



**REVISED**

**Cuyahoga County Board of Control Agenda  
Monday, September 25, 2017 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II – REVIEW MINUTES – 9/18/17**

**III – PUBLIC COMMENT**

**IV – CONTRACTS AND AWARDS**

**A – Tabled Items**

**B – New Items for Review**

**BC2017-667**

Department of Public Works, recommending an award on RQ40234 and enter into a contract with Quintana & Son, Inc. in the amount not-to-exceed \$342,244.00 for the Cuyahoga County Airport Runway 6/24 Obstacle Tree Clearing Project for the period 9/25/2017 – 11/25/2017.

Funding Source: General Fund (FAA will reimburse the County next year via Grant)

**BC2017-668**

Department of Information Technology,

a) Submitting an RFP exemption on RQ40734, which will result in an award recommendation to TEC Communications in the amount not-to-exceed \$41,986.00 for the purchase of Digital Signal Processor modules for the voice SIP Gateway system.

b) Recommending an award on RQ40734 to TEC Communications in the amount not-to-exceed \$41,986.00 for the purchase of Digital Signal Processor modules for the voice SIP Gateway system.

Funding Source: General Fund

**BC2017-669**

Department of Information Technology,

- a) Submitting an RFP exemption on RQ40685, which will result in an award recommendation to CDW, LLC in the amount not-to-exceed \$5,843.30 for the purchase of 1- Cisco 16-channel high density packet voice and video digital signal process PVDM3 Module Card.
- b) Recommending an award on RQ40685 to CDW, LLC in the amount not-to-exceed \$5,843.30 for the purchase of 1- Cisco 16-channel high density packet voice and video digital signal process PVDM3 Module Card.

Funding Source: General Fund

**BC2017-670**

Fiscal Office, recommending an award on RQ40154 and enter into a contract with Plante & Moran, LLC (26-7) in the amount not-to-exceed \$60,000.00 for cost allocation plan, indirect cost rate and management consulting services for the period 10/15/2017 – 12/31/2018.

Funding Source: General Fund

**BC2017-671**

Department of Human Resources, submitting an amendment to Contract No. CE1500335 with Vision Service Plan for vision insurance for County employees and their eligible dependents for the period 1/1/2016 – 12/31/2018 for additional funds in the amount not-to-exceed \$256,742.00.

Funding Source: Regular Insurance Fund

**BC2017-672**

Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300401 with Esposito Mortuary Services, Inc. for body transportation services for the period 8/1/2013 - 7/31/2017 to extend the time period to 9/30/2017 and for additional funds in the amount not-to-exceed \$150,000.00.
- b) Submitting an amendment to Contract No. CE1300401 with Esposito Mortuary Services, Inc. for body transportation services for the period 8/1/2013 - 7/31/2017 to extend the time period to 9/30/2017 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: General Fund

**BC2017-673**

Medical Examiner’s Office, submitting an amendment to Contract No. CE1500297 with JusticeTrax, Inc. for maintenance on the Laboratory Information Management System - Plus for the period 10/15/2015 - 10/14/2018 to expand the scope of services, effective 4/15/2017 and for additional funds in the amount not-to-exceed \$36,030.00.

Funding Source: Crime Lab

**BC2017-674**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700138 with OhioGuidestone for Functional Family Therapy services for the period 7/1/2017 – 6/30/2018, to expand the scope of services, effective 10/1/2017 and for additional funds in the amount not-to-exceed \$131,688.00.

Funding Source: Targeted RECLAIM Grant Fund

**BC2017-675**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40325 and enter into a contract with OhioGuidestone in the amount not-to-exceed \$90,000.00 for high-fidelity wrap around community based services for the period 9/1/2017 – 6/30/2018.

Funding Source: RECLAIM Grant Fund

**BC2017-676**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700100 with Cornell Abraxas Group, Inc. for Trauma Informed Treatment services for Minor Victims of Sex Trafficking for the period 7/1/2017 – 9/30/2017 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$40,642.24.

Funding Source: Victims of Crime Act

**BC2017-677**

Department of Health and Human Services, Cuyahoga Job and Family Services,

a) Submitting an RFP exemption on RQ40779, which will result in an award recommendation to Cleveland SHRM in the amount not-to-exceed \$2,744.00 for payment of a booth rental at the Northern Ohio Human Resources Conference.

b) Recommending an award on RQ40779, to Cleveland SHRM in the amount not-to-exceed \$2,744.00 for payment of a booth rental at the Northern Ohio Human Resources Conference.

Funding Source: Health and Human Services Levy

**BC2017-678**

Department of Health and Human Services, Division of Senior and Adult Services, recommending an award on RQ40342 and enter into a contract with A Better Alternative to Senior Care, Inc. in the amount not-to-exceed \$10,000.00 for nursing and therapy services for the period 10/1/2017 – 9/30/2018.

Funding Source: Health and Human Services Levy

**C – Consent Agenda**

**BC2017-679**

Department of Development, submitting an amendment to Contract No. CE1600279 with Hull & Associates. Inc. for Phase II Environmental Site Assessment services and Remedial Action, Operation and Maintenance Plans for property located at 8001 Franklin Blvd., Cleveland for the period 11/14/2016 – 5/13/2017 to extend the time period to 6/30/2017; no additional funds required.

