



**Cuyahoga County Board of Control Agenda
Monday, March 25, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 3/18/19

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-237

Department of Public Works, submitting an amendment to Contract No. CE1700096 with Republic Services of Cleveland dba Browning-Ferris Industries of Ohio, Inc. for rubbish removal services for various County buildings for the period 5/1/2017 – 4/30/2020, to expand the scope of services, effective 3/25/2019 and for additional funds in the amount not-to-exceed \$265,015.00

Funding Source: Internal Service Fund – General Fund

BC2019-238

Department of Public Works, recommending to amend Board Approval No. BC2018-142, dated March 5, 2018 which authorized an alternative procurement process, which resulted in award recommendations to various providers for the purchase of Ready-Mix concrete to complete various Department Orders for the period 3/1/2018 – 2/28/2020, by changing the amount not-to-exceed from \$320,000.00 to \$520,000.00:

- a) Rockport Construction & Materials, Inc.
- b) Carr Bros., Inc.
- c) Cuyahoga Concrete Co.
- d) Campbell Concrete & Supply
- e) Osborne

- f) Tech Ready mix

Funding Sources: Sanitary Sewer Fund, Gas and License Fees and Internal Service Fund – Space Maintenance

BC2019-239

Department of Public Works, submitting an amendment to an agreement with the City of Berea for sanitary and storm sewer maintenance services located in County Sewer District No. 8 for the period 6/1/2017 – 3/31/2019 to extend the time period to 3/31/2020 and for additional revenue in the amount not-to-exceed \$110,000.00.

Funding Source: Revenue Generating

BC2019-240

Department of Public Works, recommending a payment to Norfolk Southern Railroad Company in the amount of \$1,955.15 for railroad flagging services in connection with the in-depth inspection of various bridges for the period 8/2017 – 6/2018:

- a) Lakewood Heights Boulevard Bridge No. 01.50 in the Cities of Cleveland and Lakewood
- b) West 140th Street Bridge No. 01.82 in the City of Cleveland
- c) West 150th Street Bridge No. 01.94 in the City of Cleveland
- d) Egbert Road Bridge No. 02.52 in the City of Bedford
- e) Rockside Road Bridge No. 07.30 in the Cities of Bedford and Maple Heights

Funding Source: \$7.50 fund

BC2019-241

Department of Information Technology,

- a) Submitting an RFP exemption on RQ45033, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$3,459.01 for the purchase and installation of access control equipment for 2 doors located on the 5th Floor of the Courthouse Square Building.
- b) Recommending an award on RQ45033 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$3,459.01 for the purchase and installation of access control equipment for 2 doors located on the 5th Floor of the Courthouse Square Building.

Funding Source: Capital Project – City Police HQ Build Out

BC2019-242

Department of Health and Human Services/Office of Re-entry,

a) Submitting an RFP exemption on RQ44721, which will result in a payment to Millennia Housing Management LTD in the amount not-to-exceed \$3,255.89 for a seminar entitled “Building Inclusive Financial Spaces” held on August 24, 2018.

b) Recommending a payment to Millennia Housing Management LTD in the amount not-to-exceed \$3,255.89 for a seminar entitled “Building Inclusive Financial Spaces” held on August 24, 2018.

Funding Source: Credit Builder’s Alliance Grant Funds

BC2019-243

Department of Sustainability,

a) Submitting an RFP exemption on RQ44908, which will result in an award recommendation to Solar United Neighbors Corporation in the amount not-to-exceed \$25,000.00 for implementation and coordination of (2) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 3/25/2019 – 3/31/2020.

b) Recommending an award on RQ44908 and enter into a contract with Solar United Neighbors Corporation in the amount not-to-exceed \$25,000.00 for implementation and coordination of (2) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 3/25/2019 – 3/31/2020.

Funding Source: Sustainability Projects Fund

BC2019-244

Office of Innovation and Performance,

a) Submitting an RFP exemption on RQ44920, which will result in a membership with City Innovate Inc. in the amount not-to-exceed \$20,000.00 for participation in the Startup in Residence Program (STIR) for the period 7/1/2019 – 6/30/2020.

b) Recommending an award on RQ44920 and enter into a contract with City Innovate Inc. in the amount not-to-exceed \$20,000.00 for participation in the Startup in Residence Program (STIR) for the period 7/1/2019 – 6/30/2020.

