

Minutes

Cuyahoga County Board of Control
Tuesday, September 4, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Joseph Nanni, County Council (Alternate for Nan Baker)
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Dennis Kennedy, Fiscal Officer
Rich Opre, Purchasing Manager, Office of Procurement & Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 8/27/2018

A correction was made to the minutes to reflect Trevor McAleer as the alternate for Dan Brady.

Armond Budish motioned to approve the minutes from the August 27, 2018 meeting as corrected; Dale Miller seconded. The minutes were unanimously approved.

BC2018-592

Department of Public Works, submitting an amendment to Contract No. CE1600232 with Jones-Stuckey LTD., a Division of Pennoni Associates, Inc. for design engineering services for improvement of Cedar Point Road Bridge No. 00.49 over the Rocky River in the City of North Olmsted, to modify the scope of services, effective 9/4/2018 and for additional funds in the amount not-to-exceed \$397,551.00.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-592 was unanimously approved.

BC2018-593

Department of Public Works, submitting an amendment to Contract No. CE1500304 with Safety Company dba MTech Company for equipment, parts and labor for Cues Inc. sewer inspection camera trucks for the period 9/1/2015 - 8/13/2018 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$90,000.00.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-593 was unanimously approved.

BC2018-594

Department of Public Works, recommending an award on RQ42762 and enter into a contract with Gem, Incorporated in the amount not-to-exceed \$24,500.00 for HVAC services and supplies for various County buildings for the period 9/4/2018 – 9/3/2019.

Funding Source: Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked why there was only one vendor who bid on this service. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-594 was unanimously approved.

BC2018-595

Department of Information Technology, submitting an amendment to Contract No. CE1600126 with Mythics, Inc. for Oracle database software support and maintenance for the period 6/1/2016 – 5/31/2018 to extend the time period to 5/31/2019 and for additional funds in the amount not-to-exceed \$305,486.23.

Funding Sources: General Fund and Real Estate Assessment Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked to what extent, have services been provided under this amendment; and asked if any funds have been paid to the vendor. Mr. Miller clarified that the vendor is anticipating payment for services already provided under this amendment once it has been approved. Trevor McAleer asked if there will still be a need for this service once the Enterprise Resource Project is complete. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-595 was unanimously approved.

BC2018-596

Department of Information Technology,

a) Submitting an RFP exemption on RQ43306, which will result in an award recommendation to Carahsoft Technology Corporation in the amount not-to-exceed \$10,008.24 for JIRA software maintenance and support for use by the Department of Health and Human Services for the period 12/5/2018 – 12/5/2020.

b) Recommending an award on RQ43306 to Carahsoft Technology Corporation in the amount not-to-exceed \$10,008.24 for JIRA software maintenance and support for use by the Department of Health and Human Services for the period 12/5/2018 – 12/5/2020.

Funding Sources: 54% Federal and 46% Health and Human Services Levy

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-596 was unanimously approved.

BC2018-597

Board of Revision,

a) Submitting an RFP exemption on RQ43217, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$7,728.90 for the purchase of (6) HP Ultra Slim Notebooks; LED LCD Monitors, licenses and peripherals for use by the Board of Revision.

b) Recommending an award on RQ43217 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$7,728.90 for the purchase of (6) HP Ultra Slim Notebooks; LED LCD Monitors, licenses and peripherals for use by the Board of Revision.

Funding Source: Real Estate Assessment Fund

Shelly Davis, Board of Revision, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-597 was unanimously approved.

BC2018- 598

Sheriff's Department, submitting an agreement with the Board of Park Commissioners of the Cleveland Metropolitan Park District in the estimated amount not-to-exceed \$35,840.00 for inmate housing services for the period 9/4/2018 – 11/30/2018.

Funding Source: Revenue Generating

Lauren Harwell Sheriff's Department, presented. Trevor McAleer asked if the rate was the same as prior agreements. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-598 was unanimously approved.

BC2018-599

Sheriff's Department, submitting an agreement with the Village of Moreland Hills in the estimated amount not-to-exceed \$25,000.00 for inmate housing services for the period 9/4/2018 – 12/31/2019.

Funding Source: Revenue Generating

Lauren Harwell Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-599 was unanimously approved.

BC2018-600

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1800215 with Center for Quality Legal Representation in Juvenile Proceedings for professional and technical services to design, develop, implement and maintain a Parent Representation Program for the period 5/1/2018 - 9/30/2018 to extend the time period to 4/30/2019 and for additional funds in the amount not-to-exceed \$30,626.70.

