



**Cuyahoga County Board of Control Agenda  
Tuesday, November 13, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 11/5/18**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2018-778**

Department of Public Works, recommending an award on RQ43677 to L.F. Donnell, Inc. dba Donnell Ford (13-3) in the amount not-to-exceed \$138,790.00 for the purchase of (4) 2019 F-250 4x4 Pickup Trucks.

Funding Source: Sanitary Sewer Fund

**BC2018-779**

Department of Public Works, recommending an award on RQ43289 to Bob Gillingham Ford, Inc. (15-2) in the amount not-to-exceed \$61,589.50 for the purchase of (1) 2019 F-550 Enclosed Body Catch Basin Truck.

Funding Source: Sanitary Sewer Fund

**BC2018-780**

Department of Public Works, recommending an award on RQ42911 to Bob Gillingham Ford, Inc. (13-2) in the amount not-to-exceed \$48,770.50 for the purchase of (1) 2019 F-250 SuperCab 4x2 with Swab Animal Control Unit.

Funding Source: Special Revenue (Kennel) Fund

**BC2018-781**

Department of Public Works, recommending a payment to Northeast Ohio Areawide Coordinating Agency in the amount of \$221,242.00 for annual membership dues for the period 7/1/2018 – 6/30/2019.

Funding Source: Road and Bridge Fund

**BC2018-782**

Department of Information Technology,

a) Submitting an RFP exemption on RQ43945, which will result in an award recommendation to Dell Marketing LP in the amount of \$28,472.40 for the purchase of (60) Microsoft Office 365 named licenses for the Civil Service Testing Lab workstations for the Personnel Review Commission.

b) Recommending an award on RQ43945 to Dell Marketing LP in the amount of \$28,472.40 for the purchase of (60) Microsoft Office 365 named licenses for the Civil Service Testing Lab workstations for the Personnel Review Commission.

Funding Source: General Fund

**BC2018-783**

Department of Information Technology, submitting an amendment to Contract No. CE1700329 with Hawk Search, Inc. for Web Search Tool services for the period 11/27/2017 – 11/28/2018 to extend the time period to 12/4/2019 and for additional funds in the amount not-to-exceed \$16,200.00.

Funding Source: General Fund

**BC2018-784**

Department of Human Resources, submitting an amendment to Contract No. CE1800392 with Main Sail, LLC for technical professional services in connection with the implementation of the Enterprise Resource Planning System for the period 9/17/2018 – 9/16/2019 to expand the scope of services to add temporary employee services for loan portfolio review for the Department of Development, effective 11/13/2018 and for additional funds in the amount not-to-exceed \$120,000.00.

Funding Source: General Fund

**BC2018-785**

County Executive's Office,

a) Submitting an RFP exemption on RQ43942, which will result in an award recommendation to Tucker Ellis, LLP in the amount not-to-exceed \$120,000.00 for legal services for the period 9/24/2018 – 9/25/2019.

b) Recommending an award on RQ43942 and enter into a contract with Tucker Ellis, LLP in the amount not-to-exceed \$120,000.00 for legal services for the period 9/24/2018 – 9/25/2019.

Funding Source: General Fund

**BC2018-786**

Treasurer’s Office, recommending an award on RQ43594 to Mid-West Presort Mailing Services, Inc. (20-4) in the amount not-to-exceed \$61,552.78 for printing and mailing of first and last half of 2018 real property and delinquent collection tax bills in accordance with Ohio Revised Code Section 323.08.

Funding Source: General Fund

**BC2018-787**

Department of Public Safety and Justice Services, submitting an agreement with City of Cleveland in the amount not-to-exceed \$163,000.00 for staffing of a Cyber Analyst for the Northeast Ohio Regional Fusion Center for the period 11/13/2018 – 3/31/2020.

Funding Source: FY2017 Urban Area Securities Initiative Grant Funds

**BC2018-788**

Department of Public Safety and Justice Services, on behalf of the Sheriff’s Department, recommending an award on RQ43722 and enter into a sole source contract with TAC Computer, Inc. in the amount not-to-exceed \$55,000.00 for development, testing and implementation of enhancements to the Cuyahoga County Data Ware House interface for the period 11/13/2018 – 11/12/2019.

Funding Source: \$5.00 Moving Fee Violation Fund

**BC2018-789**

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ43752, which will result in award recommendations to various providers in the total amount not-to-exceed \$25,404.50 for Trauma Informed Treatment services for Court referred youth for the period 10/1/2018 – 9/30/2019.

b) Recommending an award on RQ43752 and enter into a Master Contract with various providers in the total amount not-to-exceed \$25,404.50 for Trauma Informed Treatment services for Court referred youth for the period 10/1/2018 – 9/30/2019:

- a) Applewood Centers, Inc.
- b) Bellefaire Jewish Children's Bureau
- c) Catholic Charities Corporation
- d) Cornell Abraxas Group, Inc.
- e) Ohio Mentor, Inc.

Funding Source: 98.4% - Title IV-E and 1.6%- Victims of Crime Act Grant Funds

**BC2018-790**

Sheriff's Department, recommending an award on RQ43766 with Cuyahoga Community College in the amount not-to-exceed \$20,000.00 for Correction Officer Ohio Peace Officer Training at the Western Campus located at 11000 W. Pleasant Valley Road, Parma for the period 8/14/2018 – 12/31/2018.

Funding Source: General Fund

**BC2018-791**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting amendments to Contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2019 for additional funds in the total amount not-to-exceed \$200,000.00.

a) Contract No. CE1800246 with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$50,000.00.

b) Contract No. CE1800248 with Salvation Army in the amount of \$100,000.00.

c) Contract No. CE1800249 with West Side Catholic Center in the amount not-to-exceed \$50,000.00.

Funding Source: Health and Human Services Levy

**BC2018-792**

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an amendment to Master Agreement No. AG1700002 with The MetroHealth System for toxicology services for the period 1/1/2017 – 12/31/2018 to modify the terms to include cyber insurance, effective 7/1/2018 and for additional funds in the amount not-to-exceed \$300,000.00.

Funding Source: State Child Protection Allocation

**BC2018-793**

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1800114 with The Ohio State University for planning, coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$105,347.00.

Funding Source: Health and Human Services Levy

**BC2018-794**

Department of Health and Human Services/Cuyahoga Job and Family Services/Division of Child Support Enforcement, submitting an amendment to Contract No. CE1700235 with The Progressive Baptist Association for outreach, enrollment and management services for the Protect Our Babies Project for the period 7/1/2017 – 12/31/2018 for additional funds in the amount not-to-exceed \$40,000.00.

Funding Source: Ohio Department of Medicaid Grant

**BC2018-795**

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ44030, which will result in an award recommendation to The Center for Community Solutions in the amount not-to-exceed \$7,500.00 for financial support for administrative staffing for the period 1/1/2019 – 12/31/2019.

b) Recommending an award on RQ44030 and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$7,500.00 for financial support for administrative staffing for the period 1/1/2019 – 12/31/2019.

Funding Source: Health and Human Services Levy Fund

**C. – Consent Agenda**

**BC2018-796**

Department of Information Technology, recommending to amend Board of Control Approval No. BC2017-798 dated 11/6/2018, which approved an RFP exemption and an award recommendation on RQ40821 in the amount of \$18,000.00 for the purchase of (1) high-speed internet circuit and bandwidth to support web-based applications, by changing the vendor’s name from Lighttower Fiber Networks, LLC to Crown Castle Fiber LLC, effective 7/1/2018.

Funding Source: N/A

**BC2018-797**

Office of Procurement & Diversity, recommending to amend Board of Control Approval No. BC2018-687 dated 10/9/2018, which presented proposed purchases for the week of 10/9/2018, by amending the award to YMCA of Greater Cleveland for the following item:

FC-18-43651	Family Centered Services and Supports: Family membership	Family and Children First Council	YMCA of Greater Cleveland	<del>\$2,252.00</del> <b>\$3,000.00</b>	State
-------------	--	-----------------------------------	---------------------------	--	-------

**BC2018-798**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

**BC2018-799**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 11/13/2018

<b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b>					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-44093	Legal notice: Short-term child care for children placed in emergency custody Request for Proposals for Division of Children and Family Services	Cuyahoga Job and Family Services	Plain Dealer	Not-to-exceed \$700.00	Health and Human Services Levy Fund
IS-18-43674	(1) Trimble sub-foot GPS receiver with mounting rod and carrying case	Department of Information Technology	Precision Laser & Instrument Inc.	\$5,761.00	Real Estate Assessment Funds
IS-18-43946	(1) DJI Inspire 2 Quadcopter Video Drone with Apple ProRes License and Zenmuse X5S Camera and related accessories for Multimedia Department	Department of Information Technology	B&H Foto & Electronics Corp.	\$6,760.00	General Fund
IS-18-44016	(1) SmartDraw Enterprise Site License renewal for use by Departments of Information Technology and Human Resources	Department of Information Technology	Brown Enterprise Solutions, LLC	\$1,990.00	General Fund
JA-18-43193	(2) Post stands for standard disruptor for Lake County Bomb Team for use in Lake, Geauga and Ashtabula Counties	Department of Public Safety and Justice Services	Federal Resources Supply Company	\$1,327.60	FY2017 State Homeland Security Grant Program
JA-18-43985	Legal notice: Defending Childhood Treatment services Request for Proposals	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	Health and Human Services Levy Fund
JA-18-43993	Legal notice: Rapid detection deployment kit for Greater	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2017 Law Enforcement Grant Program

