

Minutes

Revised

Cuyahoga County Board of Control
Monday, October 1, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Dennis Kennedy, Chairperson, (Alternate for Armond Budish)
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 9/24/2018

Dennis Kennedy motioned to approve the minutes from the September 24, 2018 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

A. – Tabled Items

BC2018-652

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43614, which will result in an award recommendation to Gordon Foods Service, Inc. in the amount not-to-exceed \$3,861.80 for the purchase of miscellaneous frozen vegetables for the Juvenile Detention Center for the period 5/1/2018 – 7/31/2018.

b) Recommending an award on RQ43614 to Gordon Foods Service, Inc. in the amount not-to-exceed \$3,861.80 for the purchase of miscellaneous frozen vegetables for the Juvenile Detention Center for the period 5/1/2018 – 7/31/2018.

Funding Source: General Fund

Sara Baker, Juvenile Court Division and Richard Opre, Office of Procurement and Diversity, presented. Trevor McAleer asked if there has been any noticeable cost savings by bidding this service quarterly rather than monthly. Dale Miler asked for clarification on the need for this purchase and if all the product was utilized. Nan Baker asked if the end date of the contract should be extended in order to include the funding being requested; and asked why this amount is higher than the original amount.

Lenora Lockett stated that the date covers the time period the services and goods were purchased. The previous awards authorized under RQ43614 that were provided during the period 5/1/2018 – 7/31/2018 were made on department orders and are not being amended. This award recommendation being requested is a stand-alone order and remains as is. Ms. Lockett also stated that this amount is to

pay for the overage on the extra product the Court believed was permitted, needed, received and used. Ms. Baker inquired as to how many times can additional items be added to an existing purchase order. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2018-652 was unanimously approved.

BC2018-653

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43616, which will result in an award recommendation to Gordon Foods Service, Inc. in the amount not-to-exceed \$447.00 for the purchase of miscellaneous meats for the Juvenile Detention Center for the period 5/1/2018 – 7/31/2018.

b) Recommending an award on RQ43616 to Gordon Foods Service, Inc. in the amount not-to-exceed \$447.00 for the purchase of miscellaneous meats for the Juvenile Detention Center for the period 5/1/2018 – 7/31/2018.

Funding Source: General Fund

Sara Baker, Juvenile Court Division, presented. Nan Baker asked if it would be unusual for this type of purchase to occur in the future. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-653 was unanimously approved.

B. – New Items for Review

BC2018-662

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800214 with Great Lakes Construction Co. for the Towpath Trail Stage 1 from Harvard Avenue Trailhead to Steelyard Commons in the City of Cleveland for additional funds in the amount not-to-exceed \$20,995.63.

Funding Sources: Federal – 60% and City of Cleveland - 40%

Nichole English, Department of Public Works, presented. Nan Baker inquired about pipe material standards meeting the requirement of the City of Cleveland as it relates to the municipality requesting a change in pipe material that is not eligible for Federal funding. Dennis Kennedy motioned to approve the item; Nan Baker seconded. Item BC2018-662 was unanimously approved.

BC2018-663

Department of Public Safety and Justice Services, recommending an award on RQ43100 to MNJ Technologies Direct, Inc. (32-5) in the amount not-to-exceed \$79,248.00 for the purchase of (26) Mobile Data Terminals for use by the Cuyahoga County Sheriff's Department for the period 9/30/2018 – 3/20/2019.

Funding Source: FY2016 Law Enforcement – State Homeland Security Grant - \$78,243.80 and General Fund - \$1,004.20

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-663 was unanimously approved.

BC2018-664

Department of Public Safety and Justice Services, recommending an award on RQ42829 to Vasu Communications, Inc. (42-2) in the amount not-to-exceed \$78,681.20 for the purchase of (40) P25 compliant 700/800 MHz Portable Radios for first responders.

Funding Source: FY16 Urban Area Security Initiative

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Trevor McAleer asked why there was not a greater response in bids received on this award and the award made on Item BC2018-663; asked if the potential vendors believe they will not be able to come in as the lowest bid and asked how the awarded vendor's bid compared to the other bid submitted.

