

## Minutes

Cuyahoga County Board of Control  
Tuesday, February 19, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

#### Attending:

Maggie Keenan, Director, Office of Budget and Management (Alternate for Armond Budish)  
Councilwoman Nan Baker  
Joseph Nanni, County Council (Alternate for Dale Miller)  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 2/11/2019

Maggie Keenan motioned to approve the minutes from the February 11, 2019 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### BC2019-124

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800223 with Kokosing Construction Company, Inc. for the resurfacing of Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights for additional funds in the amount not-to-exceed \$74,703.63.

Funding Sources: Federal Funds (80%); City of Broadview Heights (10%); Cuyahoga County using \$7.50 License Tax Fund (10%)

Thomas Pavich, Department of Public Works, presented. There were no questions. Maggie Keenan motioned to approve the item; Joseph Nanni seconded. Item BC2019-124 was unanimously approved.

BC2019-125

Department of Development, recommending an award on RQ44684 and enter into a contract with Cleveland State University in the amount not-to-exceed \$50,000.00 for economic research and advice services in connection with the 5-year Economic Development Plan for the period 2/25/2019 – 12/31/2019.

Funding Source: General Fund

Greg Huth, Department of Development, presented. Nan Baker asked for clarification about the 3 industries outlined in the 5-year Economic Development Plan and if this contract with Cleveland State University will achieve the County's objective; and asked if any County resources are available to retrieve necessary data for the plan. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-125 was unanimously approved.

BC2019-126

Sheriff's Department, submitting an amendment to Contract No. CE1800360 with Educare Medical Staffing, LLP for temporary nursing services for the period 9/17/2018 – 12/31/2019 to change the terms, effective 2/19/2019 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Trevor McAleer asked what the rate of retention of County nurses is and what is the current average of overtime hours per week over 40 hours for the nursing staff; and asked if \$200,000.00 of funding will be adequate and how many nurses is Educare Medical Staffing, LLP providing on a regular basis. Ms. Kaleal indicated that she will provide a written response to these questions to the Board members. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-126 was unanimously approved.

BC2019-127

Cuyahoga County Sheriff's Department,

a) Submitting an RFP exemption on RQ44409, which will result in an award recommendation to Independence Office and Business Supply Co., Inc. in the amount not-to-exceed \$6,481.00 for the purchase of (24) Chairs for Protective Services Officers in various County buildings.

b) Recommending an award on RQ44409 to Independence Office and Business Supply Co., Inc. in the amount not-to-exceed \$6,481.00 for the purchase of (24) chairs for Protective Services Officers in various County buildings.

Funding Source: Internal Service Fund (General/HHS Levy Fund Impact)

Lylia Lathan and Laura Simms, Sheriff's Department and Cheryl Kinzig, Office of Procurement and Diversity, presented. Nan Baker asked why an RFP exemption is being requested if a bidding process was conducted, as stated in Ms. Lathan's presentation. Joseph Nanni asked Ms. Lathan to follow up with the amounts of the other quotes received on this purchase. Mr. McAleer asked for clarification on the bidding process that was conducted and asked how this purchase was made without Board of Control authority; stated that this was not an emergency purchase and since the chairs have already been purchased, the Board is placed in the position with no other options, but to approve the item; said that the department was fortunate that the outcome resulted in a lower price on the purchase. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-127 was unanimously approved.

BC2019-128

Department of Public Safety and Justice Services, recommending an award on RQ43706 and enter into a contract with Domestic Violence and Child Advocacy Center in the amount not-to-exceed \$136,237.20 for the Latina Domestic Violence Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked the reason for late submission of the contract. Joseph Nanni indicated that the County has interactions with The Spanish American Committee and asked if they are aware of the services offered under this contract with Domestic Violence and Child Advocacy Center. Maggie Keenan motioned to approve the item; Joseph Nanni seconded. Item BC2019-128 was unanimously approved.

BC2019-129

Department of Public Safety and Justice Services, recommending an award on RQ43702 and enter into an agreement with City of Cleveland - Department of Public Safety (Law Enforcement Division) in the amount not-to-exceed \$96,602.95 for staffing of (2) Cleveland Police Detectives to provide investigation services for the Cleveland Domestic Violence Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Maggie Keenan motioned to approve the item; Nan Baker seconded. Item BC2019-129 was unanimously approved.