	Cleveland Rapid Transit Authority bid				
CT-18-43041	Various tires for Fleet Services (Sanitary Engineer)	Department of Public Works	Smiley Tire	Not-to-exceed \$9,500.00	Sanitary Sewer Fund
CT-18-43829	HVAC equipment belts for various County buildings	Department of Public Works	Gardiner Service Company	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43956	Folders for adoption case files for Division of Children and Family Services	Department of Public Works	Foote Printing	\$1,470.00	General Fund – Internal Service Fund
CT-18-43965	(138) Coat racks for Cleveland Police Headquarters Building	Department of Public Works	Quality Ribbons and Supplies	\$2,472.96	General Fund – Capital Projects
CT-18-43970	Medical supplies for Animal Shelter	Department of Public Works	Henry Schein	Not-to-exceed \$24,500.00	Special Revenue Fund
CT-18-43997	Veterinary services for Animal Shelter	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$1,628.67	Special Revenue Fund
CT-18-44017	Easel cards for displays at adoption and shelter-related events for Animal Shelter	Department of Public Works	Classic Laminations	\$945.00	General Fund – Internal Service Fund
CT-18-44028	Finishing services for 2019 Adoption Calendar for Division of Children and Family Services	Department of Public Works	Direct Digital Graphics	\$2,649.00	General Fund – Internal Service Fund
CT-18-44029	9x12 Kraft envelopes for Division of Children and Family Services	Department of Public Works	Western States Envelope and Label	\$811.90	General Fund – Internal Service Fund
CT-18-44031	9x12 first-class return envelopes for Cuyahoga Support Enforcement Agency	Department of Public Works	Western States Envelope and Label	\$732.90	General Fund – Internal Service Fund
CT-18-44032	Mailing services for Brooklyn Community Survey for County Planning Commission	Department of Public Works	Weekley's Mailing	\$663.00	General Fund – Internal Service Fund
CT-18-44033	6x9 return address envelopes for Cuyahoga Support Enforcement Agency	Department of Public Works	Envelope Printery of Ohio	\$615.00	General Fund – Internal Service Fund

CT-18-44049	File folder labels for Probate Court	Department of Public Works	Walker Group LLC	\$925.00	General Fund – Internal Service Fund
CT-18-44051	Annual equipment inspectors and required repairs for Sanitary Engineer	Department of Public Works	Palfleet Truck Equipment	Not-to-exceed \$12,500.00	Sanitary Sewer Fund
CT-18-44053	Purchase (1) 2019 Ford Fusion S for Prosecutor’s Office	Department of Public Works	Bob Gillingham Ford	\$18,582.50	General Fund
CT-18-44062	Vehicle parts for Fleet Services	Department of Public Works	HPM Business Systems Inc.	Not-to-exceed \$7,500.00	General Fund – Internal Service Fund
CT-18-44063	Ready mix concrete for various road and bridge projects	Department of Public Works	Osborne Inc.	\$7,152.75	Road and Bridge Fund
CT-18-44065	Ballasts for various County buildings	Department of Public Works	Leff Electric Co.	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-44066	Lamps for various County buildings	Department of Public Works	Graybar Electric Co.	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-44068	Ready mix concrete for various road and bridge projects	Department of Public Works	Carr Bros.	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-18-44069	Truck parts for Fleet Services (Sanitary Engineer)	Department of Public Works	Rush Truck Centers of Ohio, Inc.	Not-to-exceed \$24,500.00	Sanitary Sewer Fund
CT-18-44070	Pet food for Animal Shelter	Department of Public Works	Medina Farmers Exchange	Not-to-exceed \$24,500.00	Special Revenue Fund
CT-18-44071	Ready mix concrete for various road and bridge projects	Department of Public Works	Rockport Ready Mix	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-18-44072	Folders for adoption case files for Division of Children and Family Services	Department of Public Works	Foote Printing	\$1,925.00	General Fund – Internal Service Fund
CT-18-44073	Runway de-icing fluid for County Airport	Department of Public Works	Nachurs Alpine Solutions	Not-to-exceed \$24,500.00	Airport Operation Fund
CT-18-44075	Outdoor advertising for 2019 dog licensing renewal for Animal Shelter	Department of Public Works	Lamar Advertising Company	Not-to-exceed \$15,000.00	Special Revenue Fund



CT-18-44077	Radio advertisement for Animal Shelter to promote adoption, awareness, fund raising and volunteer/foster recruitment	Department of Public Works	Clear Channel dba Iheart Media	Not-to-exceed \$20,000.00	Special Revenue Fund
JC-18-43381	(50) Seamless mattresses with double-sided pillow for Detention Center	Juvenile Court Division	Norix Group, Inc.	\$23,848.50	Special Revenue Fund
JC-18-43724	(15) Game tables for Detention Center living units	Juvenile Court Division	Norix Group, Inc.	\$11,481.00	Special Revenue Fund
CR-18-49357	Scalpel blades and handles for Autopsy Lab	Medical Examiner's Office	Amerisochi	\$745.00	General Fund 18-43742

**Items/Services Received and Invoiced but not Paid:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-44047	Post Adoption Special Services Subsidy: Non-recurring adoption fees*	Division of Children and Family Services	Susan Holleman Brewer	\$862.50	70% Health and Human Services Levy Fund 30% Title IV-E
CF-18-44098	Post Adoption Special Services Subsidy: Special medical equipment (activity chair)*	Division of Children and Family Services	National Seating and Mobility Inc.	\$3,182.50	70% Health and Human Services Levy Fund 30% Title IV-E
CR-18-43914	Toxicology testing**	Medical Examiner's Office	National Medical Services dba NMS Labs	\$4,940.00	Medical Examiner's Office Lab Fund

**\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

**\*\*Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.**

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Department of Public Safety and Justice Services/Division of Emergency Management, submitting an assignment and assumption of services and consent to assignment agreement in connection with Contract No. CE1300441 with Knowledge Center Inc. for maintenance on the Crisis Information Management System for the period 7/1/2013 - 6/30/2020 to assign the interest to Knowledge Center Enterprises, LLC.

Funding Source: General Fund

#### **Item No. 2**

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount of \$204,820.21 for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY2018 Western Reserve Area Agency on Aging

#### **Item No. 3**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant agreement with the Cuyahoga County District Board of Health for Home and Community-Based Health Services and Home Health Care in connection with the FY2017 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative for the period 3/1/2017 – 2/28/2019 for additional funds in the amount not-to-exceed \$20,000.00.

Funding Source: Cuyahoga County Board of Health through the Health Resources and Services

## **VI – PUBLIC COMMENT**

## **VII – ADJOURNMENT**

## Minutes

Cuyahoga County Board of Control  
Monday, November 5, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

#### Attending:

Armond Budish, Chairman  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Dennis Kennedy, Fiscal Officer  
Michael Chambers, Finance and Operations Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 10/29/2018

Armond Budish motioned to approve the minutes from the October 29, 2018 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment.

#### BC2018-753

Department of Public Works, submitting a sanitary sewer service agreement with Lorain County to provide for the conveyance of waste water and collect connection and maintenance charges for an estimated 41 residential single-family parcels located in Columbia Township.  
Funding Revenue Generating

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-753 was unanimously approved.

BC2018-754

Department of Public Works, submitting an amendment to an Airport Use Maintenance agreement with Swagelok Company and Swagelok Manufacturing Company, LLC fka Obit Company for use of Cuyahoga County Airport facilities for operation of a private company Aircraft located at Curtiss Wright Parkway, Highland Heights for the period 3/24-1977 – 3/23/2017 to extend the time period to 12/31/2022, to change the terms, effective 3/24/2017 and for additional revenue in the amount of \$62,168.00.

Funding Source: Revenue Generating

John Meyers, Department of Public Works, presented. Dale Miller asked how this revenue arrangement compares to the past. Armond Budish asked for confirmation that last year's revenue was in the amount of \$6,000.00 and the County is now guaranteed a minimum of \$12,000.00 annually. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-754 was unanimously approved.

BC2018-755

Department of Public Works, recommending an award on RQ42576 to Cleveland Key & Security (11 - 1) in the amount of \$61,280.33 for the purchase of materials and installation of locks and keys at the County Courthouse.

Funding Source: Capital Project

Matt Rymer, Department of Public Works, presented. Dale Miller asked why only 1 bid was received for this project; asked what the estimated cost was and if the bid submitted was in line with the estimate.

Lenora Lockett, Director of Procurement & Diversity stated that 1 vendor, who did not bid, followed up with the Office of Procurement and Diversity and indicated that they did not bid because they were unable to provide a performance bond. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-755 was unanimously approved.

Prior to the start of the Meeting the Department requested the following item be amended to extend the time period to 12/31/2018 to allow sufficient time to complete the project.

BC2018-756

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1600269 with Frank Novak & Sons, Inc. for interior painting services at various County buildings for the period 12/1/2016 – 11/30/2018 to extent the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$6,000.00.

Funding Source: Capital Improvement

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-756 was unanimously approved as amended.

BC2018-757

Department of Public Works, recommending an award on RQ43878 and enter into a contact with Epic Energy Solutions, LLC in the amount of \$1,200.00 for cleaning, inspection, testing and assessment of (2) 1200A Medium Voltage Vacuum Breakers located at the Cuyahoga County Justice Center for the period 11/22/2018 – 11/25/2018.

Funding Source: General Fund – Internal Service Fund

Matt Rymer, Department of Public Works presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-757 was unanimously approved.

BC2018-758

Department of Information Technology, submitting an amendment to Contract No. CE1600120 with DWR Consulting for consultant services on FAMIS and Payroll System applications for the period 4/1/2016 – 12/31/2018 to extend the time period to 12/31/2019, to modify the terms, effective 1/1/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: 90% ERP- (General Fund) and 10% General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked for clarification on the scope of services and additional funding for this amendment. Dennis Kennedy asked if the hourly rate remains the same as the original contract. Nan Baker asked for clarification on the funding percentage allocated to the original Enterprise Resource Planning Project budget. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-758 was unanimously approved.

