



**Cuyahoga County Board of Control Agenda
Monday, April 23, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 4/16/18

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B. – New Items for Review

BC2018-246

Department of Public Works, submitting an amendment to an agreement with DLAJ, Inc. for operation of a limited beverage and food service Kiosk on the lower level of the Galleria in the Justice Center Complex located at 1200 Ontario Street, Cleveland for the period 7/1/2012 – 6/30/2017 to extend the time period to 6/30/2022 and for additional revenue in the estimated amount of \$103,266.15.

Funding Source: Revenue Generating

BC2018-247

Department of Public Works, recommending a sole source award on RQ42353 to Albert Herman Draperies, Inc. in the amount of \$47,727.54 for the purchase of Solar Shades for the Cleveland Police Headquarters located at 1300 Ontario Street, Cleveland.

Funding Source: General Fund - Capital Projects

BC2018-248

Department of Human Resources,

a) Submitting an RFP exemption on RQ42477, which will result in an award recommendation to The James B. Oswald Company dba Oswald Companies in the amount not-to-exceed \$2,500.00 for consultant services in connection with an Internal Revenue Service appeal for the period 4/23/2018 - 8/31/2018.

b) Recommending an award on RQ42477 to The James B. Oswald Company dba Oswald Companies in the amount not-to-exceed \$2,500.00 for consultant services in connection with an Internal Revenue Service appeal for the period 4/23/2018 - 8/31/2018.

Funding Source: Benefits Administration Fund

Procurement Process: A formal competitive process was not utilized due to the urgency of the request from the Internal Revenue Service.

BC2018-249

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Master Contract No. CE1700135 with various providers for sex offender assessment and treatment services for the period 7/1/2017 – 6/30/2019, to modify the scope of services by removing the provider The Mokita Center, LLC, effective 7/1/2018 and for additional funds in the amount not-to-exceed \$105,000.00:

- a) Cornell Abraxas Group, Inc.
- b) OhioGuidestone
- c) ~~The Mokita Center, LLC~~

Funding Sources: \$101,500.00 Title IV-E; \$3,500.00 Ohio Reclaim

BC2018-250

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700165 with OhioGuidestone for high-fidelity wrap around case management services for the period 9/1/2017 – 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$90,000.00.

Funding Source: Competitive Reclaim Grant

BC2018-251

Court of common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700354 with OhioGuidestone for Mental Health Clinician services for the Community Based Intervention Center for the period 1/1/2018 – 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$79,007.64.

Funding Source: Competitive Reclaim Grant

BC2018-252

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption on RQ41406, which will result in an award recommendation to Center for Quality Legal Representation in Juvenile Proceedings in the amount not-to-exceed \$39,533.30 for professional and technical services to design, develop, implement and maintain a Parent Representation Program for the period 5/1/2018 - 9/30/2018.

b) Recommending an award on RQ41406 and enter into a contract with Center for Quality Legal Representation in Juvenile Proceedings in the amount not-to-exceed \$39,533.30 for professional and technical services to design, develop, implement and maintain a Parent Representation Program for the period 5/1/2018 - 9/30/2018.

Funding Source: Parent Representation Grant Funds

Procurement Process: A formal competitive process was not utilized. The provider was written into the grant.

BC2018-253

Department of Health and Human Services, Cuyahoga Job and Family Services on behalf of the Division of Senior and Adult Services, submitting an amendment to Contract No. CE1700009 with Terminix International Inc. for bed bug extermination services for the period 1/1/2017 – 12/31/2018 to expand the scope of services, effective 5/1/2018 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: Health and Human Services Levy Fund

BC2018-254

Department of Health and Human Services, Community Initiatives Division, Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten 1.0 services for the period 8/1/2015 – 7/31/2018 for additional funds in the total amount not-to-exceed \$390,947.25, effective 1/1/2018:

- a) Contract No. CE1500193 with Early Childhood Enrichment Center Inc. in the total amount not-to-exceed \$92,557.00.
- b) Contract No. CE1500198 with Kiddie City Child Care Community, Inc. in the amount not-to-exceed \$43,479.00.
- c) Contract No. CE1500197 with Horizon Education Centers in the amount not-to-exceed \$69,652.25.
- d) Contract No. CE1500206 with Sandy's Darlin' Munchkins Family Child Care and Universal Pre-Kindergarten in the amount not-to-exceed \$16,759.00.
- e) Contract No. CE1500264 with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$75,000.00.
- f) Contract No. CE1500192 with Cleveland Children's Daycare Academy, LLC in the amount not-to-exceed \$93,500.00.

Funding Source: Health and Human Services Levy Fund

C – Exemptions

BC2018-255

Department of Health and Human Services/ Division of Children and Family Services, recommending an alternative procurement process, which will result in payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 - 4/14/2021.

Funding Source: Special State Allocation Fund

D – Consent Agenda

BC2018-256

Department of Information Technology and the Board of Elections, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@RET3.org for a fee in the amount of \$1.00 in accordance with EA2012-0001.

Funding Source: Revenue Generating

BC2018-257

Office of the Medical Examiner, submitting an amendment to Contract No. CE1700331 with John F. Wyman, Ph.D. for forensic toxicology services for the period 11/1/2017 – 4/30/2018 to extend the time period to 12/31/2018; no additional funds required.

