

Minutes

Cuyahoga County Board of Control
Monday, November 6, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 10/30/17

Armond Budish motioned to approve the minutes from the October 30, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

A – Tabled Items

B – New Items for Review

Items BC2017-794 through -796 were presented collectively and approved concurrently:

BC2017-794

Department of Public Works, requesting approval of an alternate procurement process on RQ41008, which will result in an award recommendation to Lakeside Supply Company in the amount not-to-exceed \$200,000.00 for the purchase of various plumbing supplies in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019.

Funding Source: Capital Projects

BC2017-795

Department of Public Works, requesting approval of an alternate procurement process on RQ41003, which will result in an award recommendation to Cleveland Lumber in the amount not-to-exceed \$200,000.00 for the purchase of various general building supplies in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019.

Funding Source: Capital Projects

BC2017-796

Department of Public Works, requesting approval of an alternate procurement process on RQ41185, which will result in an award recommendation to Doors and Hardware, Inc. in the amount not-to-exceed \$200,000.00 for the purchase of various doors and related hardware in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019.

Funding Source: Capital Projects

Matt Rymer, Department of Public Works, presented the items collectively. Dale Miller asked for clarification on the bidding process utilized; on the solicitation time period; and the number of responses received. Dale also inquired about why there were only 3 responsive bidders when multiple efforts were made to competitively bid out the services for each item. Dale asked if a cost savings could be achieved if the County reduced the number of required items submitted by the bidders. Nan Baker asked for clarification on why the purchase price for each categorized item is in the not-to-exceed amount of \$200,000.00; and asked if the projects are expected to come in under budget. Nan also asked if plumbing supplies exceeded the budgeted amount and general building supplies came in under budget, could a portion of the funding be reallocated among the 2 categories to cover the expenses. Lenora Lockett commented that Doors and Hardware, Inc. is not listed on the County Inspector General's Ethics Registration list. Armond Budish motioned to approve the items concurrently; Nan Baker seconded. Item BC2017-794 through -796 were unanimously approved.

BC2017-797

Department of Development, recommending awards and enter into agreements with various municipalities in the total amount not-to-exceed \$191,948.00 for various Storefront Renovation Program Projects in connection with the FY2017 Community Development Block Grant for the period 4/1/2017 – 12/31/2017:

- a) City of Berea in the amount not-to-exceed \$41,948.00 for the Berea Commons Storefront Renovation Project located in Berea.
- b) City of Fairview Park in the amount not-to-exceed \$50,000.00 for the Commercial Property Reinvestment Project located at 20690 Lorain Road.
- c) City of Lyndhurst in the amount not-to-exceed \$50,000.00 for the Marshall Power Equipment Storefront Renovation Project located at 5151 Mayfield Road.
- d) City of Shaker Heights in the amount not-to-exceed \$50,000.00 for the Lee Road Storefront Renovation Project located at 3558; 3592; 3649 and 3706 Lee Road.

Funding Source: Community Development Block Grant

Sara Jackson, Department of Development, presented. Dennis Kennedy asked for clarification on whether Municipalities provide their portion of funding in the form of a grant or loan to the property owners. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-797 was unanimously approved.

BC2017-798

Department of Information Technology,

- a) Submitting an RFP exemption on RQ40821, which will result in an award recommendation to Lighttower Fiber Networks, II LLC in the amount of \$18,000.00 for the purchase of (1) high-speed internet circuit and bandwidth to support web-based applications.

This item was amended to reflect the dollar amount as \$18,000.00.

- b) Recommending an award on RQ40821 to Lighttower Fiber Networks, II LLC in the amount of ~~\$15,2500.00~~ **\$18,000.00** for the purchase of (1) high-speed internet circuit and bandwidth.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked for clarification on whether funding for this project is covered under the Enterprise Resource Planning Project contract. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-798 was unanimously approved.

BC2017-799

Department of Information Technology,

- a) Submitting an RFP exemption on RQ40929, which will result in an award recommendation to Sound Com Corporation in the amount not-to-exceed \$8,750.00 for preventative maintenance and repair of communication equipment located at the County Administration Building for the period 11/6/2017 - 12/31/2018.

- b) Recommending an award on RQ40929 and enter into a contract with Sound Com Corporation in the amount not-to-exceed \$8,750.00 for preventative maintenance and repair of communication equipment located at the County Administration Building for the period 11/6/2017 - 12/31/2018.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dennis Kennedy asked if payments for these services were committed, as it relates to information listed in the briefing materials that state the prior contract expired on July 31, 2017. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-799 was unanimously approved.

BC2017-800

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1500317 with Lutheran Metropolitan Ministry for the Chopping for Change Women's Re-entry Program in connection with the Northeast Reintegration Center for the period 11/1/2015 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$185,000.00.

Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Re-entry, presented. Dale Miller commented that he and Councilwoman Baker had the opportunity to visit the Program and they are encouraged by the achievements made thus far. Dale conveyed best wishes and hopes the program will be a great success. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-800 was unanimously approved.