Original Funding Source: Brownfield Development Revolving Loan Fund

**BC2017-680**

Department of Information Technology, recommending to rescind an item listed under Board Approval No. BC2017-538 dated July 17, 2017, which approved a Direct Open Market Purchase:

IS-17-40111	Purchase Cisco blades for server expansion of voice environment	Department of Information Technology	Net Activity, Inc.	\$18,284.00	General Fund
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**BC2017-681**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting authority to apply for and accept grant funds from the Cleveland Foundation in the amount not-to-exceed \$250,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Early Literacy Program for the period 10/1/2017 – 9/30/2019.

Funding Source: Cleveland Foundation

**BC2017-682**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood in partnership with the City of Cleveland, submitting an amendment an agreement with Case Western Reserve University on behalf of First Year Cleveland for the MomsFirst Program for the period 9/1/2016 – 8/31/2017 to extend the time period to 12/31/2017, to change the terms, effective 9/1/2017; no additional funds required.

Funding Source: Revenue Generating

**BC2017-683**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 9/25/2017

<b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b>					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-17-40592	HP Z240 SFF Computer workstation: phone, computer hard drive and (2) monitors for new employee in Public Works	Department of Information Technology	Diltex Inc.	\$763.16	Road and Bridge Fund
HS-17-40625	Training tables for Westshore Project	Department of Health and Human Services	W.B. Mason Company, Inc.	\$21,340.44	Health and Human Services Levy Fund
HS-17-40790	Legal notice: Advertise for 80" monitors for Westshore Project	Department of Health and Human Services	Plain Dealer	Not-to-exceed \$800.00	Health and Human Services Levy Fund
HS-17-40808	Audio equipment for training for Westshore Project	Department of Health and Human Services	IVideo Technologies LLC	\$16,949.81	Health and Human Services Levy Fund
JA-17-40432	10 - Prescription drug drop boxes for Sheriff's disposal program	Department of Public Safety and Justice Services	Amerisochi, Inc.	\$7,720.00	General Fund
CT-17-40036	HVAC unit repair for server room at Board of Elections	Department of Public Works	Donwil Company	\$1,267.32	General Fund/Internal Service Fund
CT-17-40726	Bridge expansion joint material	Department of Public Works	RJ Watson, Inc.	\$2,745.01	Road and Bridge Fund
CT-17-40845	Window envelopes for Fiscal Office	Department of Public Works	Millcraft Paper Company	\$1,895.70	General Fund
CT-17-40856	NCR Paper for Print Shop	Department of Public Works	Xpedx	\$902.25	Internal Service Fund
CR-17-40458	Tubes, tips, vial inserts, caps and syringes for Toxicology	Medical Examiner	Fischer Scientific Company	\$2,034.06	Medical Examiner's Office Crime Lab Fund
CR-17-40458	Tubes, tips, vial inserts, caps and syringes for Toxicology	Medical Examiner	VWR International	\$8,584.57	Medical Examiner's Office Crime Lab Fund
CR-17-40459	Pipettes, tips, pads, coats, scalpels, tubes, stain, caps, plates for	Medical Examiner	Fischer Scientific Company	\$578.75	Medical Examiner's Office Crime Lab Fund

	DNA and Trace Evidence				
CR-17-40459	Pipettes, tips, pads, coats, scalpels, tubes, stain, caps, plates for DNA and Trace Evidence	Medical Examiner	Labsource	\$3,399.00	Medical Examiner's Office Crime Lab Fund
CR-17-40459	Pipettes, tips, pads, coats, scalpels, tubes, stain, caps, plates for DNA and Trace Evidence	Medical Examiner	VWR International	\$1,095.91	Medical Examiner's Office Crime Lab Fund
CR-17-40593	Filaments for Scanning Electronic Microscope	Medical Examiner	Hitachi High Technologies	\$1,347.00	Medical Examiner's Office Crime Lab Fund
CR-17-40707	Participant lunches for Death Scene Investigation Training	Medical Examiner	Italian Creations	\$999.00	Funded by training participants and deposited to General Fund

**Items already purchased:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-17-40835	Skill Up Training for the Learn and Earn Program	Cuyahoga Job and Family Services	Pleasant Lake Villa	\$6,000.00	Health and Human Services Levy Fund
FC-17-40831	Family Centered Services and Supports: Summer camp	Family and Children First Council	Lakewood City Schools	\$1,025.00	State
FC-17-40832	Family Centered Services and Supports: Summer camp	Family and Children First Council	Achievement Centers for Children	\$7,160.00	State
FC-17-40915	Family Centered Services and Supports: Safety adaptive equipment	Family and Children First Council	MA Mechanical Inc. dba Innovative Builders	\$3,691.00	State
CT-17-39872	Public Notice: Construction Materials Testing	Department of Public Works	Plain Dealer	\$582.40	Motor Vehicle Gas Tax Fund

CT-17-39874	Public Notice: Construction Management/ Support Services	Department of Public Works	Plain Dealer	\$582.40	Motor Vehicle Gas Tax Fund
SH-17-40725	Public Notice: Delinquent Land Sale	Sheriff's Department	Legal News Publishing Company	\$14,590.00	General Fund

