

Minutes

Cuyahoga County Board of Control
Monday, July 2, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:05 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Chambers, Department of Public Works (Alternate for Michael Dever)
Dennis Kennedy, Deputy Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 6/25/2018

Armond Budish motioned to approve the minutes from the June 25, 2018 meeting; Dale Miller seconded. The minutes were unanimously approved.

A – Tabled Items

B. – New Items for Review

BC2018-412

Department of Public Works, recommending an award on RQ42449 and enter into a contract with Cook Paving and Construction (8-3) in the amount not-to-exceed \$389,424.20 for resurfacing of Barrett Road from Lewis Road to Spafford Road in Olmsted Township.

Funding Source: Cuyahoga County using the \$7.50 Vehicle License Tax Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-412 was unanimously approved.

BC2018-413

Department of Public Works, submitting a construction agreement with Norfolk Southern Railway Company in the estimated amount of \$425,000.00 for construction of the Towpath Trail, Stage 1 Project from Harvard Avenue Trailhead to Steelyard Commons in the City of Cleveland and Village of Cuyahoga Heights.

Funding Source: 80% Federal 20% City of Cleveland

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-413 was unanimously approved.

BC2018-414

Department of Public Works, submitting a preliminary engineering agreement with Norfolk Southern Railway Company in the estimated amount of \$20,194.00 for the Replacement of Jefferson Avenue Bridge No. 00.57 over Norfolk Southern Railroad in the City of Cleveland.

Funding Source: Road and Bridge Fund

Michael Chambers, Department of Public Works, presented. Dale Miller asked if Norfolk Southern Railroad provides funding for a portion of the services; and asked if the replacement affects their operations, improves their facilities or basically benefits the County. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-414 was unanimously approved.

BC2018-415

Department of Public Works, recommending an award on RQ43037 to Ohio Cat in the amount not-to-exceed \$100,000.00 for rental of a back-up generator to be used at the Justice Center Jail I for the period 7/1/2018 – 10/31/2018.

Funding Source: General Fund – Capital Projects

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-415 was unanimously approved.

BC2018-416

Department of Public Works, recommending a sole source award on RQ42943 to Event Metal Detectors, LLC in the amount not-to-exceed \$29,500.00 for removal, relocation and reinstallation of (2) SafeView Body Scanners from the Marion Building to the Cuyahoga County Justice Center.

Funding Source: General Fund – Capital Projects

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-416 was unanimously approved.

At the request of County Council, the following item was withdrawn for consideration and will be placed on County Council's agenda for introduction at the July 10, 2018 Council Meeting.

BC2018-417

~~Department of Development, recommending a forgivable Large Scale Attraction Loan in the amount not to exceed \$500,000.00 to Covia Holdings Corp. (or an entity to be determined) for relocation assistance for the Fairmount Santrol, Inc. – Unimin Corp. Merger and Headquarters Project to be located at 3 Summit Park Drive, Independence.~~

~~Funding Source: Economic Development Fund~~

Dale Miller shared his thoughts as to why the request is being made to consider the item at a County Council meeting. Mr. Miller stated that he strongly supports the Administration's strategy put forward around the creation of a permanent revolving economic development loan fund which, once completed would require little or no general fund support. Mr. Miller commented that in order to accomplish this goal very few if any forgivable loans should be recommended. Mr. Miller stated that he would like to work with the Administration to ensure that the County has a very clear policy going forward on forgivable loans and whether the sustainable economic development fund is still the strategy to use, and if so how it will be achieved. Mr. Budish confirmed that the Forgivable Loan Policy is still the same and emphasized

that it's the Art of the Deal and the County is all about jobs. Mr. Budish stated that he strongly feels that in every case possible the County should do a Loan and not a grant, however if an exception arises in order to make a deal, the County has to do a hopefully relatively small forgivable loan that the Economic Development Department is allowed to consider them and make these loan recommendations. Mr. Budish commented that as with many policies there can and should be exceptions periodically where it is absolutely necessary.