Nan Baker asked if the City of Rocky River uses the Multi Agency Radio Communications System (MARCS); asked how difficult it is to have different municipalities utilizing different radio systems; asked if the County encourages municipalities to utilize the State-supported MARC System; and inquired about the number of cities that are actually part of the MARC System. Ms. Baker commented that after the City of Rocky River made an investment in the MARC System they were disappointed to see that the City of Cleveland was not part of the System.

Lenora Lockett responded to Mr. McAleer's earlier question regarding the amounts of the bids submitted and indicated that the second to lowest bid, Cleveland Communications, was approximately \$2,200.00 over the low bid. Mr. McAleer commented that the number of non-respondents to these bids seemed high. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-664 was unanimously approved.

BC2018-665

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ43469 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$160,000.00 for Residential Services for Dually Diagnosed Men for the period 7/1/2018 – 6/30/2019.

Funding Source: Ohio Department of Rehabilitation Grant

Martin Murphy, Corrections Planning Board presented. Nan Baker asked if any services have been provided or paid for as the contract start date is 90 days late. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-665 was unanimously approved.

BC2018-666

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ42122 and enter into a contract with Charter Communications Operating, LLC dba Spectrum Reach in the amount not-to-exceed \$24,998.98 for digital advertising and search placement services to recruit Foster and Adoptive Parents for Children in the custody of the Division of Children and Family Services for the period 10/1/2018 – 6/30/2019.

Funding Source: State Adoption Incentive Funds

Robert Math, on behalf of the Division of Children and Family Services presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-666 was unanimously approved.

C. – Consent Agenda

Dale Miller referred to Item Nos. 1 and 2 listed under Other Business, Items of Note (non-voted) and asked why these contracts are being terminated. Andria Richardson, Clerk of the Board stated that the backup documentation indicates that both vendors lost their five-star ratings, which resulted in an automatic termination.

Dennis Kennedy motioned to approve Items BC2018-667 through – 671; Trevor McAleer seconded, the consent items were unanimously approved.

BC2018-667

Department of Public Works, recommending to amend Board Approval No. BC2018-488, dated 7/23/2018, which authorized a Direct Open Market Purchase award on Item No. CT-18-43051 in the amount not-to-exceed \$8,600.65, by changing the name of the vendor from Shearer Equipment to Deere & Company.

CT-18-43051	Grounds keeping zero-turn mower for landscaping	Department of Public Works	Shearer Equipment Deere & Company	\$8,600.65	General Fund – Internal Service Fund
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BC2018-668

Department of Public Works, submitting an amendment to Contract No. CE1500296 with Hach Company for authorized factory parts, equipment, repairs and services for Flo-Dar Sewage Meters for the period 9/1/2015 - 8/31/2018 to extend the time period to 12/31/2018; no additional funds required.

Funding Source: Original Contract – Sanitary Sewer

BC2018-669

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1800250 with Hagerty Consulting, Inc. for an update to the Evacuation Annex Plan Project for Cuyahoga County Emergency Operations for the period 6/11/2018 - 9/30/2018 to extend the time period to 12/10/2018; no additional funds required.

Funding Source: FY2016 Hazardous Materials Emergency Preparedness Grant Program

BC2018-670

Fiscal Office, Presenting Proposed Travel Requests for the week of 10/1/2018

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Works	Gerald Salomon	A conference entitled "World Energy Engineering Congress"	Association of Energy Engineers (AEE)	10/17/ - 10/19/2018	Charlotte, NC	*Registration - \$895.00 **Lodging- \$948.24 **Meals - \$102.00 ***Airfare - \$314.89 **Total \$2,260.13	General Fund -

*Paid to the Host

**Staff reimbursement

*** Airfare was paid by the attendee who will seek reimbursement.

Purpose:

The World Energy Engineering Congress (WEEC), presented by the Association of Energy Engineers, is designed specifically to facilitate those seeking to expand their knowledge of fast-moving developments in the energy field, explore promising new technologies, compare energy supply options, and learn about innovative and cost-conscious project implementation strategies. It brings together the top experts in all areas of the field to help set a clear, optimum path to energy efficiency, facility optimization and sustainability specifically for business, industrial and institutional energy users.