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-17-40710	Bread – October	Juvenile Court	Schwebel Baking Company	\$2,753.25	General Fund
JC-17-40711	Milk – October	Juvenile Court	Hillcrest Egg and Cheese Co. dba Hillcrest Food Service	\$5,957.76	General Fund
JC-17-40712	Peaches - October	Juvenile Court	Benjamin Foods	\$3,042.80	General Fund
JC-17-40712	Meats – October	Juvenile Court	Benjamin Foods	\$4,795.56	General Fund
JC-17-40713	Pork and beans – October	Juvenile Court	Benjamin Foods	\$1,398.10	General Fund
JC-17-40715	Lima beans – October	Juvenile Court	Benjamin Foods	\$2,923.80	General Fund
JC-17-40717	Dairy – October	Juvenile Court	Benjamin Foods	\$250.60	General Fund
JC-17-40718	Lunch meats – October	Juvenile Court	Benjamin Foods	\$200.40	General Fund
JC-17-40720	Bananas - October	Juvenile Court	The Sanson Company	\$4,612.75	General Fund
SH-17-40647	Potatoes/Oats – Oct - Dec	Sheriff's Department	Benjamin Foods	\$15,748.50	General Fund
SH-17-40649	Sugar, Flour – Oct - Dec	Sheriff's Department	Benjamin Foods	\$13,606.80	General Fund
SH-17-40651	Pasta – Oct - Dec	Sheriff's Department	New England Food Brokerage, Inc	\$17,871.00	General Fund
SH-17-40653	Milk – Oct - Dec	Sheriff's Department	Hillcrest Food Service	\$59,210.00	General Fund

SH-17-40654	Canned Fruit – Oct - Dec	Sheriff's Department	New England Food Brokerage, Inc	\$16,275.00	General Fund
SH-17-40656	Franks – Oct - Dec	Sheriff's Department	Benjamin Foods	\$5,284.80	General Fund
SH-17-40657	Bread – Oct - Dec	Sheriff's Department	Portland Foods	\$27,897.84	General Fund
SH-17-40658	Cheese Sauce – Oct - Dec	Sheriff's Department	The Food Exchange	\$7,830.00	General Fund
SH-17-40659	Spices – Oct - Dec	Sheriff's Department	Benjamin Foods	\$5,158.00	General Fund
SH-17-40660	Beans – Oct - Dec	Sheriff's Department	Gordon Food Service, Inc.	\$6,360.00	General Fund
SH-17-40660	Beans – Oct - Dec	Sheriff's Department	Benjamin Foods	\$6,975.00	General Fund
SH-17-40661	Frozen Vegetables – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$6,600.00	General Fund
SH-17-40661	Frozen Vegetables – Oct - Dec	Sheriff's Department	Benjamin Foods	\$16,620.00	General Fund
SH-17-40662	Sauce & Dressings – Oct - Dec	Sheriff's Department	JNS Foods, LLC	\$3,255.00	General Fund
SH-17-40662	Sauce & Dressings- Oct - Dec	Sheriff's Department	Benjamin Foods	\$7,553.70	General Fund
SH-17-40663	Beef Patties – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$13,720.00	General Fund
SH-17-40664	Bagels – Oct - Dec	Sheriff's Department	JNS Foods, LLC	\$4,338.00	General Fund
SH-17-40665	Fresh Vegetables – Oct - Dec	Sheriff's Department	Hillcrest Food Service	\$47,112.50	General Fund
SH-17-40666	Turkey – Oct - Dec	Sheriff's Department	Benjamin Foods	\$6,400.00	General Fund
SH-17-40667	Bulk Cereal – Oct - Dec	Sheriff's Department	Benjamin Foods	\$6,591.00	General Fund
SH-17-40668	Turkey Ham – Oct - Dec	Sheriff's Department	JNS Foods, LLC	\$13,140.00	General Fund
SH-17-40668	Turkey Ham – Oct - Dec	Sheriff's Department	New England Food Brokerage, Inc	\$10,360.00	General Fund
SH-17-40669	Jelly / Syrup – Oct - Dec	Sheriff's Department	Benjamin Foods	\$5,113.25	General Fund
SH-17-40669	Jelly / Syrup – Oct - Dec	Sheriff's Department	Elwood International, Inc.	\$2,880.00	General Fund



SH-17-40670	Dairy – Oct - Dec	Sheriff's Department	Benjamin Foods	\$19,068.00	General Fund
SH-17-40671	Waffles – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$3,597.60	General Fund
SH-17-40671	Waffles – Oct - Dec	Sheriff's Department	Portland Foods	\$5,328.00	General Fund
SH-17-40672	Sausage – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$6,570.00	General Fund
SH-17-40672	Sausage – Oct - Dec	Sheriff's Department	New England Food Brokerage, Inc	\$8,505.00	General Fund
SH-17-40673	Fresh Fruit – Oct - Dec	Sheriff's Department	The Sanson Company	\$61,200.00	General Fund
SH-17-40674	Drink Mix – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$7,485.00	General Fund
SH-17-40675	Chicken – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$13,990.00	General Fund
SH-17-40675	Chicken – Oct - Dec	Sheriff's Department	New England Food Brokerage, Inc	\$7,120.00	General Fund
SH-17-40676	Cake Mix – Oct - Dec	Sheriff's Department	National Food Group, Inc.	\$18,406.00	General Fund
SH-17-40677	Crackers/Chips – Oct - Dec	Sheriff's Department	Benjamin Foods	\$10,968.75	General Fund
SH-17-40678	Sauces etc. – Oct - Dec	Sheriff's Department	Benjamin Foods	\$7,767.00	General Fund
SH-17-40679	Soup – Oct - Dec	Sheriff's Department	Benjamin Foods	\$12,639.00	General Fund
SH-17-40680	Cookies – Oct - Dec	Sheriff's Department	Portland Foods	\$9,900.00	General Fund
SH-17-40740	Donuts – Oct - Dec	Sheriff's Department	Portland Foods	\$8,424.00	General Fund
SH-17-40754	Nutri-Cal Drink Mix – Oct - Dec	Sheriff's Department	Good Source Solutions, Inc.	\$9,710.00	General Fund

## **V – OTHER BUSINESS**

### **BC2017-684**

Department of Information Technology, recommending an alternate procurement process on RQ40947, to allow the Department of IT to request proposals and conduct a reverse auction for hardware and maintenance in accordance with County IT standards. The County has standardized on certain types of equipment and the cost of changing manufacturers is too high. As a result, we are requesting to issue an RFP for specific manufacturers without alternatives.