Funding Source: Original contract – General Fund

BC2018-258

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. AG1500096 with East Cleveland Schools – Superior Elementary School for Universal Pre-Kindergarten 1.0 services for the period 8/1/2015 - 7/31/2018 for a decrease in funds in the amount of (\$109,000.00).

Funding Source: Original contract - Health and Human Services Levy

BC2018-259

Department of Development

Homeowner Rehabilitation Loans

Funding Source	Type	Homeowner Name	City	Loan Amount	Term	Work to be completed	Taxes current as of
CDBG	Re payment	Dawn Neal	Brooklyn	13,896.00	1% over 10 years	Tear off and install new roof. Replace electrical where required. Replace existing air conditioner.	4/18/2018
CDBG	Sr Deferred	Ray Massingill	Bedford Heights	16,170.00	0%-repay upon sale or transfer	Tear off and install new roof. Replace furnace. Replace air conditioner	4/18/2018
CDBG	Deferred	Thomas Spinks	Lyndhurst	4,460.00	0%-repay upon sale or transfer	Tear off and install new roof.	4/18/2018
CDBG	Deferred	Alaa Hadi	Richmond Heights	16,842.00	0%-repay upon sale or transfer	Replace electrical panel. Replace electrical where needed. Replace existing air conditioner.	4/18/2018

BC2018-260

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/23/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-18-42149	Laundry/dishwashing/cleaning agents for Animal Shelter	Department of Public Works	Alco Chemical	\$24,500.00	Special Revenue Fund
CT-18-42170	Sign shop materials	Department of Public Works	Byrne Sign Supply	\$24,500.00	Internal Service Fund
CT-18-42418	Medical sleeve folders for client files for Cuyahoga Support Enforcement Agency	Department of Public Works	OEM Acquisition LLC dba Ohio Envelope Manufacturing Company	\$1,755.00	Internal Service Fund
CT-18-42440	Repair of Ridgid See Snake for Sanitary Engineer	Department of Public Works	The Safety Company, LLC dba M Tech	\$1,027.05	Enterprise Fund
CT-18-42446	Repair parts for Truck 2-232 for Fleet Services (Road & Bridge)	Department of Public Works	Valley Ford Trucks	\$1,610.24	Road and Bridge Fund
CT-18-42447	Repair parts for Truck S-116 for Fleet Services (Sanitary Engineer)	Department of Public Works	Valley Ford Trucks	\$603.37	Enterprise Fund
CR-18-42399	T-shirts for Advanced Medicolegal Forensic Services 2018 Training Program to be held in June	Medical Examiner's Office	Koppel Advertising	\$818.20	Funded by training participants and deposited into General Fund
CR-18-42336	Photo paper, lens, battery, solution, adapter, vinyl, camera and memory cards for various labs	Medical Examiner's Office	Midwest Photo	\$1,234.14	General Fund
CR-18-42336	Photo paper, lens, battery, solution, adapter, vinyl, camera and memory cards for various labs	Medical Examiner's Office	Tri-State Camera Exchange	\$658.00	General Fund
CR-18-42400	Forensic certification and recertification for photographers	Medical Examiner's Office	International Association for Identification	\$1,100.00	General Fund

CR-18-42408	Refreshments for Death Scene Investigation Training participants	Medical Examiner's Office	Dave's Supermarket	\$1,128.54	Funded by training participants and deposited into General Fund
CR-18-42438	Nitrile gloves for Toxicology Lab	Medical Examiner's Office	PHS Products	\$770.00	Medical Examiner's Office Crime Lab Fund
CR-18-42441	Promotional items for Advanced Medicolegal Forensic Services 2018 Training Program to be held in June	Medical Examiner's Office	The Image Group	\$916.60	Funded by training participants and deposited into General Fund
CR-18-42442	Calibration solution, vials, caps for Liquid Chromatograph/Mass Spectrometer for various labs	Medical Examiner's Office	Fisher Scientific	\$794.65	Medical Examiner's Office Crime Lab Fund
CR-18-42443	Battery backup for Liquid Chromatograph/Mass Spectrometer for various labs	Medical Examiner's Office	Fisher Scientific	\$7,463.28	Medical Examiner's Office Lab Fund
CR-18-42448	Weigh boats, respirators, swabs and masks for various labs	Medical Examiner's Office	Fisher Scientific	\$666.33	Medical Examiner's Office Crime Lab Fund
CR-18-42454	DNA genetic testing consumables for various labs	Medical Examiner's Office	Life Technologies	\$18,809.02	DNA Backlog Grant Fund
CR-18-42455	Floor disinfectants, wipes, battery, screwdriver, magnifier, file cabinet, lab coat, tape and towels for various labs	Medical Examiner's Office	Grainger	\$988.48	\$209.42 – General Fund \$687.48 – Medical Examiner's Office Lab Fund \$91.58 – Medical Examiner's Office Crime Lab Fund
CR-18-42456	DNA IQ and Powerplex for various labs for various labs	Medical Examiner's Office	Promega	\$18,278.28	DNA Backlog Grant Fund