The following item was corrected to reflect Parma as one of the municipalities recommended to receive an award.

BC2018-418

Department of Development, recommending awards and enter into agreements with various municipalities in the total amount not-to-exceed \$3,351,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with round 8 of the Cuyahoga County Property Demolition Program for the period 6/15/2018 – 12/15/2019:

- a) City of Cleveland in the amount not-to-exceed \$2,000,000.00.
- b) City of ~~Euchid~~ **Parma** in the amount not-to-exceed \$1,351,000.00.

Funding Source: Cuyahoga County Property Demolition Fund

Kenneth Surratt, Department of Development, presented. Dale Miller inquired about the total award amount the County will have authorized toward the County's Fifty-million-dollar plan on the Demolition project if this request is approved; and asked how many requests are anticipated for Calendar year 2018, and if there is sufficient funding available to cover those requests. Mr. Miller also asked we have sufficient appropriation authority for this year's expenditures. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-418 was unanimously approved.

BC2018-419

Department of Information Technology, recommending an award on RQ40914 and enter into a contract with T4S Partners, Inc. in the amount not-to-exceed \$150,000.00 for Cherwell integration and development services for the Cherwell Cloud Based Service Desk software application for the period 7/2/2018 – 7/1/2021.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked how many bids were received for these services; asked if there was competition as opposed to a single response. Mr. Miller also questioned why the item is being presented in July for consideration by the Board if the Request for Qualifications closed on November 22, 2017. Nan Baker asked for clarification on how the services provided as listed in the item details section of the agenda is not part of what the Enterprise Resource Planning Project (ERP) does in the efficiencies of what is being done County-wide. Trevor McAleer asked if the Infor product can provide the same services as the Cherwell Cloud Based Service Desk software application, as it relates to help desk tracking and service ticket proficiencies. Mr. Budish asked if there was a 30-day out clause. Ms. Baker suggested that the Department inquire as to whether Infor can provide these services, as this will ensure that the County is not duplicating a service we may already be paying for. Armond Budish motioned to approve the item; Dennis Kennedy seconded. Item BC2018-419 was unanimously approved.

BC2018-420

Department of Information Technology, submitting an amendment to Contract No. CE1300351 with Service Express, Inc., for server maintenance services County-wide for the period of 3/1/2013 - 6/30/2018 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$27,933.00.
Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked if the 3-month extension is (ERP) related. Trevor McAleer asked for confirmation that the Buyspeed System will be used to perform reverse auctions. Mr. Miller asked for confirmation that the extension is to buy more time and the Reverse Auction will be for a longer period of time. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-420 was unanimously approved.

BC2018-421

Department of Information Technology, recommending a sole source award on RQ42832 to EP Technology Inc. in the amount not-to-exceed \$2,955.00 for the purchase of printer supplies for the Microplex HD60 & HD90 printers.
Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Trevor McAleer asked if the Sole Source Affidavit had been received. Mr. McAleer requested that moving forward when sole source items are presented if the Office of Procurement & Diversity could confirm the Affidavits have been received. Mr. Budish requested that Affidavit confirmation be noted on future Agendas. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-421 was unanimously approved.

The following item was corrected to reflect the of Board approval as June 25, 2018.

BC2018-422

Fiscal Office, recommending to amend Board approval No. BC2018-394, dated ~~July 25~~ **June 25**, 2018, which authorized an amendment to Contract No. CE1700140 with Stifel, Nicolaus & Company Incorporated for financial advisory services for the period 8/1/2017 - 7/31/2018 to extend the time period to 7/31/2019 and for additional funds, by changing the amount not-to-exceed from \$90,000.00 to \$60,000.00.
Funding Source: General Fund

Dennis Kennedy, Fiscal Office, presented. Mr. Budish commented that this amendment is the same item that was approved at the prior meeting. This request clarifies the cost of the second year of the proposed amendment which is at a considerably lower rate than the first year. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-422 was unanimously approved.