#### **Items of Note (non-voted)**

##### **Item No. 1**

Department of Public Works, submitting an amendment to an agreement with CSX Transportation, Inc. for right of entry for inspection of an overhead County-owned bridge located on Memphis Avenue in the City of Brooklyn for the period 8/1/2016 – 9/30/2017 to extend the time period to 3/7/2018.

Funding Source: N/A

##### **Item No. 2**

Department of Development, submitting a large-scale leverage incentive grant agreement with ABB, Inc. in the amount not-to-exceed \$250,000.00 for the construction of an Industrial Automation Service and Technology Center located at the Southeast corner of Green Road and Harvard Road, Permanent Parcel No. 751-02-018 in the Village of Highland Hills for the period 6/1/2017 – 5/31/2020.

Funding Source: Cuyahoga County Job Creation Fund

## **VI – PUBLIC COMMENT**

## **VII – ADJOURNMENT**

## Minutes

Cuyahoga County Board of Control

Monday, September 18, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4<sup>th</sup> Floor

Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Edward Kraus, Chairperson, (Alternate for Armond Budish)

Councilman Dale Miller

Councilwoman Nan Baker

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Dever, Director, Department of Public Works

Dennis Kennedy, Fiscal Officer

Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 9/11/17

Edward Kraus motioned to approve the minutes from the September 11, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

##### BC2017-651

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Agreement No. AG1700017 with Alcohol Drug Addiction and Mental Health Services Board of Cuyahoga County for a screening tool and assessment services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project Domestic Violence Prevention Program for the period 1/1/2017 - 9/30/2017 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$2,073.72.

Funding Source: Title II Grant Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-651 was unanimously approved.

## B – New Items for Review

### BC2017-660

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1600020 with Cuyahoga County Sheriff's Department for reimbursement of eligible expenses in connection with the FY2015 State Homeland Security Grant Program – Law Enforcement for the period 5/30/2016 – 3/31/2018 for additional funds in the amount not-to-exceed \$4,657.00.

Funding Source: FY2015 State Homeland Security Grant Program – Law Enforcement

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Edward Kraus motioned to approve; Nan Baker seconded. Item BC2017-660 was unanimously approved.

### BC2017-661

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600141 with County Commissioners Association of Ohio Service Corporation (CCAOSC)/Ohio Child Support Enforcement Agency Director's Association Inc. for CLEAR subscription services for the period 2/1/2016 – 5/31/2019 for additional funds in the amount not-to-exceed \$28,160.00.

Funding Source: Public Assistance Fund

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Edward Kraus motioned to approve; Trevor McAleer seconded. Item BC2017-661 was unanimously approved.

## C – Consent Agenda

There were no questions on the consent agenda items. Edward Kraus motioned to approve items BC2017-662 through -665, Michael Dever seconded, the consent agenda items were unanimously approved.

### BC2017-662

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

### BC2017-663

Department of Workforce Development, submitting an amendment to Contract No. CE1500325 with Towards Employment, Inc. for career services, training, and job placement to Dislocated Workers in Northeast Ohio in connection with the Sector Partnership National Emergency Grant Program for the period 9/1/2015 – 8/31/2017 to extend the time period to 6/30/2018; no additional funds required.

Original Funding Source: U.S. Dept. of Labor - Sector Partnership / National Emergency Grant

### BC2017-664

a) Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting authority to apply for and accept grant funds from the Cleveland Browns Foundation in the amount not-to-exceed \$290,000.00 for expansion of the Universal Pre-Kindergarten Program for the period 08/01/2017- 7/31/2018.

b) Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award from the Cleveland Browns Foundation in the amount not-to-exceed \$290,000.00 for the expansion of the Universal Pre-Kindergarten Program for the period 08/01/2017-7/31/2018.