Funding Source: General Fund

C. – Exemptions

BC2019-245

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in payments to various providers in the total amount not-to-exceed \$50,000.00 to provide community assistance services to Cuyahoga County residents for the period 3/25/2019 – 12/31/2019.

Funding Source: Health and Human Services Levy

BC2019-246

Court of Appeals of Ohio, Eighth District, submitting an RFP exemption on RQ43874, which will result in an award recommendation to Infopro Computer Solutions in the amount not-to-exceed \$555,000.00 for Information Technology Computer services on the Buckeye Case Management and Computer Network Systems for the period 4/1/2019 – 3/31/2022.

Funding Source General Fund

BC2019-247

Office of Innovation and Performance, recommending an alternative procurement process to conduct a challenged-based RFP process in connection with the Startup in Residence Program (STIR) for services to be determined.

Funding Source: N/A

D. – Consent Agenda

BC2019-248

Department of Public Works requesting approval of (2) settlement agreements for acquiring necessary Rights-of-Way for the Westwood Lane Culvert No. 00.80 between Crestwood Drive and Fitch Road in Olmsted Township:

Parcel 5T (Temporary Easement)

Property Owners: Robert Ivan Haynes and Adele Haynes

Recommended Offer of Settlement: \$600.00

Fair Market Value Estimate: \$600.00

Parcel 6T (Temporary Easement)

Property Owners: John A. Powell and Karen L. Powell

Recommended Offer of Settlement: \$2800.00

Fair Market Value Estimate: \$2800.00

Funding Source: County Road and Bridge

BC2019-249

Court of Common Pleas/Juvenile Court Division, recommending to terminate Contract No. CE1800215 with Center for Quality Legal Representation in Juvenile Proceedings for professional and technical services to design, develop, implement and maintain a Parent Representation Program for the period 5/1/2018 – 4/30/2019, effective 3/31/2019.

Funding Source: Parent Representation Grant Funds

BC2019-250

Fiscal Office presenting proposed Travel for the week of 3/25/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Safety and Justice Services	John O'Donnell	A workshop entitled "National Association of SARA Title III Program Officials (NASTTPO) Annual Workshop & Training"	National Association of SARA Title III Program Officials (NASTTPO)	5/5/-5/9/2019	Reno, Nevada	*Registration Fees – \$385.00 **Lodging- \$500.00 **Meals - \$272.00 **Ground Transportation- \$70.00 ***Airfare- \$575.00 Total- \$1,802.00	FY16 Hazardous Materials Emergency Preparedness (HMEP) Grant

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$575.00)**

Purpose:

The National Association of SARA Title III Program Officials (NASTTPO) is made up of members with Emergency Planning and Community Right to Know program responsibilities, such as health, occupational safety, first response, environmental, and emergency management agencies. The NASTTPO Annual Workshop serves as a gathering point for local, state, and federal partners to provide training and lessons learned from recent events, with updates from federal partners including the Environmental Protection Agency and the US Department of Transportation.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services	Nicole Diehl	A Conference entitled "Society for Industrial and Organizational Psychology (SIOP) 2019 Annual Conference"	Society for Industrial and Organizational Psychology (SIOP)	4/2/- 4/6/2019	Washington, D.C.	*Registration Fees – \$450.00 **Lodging- \$1,581.00 **Meals - \$240.00 **Ground Transportation- \$50.00 ***Airfare – \$400.30 Total - \$2,721.30	Health and Human Services Levy

*Paid to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor – **(\$400.30)**

Purpose:

The Society for Industrial and Organizational Psychology (SIOP) works to enhance human well-being and performance in organizational and work settings by promoting the science, practice, and teaching of industrial-organizational psychology. 2019 Annual Conference provides sessions that focus on applying industrial and organizational principles to workplace issues unique to life in the information age. These sessions offer CE credit and networking opportunities along with instruction in important skills and concepts for managing the modern workforce.