SH-18-42391	Marine Patrol vessel maintenance	Sheriff's Department	GK's Custom Polishing, Inc.	\$1,122.00	FY2016 Operation Stonegarden Grant
CF-18-42500	Legal Notice: Comprehensive Medical Services Request for Proposals for Division of Children and Family Services	Cuyahoga Job and Family Services	Plain Dealer	Not-to-exceed \$700.00	Health and Human Services Levy Fund
SA-18-42491	Legal Notice: Community Social Services Program Request for Proposals for Division of Senior and Adult Services	Cuyahoga Job and Family Services	Plain Dealer	Not-to-exceed \$700.00	Health and Human Services Levy Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-42451	Post adoption special services subsidy: Non-reoccurring adoption services	Division of Children & Family Services	Nehrer and Kassinger LLC	\$721.50	67% - Health and Human Services Levy Fund 33% - Title IV-E
FC-18-42331	Family Centered Services and Supports: Mentoring Program	Family and Children First Council	Union Miles Development Corporation	\$1,000.00	State
FC-18-42432	Family Centered Services and Supports: Camp	Family and Children First Council	Corner of the Sky LLC	\$648.00	State
FC-18-42461	Family Centered Services and Supports: Social/Recreational Program -Girl Talk	Family and Children First Council	MGW Resource Center	\$1,950.00	State

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-18-42190	Bread – May - July	Juvenile Court	Portland Foods	\$7,966.80	General Fund
JC-18-42191	Milk – May - July	Juvenile Court	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$16,519.08	General Fund
JC-18-42192	Canned fruit – May - July	Juvenile Court	V & J Services	\$7,453.68	General Fund
JC-18-42193	Pork & beans– May - July	Juvenile Court	Gordon Food Service	\$4,934.28	General Fund
JC-18-42194	Lima beans– May - July	Juvenile Court	Gordon Food Service	\$7,557.00	General Fund
JC-18-42195	Dairy products– May - July	Juvenile Court	Gordon Food Service	\$1,053.78	General Fund
JC-18-42196	Lunch meats– May - July	Juvenile Court	Gordon Food Service	\$316.00	General Fund
JC-18-42197	Meats– May - July	Juvenile Court	Gordon Food Service	\$11,201.76	General Fund
JC-18-42199	Bananas– May - July	Juvenile Court	The Sanson Company	\$14,223.75	General Fund

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Information Technology, recommending to terminate Contract No. CE1700059 with Vox Mobile Inc. in the amount not-to-exceed \$39,060.00 for telecommunications audit services, effective May 5, 2018.

Funding Source: General Fund

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, April 16, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Joseph Nanni, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 4/9/2018

Armond Budish motioned to approve the minutes from the April 9, 2018 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B. – New Items for Review

BC2018-235

Department of Development, recommending an award on RQ41532 and enter into a sole source contract with Court Community Services in the amount not-to-exceed \$50,000.00 for litter control services and oversight in selected urban communities for the period 4/1/2018 - 3/31/2019.

Funding Source: Federal Community Development Block Grant

Sara Jackson, Department of Development, presented. Nan Baker asked how the funds will be utilized. Joe Nanni asked if the vendor is considered a non-profit agency or if they are affiliated with the County or City of Cleveland. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-235 was unanimously approved.

The following item was amended to change the end date of the term to 4/15/2020.

BC2018-236

Department of Information Technology, recommending an award on RQ42055 and enter into a sole source contract with VeDiscovery, LLC dba Heureka Software in the amount not-to-exceed \$54,700.00 for the purchase of Heureka Intelligence Platform eDiscovery Software for the period 4/16/2018 – ~~12/31/2019~~ **4/15/2020**.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Joe Nanni asked if the software is installed on individual computers; asked how it protects data, such as social security information, from being transferred and if data is blocked by a firewall. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-236 was unanimously approved.

BC2018-237

Department of Information Technology,

a) Submitting an RFP exemption on RQ42379, which will result in an award recommendation to Microsoft Corporation in the amount of \$28,551.21 for the purchase of (15) Microsoft Surface Pro i5 Tablets and peripherals.

b) Recommending an award on RQ42379 with Microsoft Corporation in the amount of \$28,551.21 for the purchase of (15) Microsoft Surface Pro i5 Tablets and peripherals.

Funding Source: General Fund

Procurement Process: A full competitive process was not utilized. Items are being purchased off of a previously approved Government Cooperative Agreement.

Dennis Sullivan and Jeanelle Greene, Department of Information Technology, presented. Joe Nanni asked if this purchase includes imaging of computers, if so is there an additional cost; asked if imaging is still serviced by the contracted vendor, MCPC, Inc. or if the services are performed internally. Nan Baker asked if this purchase included tablets requested by the Department of Public Works. Ms. Baker also asked if this is a new practice to use tablets in lieu of desktop computers; asked if more tablet purchases are anticipated; and asked if there is a strategic plan for future purchases which may result in cost savings and uniformity among departments. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-237 was unanimously approved.

BC2018-238

Sheriff's Department, recommending an award on RQ42047 and enter into a sole source contract with Smiths Detection, Inc., in the amount not-to-exceed \$150,839.64 for on-site maintenance services on security x-ray machines located in various County buildings for the period 7/1/2018 - 12/31/2021.