Funding Source: Cleveland Browns Foundation

BC2017-665

Office of Procurement & Diversity, presenting proposed purchases for the week of 9/18/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
CT-17-40793	<i>Printing and finishing services for Foster &amp; Adoptive Handbook for Division of Children and Family Services</i>	<i>Department of Public Works</i>	<i>Zippityprint, LLC</i>	<i>\$2,690.00</i>	<i>Internal Service Fund</i>
CT-17-40799	<i>Finishing services for various print jobs</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$2,116.00</i>	<i>Internal Service Fund</i>
CT-17-40836	<i>Legal Notice: Public hearing regarding additional \$5.00 Motor Vehicle Annual License Tax</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$900.00</i>	<i>Road and Bridge Fund</i>
CT-17-40858	<i>Clean fill dumping services</i>	<i>Department of Public Works</i>	<i>Boyas Excavating, Inc.</i>	<i>\$20,000.00</i>	<i>Sanitary Sewer Fund</i>
SA-17-40530	<i>Older Adult Resources Guide advertisement</i>	<i>Division of Senior and Adult Services</i>	<i>Senior Impact Solutions</i>	<i>\$1,350.00</i>	<i>Health and Human Services Levy Fund</i>
SA-17-40765	<i>Carpet cleaning services throughout agency</i>	<i>Division of Senior and Adult Services</i>	<i>Interfinish, LLC</i>	<i>\$4,760.00</i>	<i>Health and Human Services Levy Fund</i>
SA-17-40802	<i>Radio advertising and marketing to promote Annual Conference on Aging</i>	<i>Division of Senior and Adult Services</i>	<i>Rubber City Radio Group, Inc.</i>	<i>\$1,000.00</i>	<i>Health and Human Services Levy Fund</i>
CR-17-40466	<i>Test tube racks for Toxicology</i>	<i>Medical Examiner</i>	<i>Fisher Scientific</i>	<i>\$886.96</i>	<i>Medical Examiner's Office Crime Lab Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None.</i>					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

V – OTHER BUSINESS

TIME-SENSITIVE/MISSION CRITICAL

Mission Critical Item:

BC2017-666

Department of Public Works, recommending an award on RQ40900 to Prism Glass & Door dba Allied Glass Services in the amount of \$23,100.00 for replacement of front and rear entrance doors located at the Board of Elections.

Matt Rymer and Thom Pavich, Department of Public Works, presented. Edward Kraus motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked about the procurement method used to procure the services; and asked if the work had been completed. Dale also asked for clarification on why the item was being presented for consideration as mission critical. Trevor McAleer asked if the services include labor and materials; and asked if the Board of Election team participated in the selection process of the type of doors being purchased. Trevor requested the Department of Public Works meet with the Board of Elections Team to ensure they are satisfied with the selected door replacements before the final purchase is made. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-666 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, recommending to terminate Contract No. CE1400117 with CareWorks Technologies, Ltd. In the amount of \$457,851.92 for Demilitarized and Firewall services for the period 4/1/2014 - 3/31/2019, effective February 15, 2017.

Funding Source: N/A

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:14 a.m.

## Item Details

### IV. Contracts and Awards

#### A. Tabled Items

#### B. – New Items

##### BC2017-667

Public Works is recommending an award on RQ40234 and requesting to enter into a contract with Quintana & Son, Inc. for the Cuyahoga County Airport Runway 6/24 Obstacle Tree Clearing in the amount not-to-exceed \$342,244.00.

The primary goal is to remove trees that are deemed obstacles by various FAA air surfaces. The County Airport is located in the City of Richmond Heights for the period 9/25/2017 – 11/25/2017 Council District 11.

N/A

#### B. Procurement

Identify the original procurement method on the contract/purchase:  
RFB.

For items procured through a competitive process, answer the following:

The RFB was closed on August 3, 2017.

There were three (3) bids pulled from OPD, two (2) bids were submitted for review.

There was a 0% Diversity Goal. A 12% DBE Goal was set by the FAA and Quintana & Son, Inc. is a Certified DBE Contractor with the Ohio Department of Transportation.

#### C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Quintana & Son, Inc., 4084 Bluestone Road, South Euclid, Ohio 44121 (Council District 11).

2. The vendor owner(s) is Pedro Quintana.

#### D. Project Status

1. Plans and specifications are complete upon receipt of an executed contract the contractor will be given a notice to proceed.

#### E. Funding

1. Was funding for the contract or purchase appropriated in the current budget? If not, what is the source of funding? Yes.

2. Capital Improvement Fund (FAA will reimburse the County next year via Grant)

3. Contractor will be paid monthly estimates.

**BC2017-668**

Department of Information Technology

Digital Signal Processors or DSP-Spa are added modules that are inserted into our voice SIP Gateways to assist in specialized voice call processing. We are currently having issues recording calls for several County agencies contact centers and specialized applications. The recorded outbound calls are distorted and unusable. After working with our vendor, it was determined that we required Digital Signal Processors or DSP's to be installed into our existing SIP Gateway that will provide proper transcoding of the voice recorded calls which eliminates distortion. Vendor Support and troubleshooting

**BC2017-669**

Department of Information Technology

PVDM3 is a module card that will support voice functionality on the County agency 911 gateway. They are required as part of the replacement of the legacy unsupported 911 gateway. Enable users to dial 911 operators during an emergency. Allow the unsupported 911 gateways to be replaced. By acquiring the PVDM3 we will be able to enable 911 dialing for all county agencies. The current network equipment is no longer supported. County Agencies utilize our VoIP System

**BC2017-670**

Fiscal Office requesting approval of a contract with Plante Moran for the anticipated cost not to exceed \$50,000.00 for the Cost Allocation and indirect Cost rate portion and \$10,000.00 for the management consulting services. The anticipated start-completion dates are approximately 10/15/2017 - 12/31/2018 or whenever deliverables are accepted.

The primary goals of the project are to develop the current and subsequent year cost allocation methodology and determine and build the proper procedures and develop go-forward processes to determine the overall county cost allocation strategy and indirect cost rate calculations.

The County is required to prepare a Cost Allocation plan and Indirect Cost Rate under ORC 5101:9.

**Procurement**

The procurement method for this project was RFP. The total value of the RFP is (\$60,000.00).

The proposals were required by 7/26/17.

There were 7 proposals received and submitted for review.

The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

The approval letter is attached for review.