BC2019-251

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/25/2019

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CL-19-44873	(10) Electric time stamps for document filing	Clerk of Courts	Ohio Time Corporation	\$6,300.00	General Fund
IS-19-45070	Sony camera lenses, teleconverter and filters	Department of Information Technology	Adorama Inc.	\$4,810.04	General Fund
JA-19-44549	(2) Carbon Fire Disruptor Kits for Lake County Bomb Squad	Department of Public Safety and Justice Services	Concept Development Corporation	Not-to-exceed \$14,090.00	FY2017 State Homeland Security Grant Program
JA-19-44869	Legal notice: Detection deployment kit, laptop and required software for the Lake County HazMat Team bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2017 State Homeland Security Grant Program
CT-19-44269	Repair parts for Backhoe S-473 for Sanitary Engineer	Department of Public Works	Akron Tractor & Equipment, Inc.	\$6,268.22	Sanitary Sewer Fund
CT-19-44621	Orange and blue record jackets for Cuyahoga Job and Family Services	Department of Public Works	Walker Group LLC	\$4,648.80	General Fund – Internal Service Fund
CT-19-45006	Batteries for fire alarm panels at Juvenile Justice Center	Department of Public Works	Interstate All Battery Center	\$1,746.64	General Fund – Internal Service Fund
CT-19-45037	Electric water heaters for Jail I Kitchen	Department of Public Works	Active Plumbing Supply	\$14,056.73	General Fund – Capital Projects
CT-19-45103	Fuel injector replacement for Truck 3-259 for Fleet Services	Department of Public Works	Valley Ford Truck Inc	\$1,506.65	Road & Bridge Fund
CT-19-45122	Repair to mini excavators S-478 and S-489 for Sanitary Engineer	Department of Public Works	Ohio CAT	\$6,523.71	Sanitary Sewer Fund
CT-19-45125	Transmission replacement for Vehicle OD 4522	Department of Public Works	Atlas Automotive, Inc.	\$1,800.00	Sanitary Sewer Fund
CT-19-45127	Truck parts for Sanitary Engineer	Department of Public Works	Fleetwise Truck Parts	Not-to-exceed \$15,000.00	Sanitary Sewer Fund
CT-19-45132	Suspension and spring repairs for Fleet Services	Department of Public Works	EAB Truck Service	Not-to-exceed \$24,900.00	Road and Bridge Fund

CT-19-45141	Enclosed utility trailer for Sanitary Engineer	Department of Public Works	JTI, Inc.	\$8,979.83	Sanitary Sewer Fund
CT-19-45165	Offset printing of 2018 Development Overview for Communications Department	Department of Public Works	Foot Printing	\$1,520.00	General Fund – Internal Service Fund
CT-19-45199	Window envelopes for Fiscal Office	Department of Public Works	Millcraft Paper Company	\$720.00	General Fund – Internal Service Fund
CT-19-45206	Legal notice: Halle Warehouse 4 th Floor HVAC bid	Department of Public Works	The Plain Dealer	Not-to-exceed \$2,500.00	General Fund – Capital Projects
CR-19-45019	Lab solvents for Toxicology Lab	Medical Examiner’s Office	Fisher Scientific	\$5,406.37	Medical Examiner’s Office Crime Lab Fund
CR-19-45026	Replacement ice maker in Histology Lab	Medical Examiner’s Office	Dean Supply	\$3,372.50	General Fund
CR-19-45068	Replacement lab chairs for Histology Lab	Medical Examiner’s Office	Fisher Scientific	\$1,442.42	General Fund
CR-19-45074	Pipets, tubes, pads, scalpels, labels, inserts, bags, filers for DNA Lab	Medical Examiner’s Office	Amerisochi	\$591.02	Medical Examiner’s Office Crime Lab Fund
CR-19-45074	Pipets, tubes, pads, scalpels, labels, inserts, bags, filers for DNA Lab	Medical Examiner’s Office	Government Scientific	\$752.30	Medical Examiner’s Office Crime Lab Fund
CR-19-45074	Pipets, tubes, pads, scalpels, labels, inserts, bags, filers for DNA Lab	Medical Examiner’s Office	Fisher Scientific	\$965.04	Medical Examiner’s Office Crime Lab Fund
CR-19-45093	Calibrator drug standards for Toxicology Lab	Medical Examiner’s Office	Cerilliant	\$2,707.51	Medical Examiner’s Office Crime Lab Fund
CR-19-45142	Purchase Medicolegal Death Investigation book	Medical Examiner’s Office	Audio & Video Labs Inc.	1,724.77	General Fund
CR-19-45145	Carestream cleaning kits & cassettes, extremity ruler & thyroid collar for x-ray equipment for Autopsy Lab	Medical Examiner’s Office	X-Ray Services of Ohio	\$4,749.92	Medical Examiner’s Office Lab Fund
CR-19-45146	High profile microtome blades for Histology Lab	Medical Examiner’s Office	Mercedes Scientific	\$799.36	Medical Examiner’s Office Lab Fund

