contract No. CE1500204 with OhioGuideStone – Family Life Child Care Maple Heights in the amount not-to-exceed \$601,329.00 for Universal Pre-Kindergarten Services for the period 2/11/2015 - 2/10/2018, effective September 1, 2017.

Funding Source: N/A

Item No. 3

Department of Performance and Innovation, submitting an amendment to a grant award from the Ohio Development Services Agency for the Lean Process: Connecting Public Beneficiaries to Meaningful Employment Project for the period 8/24/2016 – 8/24/2017 to extend the time period to 8/24/2018; no additional funds required.

Funding Source: Ohio Development Services Agency – Local Government Efficiency Program Grant

Item No. 4

Department of Performance and Innovation, submitting an amendment to a grant award from the Ohio Development Services Agency for the Lean Process: Improve Collection Component of Loan Process Project for the period 8/24/2016 – 8/24/2017 to extend the time period to 8/24/2018; no additional funds required.

Funding Source: Ohio Development Services Agency – Local Government Efficiency Program Grant

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:15 a.m.