BC2019-130

Department of Public Safety and Justice Services, recommending an award on RQ43704 and enter into an agreement with City of Cleveland in the amount not-to-exceed \$43,864.61 for the provision of a Sexual Assault Advocate to assist victims with crisis intervention and referral services in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if this is an on-going service. Maggie Keenan motioned to approve the item; Nan Baker seconded. Item BC2019-130 was unanimously approved.

BC2019-131

Department of Public Safety and Justice Services, recommending an award on RQ43707 and enter into a contract with Jewish Family Services Association of Cleveland, Ohio in the amount not-to-exceed \$34,258.83 for the Domestic Violence Services Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Maggie Keenan motioned to approve the item; Joseph Nanni seconded. Item BC2019-131 was unanimously approved.

BC2019-132

Department of Public Safety and Justice Services, recommending an award on RQ43701 and enter into an agreement with City of Bedford in the amount not-to-exceed \$28,093.51 for staffing of a Domestic Violence Court Liaison for the Domestic Violence Victims Program in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if any of the contractors being approved for the FY2018 STOP Violence Against Women ACT Block Grant services are new providers. Maggie Keenan motioned to approve the item; Nan Baker seconded. Item BC2019-132 was unanimously approved.

BC2019-133

Department of Public Safety and Justice Services, recommending an award on RQ44633 and enter into a contract with Golden Ciphers, Inc. in the amount not-to-exceed \$45,000.00 for the SESA Rites of Passage Program in connection with the FY2018 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY2018 Title II Formula Grant

Public Safety and Justice Services, FY19 JJDP Juvenile Court Contract.

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-133 was unanimously approved.

BC2019-134

Department of Public Safety and Justice Services, recommending an award on RQ44281 and enter into a contract with Court of Common Pleas, Juvenile Court Division in the amount not-to-exceed \$24,000.00 for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project in connection with the FY2018 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY2018 Title II Formula Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-134 was unanimously approved.

C. – Consent Agenda

Nan Baker referred to a travel request listed under Item No. BC2019-137, Public Defender’s Office, 12 staff, Las Vegas, Nevada on 4/4/-4/7/2019 and asked what the purpose was for this seminar and if this is an accredited class. Maggie Keenan noted that 42% of the expense for this seminar will be paid by the State. There were no further questions. Maggie Keenan motioned to approve items BC2019-135 through -138; Nan Baker seconded, the consent items were unanimously approved.

BC2019-135

Office of Procurement & Diversity recommending to amend Board Approval No. BC2019-22 dated January 7, 2019, which presented proposed purchases for the period January – March 2019 for the Cuyahoga County Sheriff’s Department:

- a) By rescinding awards to V & J Services
- b) By adding additional funds to awards previously made
- c) By recommending additional awards to the lowest bidders not previously awarded by BC2019-22:

RQ#	Description	Department	Vendor Name	Amount	Fund
SH-19-44163	January-March Sauce & Dressings	Sheriff's Department	<del>V &amp; J Services</del>	<del>\$1,690.79</del>	General Fund
SH-19-44163	January-March Sauce & Dressings	Sheriff's Department	Benjamin Foods	<del>\$8,122.80</del> \$9,992.10	General Fund

SH-19-44164	January-March Sauces Etc.	Sheriff's Department	<del>V &amp; J Services</del>	<del>\$3,638.25</del>	General Fund
SH-19-44164	January-March Sauces Etc.	Sheriff's Department	Benjamin Foods	<del>\$6,143.40</del> \$9,870.90	General Fund

SH-19-44175	January-March Pasta	Sheriff's Department	<del>V &amp; J Services</del>	<del>\$12,230.40</del>	General Fund
SH-19-44175	January-March Pasta	Sheriff's Department	Benjamin Foods	\$16,629.60	General Fund

SH-19-44178	January-March Bulk Cereal	Sheriff's Department	<del>V &amp; J Services</del>	<del>\$3,019.38</del>	General Fund
SH-19-44178	January-March Bulk Cereal	Sheriff's Department	National Food Group, Inc.	<del>\$3,061.50</del> 6,793.80	General Fund

SH-19-44179	January-March Beans	Sheriff's Department	<del>V &amp; J Services</del>	<del>\$9,564.80</del>	General Fund
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SH-19-44179	January-March Beans	Sheriff's Department	Benjamin Foods	<del>\$2,754.00</del> \$7,362.00	General Fund
SH-19-44179	January-March Beans	Sheriff's Department	Gordon Food Service, Inc.	\$9,040.00	General Fund