CR-19-45153	Fentanyl and drug standards for Drug Chemistry Lab	Medical Examiner's Office	Cayman Chemical Company	\$1,028.00	Medical Examiner's Office Crime Lab Fund
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Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-19-45150	Post Adoption Special Services Subsidy: Residential treatment services*	Division of Children and Family Services	The Village Network	\$2,754.48	70% Health and Human Services Levy Fund 30% Title IV-E
CF-19-45207	Post Adoption Special Services Subsidy: Attachment therapy and in-home neurofeedback supervision*	Division of Children and Family Services	Adoption and Attachment Therapy Partners, LLC	\$2,340.75	70% Health and Human Services Levy Fund 30% Title IV-E

***Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
SH-19-44886	April-June Dairy	Sheriff's Department	Benjamin Foods	\$23,529.00	General Fund
SH-19-44887	April-June Waffles	Sheriff's Department	National Food Group, Inc.	\$8,575.20	General Fund
SH-19-44888	April-June Sugar, Flour	Sheriff's Department	Benjamin Foods	\$14,341.80	General Fund
SH-19-44889	April-June Sauces Etc.	Sheriff's Department	Benjamin Foods	\$9,973.50	General Fund
SH-19-44890	April-June Sauce & Dressings	Sheriff's Department	Benjamin Foods	\$3,606.00	General Fund
SH-19-44890	April-June Sauce & Dressings	Sheriff's Department	JNS Foods, LLC	\$7,116.00	General Fund
SH-19-44891	April-June Potatoes/Oats	Sheriff's Department	JNS Foods, LLC	\$4,410.00	General Fund

SH-19-44891	April-June Potatoes/Oats	Sheriff's Department	Benjamin Foods	\$12,716.53	General Fund
SH-19-44893	April-June Chicken	Sheriff's Department	Benjamin Foods	\$21,502.00	General Fund
SH-19-44900	April-June Soup	Sheriff's Department	Benjamin Foods	\$4,380.00	General Fund
SH-19-44900	April-June Soup	Sheriff's Department	JNS Foods, LLC	\$6,180.00	General Fund
SH-19-44901	April-June Crackers/Chips	Sheriff's Department	Gordon Food Service, Inc.	\$11,124.00	General Fund
SH-19-44902	April-June Bagels	Sheriff's Department	Gordon Food Service, Inc.	\$9,360.00	General Fund
SH-19-44903	April-June Beans	Sheriff's Department	Benjamin Foods	\$8,600.00	General Fund
SH-19-44903	April-June Beans	Sheriff's Department	Gordon Food Service, Inc.	\$9,040.00	General Fund
SH-19-44904	April-June Cake Mix	Sheriff's Department	JNS Foods, LLC	\$24,030.00	General Fund
SH-19-44905	April-June Franks	Sheriff's Department	Gordon Food Service, Inc.	\$380.00	General Fund
SH-19-44905	April-June Franks	Sheriff's Department	EMA Foods Co., Inc.	\$5,472.00	General Fund
SH-19-44906	April-June Frozen Vegetables	Sheriff's Department	EMA Foods Co., Inc.	\$6,593.40	General Fund
SH-19-44906	April-June Frozen Vegetables	Sheriff's Department	National Food Group, Inc.	\$9,600.00	General Fund
SH-19-44906	April-June Frozen Vegetables	Sheriff's Department	Benjamin Foods	\$12,133.50	General Fund
SH-19-44907	April-June Jelly / Syrup	Sheriff's Department	Elwood International, Inc.	\$2,200.00	General Fund
SH-19-44907	April-June Jelly / Syrup	Sheriff's Department	Benjamin Foods	\$5,100.56	General Fund
SH-19-44909	April-June Sausage	Sheriff's Department	National Food Group, Inc.	\$19,440.00	General Fund
SH-19-44949	April-June Turkey (Ground)	Sheriff's Department	Benjamin Foods	\$7,640.00	General Fund
SH-19-44950	April-June Bulk Cereal	Sheriff's Department	Benjamin Foods	\$6,836.70	General Fund
SH-19-44951	April-June Beef Patties	Sheriff's Department	Benjamin Foods	\$21,240.00	General Fund
SH-19-44952	April-June Canned Fruit	Sheriff's Department	JNS Foods, LLC	\$8,500.00	General Fund