BC2018-759

Department of Information Technology,

a) Submitting an RFP exemption on RQ43869, which will result in an award recommendation to Dell Marketing LP in the amount of \$88,620.00 for the purchase of (2,000) Microsoft Enterprise Mobility and Security Core Access Licenses.

b) Recommending an award on RQ43869 to Dell Marketing LP in the amount of \$88,620.00 for the purchase of (2,000) Microsoft Enterprise Mobility and Security Core Access Licenses.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-759 was unanimously approved.

The following item was amended to reflect the funding source as Protective Services Fund.

BC2018-760

Department of Information Technology,

a) Submitting an RFP exemption on RQ43760, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$35,979.17 for the purchase and installation of (7) video surveillance cameras, (1) video management server and (7) XProtect Corporate Device Channel Licenses for the exterior of the Virgil E. Brown Building.

b) Recommending an award on RQ43760 to Integrated Precision Systems, Inc. in the amount of \$35,979.17 for the purchase and installation of (7) video surveillance cameras, (1) video management server and (7) XProtect Corporate Device Channel Licenses for the exterior of the Virgil E. Brown Building.  
Funding Source: ~~Health and Human Services Levy Fund~~ Protective Services Fund

David DeGrandis, Department of Information Technology, presented. Dale Miller asked for clarification and additional detail on the Protective Services Fund; asked if this is basically General Fund money.

Nan Baker recognized that Protective Services Funding is a more appropriate funding source to use for this purchase rather than Health and Human Services Levy Funds. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-760 was unanimously approved as amended.

BC2018-761

Department of Information Technology,

a) Submitting an RFP exemption on RQ43928, which will result in an award recommendation to Dell Marketing LP in the amount of \$3,796.32 for the purchase of (8) Microsoft Office 365 subscription licenses for the Solid Waste District.

b) Recommending an award on RQ43928 to Dell Marketing LP in the amount of \$3,796.32 for the purchase of (8) Microsoft Office 365 subscription licenses for the Solid Waste District.

Funding Source: Other – Public Works – Solid Waste District – Administration

Dennis Sullivan, Department of Information Technology, presented. Nan Baker inquired about the 2,000 licenses being purchased under prior item BC2018-759 and asked if there could be any overlapping services with the approval of this item. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-761 was unanimously approved.

BC2018-762

Fiscal Office, recommending an award on RQ43947 and enter into an agreement with State of Ohio, Office of the Auditor in the amount not-to-exceed \$90,000.00 for the Comprehensive Annual Financial Report for Calendar Years 2018 and 2019 for the period 1/1/2019 – 12/31/2020.

Funding Source: General Fund

Dennis Kennedy, Fiscal Office, presented. Dale Miller asked how the cost of this agreement compares to the prior agreement. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-762 was unanimously approved.

BC2018-763

Fiscal Office, submitting an amendment to Agreement No. AG1800015 with State of Ohio, Office of the Auditor for an annual audit for Calendar Year 2017 for the period 1/1/2018 – 12/31/2018 for additional funds in the amount not-to-exceed \$28,700.00.

Funding Source: General Fund

Dennis Kennedy, Fiscal Office, presented. Trevor McAleer asked if there is an anticipated completion date. Dale Miller asked what additional services will be provided under this amendment. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-763 was unanimously approved.

BC2018-764

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Agreement No. AG1600039 with MetroHealth System for healthcare and management services for youth detained at the Cuyahoga County Juvenile Detention Center for the period 5/1/2016 – 2/28/2018 to extend the time period to 3/31/2018 and for additional funds in the amount not-to-exceed \$5,741.45.

Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked if MetroHealth offers subsidies for patients in need and whether a subsidy could be applied in this case as the contract has expired. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-764 was unanimously approved.

BC2018-765

Sheriff's Department, submitting an agreement with Cuyahoga Community College, Public Safety Training Center in the amount not-to-exceed \$70,000.00 for Private Security Academy training services at the Western Campus located at 11000 W. Pleasant Valley Road, Parma, for the period 11/5/2018 – 11/4/2019.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Nan Baker asked for clarification and additional information on the Ohio Peace Officers Training Association training; asked what services are being provided for \$70,000.00 and if completion of training provides participants with necessary qualifications for positions with the County Sheriff's Office Protective Services Division; asked if participants could possibly reimburse the County for their training costs; and expressed that a policy should be in place that trainees should be required to retain employment for a specified period of time if the County is paying for their training. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-765 was unanimously approved.



BC2018-766

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, recommending an award on RQ41712 and enter into a contract with Cleveland Neighborhood Progress dba Neighborhood Progress, Inc. in the amount not-to-exceed \$23,000.00 to develop and oversee the creation of an inventory and asset map and analysis of re-entry resources and services for the period 11/5/2018 – 8/31/2019.

Funding Source: Health and Human Services Levy Fund

Fred Bolotin, Office of Re-entry, presented. Dale Miller commented on the importance of this undertaking to evaluate the fragmented re-entry services in Cuyahoga County; and stated that it will be beneficial and worth the financial investment to gain an understanding to determine if needs are being met for this population. Nan Baker asked what is expected to be learned from the presentation of findings next year; asked for clarification of services being provided to include an investigation through focus groups to determine needs and subsequent implementation of findings; asked about the anticipated timeline for the presentation; asked for clarification on roles of Cleveland Neighborhood Progress and a consultant who will assist in developing a strategy for implementation; and asked if additional funds will be anticipated. Mr. Budish asked for clarification on the timing of investigation results. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-766 was unanimously approved.

The following item was amended to reflect a no cost award from Cavaliers Holding, LLC for the provision of (50) tickets to be distributed to adoptive children.

BC2018-767

Department of Health and Human Services/Division of Children and Family Services,

~~a) Submitting an RFP exemption on RQ43979, which will result in an award recommendation to Cavaliers Holding, LLC in the amount not to exceed \$1,005.00 for the purchase of (50) tickets for adoptive children to attend a Cleveland Cavaliers game at Quicken Loans Arena on 11/26/2018.~~

**b) Recommending Accepting an award on RQ43979 from Cavaliers Holding, LLC in the amount of \$0.00 in the amount not to exceed \$1,005.00 for the provision of the purchase of (50) tickets for adoptive children to attend a Cleveland Cavaliers game at Quicken Loans Arena on 11/26/2018.**

~~Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E~~

Daniel Basta, Division of Children and Family Services, presented. Nan Baker thanked the department for their additional follow up to secure tickets at no cost to the County. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-767 was unanimously approved as amended.

BC2018-768

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1700009 with Terminix International LP for bed bug extermination services for the period 1/1/2017 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: Health and Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. Dale Miller commented on the importance of this program that was implemented by his colleague, Councilwoman Yvonne Conwell. Dale Miller motioned to approve the item; Nan Baker seconded. Item BC2018-768 was unanimously approved.

C. – Consent Agenda

Nan Baker referred to Item No. BC2018-772 – Proposed Travel Requests for travel to Rochester, NY on 11/1 – 11/2/2018 for expenses in the amount of \$0.00 and asked why this item is being presented for approval as the host is paying for expenses and no reimbursement to the employee is required; and asked if this is being presented for record-keeping purposes only.

Armond Budish stated that currently policies are being reviewed, in collaboration with Council leadership, to determine the best approach to processing these types of travel requests; said that these items will continue to appear until a policy is implemented.

Kenneth Surratt, Department of Development addressed Ms. Baker's question and stated this request is being submitted for consideration because the travel was out-of-state, which requires Board of Control approval, as stated in the County's Travel Policy; Armond Budish and Trevor McAleer concurred with Mr. Surratt.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-769 through -773; Nan Baker seconded, the consent agenda items were unanimously approved.

BC2018-769

Department of Human Resources, submitting an amendment to Contract No. CE1600207 with Corporate Screening Services, Inc. for pre-employment verification services for the period 8/1/2016 – 7/31/2019 to expand the scope of services to add employment, education, driver's license verification and e-disclosure and authorization services, effective 11/5/2018; no additional funds required.

Funding Source (Original): General Fund

BC2018-770

Office of Procurement & Diversity, recommending to amend Board of Control Approval No. BC2018-661 dated 9/24/2018, which presented proposed purchases for the week of 9/24/2018 and made awards to various vendors for various food items for the period of October – December 2018 for the Sheriff's Department:

- a) by rescinding the award to Benjamin Foods, LLC for the following item:

SH-18-43426	October-December Turkey Ham	Sheriff's Department	Benjamin Foods	\$16,300.00	General Fund
-------------	--------------------------------	-------------------------	-------------------	-------------	--------------

- b) by amending the award to JNS Foods for the following item:

SH-18-43426	October-December Turkey Ham	Sheriff's Department	JNS Foods	<del>\$14,220.00</del> \$31,420.00	General Fund
-------------	--------------------------------	-------------------------	-----------	---------------------------------------	--------------

BC2018-771

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500310 with Maximus Human Services, Inc. for the Work Experience Program for work-required public assistance recipients for the period 1/1/2016 -12/31/2018 to extend the time period to 3/31/2019; to modify the terms to add language to clarify eligibility requirements for program participants; effective, 12/31/2018; no additional funds required.