SH-19-44182	January-March Canned Fruit	Sheriff's Department	<del>V &amp; J Services</del>	<del>\$13,475.00</del>	General Fund
SH-19-44182	January-March Canned Fruit	Sheriff's Department	JNS FOODS, LLC	\$14,595.00	General Fund

SH-19-44190	January-March Spices	Sheriff's Department	<del>V &amp; J Services</del>	<del>\$3,798.15</del>	General Fund
SH-19-44190	January-March Spices	Sheriff's Department	Benjamin Foods	\$5,427.96	General Fund

BC2019-136

Department of Health and Human Services/Community Initiatives Division/Office Of Early Childhood, submitting an amendment to a Master Contract with various providers for the expansion of Universal Pre-Kindergarten in Cuyahoga County for the period 8/1/2017 – 7/31/2020, by adding the provider Kids and Such, Inc. dba Creative Kids, effective 12/2/2018; no additional funds required.

Funding Source: Original Contract – Health and Human Services Levy

BC2019-137

Fiscal Office, Presenting Proposed Travel Requests for the week of 2/19/2019

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	Jakolya Gordon, Susan Weaver, and Kim Kylee	A conference entitled "19 <sup>th</sup> Annual International Family Justice Center Conference"	Camp HOPE America	3/18/- 3/22/2019	Paradise Point Resort, San Diego, CA	**Registration- \$1,710.00  **Lodging- \$3,000.00  **Meals - \$696.00  **Ground Transportation- \$300.00  **Parking - \$150.00  **Baggage - \$150.00  **Airfare - \$1,200.00  Total \$7,206.00	Camp HOPE America Readiness Grant

*\*\*Staff reimbursement*

*Note – expenses for this conference will be covered by the Camp Hope America Readiness Grant*

*Purpose:*

*The 19th Annual International Family Justice Center Conference is a unique convening of professionals that will address trauma-informed practices in the fields of domestic violence, child abuse, sexual assault, elder abuse, and human trafficking. This is mandatory training for Cuyahoga County to implement Camp HOPE, a mentoring initiative to focus on children and teens exposed to domestic violence.*





	Travel Requests						
Department	Staff (12)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Public Defender's Office	Joshua Barnhizer, Joseph Buckley, Sheila Downs, Jeffrey Gardner, Linda Hricko, Scott Hurley, Michael Hustick, Laura Jones, Christine Julian, Morgan Pirc, Lisa Rankin, And Mary Cay Tylee	A seminar entitled "Making Sense of Science: Forensic Science & The Law"	National Association of Criminal Defense Lawyers (NACDL)	4/4/-4/7/2019	Las Vegas, Nevada	*Registration- \$3,228.00 **Meals - \$1,872.00 **Ground Transportation- \$600.00 ***Airfare - \$6,732.00 ****Lodging- \$8,741.76  Total - \$21,173.76	General Fund

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$6,732.00)*

*\*\*\*\*Deposit reimbursed to staff; remaining portion paid directly to vendor (The Cosmopolitan of Las Vegas)*

*Purpose:*

*The National Association of Criminal Defense Lawyers (NACDL) is an organization dedicated to serve as a leader, alongside diverse coalitions, in identifying and reforming flaws and inequalities in the criminal justice system and fully equipping members with the education and training to serve all accused persons at the highest level. The NACDL's 12th Annual Forensic Science & the Law Seminar, "Making Sense of Science" covers the entire landscape of foundational forensic sciences and provides critical information, training, and guidance in the field of forensic science as it relates to the investigation and prosecution of criminal cases.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>Sarah Gatti, and Margaret Isquick</i>	<i>A conference entitled "2019 National Conference on Parent Representation"</i>	<i>American Bar Association (ABA)</i>	<i>4/10/- 4/13/2019</i>	<i>Tyson's Corner, VA</i>	<i>*Registration Fees – \$798.00</i>  <i>**Lodging- \$1,538.88</i>  <i>***Meals - \$272.00</i>  <i>***Mileage - \$412.96</i>  <i>***Parking- \$50.00</i>   <i>Total - \$3,071.84</i>	<i>General Fund</i>