Funding Source: Internal Service Fund

Lylia Lathan, Sheriff's Department, presented. Joe Nanni asked for additional information on the warranty coverage associated with this purchase. Mr. Budish clarified that the warranty would be voided if Smiths Detection was not utilized for maintenance or repair service. Michael Dever inquired about the number of machines the County owns; what is the life expectancy of these machines and how often machines are recycled. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-238 was unanimously approved.

The following item was withdrawn at the request of the Department.

~~BC2018-239~~

~~Sheriff's Department,~~

~~a) Submitting an RFP exemption on RQ42401, which will result in an award recommendation to International Preparedness Associates, Inc. in the amount of \$30,003.00 for reimbursement of eligible SWAT Marine training expenses in connection with the FY2015 Port Security Grant Program for the period 4/26/2018 - 5/14/2018.~~

~~b) Recommending an award on RQ42401 to International Preparedness Associates, Inc. in the amount of \$30,003.00 for reimbursement of eligible SWAT Marine training expenses in connection with the FY2015 Port Security Grant Program for the period 4/26/2018 - 5/14/2018.~~

~~Funding Source: FY2015 Port Security Grant~~

~~Procurement Process: A formal competitive process was not utilized. The Vendor is a previously approved Federal Emergency Management Agency grant recipient.~~

BC2018-240

Sheriff's Department, submitting an agreement with MetroHealth System - (Police Department) in the amount not-to-exceed \$5,000.00 for inmate housing services for the period 12/1/2017 - 11/30/2018.

Funding Source: Revenue Generating

Lauryn Harwell, Sheriff's Department, presented. Dale Miller asked how often the services are expected to be utilized as the anticipated revenue is only \$5,000.00. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-240 was unanimously approved.

BC2018-241

Department of Health and Human Services/Cuyahoga Job and Family Services on behalf of the Division of Children and Family Services, submitting an amendment to Contract No. CE1200560 with Burlington Stores, Inc. fka Burlington Coat Factory Warehouse Corporation for emergency assistance services for the period 9/1/2012 – 4/30/2018 to extend the time period to 4/30/2019 and for additional funds in the amount not-to-exceed \$350,000.00.

Funding Source: 79% Federal; 21% Health and Human Services Levy

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-241 was unanimously approved.

BC2018-242

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Submitting an RFP exemption on RQ41895, which will result in an award recommendation to West Side Catholic Center in the amount not-to-exceed \$170,000.00 for fiscal agent services in connection with the Identification Documentation Collaborative for the period 3/1/2018 – 2/28/2019.

b) Recommending an award on RQ41895 and enter into a contract with West Side Catholic Center in the amount not-to-exceed \$170,000.00 for fiscal agent services in connection with the Identification Documentation Collaborative for the period 3/1/2018 – 2/28/2019.

Funding Source: Health and Human Services Levy Fund

Procurement Process: A competitive process was not utilized.

Shari Weir, Office of Homeless services presented. Dennis Kennedy asked if the distributed funds are based on usage or a flat fee. Joe Nanni asked if the cost of the contract has been consistent over the past several years and asked how many clients are served annually. Dale Miller commented that 4,000 - 5,000 clients are served annually and indicated that a set of identification documents can cost \$35 per set which accounts for most of the funding. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-242 was unanimously approved.

The following item was amended to reflect the funding source as Cleveland Foundation.

BC2018-243

Department of Health and Human Services, Community Initiatives Division, Office of Early Childhood, recommending an award on RQ40533 to Strategic Resources Consulting L.L.C. (59-6) in the amount not-to-exceed \$100,000.00 for Faith-Based and/or Community-Based Organizations Outreach and Referral Program services for the Universal Pre-Kindergarten 2.0 Initiative for the period 4/1/2018 – 3/31/2019.

Funding Source: ~~Health and Human Services Levy~~ **Cleveland Foundation**

John Ladd, Office of Early Childhood. Office of Early Childhood presented. Dale Miller asked if the primary function of outreach service is to contact families with eligible children not currently enrolled in the program; and asked what community-based organizations are currently involved in outreach. Mr. Miller also asked for clarification on whether neighborhood associations are involved or if the services are

limited to faith-based organizations; and asked if this will be an ongoing or one-time service. Nan Baker asked if there is a current waiting list for Universal Pre-Kindergarten enrollment; asked why some schools are full while others are not; and asked if there are options or services offered to families experiencing transportation issues. Ms. Baker also inquired about families who have not enrolled their eligible children in pre-school. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-243 was unanimously approved.

C – Exemptions

BC2018-244

Office of the Medical Examiner, recommending an alternate procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$264,517.34 for the purchase of DNA genetic testing kits and other consumable supplies for the period 4/16/2018 – 12/31/2018:

a) Promega

b) Life Technologies

Funding Sources: 2017 DNA Backlog Grant - \$119,344.19 and Medical Examiner's Crime Lab Fund \$145,173.15

Hugh Shannon, Office of the Medical Examiner, presented. Nan Baker asked for clarification on the distributors' inability to undersell the main manufacturer as it relates to pricing. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-244 was unanimously approved.

D – Consent Agenda

There were no questions on the consent agenda. Armond Budish motioned to approve item BC2018-245 Dale Miller seconded. The consent agenda item was unanimously approved.