Funding Source (Original): Federal – Temporary Assistance to Needy Families

BC2018-772

Fiscal Office, Presenting Proposed Travel Requests for the week of 11/5/2018

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Development – Division of Community Development</i>	<i>Kenneth Surratt</i>	<i>A Trip entitled “Cleveland-Rochester Learning Exchange, Lead Prevention”</i>	<i>Mt. Sinai Health Care Foundation</i>	<i>11/1/-11/2/2018</i>	<i>Rochester, NY</i>	<i>Bus Transportation Lodging Meals Total \$0.00</i>	<i>Mt. Sinai Health Care Foundation</i>

*All expenses paid directly by the Mt. Sinai Health Care Foundation*

*Purpose:*

*Mt. Sinai Health Care Foundation is sponsoring the Cleveland – Rochester Learning Exchange, Lead Prevention trip; bringing together representatives from the City of Cleveland, Case Western Reserve, Federal Reserve Bank, and local non-profits to learn about Rochester’s approach to lead prevention which has been noted nationally for its efforts in reducing lead poisoning of children.*

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Carey Baucher, and Nasir Butt	A Conference entitled "24 <sup>th</sup> Annual National Combined DNA Index System (CODIS) Conference"	Federal Bureau of Investigation (FBI)	12/3/- 12/6/2018	Norman, Oklahoma	**Airfare - \$415.00  *Lodging- \$321.00  *Meals - \$163.00  *Baggage - \$60.00  *Shuttle- \$64.00  *Mileage - \$12.86  Total - \$1,035.86	FY2017 DNA Backlog Grant 2017 -  Federal Bureau of Investigation (FBI) –

\*Staff reimbursement for Nasir Butt

\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$415.00)

Note – Expenses for Carey Baucher covered by the Federal Bureau of Investigation (FBI)

Purpose:

The 24<sup>th</sup> Annual National Combined DNA Index System (CODIS) Conference, sponsored by the Federal Bureau of Investigations (FBI), provides trainings and meetings to CODIS database users focusing on updates to the system, instructor led training on the latest version of the database software, and current trends in the field.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services – Division of Job and Family Services</i>	<i>Robyn Gibson</i>	<i>A conference entitled “National Association for the Education of Young Children (NAEYC) Annual Conference”</i>	<i>National Association for the Education of Young Children</i>	<i>11/14/- 11/17/2018</i>	<i>Washington, DC</i>	<i>***Registration- \$385.00</i>  <i>**Lodging- \$434.52</i>  <i>**Meals - \$204.00</i>  <i>**Ground Transportation- - \$50.00</i>  <i>**Baggage- \$50.00</i>  <i>*Airfare- \$255.01</i>  <i>Total \$1,378.53</i>	<i>Health and Human Services Levy- (100%)</i>

*\*\*\*Paid to the Host*

*\*\*Staff reimbursement*

*\* Airfare was covered by a contract with the County’s Travel Vendor – (\$255.01)*

*Purpose:*

*The National Association for the Education of Young Children (NAEYC) is a professional membership organization that works to promote high-quality early learning for all young children, birth through age 8, by connecting early childhood practice, policy, and research. The NAEYC Annual conference is the largest early childhood education gathering in the world bringing together tens of thousands of professionals in the field to explore the latest trends, research, and ideas through thought-provoking sessions, events, and workshops.*

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-18-43935</i>	<i>(1) Replacement HP EliteBook 850 G5 Notebook and related accessories for Sheriff's Department (P. Green)</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$1,247.46</i>	<i>Criminal Justice Information Sharing- Sheriff</i>
<i>IS-18-43936</i>	<i>(1) New HP EliteBook 850 G5 Notebook and related accessories for use in Grant Administration Team Conference Room for Department of Public Safety and Justice Services</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$1,247.46</i>	<i>General Fund</i>
<i>IS-18-43937</i>	<i>(1) New HP EliteBook 850 G5 Notebook and related accessories for Department of Public Safety and Justice Services (Director)</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$1,247.46</i>	<i>General Fund</i>
<i>IS-18-43938</i>	<i>(1) New HP EliteBook 850 G5 Notebook and related accessories for Department of Public Safety and Justice Services (L. Raffurty)</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$1,147.07</i>	<i>General Fund</i>
<i>IS-18-43939</i>	<i>(1) New HP EliteBook 850 G5 Notebook and related accessories for Human Resources (R. Olinek)</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$1,147.07</i>	<i>Human Resources Workers Comp Administration</i>
<i>CT-18-43508</i>	<i>Various HVAC supplies for various County buildings</i>	<i>Department of Public Works</i>	<i>Cleveland Hermetic &amp; Supply</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43710</i>	<i>Repair parts for Truck S-116 for Fleet Services</i>	<i>Department of Public Works</i>	<i>Valley Ford Truck Inc.</i>	<i>\$2,807.18</i>	<i>Sanitary Sewer Fund</i>
<i>CT-18-43827</i>	<i>Lift rentals for projects at various County buildings</i>	<i>Department of Public Works</i>	<i>Sunbelt Rentals</i>	<i>\$5,087.39</i>	<i>\$1,226.49 General Fund – Internal Service Fund \$3,860.90 Capital Projects Fund</i>

CT-18-43862	Repair parts for Truck 3-196 for Sanitary Engineer	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$1,778.26	Sanitary Sewer Fund
CT-18-43886	Def tank for Vac S-225 for Sanitary Engineer	Department of Public Works	Valley Freightliner	\$1,611.35	Sanitary Sewer Fund
CT-18-43891	Engraving materials for various Sign Shop projects	Department of Public Works	Gravotech	Not-to-exceed \$7,000.00	General Fund – Internal Service Fund
CT-18-43892	Counter, desk bases and aluminum framing materials for various Sign Shop projects	Department of Public Works	BF Plastics	Not-to-exceed \$7,000.00	General Fund – Internal Service Fund
CT-18-43897	(3) Replacement 6x12 dump trailers for Fleet Services	Department of Public Works	JTI, Inc.	\$20,700.00	Sanitary Sewer Fund
CT-18-43909	Backflow preventers and strainers for Justice Center	Department of Public Works	EPS Supply	\$21,813.66	Capital Projects Fund
CT-18-43912	(9) Marker Boards for Administrative Building – 5 <sup>th</sup> Floor	Department of Public Works	HPM Business Systems	\$2,296.26	\$259.48 Sanitary Sewer Fund \$129.74 General Fund \$1,907.04 Capital Projects Fund
CT-18-43999	Disposal of clean fill for Sanitary Engineer	Department of Public Works	Boyas Excavating, Inc.	Not-to-exceed \$24,500.00	Sanitary Sewer Fund
CT-18-44007	Veterinary services for Animal Shelter	Department of Public Works	The Family Pet Clinic	\$4,309.23	Special Revenue Fund
CT-18-44008	Chessell circular charts and pens to track flowmeters at pump stations for Sanitary Engineer	Department of Public Works	USABluebook	\$510.62	Sanitary Sewer Fund
CT-18-44015	Tie-down equipment to secure equipment during transportation	Department of Public Works	Samsel Supply Company	\$748.20	Sanitary Sewer Fund
AU-18-43967	Replacement of FireKing Depository Security Safe for Transfer & Recording Department	Medical Examiner's Office	W.B. Mason Co., Inc	\$575.09	General Fund
CR-18-43763	Camera lens, foam board, cotton gloves, paper, memory card reader and flash memory card for Photography Lab	Medical Examiner's Office	Tri State Camera	\$1,789.45	General Fund
CR-18-43885	National Institute of Standards and Technology Dual Standards Recertification	Medical Examiner's Office	Craic Technologies	\$500.00	General Fund



CR-18-43888	(25) Desk chairs for new staff	Medical Examiner's Office	Office Depot	\$6,345.00	General Fund
SH-18-43611	(2) Mossburg shotguns for law enforcement training	Sheriff's Department	Clyde Armory Inc.	\$2,357.00	General Fund
SH-18-43726	Uniform for new security officer	Sheriff's Department	Schwarz Uniform Corp.	\$995.00	General Fund
SH-18-43728	(13) Pistols and range rifles for law enforcement training	Sheriff's Department	Vance Outdoors, Inc.	\$8,800.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-44013	Post Adoption Special Services Subsidy: Non-recurring legal fees*	Division of Children and Family Services	Hunt and Johnson LLC	\$2,968.20	70% Health and Human Services Levy Fund 30% Title IV-E
CF-18-43972	Post Adoption Special Services Subsidy: Neurofeedback and Attachment Therapy Services*	Division of Children and Family Services	Adoption & Attachment Therapy Partners, LLC	\$2,007.75	70% Health and Human Services Levy Fund 30% Title IV-E

\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2018-774

Department of Public Works, recommending an award on RQ42989 to Prism Glass in the amount of \$6,070.00 for clean-up and boarding of broken windows and furnishing and delivery of replacement windows at the Justice Center Complex.

Funding Source: Capital Projects

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked who was performing renovations at the time the broken windows were detected.

Nan Baker asked why the clean-up did not occur while County trades staff were present completing the renovations; and asked for clarification that windows were cracked and not broken. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-774 was unanimously approved.

BC2018-775

Department of Public Works, recommending an award on RQ43848 to Pirtek Valley View in the amount of \$3,147.57 for immediate repair of (1) Facilities bucket truck.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-775 was unanimously approved.

BC2018-776

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ44095 and enter into a contract with Life Start, Inc. in the amount not-to-exceed \$24,999.99 for out of home care services for the period 10/9/2018 - 12/31/2018.

Funding Source: ~~General Fund~~ Title IV-E - 30% and Health and Human Services Fund 70%

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Nan Baker asked for clarification on the amount being requested. Armond Budish asked for clarification on the funding source and requested that the agenda be amended to change a portion of the funding source from General Fund – 30% to Title IV-E – 30%. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-776 was unanimously approved as amended.

BC2018-777

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ44094 and enter into a contract with Life Start, Inc. in the amount not-to-exceed \$24,999.99 for out of home care services for the period 9/17/2018 - 12/31/2018.