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Works</i>	<i>(2) Robert Hartigan Brian Everett</i>	<i>A workshop entitled "(ARFF) Aircraft Rescue and Fire Fighting – 100 – Basic ARFF"</i>	<i>Blue Grass Airport</i>	<i>10/29/ - 11/2/2018</i>	<i>Lexington, Kentucky</i>	<i>*Registration - \$1,600.00 **Lodging- \$1,257.80 **Meals - \$466.00 **Mileage - \$735.09 **Total \$4,058.89</i>	<i>General Fund –</i>

**Paid to the Host*

***Staff reimbursement*

Purpose:

Blue Grass Airport's Regional Aircraft Rescue and Fire Fighting (ARFF) Training Center provides safe, quality, cost-efficient training for new hires to provide the necessary skills, knowledge, and techniques to perform aircraft rescue and firefighting in both the classroom and live fire simulations.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services	(2 Staff) Jill Smialek Tim Boehnlein (2) Community Partners Greggory Williams Shamode Wimberl	A conference entitled “Domestic Violence Homicide Prevention Demonstration Initiative” (DVHPDI) All Sites # 4 Meeting”	Department of Justice, Office on Violence Against Women	10/1/ - 10/4/2018	Rockford, Illinois	***Airfare - \$1,361.56 **Lodging- \$1,764.72 **Meals - \$712.00 ** Ground Transportation – \$150.00 ** Rental Car - \$217.00 ** Parking - \$160.00 ** Baggage – \$200.00 *Fuel - \$65.00 Total - \$4,630.28	Grant – Domestic Violence High Risk Team

****Staff reimbursement**

*****Airfare will be covered by a contract with the County’s Travel Vendor – (\$1,361.56)**

Purpose:

The Domestic Violence Homicide Prevention Demonstration Initiative (DVHPDI) is holding the Mandatory All Sites #4 Meeting. The DVHP Initiative, created by the Justice Department’s Office on Violence Against Women, (OVW) helps state and local jurisdictions reduce domestic violence homicides by effectively identifying potential victims and monitoring high-risk offenders.

Note: At the time of request, travelers were unsure if driving to airport (i.e. parking charge) or using other transportation / Uber (i.e. ground transportation), so both were left on request, but only “actual” receipt(s) will be reimbursed.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>(4) Thomas Gilson Elizabeth Mooney David Dolinak Joseph Felo</i>	<i>A meeting entitled "National Association of Medical Examiner's (NAME) 2018 Annual Meeting"</i>	<i>National Association of Medical Examiners (NAME)</i>	<i>10/11/ - 10/16/2018</i>	<i>West Palm Beach, FL</i>	<i>***Airfare - \$1,837.20 **Registration - \$3,250.00 **Lodging- \$2,786.58 **Meals - \$796.00 **Ground Transportation - \$73.12 **Mileage - \$35.86 **Parking - \$300.00 **Baggage - \$150.00 Total \$9,228.76</i>	<i>FY 2017 Coverdell Grant – General Fund - (Airfare)</i>

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor – (\$1,837.20)*

Purpose:

The National Association of Medical Examiners (NAME) is a professional organization for medical examiners, forensic pathologists, medicolegal affiliates and administrators that is committed to providing leadership and advocacy for best practices and excellence in forensic pathology and death investigation. NAME's vision is accomplished through leadership, education, collaboration, advocacy, outreach, publication, and research. The NAME 2018 Annual Meeting will offer a full and wide range of forensic topics from natural disease and trauma, to the opioid crisis.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services – Division of Children and Family Services</i>	<i>Larissa Malcolm</i>	<i>Seminar entitled “Multi-Systemic Therapy Training”</i>	<i>Multi-Systemic Therapy Training Services</i>	<i>9/30/ – 10/5/2018</i>	<i>Charleston, SC</i>	<i>*Registration Fees – \$850.00</i> <i>***Airfare - \$433.60</i> <i>**Lodging- \$884.90</i> <i>**Meals - \$220.00</i> <i>**Parking – \$150.00</i> <i>**Baggage - \$50.00</i> <i>Total - \$2,588.50</i>	<i>Health and Human Services Levy – 70%</i> <i>Title IV-E – 30%</i>