BC2018-423

Fiscal Office, recommending an award on RQ42880 and enter into an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$9,600.00 for staffing of (2) Interns in connection with the collection of Delinquent Real Property Taxes for the period 5/21/2018 - 8/10/2018.

Funding Source: General Fund

Dennis Kennedy, Fiscal Office, and Mike Sweeney, Treasure's Office presented. Dale Miller asked for clarification on the Fish Bowl Project; and asked for confirmation on whether the Fish Bowl Project will replace collection agencies used by the County to collect delinquent taxes from residents who are unresponsive. Nan Baker inquired about the amount of outstanding taxes owed; and asked how much the County anticipates will be collected; and asked if snapshots are captured to gauge the progress and success of the County's collection efforts. Mr. Miller commented that he was pleased to see that a comprehensive program is in place that sounds like it's working and he appreciates the efforts being made. Mr. Budish commented that he is pleased with the progress being made through the joint collection efforts of the Fiscal and Treasury Departments and the County Prosecutor's Office and thanked Mr. Dennis Kennedy; Mr. Christopher Murray; Mr. Michael Sweeney and Mr. Michael O'Malley for working together to make this project possible. Trevor McAleer asked how many staff are working on the project. Mr. McAleer commented that he believes this is a significant advantage in this path vs. the use of a collection agency. Mr. McAleer stated that by using this approach residents don't incur fines and interests associated with collection agencies. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-423 was unanimously approved.

BC2018-424

Cuyahoga County Prosecutor's Office, submitting an amendment to Contract No. CE1100488-03 with Millennium Investor Group V, LLC for lease of space for the period 8/1/2011 - 7/31/2018, to extend the time period to 7/31/2019 and for additional funds in the amount not-to-exceed \$23,829.32.

Funding Source: General Fund

Mark Greenfield, Prosecutor's Office, presented. Nan Baker asked for clarification on the term, modification of the location and the amount invested. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-424 was unanimously approved.

BC2018-425

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ42550, which will result in an award recommendation to FFT LLC in the amount not-to-exceed \$84,000.00 for Functional Family Therapy Training and Licensure for the period 7/1/2018 – 6/30/2021.

b) Recommending an award on RQ42550 and enter into a contract with FFT LLC in the amount not-to-exceed \$84,000.00 for Functional Family Therapy Training and Licensure for the period 7/1/2018 – 6/30/2021.

Funding Source: Special Revenue - Title IV-E

Karen Lippman, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-425 was unanimously approved.

BC2018-426

Sheriff's Department, submitting amendments to Agreement No. AG1500070 with The MetroHealth System for management, healthcare and related services at the Cuyahoga County Corrections Center for the period 1/1/2015 - 12/31/2019 to expand the scope of services, effective 7/1/2018 and for additional funds:

a) to provide healthcare and related services at the Bedford Heights Jail;

b) to manage and operate healthcare and related services at the Bedford Heights Jail; and for additional funds in the amount-not-to-exceed \$339,219.45.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-426 was unanimously approved.

BC2018-427

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Office of Homeless Services, recommending an award on RQ42508 and enter into a contract with Stella Maris, Inc. (18-1) in the amount not-to-exceed \$195,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2018 – 6/30/2019.

Funding Source: Health and Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-427 was unanimously approved.

C – Exemptions

BC2018-428

Department of Public Works, recommending an alternate procurement process, which will result in award recommendations to various providers (as listed in the item details section) in the total amount not to exceed \$496,500.00 for commercial building and supply purchases for the period of 7/1/2018 – 12/31/2018.