Funding Source: ~~General Fund~~ Title IV-E - 30% and Health and Human Services Fund 70%

Robert Math, Cuyahoga Job and Family Services, on behalf of Division of Children and Family Services presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked for clarification on the ages and total number of children receiving services for this item and previous item BC2018-776. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-777 was unanimously approved.

#### Items of Note (non-voted)

##### Item No. 1

Department of Public Works, submitting an agreement of cooperation with the Village of Chagrin Falls in connection with the rehabilitation of North Main Street Bridge No. 00.12 over the Chagrin River.

Funding Source: 80% Federal funds \$3,160,000.00 and 20% \$790,000.00 County Road and Bridge funds, the total anticipated cost \$3,950,000.00.

##### Item No. 2

Department of Development, submitting a housing rehabilitation Contract with Len's Refrigeration, Heating and Air Conditioning, Inc. in the amount not-to-exceed \$4,770.00 in connection with a homeowner rehabilitation loan to Ray Massingill (Board Approval No. BC2018-259) for installation of a new furnace and air conditioner.

Funding Source: Community Development Block Grant

##### Item No. 3

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a grant award from Case Western Reserve University in the amount of \$40,000.00 for the Protect Our Babies Faith-Based Infant Mortality Initiative for the period 10/1/2018 – 12/31/2018.

Funding Source: Case Western Reserve

##### Item No. 4

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from the Eva L. & Joseph M. Bruening Foundation for the Universal Pre-Kindergarten 2.0 Family Engagement Best Practices Program for the period 9/1/2016 – 8/31/2018 to extend the time period to 8/1/2019; no additional funds required.

Funding Source: Eva L. & Joseph M. Bruening Foundation Grant

#### VI – PUBLIC COMMENT

Andria Richardson, Clerk of the Board announced that the next meeting of the Board of Control will be held on Tuesday, November 13, 2018 at 11:00 A.M. as all County buildings will be closed in observance of the Veterans' Day holiday on Monday, November 12, 2018. Dale Miller commented that the upcoming Veterans' Day holiday is special as it marks its' 100<sup>th</sup> anniversary.

#### VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:51 a.m.

## Item Details

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2018-778**

Scope of Work Summary

ST-18-43677 - FORD F-250 SUPERCAB 4X4 PICKUP TRUCKS

The Department of Public Works is requesting a Recommendation of Award to L.F. Donnell, Inc. for (4) 2019 Ford F-250 SuperCab 4X4 Pickup Trucks. This will result in a Purchase Order.

The goal of this project is to obtain (4) 2019 Ford F-250 SuperCab 4X4 Pickup Trucks for the Sanitary Division of the Department of Public Works. These are replacements.

The scope of the Purchase Order includes the delivery of (4) 2019 Ford F-250 SuperCab 4X4 Pickup Trucks.

##### Procurement

Identify the original procurement method on the contract/purchase:

This procurement method was a Formal Bid that went to 13 vendors and resulted in three (3) submissions. The original estimate was \$143,722.00.

##### Contractor Information

Vendor Name: L.F. Donnell Ford, Inc.

Street address: 7955 Market Street

City, State, and Zip Code: Youngstown, OH 44512

The vendor contact is Greg Beule

##### Project Status

##### Funding

Funding has been approved through Sanitary Sewer Fund.

The schedule of payment is by invoice.

**BC2018-779**

## Scope of Work Summary

CT-18-43289 - FLEET SERVICES (SAN) - 2019 F-550 ENCLOSED BODY CATCH BASIN TRUCK

The Department of Public Works is requesting a Recommendation of Award to Bob Gillingham Ford for (1) 2019 F-550 Enclosed Body Catch Basin Truck. This will result in a Purchase Order.

The goal of this project is to obtain (1) 2019 F-550 Enclosed Body Catch Basin Truck. This is a new vehicle for an additional catch basin crew.

The scope of the Purchase Order includes the delivery of (1) 2019 F-550 Enclosed Body Catch Basin Truck.

## Procurement

Identify the original procurement method on the contract/purchase:

This procurement method was a Formal Bid that went to 15 vendors and resulted in two (2) submissions. The original estimate was \$60,916.50.

## Contractor Information

Vendor Name: Bob Gillingham Ford

Street address: 8383 Brookpark Road

City, State, and Zip Code: Parma, OH 44129

Contact person is George Bode

## Project Status

## Funding

Funding has been approved through Sanitary Sewer Fund.

The schedule of payments is by invoice.

**BC2018-780**

CT-18-42911 - FLEET SERVICES (KEN) - 2019 FORD F-250 SUPERCAB 4X2 WITH SWAB ANIMAL CONTROL UNIT

## Scope of Work Summary

The Department of Public Works is requesting a Recommendation of Award to Bob Gillingham Ford for (1) 2019 Ford F-250 SuperCab 4x2 with Swab Animal Control Unit. This will result in a Purchase Order.

The goal of this project is to obtain (1) 2019 Ford F-250 SuperCab 4x2 with Swab Animal Control Unit. This is a replacement.

The scope of the Purchase Order includes the delivery of (1) 2019 Ford F-250 SuperCab 4x2 with Swab Animal Control Unit.

## Procurement

Identify the original procurement method on the contract/purchase:

This procurement method was a Formal Bid that went to 13 vendors and resulted in two (2) submissions. The original estimate was \$48,459.50.

#### Contractor Information

Vendor Name: Bob Gillingham Ford  
Street address: 8383 Brookpark Road  
City, State, and Zip Code: Parma, OH 44129  
Contact person is George Bode

Funding has been approved through Special Revenue Fund-Kennel.  
The schedule of payments is by invoice.

#### **BC2018-781**

Department of Public Works - Northeast Ohio Areawide Coordinating Agency (NOACA) – County Authorization to pay Annual NOACA Dues. Each year, NOACA asks its members for financial support in the form of local dues, which serve as vital matching funds for federal and state apportionments that NOACA receives as the Metropolitan Planning (MOP) for Cuyahoga, Geauga, Lake, Lorain and Medina counties. NOACA is a transportation and environmental planning agency and is the federally designated metropolitan planning organization for northeast Ohio, and is charged with determining which proposed highway, bikeway and transit projects will receive federal funding.

The primary goal of this request is county authorization to pay annual NOACA Dues.

#### **BC2018-782**

Department of Information Technology

The PRC lacks a computer testing space that is consistently available and has fully operational equipment. This hinders the PRC's ability to administer civil service tests in an efficient manner and can lead to delays in addressing the County's hiring needs. To address this need, a PRC Computer testing lab is being created which requires the purchase of Microsoft Office 365 Subscription Licenses for installation on each of the testing stations.

The creation of a PRC Computer testing lab requires the purchase of Microsoft Office 365 Subscription Licenses for installation on each of the testing stations. The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement.

**An RFP exemption is needed because Microsoft Office 365 Subscription Licenses are already in use by the County as its standard. We are asking that these licenses be purchased as an RFP Exemption because the county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades. The last time this was competitively bid was last year when the MSA contract was bid and negotiated.**

**BC2018-783**

Department of Information Technology

The HAWK SEARCH tool is a robust search SaaS solution integrated with the new Sitefinity CMS (Content Management System) to enhance user search experience with ease of use, accuracy and speed of response. Users of our website have a difficult time searching and finding what they need, resulting in other actions such as submitting forms, emailing and phone calls.

An intuitive robust search tool that is fully integrated with our Sitefinity CMS will increase website usage and improve the user experience. Our current websites are outdated and are being rebuilt on a more current CMS (Content Management System) - Sitefinity. We need a scalable search tool on our main County website for efficient user-friendly searches and filtering that will seamlessly span all of our websites.

An intuitive robust search tool that is fully integrated with our Sitefinity CMS will increase website usage and improve the user experience. Our current websites are outdated and are being rebuilt on a more current CMS (Content Management System) - Sitefinity. We need a scalable search tool on our main County website for efficient user-friendly searches and filtering that will seamlessly span all of our websites. The other option to a purchased Search Tool is to build this functionality in-house. The downside to in-house custom development is the ongoing support and maintenance needed by in-house or contract staff, and challenges with keeping the system current. The website search tool will be integrated into our new County Sitefinity CMS system.

**BC2018-784**

Department of Human Resources 2018 Main Sail, L.L.C. Amendment for Temporary Employees on RQ #IS-18-43505

**Scope of Work Summary**

The Department of Human Resources requesting approval of an amendment to contract CE1800392 with Main Sail, L.L.C. for the anticipated cost not-to-exceed \$120,000 to provide Temporary Employee Services. The anticipated start-completion dates are 11/13/2018-9/16/2019. The primary goals of the project are to provide temporary employees for loan portfolio review.

**Procurement**

The procurement method for this project was GSA contract. The total value with this amendment will be not-to-exceed \$570,000.

**Contractor and Project Information**

The address of the vendor is:

Main Sail, LLC  
20820 Chagrin Boulevard  
Cleveland OH 44122-5323  
Council District 9

The owners for the contractor is Ken Conley

**Project Status and Planning**

This is anticipated to be a one-time need for the County.  
Funding The amendment is funded 100% by the General Fund.  
The schedule of payments is as invoiced.

**BC2018-785**

Cuyahoga County Executive's Office is requesting approval of a contract with Tucker Ellis LPP for the anticipated cost of not-to-exceed \$120,000.

Services to be provided include legal services in connection with legal consultation and representation in certain matters relating to human resources and employment issues, to include but not be limited to matters such as: Fair Labor Standards Act, inquiries and requests from the Office of the Auditor of State, development loans, health and human services regulations and transactional work. The anticipated start-completion dates are 09/24/2018- 09/25/2019.

The primary goals of the project are Additional legal services support for matters relating to human resources and employment issues, to include but not be limited to matters such as: Fair Labor Standards Act, inquiries and requests from the Office of the Auditor of State, development loans, health and human services regulations and transactional work.