Funding Source: Parent Representation Grant Funds

Karen Lippman, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-600 was unanimously approved.

BC2018-601

Court of Common Pleas/Juvenile Court Division, submitting an agreement with University of Cincinnati in the amount not-to-exceed \$17,600.00 for Core Correctional Practice Training services to Court Staff for the period 9/4/2018 – 6/30/2019.

Funding Source: Reclaim Ohio Grant Fund

Karen Lippman, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-601 was unanimously approved.

BC2018-602

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Master Contract No. CE1700098 with various providers for Safe Space Housing services for Minor Victims of Sex Trafficking for the period 7/1/2017 – 9/30/2018 for additional funds in the amount not-to-exceed \$9,000.00.

a) Lutheran Metropolitan Ministry

b) The Village Network

Funding Source: Victims of Crime Act

Karen Lippman, Juvenile Court Division, presented. Dennis Kennedy asked for confirmation that this amendment expires at the end of September and asked if the Court is planning to continue services after September. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-602 was unanimously approved.

BC2018-603

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of Division of Children and Family Services, submitting an amendment to Agreement No. AG1800043 with University of Maryland, Baltimore, on behalf of the School of Social Work/Institute for Innovation and Implementation to develop, integrate and sustain best practices and programs to improve the well-being, stability and permanency of Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit (LGBTQ2S) Children and Youth in foster care for the period 9/30/2017 – 9/29/2018 for additional funds in the amount not-to-exceed \$300,000.00.

Funding Source: University of Maryland, Baltimore Grant

Karen Anderson, Children and Family Services, presented. Dennis Kennedy asked if this amendment should be extended through 9/30/2019, if services are anticipated to be carried over to next year. Mr. Kennedy also asked when it is anticipated that the amendment to extend to 2019 will be presented for consideration by the Board. Mr. Budish asked if the unspent additional funds in this amendment would still be available to spend next year if the next round of funds for 2019 were not awarded. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2018-603 was unanimously approved.

C.– Exemptions

BC2018-604

Court of Common Pleas/Juvenile Court Division, submitting an RFP Exemption on RQ42557, which will result in an award recommendation to OhioGuidestone in the amount not-to-exceed \$646,688.00 for Functional Family Therapy and Functional Family Therapy Wraparound Aftercare services for the period 7/1/2018 – 6/30/2019.

Funding Source: \$125,000.00 – Reclaim Grant; \$390,000.00 - TITLE IV-E and \$131,688.00 – Targeted Reclaim

Karen Lippman, Juvenile Court Division, presented. Dale Miller asked if any services have been provided and asked Ms. Lippman to confirm that no payments have been made to the vendor. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-604 was unanimously approved.

D.– Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve items BC2018-605 through -610; Michael Dever seconded, the consent agenda items were unanimously approved.

BC2018-605

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700100 with Cornell Abraxas Group, Inc. for Trauma Informed Treatment services for Minor Victims of Sex Trafficking for the period 7/1/2017 – 9/30/2018 for a decrease of funds in the amount of (\$9,000.00).

Funding Source: (Original Contract - Victims of Crime Act Grant)

BC2018-606

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1600113 with Specialized Alternatives for Families and Youth of Ohio, Inc. for respite services in connection with the Domestic Violence Prevention Coordinated Approach to Low Risk Misdemeanors (CALM) Program for the period 7/1/2016 - 6/30/2019 for a decrease of funds in the amount of (\$7,220.45).

Funding Source: Original Contract - TITLE II Grant Funds

BC2018- 607

Department of Health and Human Services, Division of Children and Family Services, submitting an amendment to Master Contract No. CE1800306 with various providers for Out-of-Home Placement and Foster Care services for the period 1/1/2018 – 12/31/2018, by adding the provider RTC Resource Acquisition Corporation, effective 3/28/2018; no additional funds required.