*\*Paid to the Host (American Bar Association)*

*\*\*Paid to vendor (The Ritz-Carlton, Tyson's Corner)*

*\*\*\*Staff reimbursement*

*Purpose:*

*The American Bar Association (ABA) Spring 2019 National Conference is designed to train, engage, and provide opportunities for networking and dialogue among law professionals who practice in a variety of areas and specifically professionals who focus on parent advocacy. The workshops facilitate small group discussions, and plenary sessions on relevant topics will move the parent representation practice forward and improve outcomes for children and families.*

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Daniel Mabel</i>	<i>A meeting entitled "American Academy of Forensic Sciences (AAFS) 71<sup>st</sup> Annual Scientific Meeting"</i>	<i>American Academy of Forensic Sciences (AAFS)</i>	<i>2/19/-2/23/2018</i>	<i>Baltimore, MD</i>	<i>*Registration Fees – \$450.00</i> <i>*Airfare – \$297.98</i> <i>*Lodging- \$826.98</i> <i>*Meals - \$375.00</i>  <i>Total \$1,949.96</i>	<i>American Academy of Forensic Sciences</i>

*\*All expenses will be covered by the host as The American Academy of Forensic Sciences is honoring Mr. Mabel with the "AAFS Outstanding Early Career Achievement in Forensic Sciences Award", which will be presented at the annual meeting.*

*Mr. Mable will receive a Plaque and cash award in the amount of \$1,000.00.*

*Overall trip, including the cash award component was submitted to and reviewed by the Inspector Generals' office and determined to be not prohibited for the attendee to accept both the trip and reward, respectively.*

*Purpose:*

*The American Academy of Forensic Sciences (AAFS) is committed to the promotion of education and the elevation of accuracy, precision, and specificity in the forensic sciences. The annual scientific meeting presents the most current information, research, and updates in expanding field of forensic science.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Development</i>	<i>Paul Herdeg</i>	<i>A meeting entitled "National Association for County Community and Economic Development (NACCED) 2019 Spring Legislative Conference"</i>	<i>National Association for County Community and Economic Development (NACCED)</i>	<i>2/28/ – 3/2/2019</i>	<i>Washington, D.C.</i>	<i>*Registration Fees – \$100.00</i> <i>***Airfare - \$276.61</i> <i>**Lodging- \$496.58</i> <i>**Meals - \$148.00</i> <i>**Ground Transportation- \$5.10</i> <i>**Parking – \$30.00</i>  <i>Total- \$1,056.29</i>	<i>Community Development Block Grant – (100%)</i>

*\*Paid to Host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$1,056.29)*

*Purpose:*

*The National Association for County Community and Economic Development (NACCED) develops the technical capacity of county government practitioners that administer federally-funded affordable housing, community development, and economic development programs. The 2019 Legislative Conference provides a forum for the exchange of ideas and solutions that help urban counties address their most pressing issues and will feature panel discussions and presentations from federal officials, national experts and urban county leaders.*

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
JA-19-44209	(18) Integrated tactical headsets for use with ballistic helmets for Lake Count SWAT Team.	Department of Public Safety and Justice Services	Pro-Tech Sales	\$13,954.00	FY2016 Law Enforcement Homeland Security Grant Program
JA-19-44474	Specialized chemical sampling supplies for Regional Hazardous Materials Team	Department of Public Safety and Justice Services	Safeware, Inc.	\$2,397.90	FY2016 Urban Area Security Initiative
JA-19-44512	Replacement supplies for chemical detection units for Hazardous Materials Team	Department of Public Safety and Justice Services	Fisher Scientific Company LLC	\$7,880.45	FY2016 Urban Area Security Initiative
JA-19-44513	Specialized chemical detection chips for Regional Hazardous Materials Team	Department of Public Safety and Justice Services	Fisher Scientific Company LLC	\$6,119.20	FY2016 Urban Area Security Initiative
JA-19-44533	(2) Micro disruptor kits for Lake County Sheriff's Bomb Squad	Department of Public Safety and Justice Services	Ideal Supply Inc. dba Ideal Blasting Supply	\$6,394.85	FY2017 State Homeland Security Grant Program
JA-19-44675	(2) Inflatable boats with motors for disaster/terrorist event response for Ohio Homeland Region 2	Department of Public Safety and Justice Services	Defender Industries, Inc.	\$12,606.00	FY2016 Urban Area Security Initiative
JA-19-44778	Legal notice: Ohio Homeland Region 2 Urban Search and Rescue truck-mounted forklift bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2016 Urban Area Security Initiative
CT-19-44602	Automated External Defibrillators for various County buildings	Department of Public Works	Cardiac Science	\$23,750.00	General Fund - Internal Service Fund
CT-19-44715	Criminal file folders for Clerk of Courts	Department of Public Works	Tab Products Co., LLC	\$4,140.00	General Fund - Internal Service Fund
CT-19-44716	Red dot file folder labels for Clerk of Courts	Department of Public Works	HPM Business Systems	\$2,517.77	General Fund - Internal Service Fund
CT-19-44723	Legal notice: Epoxy flooring and vertical glazing bid	Department of Public Works	Plain Dealer	Not-to-exceed \$800.00	Capital Projects
CT-19-44727	Paper for domestic case file folders for Clerk of Courts	Department of Public Works	Xpedx Veritiv	\$1,630.97	General Fund - Internal Service Fund