**Procurement**

The procurement method for this project was an exemption for professional services. The total value of the exemption is \$120,000.

Three firms were interviewed by the Cuyahoga County Department of Law. Tucker Ellis LLP was selected due to their public-sector expertise. Tucker Ellis LLP was recommended as the selected vendor on September 24, 2018.

**An RFP Exemption is being requested as professional services contracts are exempt from competitive bidding under Section 501.12(B) of the Cuyahoga County Code. However, three firms were interviewed by the Cuyahoga County Department of Law with Tucker Ellis LLP was selected due to their public-sector expertise.**

**Contractor and Project Information**

Tucker Ellis LLP  
950 Main Avenue  
Suite 1100  
Cleveland, Ohio 44113  
John F McCaffrey

**Project Status and Planning**

The project is a new to the County.



**BC2018-786**

Treasury; TR-18-43594 2018 Treasury/Mid-West Presort Mailing Inc.; Department Order 2018 Tax Bill Mailing

Scope of Work Summary

Treasurer’s Office is requesting approval of a Department Order with Mid-West Presort Mailing Inc) for the anticipated cost not-to-exceed \$61.552.78.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. BC2017-911

Describe the exact services being provided. Printing of the 2018 Semi- Annual Real Property Tax bills and the Delinquent Tax bills. The anticipated start-completion dates are December 1, 2018 – November 1, 2018 ).

The primary goals of the project are to collect tax revenue for disbursement and to comply with ORC 323.08.

The project is mandated by ORC 323.08. This is a county wide project.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$61,552.78

The RFB was closed on 10/3/2018. There is an SBE or DBE participation/goal 3% SBE/12%MBE/5%WBE.

There were 4 bids submitted for review 1 bid approved.

Contractor and Project Information

The address of all vendors and/or contractors is  
Mid-West Presort Mailing Services Inc.  
2222 West 110<sup>th</sup> St  
Cleveland, Ohio 44102  
Council District (xx)

The Inside Sales Representative for the contractor/vendor is Jeremy Heroux.

The project is located in All County Districts

Project Status and Planning

The project reoccurs annually.

The project has 3 phases. The next steps, dates, and anticipated cost of these are first bill mailing the week of December 10, 2018, The second bill mailing the week of June 10, 2019 and the delinquent bill mailing, the week of September 16, 2019.

The project’s term will begin December 1, 2018.

Funding

The project is funded 100% by the General Fund - Treasury Management.

The schedule of payments is by invoice.

**BC2018-787**

Department of Public Safety & Justice Services; FY17 URBAN AREA SECURITIES INITIATIVE GRANT SUB-AWARD TO CITY OF CLEVELAND (NEORFC CYBER ANALYST)

**Scope of Work Summary**

PSJS is requesting approval of an agreement with the City of Cleveland for \$163,000.00

This agreement is to sub-award funds received through the FY17 Urban Area Securities Initiative grant to the City of Cleveland. These funds will be used to hire a Cyber Analyst for the Northeast Ohio Regional Fusion Center.

The project dates are ~~November 5, 2018~~ 11/3/2018 – March 31, 2020

The primary goals of the project are

This agreement will allow for the Northeast Ohio Regional Fusion Center to hire a Cyber Analyst. This will be the first Cyber Analyst in the Fusion Center which will provide essential analytical capabilities for the Center and the Northeast Ohio Region as a whole.

The current need for this project is evidenced by the increasing frequency, impact, and sophistication of cyber threats against governmental, private, and commercial enterprises.

Funding of this project would allow enhanced generation of cyber centered Intelligence products based on emergent cyber threats or incidents in accordance with DHS, FBI, and private sector partners. Providing strategic cyber products will provide the Northeast Ohio region with advanced warning allowing a forward leaning protective posture against cyber threats and terrorism.

**Procurement**

Funding the position was determined by the Cuyahoga County Emergency Services Advisory Board during the grant allocation process. The City of Cleveland Department of Human Resources will post to hire the position.

The City of Cleveland will be required to follow all applicable local, State and Federal grant requirements.

**Contractor and Project Information**

The City of Cleveland  
601 Lakeside Ave  
Cleveland, Ohio 44114

**Project Status and Planning**

The project is new to the Northeast Ohio Regional Fusion Center. A Cyber Analyst has not been employed prior to this.

**Funding**

The project is funded 100% by the FY17 Urban Areas Securities Initiative grant.

**BC2018-788**

Title: Department of Public Safety and Justice Services/on behalf of Sheriff's Department 2018 CJIS/TAC Computer, Inc. Contract for Data Sharing for the Data Warehouse

**Scope of Work Summary**

Department of Public Safety and Justice Services/on behalf of The Sheriff's Department is requesting approval of a contract with TAC Computer, Inc. for the anticipated cost not-to-exceed \$55,000.00. The anticipated start-completion dates are 10/29/2018 – 10/28/2019.

CJIS has developed a data sharing network between local law enforcement agencies. TAC Computer, Inc. has assisted in the development of the Cuyahoga County Data Warehouse data bases and has created an interface to send Incident, Persons, Vehicles and Property to the CCDW. Now CJIS desires for law enforcement supplements / investigative reports to also be sent over to the data warehouse via the interface. This contract will cover the development, testing and implementation of the enhancements to the interface.

**Procurement**

The proposed contract is an OPD approved sole source item with materials attached. As the current Records Management System for several in-County agencies, TAC Computer, Inc. is the only company licensed and capable of providing the interface to upload to the CJIS Data Warehouse. Their software is proprietary to, and solely owned by, TAC Computer, Inc.

**The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.**

The additional supplement/narrative information coming from TAC Computer will assist investigators and analysts with connecting and evaluating crime patterns.

**TAC Computer will:**

Modify database design of the OLEN Database to accept new data elements.

Modify TAC Records Management System to support new upload and security.

Modify the existing interface to send data element to the OLEN database.

Add the new program code to support sending the new data element via JSON as part of the upload process.

Install system updates at all user sites.

Train users on the new functionality and security.

Data Warehouse. TAC Computer has agreed to modify their database to accept these new data elements and to modify the existing interface with the Data Warehouse to provide these additional records.

**Contractor and Project Information**

TAC Computer, Inc.

7603 First Place, Unit B-10

Oakwood Village, OH 44146

Council District 6

The President for the contractor/vendor is Thomas Craven.

**Project Status and Planning**

The project is an addition to an existing project.

The project will be carried out in three phases. Work will begin upon receipt of ½ down for the total costs. The next ¼ payment will be due upon installation of the Interface. The last ¼ will be due upon the County's written acceptance.

#### Funding

The project is funded ~~100% by the General Fund.~~ **\$5.00 Moving Fee Violation Fund**

The schedule of payments is ½ down at the start of the project, the next ¼ upon installation and the last ¼ upon our acceptance of the project.

#### **BC2018-789**

Title: Cuyahoga County Court of Common Pleas, Juvenile Court Division RQ#43752 FY2018 Master Contract for Trauma Informed Treatment with Various Vendors

#### Scope of Work Summary

Cuyahoga County Court of Common Pleas, Juvenile Court Division requesting approval of a contract with various vendors as listed below for the anticipated cost \$25,404.50.

- Applewood Centers, Inc. \$5,080.90
- Bellefaire Jewish Children's Bureau \$5,080.90
- Catholic Charities Corporation \$5,080.90
- Cornell Abraxas Group, Inc. \$5,080.90
- Ohio Mentor, Inc. \$5,080.90

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.  
BC2017-458

The vendors will be providing community-based individual and family treatment to those youth and families who are involved in the Safe Harbor docket. The anticipated start-completion dates are October 1, 2018 through September 30, 2019.

The primary goals of the project are (list 2 to 3 goals).

Provide community-based services to a specialized population.

Reduce the number of youth on this docket AWOL'ing from home.

#### Procurement

The procurement method for this project was an RFP Exemption. The total value of the contract is \$25,404.50.

An exemption is requested as these vendors were all written into the Court's VOCA Grant for services.

#### Contractor and Project Information

Jennifer Blumhagen Yarham (Executive Director)  
Applewood Centers, Inc.  
10427 Detroit Avenue  
Cleveland, Ohio 44102

Jeffrey Lox (Executive Director)  
Bellefaire Jewish Children's Bureau  
22001 Fairmount Boulevard  
Shaker Heights, Ohio 44118

Maureen Dee (Executive Director)  
Catholic Charities Corporation  
3135 Euclid Avenue, Suite 202  
Cleveland, Ohio 44115

Bruce Tessena (Executive Director)  
Cornell Abraxas Group, Inc.  
2775 State Road 39  
Shelby, Ohio 44875

A.M. Chip Bonsutto (Executive Director)  
Ohio Mentor Inc.  
6200 Rockside Woods Blvd., Suite 305  
Independence, Ohio 44131

#### Project Status and Planning

The project will reoccur as long as the Court receives grant funding to provide services.

The project's term has already begun. The item is late due to the grant award not coming out in a timely fashion. This particular grant has an October 1<sup>st</sup> start and as of the date of this document (10/4/18) there have been no announcements.

#### Funding

98.4% Title IV-E and 1.6% VOCA Funds

The schedule of payments is monthly.

#### **BC2018-790**

##### Sheriff's Department

This will provide proper training for all newly hired correction officers. Newly hired Correction Officers require Ohio Peace Officer Training Academy classes to be certified in the State of Ohio. Pricing based on Resident and Non-Resident of Cuyahoga County. This will be a DO-NOT-EXCEED Purchase Order of \$20,000.00 since class size will vary with each class.