BC2017-801

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. CE1600273 with The Effective Leadership Academy for Leadership and Life Skills Training and services for the period 12/1/2016 – 12/31/2017 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$70,000.00.

Funding Source: Health and Human Services Levy Fund

Fred Bolotin, and Vicky Pope, Office of Re-entry, presented. Nan Baker asked for clarification on the anticipated time-line of when the 86 students will complete the program, as it relates to 146 participants enrolled in the program, of which 60 have already completed training within a year. Trevor McAleer asked for clarification on whether Juvenile Court was engaged in the selection process of the Youth enrolled in the Leadership Academy or if this is a separate program. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-801 was unanimously approved.

BC2017-802

Department of Health and Human Services/Cuyahoga Job and Family Services/Division of Child Support Enforcement,

a) Submitting an RFP exemption on RQ40762, which will result in an award recommendation to The Progressive Baptist Association in the amount not-to-exceed \$100,000.00 for outreach, enrollment and management services for the Protect Our Babies Project for the period 7/1/2017 – 12/31/2018.

b) Recommending an award on RQ40762 and enter into a contract with The Progressive Baptist Association in the amount not-to-exceed \$100,000.00 for outreach, enrollment and management services for the Protect Our Babies Project for the period 7/1/2017 – 12/31/2018.

Funding Source: Ohio Department of Medicaid Grant

Al Grimes, Division of Child Support Enforcement, presented. Nan Baker asked for clarification on whether the County is working with Case Western Reserve, as it relates to the receipt and expenditure of funding for the project. Armond Budish commented 2-years ago County Council approved appropriations in the amount of \$1.5 million for Infant Mortality efforts through First Year Cleveland, that amount was matched by City of Cleveland and the funds were used to leverage state funding, which covers this expense. Dale Miller expressed his support for the program and stated similar efforts need to be utilized for the Opiate Crises. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-802 was unanimously approved.

C – Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve items BC2017-803 through -805, Dale Miller seconded, the consent agenda items were unanimously approved.

BC2017-803

Department of Information Technology, on behalf of the Sheriff's Department, recommending to declare excess County computers and IT equipment as surplus County-owned property, no longer needed for public use; requesting to sell surplus property to Info@Ret3.org for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

BC2017-804

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Department of Development, recommending to amend Board of Control Approval No. BC2016-892 dated 11/28/2016, which approved an alternate procurement process and exemption from aggregation on various requisitions, and resulted in award recommendations to various providers in the total amount not-to-exceed \$4,500,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017, to extend the time period to 12/31/2019.

Funding Source: HHS Levy, PA, or other eligible HHS funding (funding source depends on eligibility of employee-in-training)

BC2017-805

Office of Procurement & Diversity, presenting proposed purchases for the week of 11/6/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
IS-17-40857	(2) Cisco 8821 Wireless IP Phones	Department of Information Technology	1 Point Procurement Solutions, LLC	\$690.90	General Fund
IS-17-40441	(30) - Apple iPads with keyboards and cases for Division of Senior and Adult Services	Department of Information Technology	Zones, Inc.	\$14,859.90	54% - Federal 46% - Health and Human Services Levy Fund
IS-17-40970	(2) – HP ProBook 650 G2 Notebooks with docking stations and related accessories for Court of Common Pleas	Department of Information Technology	Diltex Inc.	\$2,277.06	FY2017 Adult Drug Court Project Grant
IS-17-41224	(3) - security cameras for Animal Shelter	Department of Information Technology	Integrated Precision Systems, Inc.	\$2,958.39	Dog & Kennel – Operations
CT-17-39314	Manhole risers for sanitary sewer for Sanitary Engineer	Department of Public Works	American Highway Products	\$9,500.00	Sanitary Sewer Fund
CT-17-40926	Cement mortar and sewer brick	Department of Public Works	The Chas. E. Phipps Company	\$24,500.00	Road and Bridge Fund
CT-17-40984	(5) - 27" Zowie RL2755 eSports computer monitors for County Archives	Department of Public Works	Zones, Inc.	\$1,192.45	Capital Projects Fund
CT-17-40990	Rim clamp tire machine for Fleet Services	Department of Public Works	Northcoast Equipment Specialist	\$6,195.00	Internal Service Fund
CT-17-41029	Body repair to vehicle 18-84	Department of Public Works	Premier Auto Body & Collision Center, LLC	\$754.00	Internal Service Fund
AU-17-40974	W-2 Forms	Fiscal Office	RR Donnelley	\$752.76	General Fund
AU-17-41133	20 boxes – F-Warrants to process payables through 2017	Fiscal Office	RR Donnelley	\$1,562.00	General Fund
CR-17-40453	Power Plex Fusion Systems for DNA and Parentage/ID Departments	Medical Examiner	Promega Corporation	\$20,014.50	DNA Backlog Grant
CR-17-40885	Cassettes, storage boxes, hematoxylin and eosin for Histology	Medical Examiner	Leica Biosystems	\$931.86	Medical Examiner's Office Lab Fund