Original Funding Sources 70% Levy and 30% Title IV-E

Homeowner Rehabilitation Loan

<i>Funding Source</i>	<i>Type</i>	<i>Homeowner Name</i>	<i>City</i>	<i>Loan Amount</i>	<i>Term</i>	<i>Work to be completed</i>	<i>Taxes current as of</i>
<i>CDBG</i>	<i>Senior Deferred</i>	<i>Deborah Herman</i>	<i>Shaker Heights</i>	<i>\$35,000.00</i>	<i>N/A</i>	<i>Install double hung vinyl windows and siding on house and garage; replace casing, fascia, moldings and sheeting as needed, exterior paint stabilization, repairing or replacing toilet and faucets, and installing new circuit.</i>	<i>7/27/2018</i>

BC2018-609

Fiscal Office, Presenting Proposed Travel Requests for the week of 9/4/2018

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Megan Peders	A Seminar entitled "Drug Enforcement Administration (DEA) Forensic Chemist Seminar"	Drug Enforcement Administration	11/4/-11/9/2018	Dulles, VA	Registration Fees - \$0.00 *Lodging - \$570.65 *Meals - \$246.00 **Airfare - \$241.40 *Car Rental - \$337.27 *Ground Transportation - \$5.00 *Other - \$10.00 Total \$1,410.32	FY 2017 Coverdell Grant (100%)

*Staff reimbursement

**Airfare will be covered by a contract with the County's Travel Vendor – (\$241.40)

Purpose:

The Drug Enforcement Administration State and Local Forensic Chemist Seminar is a five-day training course on topics related to drug analysis including emerging trends, quality assurance, clandestine laboratories, court testimony, and instrumental techniques. The course includes an interactive training portion where chemists can perform maintenance/troubleshoot instrumentation and participate in demonstrations including the conversion of cocaine hydrochloride into crack cocaine.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Paul Fox Felicia Ruffin</i>	<i>A Conference entitled "21st Annual Cogent User Group International (CUGI) Biometric Fingerprint Conference"</i>	<i>Gemalto Cogent Incorporated</i>	<i>9/16/- 9/21/2018</i>	<i>Chantilly, France</i>	<i>Registration Fees - \$0.00 *Meals - \$16.00 Total \$16.00</i>	<i>General Fund</i>

**Staff reimbursement – Mr. Fox Only*

Gemalto Cogent will cover air fare, meals, transportation and hotel accommodations for four nights.

The Inspector General has approved this travel item.

Purpose:

The Cogent User Group International (CUGI) promotes the free exchange of information among users of Gemalto Cogent Biometric Technology, thereby increasing the effective utilization of Gemalto Cogent's Biometric Technology. The group provides assistance on the operations and management of Gemalto Cogent's biometric technology systems, and insures system integrity, ethical usage and optimal effectiveness, fostering public and legislative support for the use of automated biometric identification technology. This conference covers new advanced fingerprint identification techniques, video analytics tools for latent FP, FP's found in multiple devices, FP Images at sexual abuse crimes scenes, regionalization, cloud computing, new equipment and biometric break through(s).

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-18-43249</i>	<i>(1) Elitebook 850 G3 laptop with docking station for Department of Human Resources</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$1,156.97</i>	<i>Human Resources – Self Insurance Fund</i>
<i>CT-18-42972</i>	<i>(2) Oil separator pumps for RTA/Harvard Facility</i>	<i>Department of Public Works</i>	<i>Trombold Equipment Company</i>	<i>\$10,120.00</i>	<i>10% General Fund 20% Road and Bridge Fund 70% Sanitary Sewer Fund</i>
<i>CT-18-43094</i>	<i>Chiller repair at Juvenile Justice Center and Courts Tower</i>	<i>Department of Public Works</i>	<i>Johnson Controls Inc.</i>	<i>\$501.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43352</i>	<i>Ballasts for various buildings</i>	<i>Department of Public Works</i>	<i>Graybar Electric Company</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43359</i>	<i>Pocket folders for Animal Shelter</i>	<i>Department of Public Works</i>	<i>Foote Printing</i>	<i>\$1,195.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43372</i>	<i>Laundry products for Animal Shelter</i>	<i>Department of Public Works</i>	<i>Quality Chemical</i>	<i>\$520.94</i>	<i>Special Revenue Fund</i>
<i>CT-18-43389</i>	<i>Tempered glass window for Reception Area - Room 440 at Cleveland Police Department Headquarters</i>	<i>Department of Public Works</i>	<i>Prism Glass & Door Co., Inc.</i>	<i>\$6,100.00</i>	<i>General Fund – Capital Projects</i>
<i>CT-18-43399</i>	<i>Duct-mounted sensors for Jail I Kitchen</i>	<i>Department of Public Works</i>	<i>Johnson Controls Inc.</i>	<i>\$2,230.39</i>	<i>General Fund – Capital Projects</i>
<i>CT-18-43421</i>	<i>Veterinary services for Animal Shelter</i>	<i>Department of Public Works</i>	<i>The Family Pet Clinic</i>	<i>\$3,999.27</i>	<i>50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund</i>
<i>CT-18-43422</i>	<i>Body repair to Vehicle GYA 7578 for Prosecutor's Office</i>	<i>Department of Public Works</i>	<i>Axelrod Collision Center</i>	<i>\$1,844.13</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43429</i>	<i>(1) Smart TV with High Dynamic Range to inform staff of work assignment sections for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>HPM Business Systems</i>	<i>\$977.77</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-43450</i>	<i>Paper for large mailing for Cuyahoga Job and Family Services</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$2,502.00</i>	<i>General Fund</i>