The new hires complete this training and are placed in a structured OJT program for several weeks until they can complete a qualification board. This training assists with providing new employees the industry best practices prior to starting their career. The training is at TRI-C Parma

Why is the contract being submitted late? We were unaware another Correction Officer class was being sent to Tri-C. This does not exceed department. This order will pay the invoices for services already rendered.

What is being done to prevent this from reoccurring? Have Human Resources or the Director of Corrections notify us when a new Correction Officer class is being held.

Funding for the previous classes were paid out of Commissary Funds for the last year or so. It appears fiscal had to change the payment method and is also paying for the August class. The next class starts the Monday after Thanksgiving, Nov 26.

**BC2018-791**

Scope of Work Summary

OHS requesting approval of a contract amendment with **Domestic Violence and Child Advocacy Center** for the anticipated cost of \$50,000.00 not-to-exceed.

Describe the exact services being provided. The anticipated start-completion dates are 12/01/2018-05/31/2019. NOT EXTENDING TERM.

- (a) Emergency Shelter for victims fleeing domestic violence;
- (b) Services to link survivors with legal, medical, and housing resources;
- (c) Counseling specific to survivors and for children who witness violence

The primary goals of the project are (list 2 to 3 goals).

- (a) provide a safe, confidential location for survivors of DV;
- (b) develop a Safety Plan with the survivor so s/he can move back into the Community;
- (c) assist the survivor to access housing/income/self-sufficiency.

Procurement

The proposed amendment is on a contract that received an RFP exemption on 6/11/18 when the contract was awarded. The Exemption was based on the fact that the provider was identified through a federal grant application process.

Contractor and Project Information

Domestic Violence and Child Advocacy Center

P.O. Box 5466

Cleveland, Ohio 44101

District 7

The Executive Director for the vendor is:

Melissa Graves

(216) 229-2420

Project Status and Planning

The project reoccurs annually.

Funding

The Contract Amendment is funded 100% by the Health and Human Services Levy.

The schedule of payments is as billed by the provider.

The project is an amendment to a contract. This amendment increases the contract value by \$50,000. and is the first amendment of the contract.

OHS requesting approval of a contract amendment with **Salvation Army** for the anticipated cost of \$100,000.00 not-to-exceed.

Describe the exact services being provided. The anticipated start-completion dates are 12/01/2018-05/31/2019. NOT EXTENDING TERM.

- (a) Emergency Shelter for families experiencing a housing crisis;
- (b) Services to link households with employment and housing resources;
- (c) Counseling as requested for trauma, behavioral health concerns, and children's services.

The primary goals of the project are (list 2 to 3 goals).

- (a) provide a safe supportive, and respectful environment;
- (b) assist clients to access income and housing;
- (c) link families with community-based resources to sustain permanent housing.

#### Procurement

The proposed amendment is on a contract that received an RFP exemption on 6/11/18 when the contract was awarded. The Exemption was based on the fact that the provider was identified through a federal grant application process.

#### Contractor and Project Information

Salvation Army  
1710 Prospect Ave.  
Cleveland, Ohio 44114  
District 7

The Executive Director for the vendor is:

Beau Hill  
(216) 619-4676

#### Project Status and Planning

The project reoccurs annually.

#### Funding

The Contract Amendment is funded 100% by the Health and Human Services Levy.

The project is an amendment to a contract. This amendment increases the contract value by \$100,000.00. and is the first amendment of the contract.

OHS HO-18-42675 2018/2019 West Side Catholic Center Contract Amendment for Shelter for Families

#### Scope of Work Summary

OHS requesting approval of a contract amendment with **West Side Catholic Center** for the anticipated cost of \$50,000.00 not-to-exceed.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. BC2018-370

Describe the exact services being provided. The anticipated start-completion dates are 12/01/2018-05/31/2019. NOT EXTENDING TERM.

- (a) Emergency Shelter for families experiencing a housing crisis;
- (b) Services to link households with employment and housing resources;
- (c) Counseling as requested for trauma, behavioral health concerns, and children's services.

The primary goals of the project are (list 2 to 3 goals).

- (a) provide a safe supportive, and respectful environment;
- (b) assist clients to access income and housing;
- (c) link families with community-based resources to sustain permanent housing.

#### Procurement

The proposed amendment is on a contract that received an RFP exemption on 6/11/18 when the contract was awarded. The Exemption was based on the fact that the provider was identified through a federal grant application process.

#### Contractor and Project Information

West Side Catholic Center  
3135 Lorain Avenue  
Cleveland, Ohio 44113  
District 7

The Executive Director for the vendor is:  
John Litten  
(216) 631-4741

The project is located in Council District 7.

#### Project Status and Planning

The project reoccurs annually.

#### Funding

The Contract Amendment is funded 100% by the Health and Human Services Levy.

The schedule of payments is as billed by the provider.

The project is an amendment to a contract. This amendment increases the contract value by \$50,000. and is the first amendment of the contract.



**BC2018-792**

Department of Health and Human Services, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services

Metrohealth provides various toxicology screenings to DCFS at set prices. Toxicology testing for DCFS families. Metrohealth administers the tests and reports back to DCFS. This contract was originally an exemption due to the fact that Metrohealth could provide all 3 services. It will be competitively procured for services beginning January 1, 2019. It will be competitively procured for services beginning January 1, 2019. This will be used in Cuyahoga County

**BC2018-793**

FCFC RQ#40437 2019 The Ohio State University Amendment #1 Youth Leadership Advocacy and Leadership Coalition

**Scope of Work Summary**

FCFC is requesting approval of an amendment with The Ohio State University for the anticipated cost \$105,347.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

To provide planning, coordination and facilitation of the Youth Advocacy and Leadership Coalition in Cuyahoga County, including providing youth with leadership opportunities to serve as youth representatives, discuss and create action plans to advocate for issues important to them and their peers, and promote positive youth development through community engagement in civic activities in Cuyahoga County.

The anticipated start-completion dates are 1/1/19 to 12/31/19.

The primary goals of the project are (list 2 to 3 goals).

- To promote youth development
- To increase leadership opportunities and improve interpersonal communication in a professional setting by providing opportunities to serve as youth representatives
- To enhance youth voice and choice platform by assessing needs of the community and facilitating change through advocacy

**Procurement**

The procurement method for this project is a contract amendment. The total value of the contract amendment is \$105,347.00.

**Contractor and Project Information**

THE OHIO STATE UNIVERSITY  
1960 KENNY ROAD  
COLUMBUS, OH 43210-1016

The Associate Dean and Director, OSU Extension is Roger Rennekamp.

**Project Status and Planning**

The project reoccurs annually.

## Funding

The project is funded 100% Health and Human Services Levy.

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and term and is the 1st amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

Original Contract (1/1/18 to 12/31/18);	\$105,347.00
Proposed Amend #1 (1/1/19 to 12/31/19);	<u>\$105,347.00</u>
Total	\$210,694.00

## **BC2018-794**

HHS/Fatherhood Initiative; WT-17-40762, 2018, Progressive Baptist Association; Contract Amendment - Save Our Babies Campaign

### Scope of Work Summary

Fatherhood Initiative is requesting approval of an amendment with Progressive Baptist Association for the anticipated cost of \$40,000.00 not-to-exceed \$140,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.  
BC2017-802

Describe the exact services being provided. The anticipated start-completion dates are 01/01/2017 – 12/31/2018.

The Progressive Baptist Association through 44 of its member churches operates the Faith Based Save Our Babies Initiative to reduce Infant Mortality in each of their respective areas of the County. PBA trains health ambassadors, provides educational materials, connects expectant or new moms and dads with resources and holds community forums on reducing Infant Mortality.

The primary goals of the project are (list 2 to 3 goals).

- To train an individual from each of the 44 churches to be Health Ambassadors by being knowledgeable, about safe sleep. pre-natal care and on areas related to reducing Infant Mortality.
  - Each church will host at least one community event, promoting the Reduction of Infant Mortality and resources available.
- Provide regular educational sessions for families (100 individuals per church) and link new or expectant parents directly to services available.

### Procurement

The procurement method for this project was a grant exemption. The total value was \$100,000.00

The Exemption was closed on August 23, 2017.

The proposed contract amendment received an exemption on 11/6/2017.

Progressive Baptist Association  
P O Box 608726  
Cleveland, OH 44108  
Council District xx  
Frederick Knuckles, President.

This Faith-Based Initiative takes place in churches/communities throughout Cuyahoga County.

#### Project Status and Planning

The project was grant funded and scheduled to end 12/31/2018.

#### Funding

The project is funded by Ohio Department of Medicaid in partnership with First Year Cleveland and Case Western Reserve University.

The schedule of payments is monthly.

#### **BC2018-795**

Division of Senior and Adult Services requesting approval of a contract with The Center for Community Solutions for the anticipated cost not-to-exceed \$7,500.00.

The Center for Community Solutions will serve as the fiscal agent and provide management services for the Council On Older Persons, an advisory committee dedicated to promoting a better understanding of aging and addressing the issues and concerns of older persons in Greater Cleveland through citizen-led needs assessment, policy development, community education and advocacy.

This funding is in response to a challenge grant issued by the McGregor Foundation. Other funders include Western Reserve Area Agency on Aging and the Benjamin Rose Institute.

The anticipated start-completion dates are 1/1/2019-12/31/2019.

The primary goals of the project are:

- Support the mission of COOP by providing funding for fiscal agent and management services

#### Procurement

The procurement method for this project was RFP Exemption.

The Center for Community Solutions is the current fiscal agent and management services provider for COOP, and there is not another option to provide this funding for COOP.

#### Contractor and Project Information

The Center for Community Solutions  
1501 Euclid Avenue, Suite 310  
Cleveland, OH 44115  
Council District 7

The executive director for the contractor/vendor is John R. Corlett.