BC2018-245

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/16/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CE-18-42385</i>	<i>Joint seal materials for various bridge projects</i>	<i>Department of Public Works</i>	<i>RJ Watson</i>	<i>\$3,462.00</i>	<i>Road and Bridge Fund</i>
<i>CT-18-41824</i>	<i>Boiler repair at Animal Shelter</i>	<i>Department of Public Works</i>	<i>Boiler Specialists Inc.</i>	<i>\$1,915.20</i>	<i>Special Revenue Fund</i>
<i>CT-18-41827</i>	<i>Purchase (2) ScanPro Machines for Archives</i>	<i>Department of Public Works</i>	<i>World Micrographics, Inc.</i>	<i>\$22,850.00</i>	<i>Capital Project</i>
<i>CT-18-42243</i>	<i>Autodesk Design Suite software subscription annual renewal</i>	<i>Department of Public Works</i>	<i>Carahsoft Technology Corp.</i>	<i>\$15,500.26</i>	<i>10% - Internal Service Fund 45% - Road and Bridge Fund 45% - Sanitary Sewer Fund</i>
<i>CT-18-42272</i>	<i>Exhibit case and display system for County Archives</i>	<i>Department of Public Works</i>	<i>Gaylord Bros.</i>	<i>\$12,509.00</i>	<i>Capital Project</i>
<i>CT-18-42317</i>	<i>Copy paper for various agencies</i>	<i>Department of Public Works</i>	<i>Joshen Paper & Packing</i>	<i>\$24,500.00</i>	<i>Internal Service Fund</i>
<i>CT-18-42320</i>	<i>File folders for Division of Children and Family Services</i>	<i>Department of Public Works</i>	<i>Foote Printing</i>	<i>\$1,880.00</i>	<i>Internal Service Fund</i>
<i>CT-18-42321</i>	<i>First-class return envelopes for Cuyahoga Job and Family Services</i>	<i>Department of Public Works</i>	<i>OEM Acquisition LLC dba Ohio Envelope Manufacturing Company</i>	<i>\$2,373.00</i>	<i>Internal Service Fund</i>
<i>CT-18-42326</i>	<i>NCR paper for Hearing Forms for Juvenile Court</i>	<i>Department of Public Works</i>	<i>Xpedx Veritiv</i>	<i>\$5,894.90</i>	<i>Internal Service Fund</i>
<i>CT-18-42368</i>	<i>Finishing services for various print jobs for Cuyahoga Job and Family Services</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$1,705.00</i>	<i>Internal Service Fund</i>
<i>CT-18-42376</i>	<i>Disposal clean fill for Road and Bridge</i>	<i>Department of Public Works</i>	<i>Boyas Excavating, Inc.</i>	<i>\$10,000.00</i>	<i>Road and Bridge Fund</i>
<i>CT-18-42377</i>	<i>Diesel fuel tank treatment and filter service at Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Collins Equipment Corporation</i>	<i>\$1,495.00</i>	<i>Internal Service Fund</i>

CT-18-42383	Rental of plate tamper for Sanitary Engineer	Department of Public Works	Sunbelt Rentals, Inc.	\$547.18	Enterprise Fund
CT-18-42393	Repair parts for New Holland Backhoe S-471 for Fleet Services (Sanitary Engineer)	Department of Public Works	Akron Tractor & Equipment, Inc.	\$933.10	Enterprise Fund
CT-18-42394	Repair parts for Truck 3-287 for Fleet Services (Road and Bridge)	Department of Public Works	Valley Ford Trucks	\$1,389.46	Road and Bridge Fund
CT-18-42416	Catalog envelopes for Cuyahoga Support Enforcement Agency	Department of Public Works	The Envelope Printery of Ohio Inc.	\$630.00	Internal Service Fund
CT-18-42417	Printing and finishing services for program and services booklet for Division of Senior and Adult Services	Department of Public Works	Zippityprint, LLC	\$1,690.00	Internal Service Fund
CT-18-42419	First-class return envelopes for Cuyahoga Job and Family Services	Department of Public Works	OEM Acquisition LLC, dba Ohio Envelope Manufacturing Company	\$1,862.20	Internal Service Fund
JA-18-41675	SWAT headsets for City of East Cleveland	Department of Public Safety and Justice Services	Atlantic Signal LLC	\$13,520.00	General Fund – Public Safety Grant Administration
FC-18-42435	Family Centered Services and Supports: Summer camp	Family and Children First Council	Great Lakes Museum of Science, Environment and Technology	\$965.00	State
JC-18-42373	(5) Mattresses for Detention Center	Juvenile Court Division	Norix Group	\$2,455.75	Legal Computerization Fund
CR-18-42384	Power Plex Fusion and DNA IQ Systems for various labs	Medical Examiner's Office	Promega	\$9,951.04	Medical Examiner's Office Crime Lab Fund
CR-18-42389	Proteinase, boxes, tips, tags, tubes, sleeves, duster, bottles and racks for various labs	Medical Examiner's Office	Fisher Scientific	\$2,100.63	Medical Examiner's Office Crime Lab Fund
CR-18-42389	Proteinase, boxes, tips, tags, tubes, sleeves, duster, bottles and racks for various labs	Medical Examiner's Office	Lab Source	\$390.00	Medical Examiner's Office Crime Lab Fund
CR-18-42389	Proteinase, boxes, tips, tags, tubes, sleeves, duster, bottles and racks for various labs	Medical Examiner's Office	VWR	\$311.56	Medical Examiner's Office Crime Lab Fund
CR-18-42403	Strata Screen-C lab supplies for in-house toxicology testing	Medical Examiner's Office	Phenomenex	\$1,000.00	Medical Examiner's Office Crime Lab Fund