CT-19-44728	Finishing services for domestic case file folders for Clerk of Courts	Department of Public Works	United Finishing and Die Cutting	\$5,398.10	General Fund - Internal Service Fund
CT-19-44729	Finishing services for civil file folders for Clerk of Courts	Department of Public Works	GBS Corporation	\$6,507.50	General Fund - Internal Service Fund
CT-19-44736	Restroom partitions for Jail I Kitchen	Department of Public Works	B-Par, Inc.	\$7,180.00	Capital Projects
CT-19-44740	Modified toilets for Bedford Jail	Department of Public Works	Rojein Company	\$10,496.00	Bedford Jail
CT-19-44801	Ready mix concrete for Road and Bridge	Department of Public Works	Tech Ready Mix	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-19-44802	Ready mix concrete for Road and Bridge	Department of Public Works	Rockport Ready Mix	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-19-44804	Ready mix concrete for Road and Bridge	Department of Public Works	Carr Bros., Inc.	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-19-44806	Bare box controls, diffusers, dampers and related components for Facilities	Department of Public Works	Duct Fabricators	Not-to-exceed \$24,500.00	General Fund - Internal Service Fund
CT-19-44811	Replacement cantilever roller for gate at Bridge Garage	Department of Public Works	Advance Door Company	\$744.00	General Fund - Internal Service Fund
LL001-19-44812	Purchase (8) books for legal research	Law Library	LexisNexis/ Matthew Bender	\$1,573.34	Cuyahoga County Library Resources Fund
CR-19-44284	Formamide, Pop-4, reagents, arrays and buffers for genetic testing	Medical Examiner's Office	Life Technologies	\$18,653.80	Medical Examiner's Office Crime Lab Fund
CR-19-44769	Weights calibration and balances maintenance for various labs	Medical Examiner's Office	Lake Balance Company	\$2,255.00	General Fund
CR-19-44814	Wardrobe lockers for Investigation Department	Medical Examiner's Office	WB Mason	\$725.00	General Fund
CR-19-44815	Plantronics headsets for Investigation Department	Medical Examiner's Office	Southern Computer Warehouse	\$1,973.30	General Fund
CR-19-44827	Promotional lanyards for Medicolegal Training participants	Medical Examiner's Office	The Image Group	\$717.00	General Fund is reimbursed by training participants' fees
SH-19-44641	Replacement heavy-duty box trucks for Jail Kitchen and Laundry and Bedford Heights Jail Laundry	Sheriff's Department	Astro Supply	\$3,691.76	General Fund

SH-19-44711	Replacement handcuffs for Special Response Team Officers at Jail	Sheriff's Department	Pro-Tech Sales	\$519.00	General Fund
SH-19-44720	Sports bras for female inmates	Sheriff's Department	Bob Barker Company	\$2,442.60	General Fund
SH-19-44746	Multiple gas detector for SWAT Team	Sheriff's Department	HPM Business Systems	\$617.77	General Fund
SH-19-44779	Nitrile gloves for Special Response Team officers and laundry workers at Jail	Sheriff's Department	Labsource, Inc.	\$3,218.88	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-19-44782	Post Adoption Special Services Subsidy: ADA Ramp Accommodation*	Division of Children and Family Services	North Coast Accessible Homes	\$7,020.27	70% - Health and Human Services Levy Fund 30% - Title IV-E
FC-19-44667	State-mandated audit services	Family and Children First Council	Dave Yost, Ohio Auditor of State	Not-to-exceed \$5,500.00	Health and Human Services Levy Fund