**Contractor and Project Information**

Plante Moran

1111 Superior Ave. Suite 1250

Cleveland, Ohio 44114

Council District 7

**Project Status and Planning**

The contract covers fiscal year 2017 & 2018 requirements.

**E. Funding**

1. The project is funded 100% by the General Fund.
2. Payment will be billed monthly as services are performed.



**BC2017-671**

Department of Human Resources

2. The primary goal is to provide additional funds for the years 2017 and 2018.

**B. Procurement**

- 1. The procurement method for this project was RFP. The original value of this contract is \$544,887.36 (R2015-0252). This is the first amendment.
- 2. The RFP was closed on August 4, 2015.
- 3. There were 11 proposals pulled from OPD, 11 proposals submitted for review, 3 proposals approved (including proposals for dental and life insurance, which were included as part of this RFP).

**C. Contractor and Project Information**

- 1. The address of the vendors is:  
 Vision Service Plan  
 3333 Quality Drive  
 Rancho Cordova CA 95670  
 Council District NA
- 2. The President of VSP Vision Care is Kate Renwick-Espinosa.

**D. Project Status and Planning**

- 1. This is an existing contract.

**E. Funding**

- 1. This amendment is funded 100% by the Regular Insurance Fund.
- 2. The schedule of payments is weekly by invoice.

**BC2017-672**

OFFICE OF THE MEDICAL EXAMINER

Describe the goods or services being procured.

The Medical Examiner's the goods being procured are for body transportation services with Esposito Mortuary Services in the amount of \$150,000.

Total Cost  
\$150,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

The Medical Examiner's Office is submitting an amendment to increase the current body transportation contract with Esposito Mortuary Services for a new total of \$1,733,000 for the period of August 1, 2013 to July 31, 2017 to extend the time period to September 30, 2017.

Contract Start Date  
8/1/2013

Contract End Date  
9/30/2017

Late Submission The Department thought the item had been expedited and approved at a prior mtg.

Project Location(s)  
Project Council District(s)  
Vendor Name(s)

Funding Source

**BC2017-673**  
OFFICE OF THE MEDICAL EXAMINER

Describe the goods or services being procured.  
Adding Justice Trax licenses, portal fees and maintenance on transferred licenses from the Cleveland Police Department, therefore, eliminating the cost of actually purchasing the licenses.

Total Cost  
\$31,830.00

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Amendment Reason  
Adding Justice Trax licenses, portal fees and maintenance on transferred licenses from the Cleveland Police Department, therefore, eliminating the cost of actually purchasing the licenses.

Contract Start Date  
7/3/2017

Contract End Date  
10/14/2018

Project Location(s)  
Project Council District(s)  
Vendor Name(s)  
n/a

Funding Source

**BC2017-674**

Juvenile Court

Functional family therapy is an evidenced based in-home therapy program. This amendment will allow the Court to expand the program to include a new target population of youth that will be referred for Aftercare services from our existent CBTC Residential Program, also with OhioGuidestone. The Ohio Department of Youth Services has provided additional Targeted RECLAIM funding for the Court to expand this program to a specific population of youth. This additional FFT program will be utilized with youth that are coming out of the OhioGuidestone CBTC Residential Program.

**BC2017-675**

Juvenile Court Describe the goods or services to be procured. Your description should include a brief explanation of need.

The purpose of this project is to provide high fidelity wrap around community based services to various populations here at the Court. The first population is those youth that are on home detention, and the second population is those youth involved in diversion services.

Vendor Name(s):  
OhioGuidestone

Estimated Cost:  
\$90,000.00

Was the specific project funding included in OBM-approved budget for the current year?  
Y

If applicable, start- and end-dates of the contract amendment.  
Start Date: September 1, 2017  
End Date: June 30, 2018

Procurement Type  
RFP EXEMPTION

Briefly describe the proposed procurement method.  
The Court is requesting approval for an RFP Exemption for this project. This vendor was written into a Competitive RECLAIM grant that the Court recently applied for.

Why is this method preferred over the standard, competitive procedure?  
An RFP Exemption was chosen as the vendor and the program were written into a grant that was submitted.

Were other vendors evaluated? If not, explain.  
No other vendors were evaluated. The vendor was chosen due to the fact that the ADAMHS Board is also going to collaborate with the Court on this project to ensure that the vendor staff are all highly trained in this approach.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.  
N/A

**BC2017-676**

Juvenile Court

This contract is for trauma informed treatment services for those youth involved in the Court's specialized docket for victims of Human Trafficking. This will provide community-based trauma treatment for those youth in need of counseling services. The Court issued an RFP for this service and this was the only vendor that applied to provide this type of treatment. The Court issued an RFP for this service and this was the only vendor that applied to provide this type of treatment. This will be used strictly for those youth involved in the Safe Harbor docket.

**BC2017-677**

Cuyahoga Job and Family Services

Payment for Northern Ohio HR conference booth purchase for David Feinerman's team. This item was already purchased as of 3/6/17. This NOHRC event targets human resources professionals so we can market the SkillUp service to them. Ted Carter authorized our attendance. There are other such events that we have and will participate in throughout the year in order to reach businesses. This is a common practice in Economic Development strategy through business to business (B2B) marketing where we attend events in order to solicit prospective business clients. Our office attended several such events around the US this past year in order to attract businesses to move to Cuyahoga County.