CR-18-42404	DNA kits for various labs	Medical Examiner's Office	Promega	\$23,766.48	DNA Backlog Grant
CR-18-42422	High profile microtome blades for various labs	Medical Examiner's Office	Leica Biosystems	\$791.02	Medical Examiner's Office Lab Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement with Ohio Department of Natural Resources for construction of the Towpath Trail – Stage 1 from Harvard Avenue to Steelyard Commons in the City of Cleveland and Village of Cuyahoga Heights in connection with the Clean Ohio Trails Project.

Funding Sources:

Towpath Stage 1 Construction Estimate= \$6,000,000

ODNR Funding Assistance = \$500,000.00

Federal CMAQ = \$4,800,000.00

Cleveland Steelyard TIF = \$700,000.00

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting a midyear projected expenditure report for Family Centered Services and Supports FY2018 funding.

Funding Source: FCSS

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Nan Baker seconded. The motion to adjourn was unanimously approved at 11:29 a.m.

Item Details

IV. Contracts and Awards

A – Tabled Items

B – New Items for Review

BC2018-246

The Department of Public Works is requesting an Amendment to the contract with DLAJ, Inc. for limited beverage and food services located at the Justice Center. DLAJ, Inc. has been providing a needed kiosk/beverage/food stand service to the public and the employees of the Justice Center for the last 10 years. The Department of Public Works is requesting this Amendment to ensure the business partnership continues and there is no gap in services being provided. This is a revenue generating agreement with revenue checks paid to the County monthly. The estimate revenue for the new five (5) year amendment is \$103,266.16.

For contract amendments, provide the following information, as it applies:

There is no change in scope of services

There is no change in rates; this is a revenue generating agreement and the revenue percentages (25%) still apply.

Original contract dates were 7/1/12 through 6/30/17. This amendment will have the dates of 7/1/17 through 6/30/22.

Procurement

Identify the original procurement method on the contract/purchase:

The original procurement method was a formal RFP conducted in 2012 and DLAJ, Inc. was the only vendor that supplied a proposal.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

DLAJ, Inc.

12823 Kingston Way

North Royalton, Ohio 44133

The owner is Rhoda Lou

Project Status

The project term for this amendment will be commencing on July 1, 2017.

Funding

This is a revenue generating agreement with DLAJ, Inc.

BC2018-247

The Department of Public Works is requesting a Sole Source for the purchase of Solar Shades for the Cleveland Police Department building. The County has bid out, purchased, and installed the EcoGreen Solar Shades at other County facilities in the past and is requesting to utilize the same vendor with the same solar shade benefit as previously used. By purchasing this new equipment, the Cleveland Police Headquarters may benefit from reductions in heat gain inward in summers, cold gain inward during winter, reductions in HVAC spending, and other sustainable benefits.

Why is this method preferred over the standard, competitive procedure?

Albert Herman Draperies, Inc. is the sole source vendor for these EcoGreen Solar Shades and has been utilized at other County facilities. By installing these types of Solar Shades, the Cleveland Police Headquarters will benefit from reductions in heat/cooling loss during seasons, cost reductions in HVAC spending, and sustainability advantages.

Were other vendors evaluated? If not, explain.

For this project, no other vendors were evaluated. The County conducted an informal bid for solar shades in 2017 and Albert Herman was the only bidder. Historically, Albert Herman has installed solar shades at the Justice Center, Courthouse Square and other County locations.

Vendor Name(s)

Albert Herman Draperies, Inc.
7603 First Place, Unit B7
Bedford, OH 44146
1-877-610-1555

BC2018-248

The Department of Human Resources requesting approval of a contract with The James B. Oswald Company for the anticipated cost not-to-exceed \$2,500.00. The term of the contract will be 4/23/2018-8/31/2018.

The primary goal is to engage with a professional benefits consulting firm to assist with the preparation of a response to a request from the Internal Revenue Service. The vendor will provide a complete response to the IRS regarding forms filed for the year 2015, including responding to any follow up questions.

Procurement

The contract will be via RFP exemption. The total value is not-to-exceed \$2500.00.

This particular project has never occurred before, and most likely will not occur again. The process to select this vendor as the County's benefits vendor took place in 2016. The vendor is currently the County's benefits consultant.

The County considered responding without the assistance of a consultant. However, it was determined that the prudent course was to engage a consultant - specifically one that has the historical knowledge of the 2015 filings, also this vendor has a significant experience responding to similar requests from the IRS on behalf of their other clients. This will save time and money

Due to this role, this firm has significant historical knowledge regarding the County's 2015 filings which will save time and money by avoiding a significant learning curve.

Vendor Information

The James B. Oswald Company
1100 Superior Avenue, Suite 1500
Cleveland OH 44114
Council District 7
The CEO is Robert Klunk
Council District 7

Status and Planning

This contract is new to the County and is anticipated to be one-time.