Funding Sources:

General Fund – Space Maintenance	\$249,000
Sanitary Sewer Districts - Enterprise	\$183,000
Road & Bridge – Special Revenue	\$ 48,000
Kennel – Special Revenue	\$ 16,500

Michael Chambers, Department of Public Works, presented. Dale Miller asked for clarification on what is being purchased; and on the procurement process being used. Dennis Kennedy stated these are considered to be blanket purchase orders which are consistent with the practice used in almost every municipality and is accordance with the Ohio Revised Code. Mr. Kennedy commented that the biggest benefit from a fiscal standpoint is that all the funding is encumbered upfront as opposed to being paid on office vouchers throughout the year without any general funds set aside or segregation of appropriation. Mr. Kennedy stated this locks up the money for the specified vendors. Mr. Budish commented that discounted vendors are being utilized. Nan Baker asked if this process would reduce the need for mission

critical items coming forward. Mr. Miller also asked for clarification on what is not Code compliant under the current procedure being used; and asked for confirmation that even an office voucher purchase in the amount of \$1.50 needs to be encumbered before any expenditure is made. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-428 was unanimously approved.

BC2018-429

Office of Procurement & Diversity, recommending an alternate procurement process to establish rules and procedures for reverse auction procurements for the period 7/2/2018 – 7/31/2019 in accordance with Ohio Revised Code 9.314.

Funding Source: N/A

Lenora Lockett, Office of Procurement & Diversity, presented. Dale Miller asked if any of the procedures are different than how reverse auctions are currently being handled; asked how many reverse auctions have been completed to date; asked how many reverse auctions are anticipated for the period 7/2/2018 – 7/31/2019 and asked for confirmation on whether food products for the County Jail are still being purchased under the reverse auction. Trevor McAleer commented this procurement process will place the County in compliance with some of the Department of Internal Audit's findings that are related to the Ohio Revised Code, which the Audit staff are currently working on. Mr. McAleer stated that the biggest difference about this process is that it places the reverse auction under the Office of Procurement & Diversity (OPD) vs. the Department of Information Technology or other County Departments and is consistent with other procurement processes that are housed under the (OPD), as it relates to Mr. Miller's question of how the new procedures differ from how reverse auctions are currently being handled. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-429 was unanimously approved.

D – Consent Agenda

Dale Miller referred to Item BC2018-431 and inquired about the County covering the costs of travel related expenses for 3 Community Partners. Mr. Budish asked if general fund dollars were being utilized to cover the expenses.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2017-430 through -432; Dale Miller seconded, the consent agenda items were unanimously approved.

BC2018- 430

Department of Public Works, requesting approval of an Offer of Settlement Agreement for acquiring necessary Right-of-Way in connection with the replacement of Cedar Road Bridge No. 229 in the City of Cleveland:

Parcel 2 SH, T (Standard Highway Easement & Temporary Easement)

Property Owners: CSX Transportation, Inc.

Recommended Offer of Settlement: \$4,900.00

Fair Market Value Estimate: \$4,750.00

Funding Source: Road and Bridge Fund

Fiscal Office, Presenting Proposed Travel Requests for the week of 7/2/2018

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Development – Division of Community Development	Paul Herdeg	A meeting entitled “the National Association for County Community and Economic Development (NACCED) Committee Meetings July 2018”	National Association for County Community and Economic Development	07/12/-07/12/18	Nashville, TN	** Airfare - \$27.00 *Meals - \$22.00 *Parking - \$9.00 *Ground Transportation - \$30.00 Total \$88.00	Community Development Block Grant (CDBG)

*Staff reimbursement

**Airfare will be covered by a contract with the County’s Travel Vendor – (\$27.00, net of airline credits) Total cost of the flight before airline credits are applied is \$203.96.

Purpose:

Cuyahoga County is a member of the National Association for County Community and Economic Development (NACCED), which represents counties carrying out community and economic development activities throughout the United States. Paul Herdeg will attend and participate in the organization’s July 2018 committee meetings, formulating policy in the areas of community development, affordable housing development, and economic development.