**Paid to the Host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County’s Travel Vendor – (\$433.60)*

Purpose:

The Multi-Systemic Services mission is to transform the lives of trouble youth and their families through the scientifically proven Multi-Systemic Therapy (MST) approach. New MST therapists, supervisors, and some other MST program staff receive five days of training to be introduced to the theory and techniques of the treatment model. The training includes didactic teaching, role-playing and other exercises designed to stimulate critical thinking about the treatment process. This orientation is designed to prepare MST teams to begin working with youth and their families.

BC2018-671

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/1/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
JA-18-43436	Legal notice: Medical Examiner's Surge Capacity Body Storage System bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	Urban Area Security Initiative Grant
JA-18-43628	Legal notice: 9-1-1 Indoor Location Positioning Request for Proposals	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	General Fund
JA-18-43681	Legal notice: Data Exchange and Interoperability software bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	Law Enforcement – State Homeland Security Grant
JA-18-43708	Legal notice: Mobile data terminals, docking stations and accessories for Lake County Sheriff's Office bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	Law Enforcement – State Homeland Security Grant
CT-18-43521	Drummed waste disposal for Cleveland Police Department Headquarters	Department of Public Works	Chemtron Corporation	\$1,030.00	General Fund – Capital Projects
CT-18-43529	Repair parts for truck 3-34 for Fleet Services	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$3,137.34	Road and Bridge Fund
CT-18-43578	Bridge joint seal material for Road and Bridge	Department of Public Works	RJ Watson	\$7,918.16	Road and Bridge Fund
CT-18-43615	Drive line for mower repair for County Airport	Department of Public Works	HPM Business Systems	\$1,577.77	Enterprise Resource Fund – Airport Operations
CT-18-43684	Metacraft Lavatory Frame for Justice Center Jail Kitchen	Department of Public Works	Lakeside Supply	\$580.00	General Fund – Capital Projects
CT-18-43694	Brackets and veneer for remodeling of Courtroom 213A	Department of Public Works	Metal Mouldings Inc.	\$555.58	General Fund – Capital Projects
CT-18-43713	Replacement stone trash cans for Huntington Park Garage	Department of Public Works	Amerisochi	\$3,382.00	General Fund – Internal Service Fund
CT-18-43719	Galvanized composite floor deck for Jail I Kitchen	Department of Public Works	Aztec Steel Corp.	\$690.00	General Fund – Capital Projects
CT-18-43734	Repair of sprinkler system for Sanitary Engineer	Department of Public Works	Cromwell Mechanical	\$785.00	General Fund – Internal Service Fund