Other

The contract will be funded by the Benefits Self-Insurance Fund and will be paid as invoiced.

BC2018-249

Juvenile Court Division

Both vendors included within this Master Contract provide both Sex Offender Assessment and Treatment Services. The Department of Children and Family Services (DCFS) is also a part of this contract, however, they only utilize OhioGuidestone for services. This contract will provide both the Court and DCFS community-based options for youth who are in need of sex offender treatment services. These vendors will be able to provide community-based services to youth involved with the Court and DCFS.

Court involved youth require access to community-based services to assist in keeping youth in their natural homes and with their families safely. Most youth are successful with only community-based interventions, only the high-risk youth with continued behavioral issues require out of home placements following the lack of success in community-based interventions.

An RFP was completed for this service back in late 2016/early 2017, and these vendors were best suited to provide the services. The Court will be issuing another RFP for this service in the fall of this year. These services are utilized with youth on probation, as well as, with any DCFS youth that are in need of this type of intervention.

BC2018-250

Juvenile Court Division

This vendor provides assessments, as well as, Individualized Service Plans for those youth on Home Detention or involved in Diversion Services. They will then provide case management services utilizing the high fidelity wrap around approach. The Court is utilizing this program as an alternative to Detention, as well as, another community-based diversion intervention. This contract provides Court staff with other options to utilize prior to youth coming to the official attention of the Court. The Court received grant funds to provide alternative to detention services, as well as, diversion services.

This vendor was written into the Competitive RECLAIM Grant. This program is utilized with youth on Home Detention or involved in Diversion services.

BC2018-251

Juvenile Court Division

This vendor provides a specific mental health clinician that is stationed at the Court's Community Based Intervention Center. This clinician assists with assessments, the running of groups, and provides clinical and behavioral support services for youth. This service is utilized to provide Court staff with clinical support for the youth that are enrolled in this program. This service will allow for assessments and ISP's to be completed at the program and will allow for the youth to be provided with any necessary brief solution focused intervention services.

The Court was awarded grant dollars to include this clinician component within the newly implemented CBIC Program at the Court. In having the clinical support at this program, it is extremely beneficial to both Court staff and the youth. An RFP was issued for this service back in 2017, and this vendor submitted the best quality proposal. This clinician is stationed at the Community Based Intervention Center.

BC2018-252

Juvenile Court Division

The vendor will be assisting the Court in implementing a Parent Representation Program here at the Court. This project will assist in the timely appointment of counsel, will assist in keeping attorney caseloads at a reasonable amount, will improve the continuity of representation, will provide parent attorney training and support, and will provide representation outside the Court, as well as, inside. This project is designed to improve the quality of parent representation in child welfare cases and improve outcomes for children within Cuyahoga County.

This contract provides the Court with a vendor to oversee the implementation of the project here at the Court.

The Court was awarded grant dollars for this project.

This project will be utilized with Court youth and families coming to the attention of the Court for custody/abuse/neglect cases.

BC2018-253

Cuyahoga Job and Family Services

In addition to DSAS, a second HHS Agency, DCFS is requesting to be added this contract in order to be able to utilize bed bug extermination services for families on a as needed basis. This amendment would allow DCFS clients to be referred for these services beginning May 1, 2018 through December 31, 2018. The total proposed amendment amount is \$25,000.00.

The primary goal of the project is: To provide timely bed bug extermination services, including preparation for service, chemical treatment, and/or thermal treatment to reduce the occurrence of bed bug infestations for families in Cuyahoga County.

Procurement

The procurement method for this project was through a formal RFP process.

RFP# 37516 was issued on October 4, 2016 and closed on October 27, 2016. There was one vendor selected to provide these services.

Procurement request for RFP# 37516 was approved by OPD via OnBase.

Contractor and Project Information

The address of vendor:

Terminix International, Inc.
 17515 Engle Lake Drive, Suite A
 Middleburg Heights, OH 44130
 Project Status and Planning
 The project reoccurs annually.
 Funding
 The project is funded 100% by HHS LEVY dollars.

Contract	2017:	\$100,000.00	(DSAS)
Amend #1	2018:	\$200,000.00	(DSAS)
Amend #2	2018:	\$50,000.00	(DSAS)
<u>Proposed Amend #3;</u>	<u>2018:</u>	<u>\$25,000.00</u>	<u>(DCFS)</u>
	Total:	\$375,000.00	

The schedule of payments is by monthly invoice.

The project is contract amendment #3, which will now include The Division of Children and Family Services.

BC2018-254

Office of Early Childhood

Amendments to UPK 1.0 contracts. UPK provides high quality preschool services by providing funds to offer a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities Fiscal projections showed that the program dollars for several UPK 1.0 providers will begin (or have already begun to run low) for the 2017-2018 contract year. The amendments will seek to increase the funds available to these providers by lowering the total contract dollars available from other providers who have shown (through fiscal analysis) that they will not have spent their available money by the end of the 2017-2018 contract year.

Providers whose funds will be running out or running low by the end of 2018 will have enough money to continue to provide the high level of quality though UPK. We will take funds from provides who haven't expended their full amount to accomplish this. There will be zero net effect.