Although the travel is out of state, there is minimal cost to the County (under \$100.00) by utilizing an early morning flight to avoid lodging cost, and by utilizing existing Southwest Airlines credits to minimize airfare cost.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration	Jakolya Gordon, Susan Weaver, not an employee of the County, but a community partner.	A workshop entitled “Camp Hope America – Camp Weaver Orientation”	Camp Hope America/Verizon Foundation	08/12/-08/17/18	Greensboro, NC	*Registration - \$1,900.00 ***Airfare \$385.10 **Ground Transportation - \$100.00 **Mileage - \$550.50 **Meals - \$126.00 **Baggage Fees - \$120.00 **Parking - \$72.00 ****Total \$3,253.60	Camp Hope America Readiness Grant 2018

* Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – (\$385.10)

****Total cost for Jakolya Gordon is \$1,690.10 and total cost for Susan Weaver is \$1,563.50.

Purpose:

Camp HOPE America, a program of Alliance for HOPE International, is the first and only evidence-based camping and mentoring program in the United States focused solely on children impacted by domestic violence, sexual assault, and child abuse. Camp HOPE America started in California and is now creating affiliated Camp HOPE America programs across the nation. Cuyahoga County received Camp HOPE grant funds to send two representatives to a full week of Camp HOPE America during the summer of 2018 to gain valuable exposure and orientation to the program. This endeavor will prepare Cuyahoga County to host Camp HOPE America, using the existing model, in the summer of 2019.

All costs for travel will be paid for with the Camp HOPE America Readiness Grant.

Meals and lodging are provided in the estimated camp registration fee. Susan Weaver will be driving to the event, while Jakolya Gordon will be flying to the event. Extra baggage fees on the airline are required because participants are required to bring camping equipment. Susan Weaver is a community partner and not an employee of the County. She is with MHS, Frontline Service, a community partner.

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration</i>	<i>Zina Martinez (not a County employee but a community partner)</i>	<i>A Conference entitled “2018 National Homeland Security Conference”</i>	<i>National Urban Area Association</i>	<i>7/8/- 7/13/2018</i>	<i>New York, NY</i>	<i>*Registration Fees - \$625.00 **Lodging- \$1,337.10 **Mileage- \$520.00 **Meals - \$300.00 **Tolls - \$60.00 Total - \$2,842.10</i>	<i>FY16 Urban Area Security Initiative Grant Program</i>

**Paid to the Host*

***Staff reimbursement*

Purpose:

The Conference will bring together a variety of Homeland Security professionals by offering innovative and informative sessions covering topics in law enforcement, fire service, emergency management, counter-terrorism, grant management, and many others. This Conference continues to be the premiere comprehensive homeland security conference in the nation.

The attendee is not a county employee, but a community partner. The attendee is the director of NEORFC

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Dawn Schilens</i>	<i>103rd International Association for Identification (IAI) International Education Conference</i>	<i>International Association for Identification (IAI)</i>	<i>07/29/-08/03/18</i>	<i>San Antonio, TX</i>	<i>*Registration - \$375.00</i> <i>*** Airfare - \$615.00</i> <i>**Lodging- \$723.85</i> <i>**Meals - \$360.00</i> <i>**Baggage - \$50.00</i> <i>**Parking - \$66.00</i> <i>**Transportation - \$60.00</i> <i>Total \$2,249.85</i>	<i>Coverdell Grant (FY 2017)</i>

**Paid to the Host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor – (\$615.00)*

Purpose:

The mission of the International Association for Identification (IAI) is to provide forensic education and professional development to attendees. The conference will provide full week of high quality, cutting edge education and hands on training in forensic physical evidence examination and crime scene processing.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Kate Snyder</i>	<i>103rd International Association for Identification (IAI) International Education Conference</i>	<i>International Association for Identification (IAI)</i>	<i>07/29/-08/03/18</i>	<i>San Antonio, TX</i>	<i>*Registration - \$375.00</i> <i>**Workshops - \$260</i> <i>*** Airfare - \$475.55</i> <i>**Lodging- \$1,013.39</i> <i>**Meals - \$480.00</i> <i>**Baggage - \$120.00</i> <i>**Transportation - \$65.00</i> <i>Total \$2,788.94</i>	<i>Coverdell Grant (FY 2017)</i>

**Paid to the Host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor – (\$475.55)*

Purpose:

To maintain current International Association for Identification (IAI) forensic photography certification; attend forensic photography and imaging board meetings; learn new skills sets as well as improve on known skills to be able to apply to case work; make connections within the forensic community; and as an associate member of the Forensic Photography and Imaging Board, was asked to attend the board meeting.