CT-18-43451	Finishing and mailing services for mass mailing for Cuyahoga Job and Family Services	Department of Public Works	Weekley's Mailing Service	\$5,590.00	General Fund
CT-18-43458	White woven window envelopes for Fiscal Office	Department of Public Works	OEM Acquisition LLC dba Ohio Envelope Manufacturing Company	\$1,708.00	General Fund – Internal Service Fund
CR-18-43409	Saw repair for Autopsy Lab	Medical Examiner's Office	Eurton Electric Company	\$1,540.00	General Fund
CR-18-43417	DNA, Drug Chemistry, Trace, Fingerprint and Firearms Proficiency Test materials to maintain 2019 accreditation	Medical Examiner's Office	Collaborative Testing Services	\$11,510.00	Medical Examiner's Office Crime Lab Fund
CR-18-43435	Pipette calibration for various labs	Medical Examiner's Office	Mettler Toledo Rainen	\$3,210.63	Medical Examiner's Office Crime Lab Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-43361	Post Adoption Special Services Subsidy: Attachment therapy and in-home neurofeedback supervision*	Division of Children and Family Services	Adoption & Attachment Therapy Partners, LLC	\$715.00	70% Health and Human Services Levy 30% Title IV-E
CF-18-43491	Post Adoption Special Services Subsidy: Residential – intensive unit*	Division of Children and Family Services	Bellefaire JCB	\$14,177.81	70% Health and Human Services Levy 30% Title IV-E
CF-18-43492	Post Adoption Special Services Subsidy: Summer treatment program*	Division of Children and Family Services	Cleveland Clinic Children's Hospital	\$12,403.41	70% Health and Human Services Levy 30% Title IV-E
FC-18-43340	Family Centered Services and Supports: Family memberships**	Family and Children First Council	YMCA of Greater Cleveland	\$2,388.00	State
CR-18-43428	Toxicology testing***	Medical Examiner's Office	NMS Labs	\$6,899.00	Medical Examiner's Office Lab Fund
SH-18-43303	Radiation-generating (x-ray) equipment inspection at various buildings	Sheriff's Department	Ohio Department of Health	\$2,520.00	General Fund

** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

***Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.*

****Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

Additional Item

BC2018-611

Fiscal Office, submitting an amendment to Contract No. CE17000278 with GPI Enterprises Inc. for sourcing and staffing services for temporary employees in connection with the 2018 Sexennial Re-Appraisal Project for the period 11/15/2017- 08/31/2018 to extend the time period to 12/31/2018; no additional funds required.

Funding Source: Real Estate Assessment Fund

Armond Budish motioned to amend the agenda to consider the item; Joe Nanni seconded. Dale Miller asked why this item was not listed on the printed agenda; and asked about the remaining balance. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-611 was unanimously approved

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a Loan Agreement with East Cedar Apartments, LLC in the amount of \$314,200.00 for funding assistance to rehabilitate a 12-unit multi-family building to provide affordable rental housing for low and moderate-income persons in connection with the East Cedar Apartments Project, located at 7302 – 7306 Cedar Road, Cleveland for the period 12/22/2017 – 12/21/2020.

Funding Source: Federal HOME Investment Partnership Program

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an Operational Capacity Building Funds Assurance agreement for allocation of FY2019 funding in the amount of \$407,897.00 in connection with the implementation of the Family Centered Services and Supports Wraparound Program.

Funding Source: FCSS State Funds

VI – PUBLIC COMMENT

Andria Richardson, Clerk of the Board announced that the September 10, 2018 Board of Control Meeting has been cancelled and the next scheduled Board of Control meeting will take place on Monday September 17th at 11:00 A.M.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:32 a.m.