CT-18-43735	HVAC adjustment services at the Justice Center	Department of Public Works	Johnson Controls	\$14,625.00	General Fund – Internal Service Fund
SA-18-43345	Uniforms for Home Health Aides in Home Support Unit	Division of Senior and Adult Services	Shuttler's Uniforms, Inc.	Not-to-exceed \$10,000.00	Health and Human Services Levy Fund
CR-18-43418	Proficiency testing materials to maintain accreditation for 2019 for Toxicology and Parentage Labs	Medical Examiner's Office	College of American Pathologists	\$4,311.69	Medical Examiner's Office Lab Fund
CR-18-43570	Bench pads, stain, scalpels, sealing mat for DNA Lab	Medical Examiner's Office	Fisher Scientific	\$1,800.29	Medical Examiner's Office Crime Lab Fund
CR-18-43570	Bench pads, stain, scalpels, sealing mat for DNA Lab	Medical Examiner's Office	VWR International	\$310.32	Medical Examiner's Office Crime Lab Fund
CR-18-43584	Tubes, bottles, pads, weigh paper and boats for Drug Chemistry/Histology Labs	Medical Examiner's Office	Fisher Scientific	\$899.95	Medical Examiner's Office Crime Lab Fund
CR-18-43589	Sleeves, scissors and blades for Autopsy and Firearms Labs	Medical Examiner's Office	Fisher Scientific	\$1,096.40	\$1,088.28 General Fund \$8.12 Medical Examiner's Office Crime Lab Fund
CR-18-43608	Racks, tubes, caps, tips, bags and thermometers for Toxicology Lab	Medical Examiner's Office	Fisher Scientific	\$2,453.55	Medical Examiner's Office Crime Lab Fund
CR-18-43648	Drug standard for various labs	Medical Examiner's Office	Cerilliant	\$561.90	Medical Examiner's Office Crime Lab Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-18-43660	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	General Machine Products, Inc.	\$3,000.00	Health and Human Services Levy Fund
CF-18-43598	Post Adoption Special Services Subsidy: Special adoption services**	Division of Children and Family Services	Cleveland Clinic Children's Hospital for Rehabilitation	\$10,002.00	70% Health and Human Services Levy Fund 30% Title IV-E

CF-18-43680	Post Adoption Special Services Subsidy: In-home neurofeedback and brainmaster fee**	Division of Children and Family Services	Adoption and Attachment Therapy Partners, LLC	\$578.00	70% Health and Human Services Levy Fund 30% Title IV-E
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**Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.*

*** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-18-43139	Various building supplies for various County locations	Department of Public Works	Sutton Hardware	Not-to-exceed \$30,000.00	General Fund – Internal Service Fund
ST-18-43149	Various construction and building materials and supplies for Road and Bridge, Facilities, Sanitary Engineer and Animal Shelter	Department of Public Works	Home Depot	\$33,500.00	\$5,000.00 Road and Bridge \$7,000.00 General Fund – Internal Service Fund \$3,500.00 – Special Revenue Fund \$18,000.00 – Sanitary Sewer Fund

V – OTHER BUSINESS

Time-Sensitive/Mission Critical Items

BC2018-672

Department of Public Works, recommending an award on RQ43804 to The Plain Dealer in the amount not-to-exceed \$2,000.00 for the publication of a legal notice for the resurfacing of Cedar Road Project.
Funding Source: Road and Bridge Fund

Dennis Kennedy motioned to amend the agenda to consider the item; Dale Miller seconded. There were no questions. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2018-672 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to terminate Contract No. CE1700126 with Kids and Such, Inc. dba Creative Kids for expansion of Universal Pre-Kindergarten in Cuyahoga County for the period 8/1/2017 – 7/31/2020, effective 3/16/2018.

Original Funding Source: Health and Human Services Levy Fund

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to terminate Agreement No. AG1700045 with Euclid City School District for expansion of Universal Pre-Kindergarten in Cuyahoga County for the period 8/1/2017 – 7/31/2020, effective 7/11/2018.

Original Funding Source: Health and Human Services Levy Fund

Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount not-to-exceed \$20,104.77 for the HOME Energy Assistance Program for the period 9/1/2018 – 8/31/2019.

Funding Source: FY2018 Western Reserve Area Agency on Aging

Item No. 4

Court of Common Pleas/Corrections Planning Board, submitting a grant award from U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration in the amount of \$325,000.00 for Medication Assisted Treatment (MAT) for Victims of Human Trafficking and Sexual Exploitation Presenting with Co-occurring Trauma-based Mental Health for the period 9/30/2017 – 9/29/2020.

Funding Source: U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Grant

Andria Richardson, Clerk of the Board announced that County Offices will be closed on Monday, October 8, in observance of the Columbus Day holiday. The next meeting of the Board of Control will take place on Tuesday, October 9, 2018.

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:27 a.m.