BC2018-432

Office of Procurement & Diversity, presenting proposed purchases for the week of 7/2/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>HS-18-42820</i>	<i>Purchase (1,400) - 6 ft. Hotron D/P Male to D/P Male Cables for dual monitor computer display capabilities for staff at Jane Edna Hunter Building</i>	<i>Cuyahoga Job and Family Services</i>	<i>Leff Electric Co. Inc.</i>	<i>\$7,560.00</i>	<i>Health and Human Services Levy Fund</i>
<i>HS-18-42808</i>	<i>(3) IBM SPSS Statistics Base License subscriptions and support for Performance Evaluation and Innovation Department</i>	<i>Department of Health and Human Services</i>	<i>CDW Government</i>	<i>\$7,020.00</i>	<i>Health and Human Services Levy Fund</i>
<i>CT-18-42426</i>	<i>Hand sanitizer and dispensers for various buildings</i>	<i>Department of Public Works</i>	<i>Sovereign Industries</i>	<i>Not-to-exceed \$15,000.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42486</i>	<i>Record jackets for client files for Cuyahoga Job and Family Services</i>	<i>Department of Public Works</i>	<i>OEM Acquisition LLC dba Ohio Envelope Manufacturing Company</i>	<i>\$1,678.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42504</i>	<i>Repair of Ridgid See Snake for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>The Safety Company, LLC dba M Tech</i>	<i>\$628.50</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-42545</i>	<i>Spring chiller services for Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Johnson Controls Inc.</i>	<i>\$7,876.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42871</i>	<i>Joint seal materials for bridge maintenance</i>	<i>Department of Public Works</i>	<i>RJ Watson</i>	<i>\$13,121.52</i>	<i>Road and Bridge Fund</i>
<i>CT-18-42873</i>	<i>Fire extinguishers for various County buildings</i>	<i>Department of Public Works</i>	<i>Amerisochi</i>	<i>Not-to-exceed \$12,000.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-42886</i>	<i>Suspension and spring repairs on various County vehicles for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>EAB Truck Service</i>	<i>Not-to-exceed \$20,000.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-42907</i>	<i>Purchase (1) - 2019 Ford Fusion S for Prosecutor's Office</i>	<i>Department of Public Works</i>	<i>Bob Gillingham Ford</i>	<i>\$18,152.50</i>	<i>General Fund</i>
<i>CT-18-42909</i>	<i>Hydraulic hammer for Fleet Services (Road and Bridge)</i>	<i>Department of Public Works</i>	<i>Ohio CAT</i>	<i>\$10,619.00</i>	<i>Road and Bridge Fund</i>
<i>CT-18-42930</i>	<i>Sweeper cooling system parts for Unit 17-45 for</i>	<i>Department of Public Works</i>	<i>Rush Truck Centers of Ohio, Inc.</i>	<i>\$4,194.74</i>	<i>Road and Bridge Fund</i>