Project Status and Planning  
The project reoccurs annually.

Funding  
The project is funded 100% by the Cuyahoga County Health and Human Services Levy.

The schedule of payments is one time.

**An RFP exemption is needed as this was in response to a challenge grant specifically targeting COOP, it was not possible to utilize a competitive process. An exemption was pursued in order for DSAS to respond to the challenge grant. COOP is a longstanding organization dedicated specifically to advocating on behalf of seniors. Once the challenge grant was issued, DSAS determined they were interested in supporting these efforts, and they have committed funding to COOP each year since. This item has never been competitively bid because the nature of the transaction makes competitive procurement impossible.**

### **C. – Consent Agenda**

#### **BC2018-796**

Department of Information Technology

Vendor changed their name from Fiber Technologies Networks, LLC to Crown Castle International Corp. This request is to ensure that the agenda, Buyspeed and FAMIS are all updated with the change. There is not an assignment or assumption, nor a change in the tax id number. Original approval was 11/06/2017 with BC2017-798. The RQ number was 17-40821. The department order was DO1722184.

#### **BC2018-797**

Office of Procurement & Diversity, recommending to amend Board of Control Approval No. BC2018-687 dated 10/9/2018, which presented proposed purchases for the week of 10/9/2018 by amending the award to YMCA of Greater Cleveland.

The original OnBase action's transaction amount had the correct amount of \$3,000.00 for Family memberships; however, the original amount entered in the Entity form was \$2,252.00.

The invoices attached in the item and the OPD buyer approval of the item and the BuySpeed entry totaled \$3,000. This is the correct amount to pay the vendor.

**BC2018-798**

Scope of Work Summary:

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

The primary goals of the project is to sell said property via internet auction, to the highest bidder through GovDeals. The auction surplus list (Exhibit "A") is attached.

The project is mandated by the Ohio Revised Code, Section 307.12(E).

Procurement:

There is not a procurement method for this project. This is a revenue generating project.

The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

Project Status and Planning:

The project reoccurs when County departments have surplus property no longer needed and recommends to sell the property via the internet.

The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

There is no cost for this process. The project is a revenue generating project.

DISPOSAL ITEMS:

**Department of Public Works Facilities - Disposal Items:**

**Power King All Gear Drive 0618 Serial #51825**

**OMC Lincoln Ryan Lawnaire III #104815**

**Tow Master Tilt Deck Trailer Vin: 1812**

**Yard Man Chipper/Shredder Serial #11246C10123**

**Department of Public Works Facilities - Disposal Cont:**

**Bearcat Chipper/Shredder Serial #22051**

**(Following items sold as a pair)**

**Case 18-40 Serial #JAF0098310**

**Cronk Trailer**

**Public Works Facilities Surplus Items:**

**VECHIELS: YEAR/MAKE/MODEL/ VIN NO. / CONDITON**

**Department of Public Works Facilities - Vehicles:**

**2000 Jeep Cherokee Vin Ending 8899 Poor Condition**

**1998 Ford E-250 Vin Ending 9470 Poor Condition**

**2007 GMC 32500 Vin Ending 5839 Poor Condition**

**2001 Cadillac Deville Vin Ending 1677 Poor Condition**

**EQUIPMENT:**

**CAT 436C Backhoe Serial #8TN00985 04-0051 Poor Condition**

**New Holland B110B Backhoe Serial #n8GH19868 S-472 Poor Condition**

**Cuyahoga County Board of Developmental Disabilities: BUSES**

**2006 Ford E-350 Pass Van VIN: 4517 Mileage: 51,467 MNT-517**

**2007 Freightliner School Bus VIN: 3339 Mileage: 179,547 Bus#705**

**2007 Freightliner School Bus VIN: 5623 Mileage 171,337 Bus #710**

**2010 Freightliner Saf-T-Liner VIN: 8884 Mileage: 194,301 Bus# 727**

**2011 Freightliner Saf-T-Liner VIN: 8885 Mileage: 175,659 Bus#728**

**2011 Freightliner Saf-T-Liner VIN: 8886 Mileage: 191,797 Bus#729**

**2011 Freightliner Saf-T-Liner VIN: 8888 Mileage: 170,701 Bus#731**

**All vehicles are in working condition.**

**BC2018-799**

(See related items for proposed purchases for the week of 11/13/2018 in Section C. above)

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Dept. Public Safety & Justice Services; (RQ#); 2018; Knowledge Center Enterprises LLC; Assignment and Assumption of Services Contract and Consent to Assignment - Knowledge Center Inc. to Knowledge Center Enterprises LLC.

**Scope of Work Summary**

Dept. of Public Safety & Justice Services requesting approval of an Assignment and Assumption of Services Contract and Consent to Assignment with Knowledge Center Enterprises LLC. There is no cost.

Current contract 2<sup>nd</sup> amendment for maintenance services in effect through 6/30/2020 approval BC2017-356 with Knowledge Center Enterprises LLC (CE1300441).

The initial contract was awarded to Knowledge Center Incorporated through RFP#22737 in 2012 for a crisis information management system for use in the county's office of emergency management for use during emergency incidents or exercises: BC2012-153; \$113,000.00; 3/1/2012 thru 7/31/2012; CE1200328.

Subsequent amendment to the initial contract awarded to Knowledge Center Inc. is as follows:  
Amendment– extending time 8/1/2012 – 8/31/2012 (no additional funds) Approval-CBP 2012-762.

A new maintenance contract (CE1300441) with Knowledge Center Incorporated for period 7/1/2013-6/30/2015 in the amount of \$33,900.00 was approved in 2013, CPB2013-676.

Subsequent amendments to this maintenance contract are as follows:

1<sup>st</sup> Amendment-to purchase damage assessment module-\$10,000.00 – Approval CPB2014-208

Amendment-for maintenance services- 7/1/2015-6/30/2017 for \$33,900.00-Approval BC2015-593.

Note: This Amendment should have been processed as a NEW contract with the vendor’s new name “Knowledge Center Enterprises LLC”.

The former, Knowledge Center Incorporated was acquired by Evolution Capital Partners in July 2014, and as part of the acquisition, Knowledge Center Enterprises LLC was created, and a new Tax Identification Number was obtained.

There have been two additional amendments on this contract since then:

BC2016-535 for \$5,000.00 to add host configuration services, (no change in time)

BC2017-356 for \$62,265.00 to extend maintenance for 3 years 7/1/2017-6/30/2020.

This current contract amendment needs to be reassigned from Knowledge Center Inc. to Knowledge Center Enterprises LLC, so the necessary updates to the index code, TIN, vendor address, etc. can be made in the Fiscal Department in order to pay remaining invoices on this contract through 6/30/2020.

Procurement - SEE ABOVE

Contractor and Project Information

The address of vendor:

Knowledge Center Enterprises, LLC

100 Emerson Lane, Suite 1513

Bridgeville, PA 15017

The Vice President of Finance is Amy Doutré for Knowledge Center Enterprises LLC.

Project Status and Planning

The project is an existing County project.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

**Item No. 2**

Division of Senior and Adult Services – 2019 – Western Reserve Area Agency on Aging – Grant Acceptance – Older Americans Act / Senior Community Services – Aging and Disability Resource Network (ADRN)

**Scope of Work Summary**

Division of Senior and Adult Services requesting approval of a grant from Western Reserve Area Agency on Aging in the amount of \$204,820.21

The 2018 Grant (based on the same RFP) was approved 3/13/18 with approval number CON2018-30.

DSAS will complete Aging and Disability Resource Network activities including benefits outreach and enrollment to connect seniors to available benefits by checking their eligibility and signing them up if options are available. The anticipated start-completion dates are 1/1/2019-12/31/2019.

The primary goals of the project are to:

- Connect seniors and individuals with disabilities with available benefits such as medical insurance or utility discount plans
- Coordinate services for seniors and individuals with disabilities

**Procurement**

This is a grant DSAS applied for - The procurement method for this project was RFP – DSAS submitted a proposal to Western Reserve Area Agency on Aging at the end of 2017 for the 2018 and 2019 grant periods. Submission of this proposal was approved by the Board of Control (BC2017-789). The total value of the grant is \$204,820.21.

**Item No. 3**

Division of Senior and Adult Services 2018-2019 Cuyahoga County District Board of Health - Grant Amendment - Ryan White Program

**Scope of Work Summary**

Division of Senior and Adult Services requesting approval of a grant amendment with the Cuyahoga County District Board of Health in the amount of \$20,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. CON2017-28, CON2017-60, CON2018-54, CON2018-74

Home and Community-Based Health Services and Home Health Care in connection with FY2018 Ryan White HIV/AIDS Treatment Extension Act Part A program and minority aids initiative. The anticipated start-completion dates are 3/1/17-2/28/19.



The primary goals of the project are:

- To provide home and community-based services to individuals with HIV/AIDS
- To provide home health services to individuals with HIV/AIDS

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

#### Procurement

The procurement method for this project was a grant agreement. The total value of the grant agreement, with this amendment, is \$86,263.12.

The grant application for this grant agreement occurred in 2017.

This is an amendment to an existing grant agreement.

#### Contractor and Project Information

The address of the grantor is:

Cuyahoga County Board of Health

5550 Venture Drive

Parma, OH 44130

County Council District 4

The Health Commissioner for the grantor is Terrence Allen, R.S., M.P.H.

The address or location of the project is: Countywide

#### Project Status and Planning

The project reoccurs annually.

The grant period has already begun. DSAS was notified of additional funds Friday, 10/26/18.

#### Funding

The project is funded by the Cuyahoga County Board of Health through the HEALTH RESOURCES AND SERVICES ADMINISTRATION.

#### **VI – PUBLIC COMMENT**

#### **VII – ADJOURNMENT**