We will take funds from underspending programs and redistribute to programs that are running low on funds. The providers who receive an increase in funds will continue to be able to provide a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities.

The providers who receive an increase in funds will continue to be able to provide a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities.

Through fiscal analysis we were able to see which providers would be running out of (or running low) funds by the end of the 2017-2018 contract year. Through the fiscal analysis and projection and pattern of spending we also saw that there are a few providers who will not have spent their allotted UPK dollars by the end of the 2017-2018 contract year. So, by lowering their contract dollars, they will be able to spend the money available to them more efficiently while the other providers (whose contracts we will be increasing) will continue to have funds to purchase what they need.

Reason for late submission

The item was submitted when we received updated mandatory updated documents from the providers. Additionally, some providers had questions as to why their contracts were being increased or decreased and needed to consult with their respective fiscal departments. Future contracts will be completed under a master services contract thus removing the need for contract amendments.

C – Exemptions

BC2018-255

The Division of Children and Family Services plans to contract with various vendors, for the 4/15/18 to 4/14/21 for Post Adoption Special Services Subsidy and Non-Re-occurring for various amounts for the duration of this period. This is a benefit program with expenses 100% reimbursed by the Post Adoption Special Services Subsidy allocation which is funded by the state. Under the Post Adoption Special Services Subsidy, adoptive parents receive financial assistance covering special expenditures (e/g counseling, respite, residential treatment. The adoptive parents select the provider DCFS pays for the services up front and we are reimbursed with special state allocation that covers the expense.

D – Consent Agenda

BC2018-256

Department of Information Technology requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Sale of property to:

Info@Ret3.org
1814 E. 40th Street
Cleveland, Ohio 44103
Kenny Kovach-Director
Patrick Burnham

BC2018-257

Office of the Medical Examiner

Seeking permission to amendment this Contract for Professional Toxicology Services with Dr. John Wyman, PhD through December 2018. The original contract expires on April 30, 2018.

Will assist the Medical Examiner's Toxicology Department with heavy caseloads allowing the agency and the County to better serve the community.

Adding a toxicologist to assist with the heavy workload.

Have also contracted with Douglas Rohde.

BC2018-258

Office of Early Childhood

Amendments to UPK 1.0 contracts. UPK provides high quality preschool services by providing funds to offer a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities. Fiscal projections showed that the program dollars for several UPK 1.0 providers will begin (or have already begun to run low) for the 2017-2018 contract year. The amendments will seek to increase the funds available to these providers by lowering the total contract dollars available from other providers who have shown (through fiscal analysis) that they will not have spent their available money by the end of the 2017-2018 contract year.

Providers whose funds will be running out or running low by the end of 2018 will have enough money to continue to provide the high level of quality through UPK. We will take funds from providers who haven't expended their full amount to accomplish this. There will be zero net effect. We will take funds from underspending programs and redistribute to programs that are running low on funds. The providers who receive an increase in funds will continue to be able to provide a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities.

Through fiscal analysis we were able to see which providers would be running out of (or running low) funds by the end of the 2017-2018 contract year. Through the fiscal analysis and projection and pattern of spending we also saw that there are a few providers who will not have spent their allotted UPK dollars by the end of the 2017-2018 contract year. So, by lowering their contract dollars, they will be able to spend the money available to them more efficiently while the other providers (whose contracts we will be increasing) will continue to have funds to purchase what they need.

Reason for late submission

The item was submitted when we received updated mandatory updated documents from the providers. Additionally, some providers had questions as to why their contracts were being increased or decreased and needed to consult with their respective fiscal departments. Future contracts will be completed under a master services contract thus removing the need for contract amendments.

BC2018-259

Department of Development – Homeowner Rehab Loans

Dawn Neal

Homeowner loan includes agreements with the following:

YK Brothers Construction, in the amount of \$7,900.00

Harmony Electric, LLC, in the amount of \$1,200.00

Len's Refrigeration, Htg & AC, Inc., in the amount of \$2,480.00

Homeowner contingency in the amount of \$2,316.00 to be used if necessary for unforeseen circumstances.

Ray Massingill

Len's Refrigeration, Htg & AC, Inc. in the amount of \$4,770.00.

American Building and Kitchen Products, Inc. In the amount of \$8,900.00.

Homeowner contingency in the amount of \$2,500.00 to be used if necessary for unforeseen circumstances.

Thomas Spinks

Homeowner loan includes agreements with the following:

Right on Roofing, Inc., in the amount of \$4,460.00

Homeowner contingency in the amount of \$892.00 to be used if necessary for unforeseen circumstances.

Alaa Hadi

Homeowner loan includes agreements with the following:

Harmony Electric, LLC, in the amount of \$5,012.00.

Haky Heating, Inc., in the amount of \$7,830.00.

Homeowner contingency in the amount of \$4,000.00 to be used if necessary for unforeseen circumstances.

All documents related to these activities will be submitted in a separate action.

BC2018-260

(See related items for proposed purchases for the week of 4/23/2018 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Information Technology, recommending to terminate Contract No. CE1700059 with Vox Mobile Inc. in the amount not-to-exceed \$39,060.00 for telecommunications audit services, effective May 5, 2018.

VI – PUBLIC COMMENT

VII – ADJOURNMENT