**BC2017-678**

DSAS wishes to contract with A Better Alternative to Senior Care to provide skilled nursing and therapy services, to include Physical, Speech, and Occupational therapy. DSAS is unable to accept referrals from hospitals and nursing facilities for clients who need Personal Care or Nursing services (which DSAS can provide) as well as Therapy (which DSAS is unable to provide). This means DSAS is accepting fewer referrals than it has the capacity to serve for Personal Care or Nursing, which means lower revenue for the agency.

By contracting with A Better Alternative to Senior Care to provide Therapy and Nursing Services, DSAS will be able to accept more referrals from hospitals and nursing facilities, thereby increasing revenue for the agency.

Hospitals and nursing facilities let DSAS know that they could send more referrals to us if we were able to provide Therapy and Nursing Services. Contracting with a vendor to provide those services was the logical next step. DSAS considered not contracting for these services, but the need for increased revenue outweighs not contracting for the services. These services may be used countywide.

**C. – Consent Agenda**

**BC2017-679**

DEPARTMENT OF DEVELOPMENT

Describe the goods or services being procured.

Extending time period to 6/30/2017 to pay final invoices. This time extension is due to applicant, Detroit Shoreway CDC's request for more detailed information, after the time period expired, on how to proceed with remediation and reuse of site. NO Additional funds are needed.

Total Cost

\$0.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

Extending time period to 6/30/2017 to pay final invoices. This time extension is due to applicant, Detroit Shoreway CDC's request for more detailed information, after the time period expired, on how to proceed with remediation and reuse of site. NO Additional funds are needed.

Contract Start Date

11/14/2016

Contract End Date

6/30/2017

Project Location(s)

Project Council District(s)

Vendor Name(s)

n/a

Funding Source

**BC2017-680**

Department of Information Technology

Requisition IS-17-40111 intent to purchase notice was posted from 6/5/17 to 6/12/17 @ 4:00 pm in accordance to County policy for State Contract Purchase from TEC Communications for \$21,215.52. A lower bid was received from Net Activity Inc for \$18,284.00 and the lower than State purchase was approved by the Board of Control on 7/17/17 (Agenda Item BC2017-538). On further consideration, Michael Young requested that this award be repealed because Net Activity Inc is not a Cisco Certified Partner, and unnoticed wording of the Net Activity Inc quote states that the Blades are not returnable.

**BC2017-681**

HHS: Office of Early Childhood/Invest in Children requesting approval of a grant application with The Cleveland Foundation for the anticipated cost or \$250,000.00). The anticipated start-completion dates are 10/01/2017- 09/30/2019.

The primary goals of the project are

- The primary goals of the project are: Improve school-readiness levels among SPARK children entering kindergarten in targeted communities
- Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math Improve school attendance rates.

#### Procurement

The procurement method for this project was grant application. Family Connections was identified in the Grant Application as the lead agency to implement the program. The total value of the grant is \$250,000.00.

The proposed Grant Application is being submitted for approval on 9/13/17.

#### Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Family Connections of Northeast Ohio

19824 Sussex Road

Shaker Heights, OH 44122

Council District 9

The (owners, executive director, other[specify]) for the contractor/vendor is Joanne Federman

The address or location of the project is: City of East Cleveland

project is located in Council District 10

#### Project Status and Planning

The project reoccurs annually

N/A

N/A

The project's term has not yet begun.

#### E. Funding

The project is funded 100% by grant dollars.

The schedule of payments is Monthly invoice.

N/A

#### **BC2017-682**

The Cuyahoga County Office of Early Childhood/Invest in Children will partner with City of Cleveland's Department of Public Health/MomsFirst Program to expand their successful home visiting program. This program expansion will result in the hiring of additional Community Health Workers to provide additional services to pregnant moms in the City of Cleveland. The expansion will also hire new Community Liaisons that will build partnerships with area businesses, the medical community and faith based institutions to increase name recognition and referrals to the program. Additionally, they would conduct outreach and recruitment for the site. This would allow sites to operate at capacity and serve more women and babies.

This program expansion will result in the hiring of additional Community Health Workers to provide additional services to pregnant moms in the City of Cleveland. The expansion will also hire new Community Liaisons that will build partnerships with area businesses, the medical community and faith based institutions to increase name recognition and referrals to the program.

MomsFirst has been providing this service in the City of Cleveland for nearly 25 years. An expansion of their efforts in this area will hopefully allow us to reduce the incidences of Infant Mortality in the City.

None as MomsFirst is our only vendor providing this type of service. contract extension to 12/31/17 for zero dollars. This revenue generating so we are getting funds from CWRU on a reimbursement basis and amend the terms and conditions effective 9/1/2017.

City of Cleveland. LATE SUBMITTAL INFO: Why is the contract being submitted late?

There was a delay in receiving the amendment from Case Western Reserve University (CWRU) as there was some back and forth between our Legal Department and CWRU on some changes to the amendment. We received the final version on 8/29/17 but the Office of Early Childhood had some questions on some additional forms that CWRU requested be completed. These forms required input from our HHS CFO. Once completed the OnBase item was entered.

What is being done to prevent this from reoccurring?

We cannot control when we receive revenue generating agreements or grant awards from outside entities but we will work with these entities to try to get notices in advance as much as possible.

## **V – OTHER BUSINESS**

### **BC2017-684**

Department of Information Technology, allow the Department of IT to request proposals and conduct a reverse auction for hardware and maintenance in accordance with County IT standards. The County has standardized on certain types of equipment and the cost of changing manufacturers is too high. As a result, we are requesting to issue an RFP on RQ40947 for specific manufacturers without alternatives.