	<i>Fleet Services (Road and Bridge)</i>				
CT-18-42959	<i>Janitorial supplies for Courthouse</i>	<i>Department of Public Works</i>	<i>Emerald Supply</i>	<i>\$558.65</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42960	<i>Repair to heat seal tunnel and bindery relay parts for Print Shop</i>	<i>Department of Public Works</i>	<i>Bindery Parts, Inc.</i>	<i>\$662.40</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42968	<i>Body repair to vehicle 18-530 for Sheriff's Department</i>	<i>Department of Public Works</i>	<i>R&D Auto</i>	<i>\$3,361.18</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42969	<i>Body repair to vehicle 98-90 for Sheriff's Department</i>	<i>Department of Public Works</i>	<i>Premier Auto Body & Collision Center, LLC</i>	<i>\$2,309.22</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42976	<i>Payroll envelopes for Board of Elections</i>	<i>Department of Public Works</i>	<i>The Envelope Printery of Ohio</i>	<i>\$573.00</i>	<i>General Fund</i>
CT-18-42977	<i>Janitorial supplies for various buildings</i>	<i>Department of Public Works</i>	<i>Joshen Paper & Packaging</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42981	<i>Building supplies for Cleveland Police Headquarters Building</i>	<i>Department of Public Works</i>	<i>FBM Wholesale Builders Supply</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Capital Projects</i>
CT-18-42991	<i>Legal notice: Bradford Pump Station Elimination Project</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,500.00</i>	<i>Sanitary Sewer Fund</i>
CT-18-42994	<i>Legal notice: Halle Warehouse Parking Lot Paving Project</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,500.00</i>	<i>General Fund – Capital Projects</i>
CT-18-42997	<i>Envelopes to process and collect inmate commissary items for Sheriff's Department</i>	<i>Department of Public Works</i>	<i>OEM Acquisition LLC dba Ohio Envelope Manufacturing Company</i>	<i>\$743.00</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42999	<i>Promotional poster stands for Office of Early Childhood</i>	<i>Department of Public Works</i>	<i>Classic Laminations, Inc.</i>	<i>\$645.75</i>	<i>General Fund – Internal Service Fund</i>
ST-18-42933	<i>Purchase backhoe bucket for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Ohio CAT</i>	<i>\$1,595.00</i>	<i>Sanitary Sewer Fund</i>
CR-18-42859	<i>Lunches for "Death Scene Investigation" training participants</i>	<i>Medical Examiner's Office</i>	<i>Italian Creations</i>	<i>\$2,273.00</i>	<i>Funded by training participants and deposited to General Fund</i>
CR-18-42868	<i>Drug standards – calibrators and controls for various labs</i>	<i>Medical Examiner's Office</i>	<i>Lipomed</i>	<i>\$1,435.00</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
CR-18-42868	<i>Drug standards – calibrators and controls for various labs</i>	<i>Medical Examiner's Office</i>	<i>Cerilliant</i>	<i>\$1,470.15</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
CR-18-42939	<i>Gaskets, plates and filter for various labs</i>	<i>Medical Examiner's Office</i>	<i>United Chemical Technology</i>	<i>\$4,708.00</i>	<i>Medical Examiner's Office Crime Lab Fund</i>

CR-18-42941	Solvents for various labs	Medical Examiner's Office	Fisher Scientific	\$1,624.76	Medical Examiner's Office Crime Lab Fund
CR-18-42941	Solvents for various labs	Medical Examiner's Office	VWR International	\$163.74	Medical Examiner's Office Crime Lab Fund
CR-18-42944	Tubes, chair, weigh boats, weigh paper, pipets, sharps shields, funnels and balance for various labs	Medical Examiner's Office	Fisher Scientific	\$2,155.43	Medical Examiner's Office Crime Lab Fund
CR-18-42944	Tubes, chair, weigh boats, weigh paper, pipets, sharps shields, funnels and balance for various labs	Medical Examiner's Office	VWR International	\$788.62	Medical Examiner's Office Crime Lab Fund
CR-18-42946	Tubes, racks, pipets, mixer and tubing for various labs	Medical Examiner's Office	Fisher Scientific	\$1,433.80	Medical Examiner's Office Crime Lab Fund
CR-18-42946	Tubes, racks, pipets, mixer and tubing for various labs	Medical Examiner's Office	VWR International	\$1,541.77	Medical Examiner's Office Crime Lab Fund
CR-18-42965	DVD's, CD's and trays for various labs	Medical Examiner's Office	The Little Warehouse	\$757.00	General Fund
CR-18-42967	Filter, shelf and clip kits for various labs	Medical Examiner's Office	Arrowhead Forensics	\$998.81	Medical Examiner's Office Crime Lab Fund
CR-18-42985	Disposal of lab waste	Medical Examiner's Office	Chemtron Chemical	\$6,309.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-18-42817	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	NPA Coatings Inc.	Up to \$3,170.00	Health and Human Services Levy Fund
WT-18-42837	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Up to \$13,500.00	Health and Human Services Levy Fund
WT-18-42860	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Progressive Casualty Insurance Company	Up to \$12,019.20	Health and Human Services Levy Fund
WT-18-42952	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Myocare Nursing Home, Inc.	Up to \$17,600.00	Health and Human Services Levy Fund
LA-18-42782	Transcription services for labor arbitration**	Department of Law	Veritext Legal Solutions	\$1,222.10	General Fund
FC-18-42929	Family Centered Services and Supports: Family membership***	Family and Children First Council	City of Strongsville	\$725.00	State
CR-18-42945	Toxicology testing - May****	Medical Examiner's Office	Axis Forensic Toxicology	\$3,315.00	Medical Examiner's Office Lab Fund