CR-17-40886	Fume absorber filter for Histology	Medical Examiner	Fisher Scientific	\$761.72	Medical Examiner's Office Crime Lab Fund
CR-17-40895	Participant lunches for Death Scene Investigation Training	Medical Examiner	Italian Creations	\$999.00	Funded by training participants and deposited to General Fund
CR-17-40980	Mid-cycle accreditation for ABFT Laboratory Accreditation Program	Medical Examiner	ANSI - ASQ	\$4,500.00	General Fund
CR-17-41073	Solvents, tubes and lab coats for Toxicology and Drug Chemistry	Medical Examiner	VWR International	\$1,392.07	Medical Examiner's Office Lab Fund
CR-17-41094	Saw repairs for Autopsy	Medical Examiner	Summit Medical Specialties	\$2,140.00	General Fund
CR-17-41155	Mass spectrometer columns, filaments, caps and vials for Drug Chemistry	Medical Examiner	NETA Scientific	\$2,377.84	Medical Examiner's Office Lab Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
LL001-17-40864	2017-2018 Directory of Corporate Counsel – 2 volume set	Law Library	CCH/ Wolters Kluwer	\$1,591.00	Law Library Resources Fund
CR-17-41222	Toxicology services	Medical Examiner	National Medical Services dba NMS Labs	\$11,973.00	Medical Examiner's Office Lab Fund
CF-17-40888	Legal Notice: Community-Based Services for At-Risk Children and Families RFP	Office of Procurement and Diversity	Plain Dealer	\$515.84	Health and Human Services Levy Fund
EC-17-40683	Legal Notice: Faith-Based Outreach Program RFP	Office of Procurement and Diversity	Plain Dealer	\$549.12	Health and Human Services Levy Fund
FC-17-40438	Legal Notice: Youth Advocacy and Leadership Coalition RFP	Office of Procurement and Diversity	Plain Dealer	\$507.52	Health and Human Services Levy Fund
RE-17-40686	Legal Notice: Open Door Transitional Housing Program RFP	Office of Procurement and Diversity	Plain Dealer	\$507.52	Health and Human Services Levy Fund
TR-17-40833	Tax lien production and mailing	Treasurer's Office	Midwest Presort Mailing Services, Inc. dba Midwest Direct	\$1,494.09	Special Revenue Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>JC-17-40846</i>	<i>Bread – November</i>	<i>Juvenile Court</i>	<i>Schwebel Baking Company</i>	<i>\$2,752.50</i>	<i>General Fund</i>
<i>JC-17-40847</i>	<i>Milk – November</i>	<i>Juvenile Court</i>	<i>Borden Dairy Company</i>	<i>\$5,768.76</i>	<i>General Fund</i>
<i>JC-17-40848</i>	<i>Peaches – November</i>	<i>Juvenile Court</i>	<i>V&J Services</i>	<i>\$2,226.49</i>	<i>General Fund</i>
<i>JC-17-40849</i>	<i>Pork and beans - November</i>	<i>Juvenile Court</i>	<i>V&J Services</i>	<i>\$725.12</i>	<i>General Fund</i>
<i>JC-17-40849</i>	<i>Pork and beans - November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$490.80</i>	<i>General Fund</i>
<i>JC-17-40850</i>	<i>Lima Beans – November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$3,013.74</i>	<i>General Fund</i>
<i>JC-17-40851</i>	<i>Dairy – November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$267.00</i>	<i>General Fund</i>
<i>JC-17-40852</i>	<i>Lunch meat – November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$206.00</i>	<i>General Fund</i>
<i>JC-17-40853</i>	<i>Meat – November</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$4,795.56</i>	<i>General Fund</i>
<i>JC-17-40854</i>	<i>Bananas – November</i>	<i>Juvenile Court</i>	<i>The Sanson Company</i>	<i>\$4,607.75</i>	<i>General Fund</i>

V – OTHER BUSINESS

BC2017-806

Office of the Medical Examiner

CR-17-41155	Mass spectrometer columns, filaments, caps and vials for Drug Chemistry	Medical Examiner	VWR International	\$2,537.37	Medical Examiner's Office Lab Fund
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Andria Richardson, Office of Procurement & Diversity, presented the item on behalf of the Office of the Medical Examiner. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-806 was unanimously approved.

Time-sensitive/mission critical Items

BC2017-807

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ41267 with Lighthouse Youth Services in the amount not-to-exceed \$24,999.99 for Foster Care and Adoption services for the period 8/24//2017 – 12/31/2017.

Funding Source: 67% Levy 33% Title IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Dale Miller asked for clarification on the per diem costs. Nan Baker asked if the amount not-to-exceed is a capped. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-807 was unanimously approved.

BC2017-808

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ40700 with ENA Inc. (NECCO) in the amount not-to-exceed \$24,999.99 for Foster Care and Adoption services for the period 6/30//2017 – 12/31/2017.

Funding Source: 67% Levy 33% Title IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-808 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2018 RECLAIM Ohio Grant for the period 7/1/2017 – 6/30/2019 to make budget revisions and expand the scope of services.

Funding Source: Grant – Felony Delinquency Care and Custody

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:50 a.m.