#### **Items of Note (non-voted)**

##### **Item No. 1**

Public Works is requesting authorization of an amendment to the temporary right of entry agreement with CSX Transportation, Inc. (CSX) for the Memphis Avenue Bridge inspection. The original start-completion dates were 08/01/2016-09/30/2017. This amendment will extend the completion date to March 7, 2018.

The primary goal of this Agreement is for approval of the amendment with CSX, allowing Public Works to inspect an overhead County-owned bridge on Memphis Avenue in the City of Brooklyn, Ohio.

The project is located on Memphis Avenue, west of Tiedeman Road, in the City of Brooklyn, Ohio.

Council District #3

For contract amendments, provide the following information, as it applies:

This amendment will extend the completion date to March 7, 2018. The original start-completion dates were 08/01/2016-09/30/2017.

The extension is needed due to issues with scheduling CSX Flaggers. The County is required to have CSX Flaggers on-site when inspecting the bridge. Flaggers are not available within the contract completion date so CSX issued an amendment to extend the date.

Procurement – N/A

Contractor Information

The address of the railroad company is:

CSX Transportation, Inc.  
500 Water Street  
Jacksonville, Florida 32202

Project Status

This amendment will extend the completion date to March 7, 2018. The original start-completion dates were 08/01/2016-09/30/2017

Funding - N/A

**Item No. 2**

Department of Development

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Construction of new Headquarters facility

Creation of 400 new jobs to Cuyahoga County

Vendor Name(s):

ABB, Inc.

Estimated Cost:

\$250,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: June 1, 2017

End Date: May 31, 2020

Grantee: ABB Inc. -- Current Company Address: 29801 Euclid Ave., Wickliffe, OH 44092

Grant Agreement Terms:

- \$250,000 grant made in-full from the Cuyahoga County Job Creation Fund to ABB Inc.
- Agreement/Project start-completion dates are: June 1, 2017 to May 31, 2020.
- Project shall be the completion of the approximately 145,000 s.f. new industrial automation service and technology center (the Site) located in Highland Hills, OH by Dec. 31, 2018.
- Project shall also be the creation of 400 new-to-Cuyahoga County jobs at the Site by May 31, 2020.
- Standard Workforce Development Agreement (WDA) with OhioMeansJobs



- Immediate Return of the entire grant from ABB Inc. to the County if the above terms are not fully met.

Project Location & Council District: District 9

Proposed Project Address: PPN: 751-02-018; Southeast Corner of Green & Harvard Road – 16 acres; Highland Hills, OH

Public Partners in the Project: Village of Highland Hills and the State of Ohio

Officers: James Crowl, U.S. Service Manager for ABB  
Allan Wells, Director of Indirect Taxes for ABB

**Brief Description of the Company:**

Zurich-based ABB Inc.'s operation within the United States, at the Wickliffe-based industrial automation unit, provides power, robotics, and automation products and solutions to improve energy efficiency and productivity. Wickliffe serves as the global research and development center, project management and engineering services for its Symphony Plus control systems for industrial and utility customers and related products. It also provides facilities for training and product demonstrations. ABB employs about 20,000 people in the U.S., one of 100 countries where it has a total of 135,000 employees. ABB's U.S. headquarters is in Cary, N.C.

**Project Description:**

Proposed move from ABB's inefficient existing facility to 145,000 s.f. of new construction planned for the southeast corner of Green and Harvard Roads in Highland Hill, Cuyahoga County, OH on 16 acres at the Chagrin Highlands corporate park. The company needs to

reduce operating costs because their existing leased facility is much too large for current operations, and the occupied space no longer meets their needs. ABB wishes to create facilities of a mix of office, tech/R&D, and warehouse space; targeting the I-271 corridor due to employee gravity models. It seeks a high-quality environment to allow them to retain and recruit employees in a highly competitive hiring environment, including the high-quality space and locations of competitor companies.

The County's offer has been a critical piece that makes it possible for this project to materialize in Cuyahoga County. The international company had many site options in the U.S. and internationally. The manufacturing component of the existing location downsized significantly in recent years and the company has consolidated many sites in the last few years, as well, thus the County wishes to strongly secure ABB's remaining presence in Northeast Ohio.

The proposed new ABB industrial automation service and technology center will modernize processes and increase efficiencies. The new building will provide more modern facilities, including an open floor plan, spaces for team collaboration, high-speed internet access and technology upgrades. Weston, Inc., Warrensville Heights-based developer, owner & management firm, and Arco Design/Build will construct the one-story building of 145,000 s.f. ABB will lease the facility from Highland Hills, LLC, an entity of Weston, Inc., for 15 years.

The Village of Highland Hills has offered the project real estate tax abatement, valued at \$3,552,600, to support the new building, as well as job creation grant related to income tax receipts, valued at \$992,000. The State of Ohio through ODOT has offered a Jobs & Commerce grant of \$125,000, and JobOhio has offered an Economic Development grant of \$125,000.

COSTS

Total Project Costs: \$ 26,760,000

Procurement Type

ALTERNATIVE PROCUREMENT

Briefly describe the proposed procurement method.

Request from company to the Director. Director approved.

Why is this method preferred over the standard, competitive procedure?

Request from company to the Director. Director approved.

Were other vendors evaluated? If not, explain.

Request from company to the Director. Director approved.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

Request from company to the Director. Director approved.