*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

**Contracts & Purchasing Board approved official administrative list of procurement exemptions (Ordinance O2011-46 Section 3.03 (L)(4) & Ordinance No. O2011-0044 Section 4.4(d) approved by Contracts & Purchasing Board on 10/17/2011.

***Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.

****Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive Mission Critical Item

This item was amended to add additional jail facilities.

BC2018-433

Sheriff's Department, recommending an award on RQ43058 to Alliance Healthcare Solutions, LLC in the amount not-to-exceed \$24,988.00 for staffing of temporary Nurses at the Bedford Heights Jail, **Euclid Jail and the Cuyahoga County Correction Center facilities** for the period 7/3/2018 – 12/31/2018.

Funding Source: General Fund

Brandy Carney, Department of Public Safety and Justice Services and Donna Kaleal, Sheriff's Department, presented. Dale Miller asked if the County has similar contracts in place for other jail facilities. Nan Baker asked for clarification that this mission critical item is being put in place to add a safety gap, as a formal Request for Proposals for nursing services is currently out for bid and this funding may not be needed.

Trevor McAleer thanked Brandy Carney, Donna Kaleal, and Mr. Budish for discussions that took place with Council President Dan Brady regarding this item.

Armond Budish motioned to amend the item to add additional Jail facilities; Dale Miller seconded. Armond Budish motioned to approve the item as amended; Trevor McAleer seconded Item BC2018-433 was unanimously approved.

BC2018-434

Department of Public Works, recommending an award on RQ43068 to Cleveland Door Controls, Inc. in the amount not-to-exceed \$2,295.00 for replacement of (1) single swing automatic operator for the rear handicap door located at the Board of Elections.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Using this item as an example, Nan Baker asked for clarification on whether a mission critical purchase would be necessary if funding were in place and the recommended vendor for this award was listed under the previously approved Alternate Procurement Process (Item No. BC2018-428). Armond Budish motioned to approve the item; Nan Baker seconded Item BC2018-434 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a settlement agreement for acquisition of property rights in connection with the Reconstruction with additional turning lanes of Royalton Road from West 130th Street to York Road in the City of North Royalton:

Parcel Nos.: 31 SH, SL, T1, T2 (Standard Highway Easement, Slope & Temporary Easement)

Owner: Beverly J. Sharkey

Probate Court Case Number: 2017ADV230898

Settlement Amount: \$24,852.25

Funding Source: (\$7.50 Fund)

Item No. 2

Department of Public Works, submitting a confirmation of appropriation settlement agreement for appropriation of property rights in connection with the reconstruction with additional turning lanes of Royalton Road from West 130th Street to York Road in the City of North Royalton.

Parcel Nos.: 10 (Standard Highway Easement & Temporary Easement)

Owner: TRMAG LLC

Probate Court Case Number: 2017 ADV 230895

Settlement Amount: \$10,011.88

Funding Source: (\$7.50 Fund)

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12: 23 p.m.