\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-19-44550	Milk – February	Juvenile Court Division	Borden Dairy Company of Ohio, LLC	\$5,672.00	General Fund
JC-19-44551	Canned fruit – February	Juvenile Court Division	JNS Foods LLC	\$2,090.50	General Fund
JC-19-44552	Pork and beans – February	Juvenile Court Division	Gordon Food Service	\$2,054.36	General Fund
JC-19-44552	Pork and beans – February	Juvenile Court Division	JNS Foods LLC	\$552.00	General Fund
JC-19-44553	Frozen foods – February	Juvenile Court Division	Gordon Food Service	\$2,311.54	General Fund
JC-19-44553	Frozen foods – February	Juvenile Court Division	JNS Foods LLC	\$5,795.00	General Fund
JC-19-44554	Dairy products – February	Juvenile Court Division	Gordon Food Service	\$635.62	General Fund
JC-19-44555	Lunch Meat – February	Juvenile Court Division	Gordon Food Service	\$314.30	General Fund

JC-19-44556	Frozen meat – February	Juvenile Court Division	Gordon Food Service	\$3,552.00	General Fund
JC-19-44557	Fresh produce – February	Juvenile Court Division	Gordon Food Service	\$5,069.73	General Fund
CR-19-44298	Powerplex Fusion/IQ Casework/Powerquant testing kits for DNA Lab	Medical Examiner's Office	Promega Corporation	\$154,386.09	2018 DNA Backlog Grant

V – OTHER BUSINESS

Additional Item

BC2019-139

Department of Law submitting an alternate procurement process, which will result in an award recommendation to an electronic discovery vendor and related legal services in the amount not-to-exceed \$140,000.00 for temporary attorney services for the period 2/25/2019 - 2/24/2020.

Funding Source: General Fund

Nora Hurley and Jonathan McGory, Department of Law, presented. Trevor McAleer asked for clarification on the not-to-exceed amount being requested and asked what amount will be requested when the contract is submitted, if the lowest bid comes in below \$140,000.00; Mr. McAleer made reference to contracts discussed several months ago for outside legal counsel services and whether the proposed contract would now be necessary and commented that maybe the County would not be faced with the urgency to select a vendor in order to meet the imposed deadline, had those contracts moved forward at that time.

Nan Baker asked if a request to extend the deadline to produce the records was considered. Michael Dever suggested various options to expedite the approval of the contract to meet the subpoena deadline.

Lenora Lockett indicated this item could not be approved as a time sensitive/mission critical request, as suggested by Mr. Dever, as it exceeds the \$25,000.00 threshold; however, the selected vendor may be given conditional authority to proceed if the vendor meets County requirements before the award is made. Nan Baker asked if the Department of Law believed the deadline of March 1 could be met when this vendor selection and approval process was being considered or would they seek a deadline extension; asked if waiting an additional week for contract approval will still provide assurances that the services will be complete and in compliance with the terms of the subpoena. Joseph Nanni asked if an IT solution is in place to complete this process; asked if the County Prosecutor's Office agrees with the approach to this matter.

Trevor McAleer asked what the intended start date of the contract will be. Lenora Lockett said that the contract outlining the amount, time period, scope of service will still need to come forward for the record and formal Board approval, even if authority to issue a notice to proceed is granted, which would give the vendor additional time to complete services. Trevor McAleer agreed with Ms. Lockett's comments and recommended that the contract date be set to begin at the end of this week and then bring the contract forward for formal approval on February 25, 2019. Maggie Keenan motioned to amend the



agenda to consider the item; Michael Dever seconded. Maggie Keenan motioned to approve the item; Michael Dever seconded. Item BC2019-139 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a housing rehabilitation Contract with PBG Electric in the amount not-to-exceed \$4,000.00 in connection with a homeowner rehabilitation loan to David and Judith Cichra to tear off and install new roofing on the house and garage, replace existing electrical panel(s) install glass block windows and Tree removal services for the period 7/30/2018 – 4/30/2019.

Funding Source: Community Development Block Grant funds

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Maggie Keenan motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:50 a.m.