SH-19-44952	April-June Canned Fruit	Sheriff's Department	National Food Group, Inc.	\$12,950.00	General Fund
SH-19-44953	April-June Cheese Sauce	Sheriff's Department	EMA Foods Co., Inc.	\$10,098.00	General Fund
SH-19-44954	April-June Nutri-Cal Drink Mix	Sheriff's Department	Good Source Solutions, Inc.	\$7,360.00	General Fund
SH-19-44955	April-June Drink Mix	Sheriff's Department	Benjamin Foods	\$10,773.00	General Fund
SH-19-44956	April-June Cookies	Sheriff's Department	Portland Foods	\$9,000.00	General Fund
SH-19-44957	April-June Donuts	Sheriff's Department	Portland Foods	\$10,140.00	General Fund
SH-19-44958	April-June Pasta	Sheriff's Department	New England Food Brokerage, Inc	\$16,520.40	General Fund
SH-19-44959	April-June Spices	Sheriff's Department	Majestic International Spice Corp.	\$3,745.90	General Fund
SH-19-44960	April-June Milk	Sheriff's Department	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$48,328.00	General Fund
SH-19-44961	April-June Bread	Sheriff's Department	Portland Foods	\$57,591.84	General Fund
SH-19-44962	April-June Fresh Vegetables	Sheriff's Department	The Sanson Company	\$54,275.00	General Fund
SH-19-44963	April-June Fresh Fruit	Sheriff's Department	The Sanson Company	\$68,500.00	General Fund

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with the City of Rocky River in connection with the resurfacing of Hilliard Boulevard from River Oaks Drive to Lakeview Avenue.

Funding Source: the project is to be funded \$1,280,000 with County Road and Bridge Fund and \$320,000 from the City of Rocky River

Item No. 2

Department of Development, submitting an agreement with South Haven Woods, L.P. in the amount of \$450,000.00 in connection with an affordable housing loan for the South Haven Woods Project located at 315 Bonnieview Drive, Bedford for the period 5/1/2018 - 4/30/2038. (Board Approval No. BC2017-190)

Funding Source: HUD HOME INVESTMENT PARTNERSHIP PROGRAM

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, March 18, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)
Councilman Dale Miller
Councilwoman Nan Baker
Joseph Nanni, County Council (Alternate for Dan Brady)
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)
Michael Dever, Director, Department of Public Works
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 3/11/2019

Matt Carroll motioned to approve the minutes from the March 11, 2019 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

BC2019-210

Department of Public Works,

a) Submitting an RFP exemption on RQ44568, which will result in award recommendations to various providers as listed in the item detail in the total amount not-to-exceed \$490,000.00 for routine building and supply purchases for the period 1/1/2019 – 12/31/2019.

b) Recommending awards on RQ44568 to various providers as listed in the item detail in the total amount not-to-exceed \$490,000.00 for routine building and supply purchases for the period 1/1/2019 – 12/31/2019.

Funding Source: Internal Service Fund/General Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked if informal bids would still be conducted for purchases exceeding \$1,000.00 and if there is the potential for competition among the vendors on the approved list. Nan Baker asked why the not-to-exceed amounts per vendor vary. Matt Carroll motioned to approve the item; Joseph Nanni seconded. Item BC2019-210 was unanimously approved.

BC2019-211

Department of Development,

a) Submitting an RFP exemption on RQ44866, which will result in a payment to Ohio Aerospace Institute in the amount not-to-exceed \$75,000.00 for operational support of Aerozone Alliance activities for the period 4/1/2019 - 12/31/2019.

b) Recommending a payment to Ohio Aerospace Institute in the amount not-to-exceed \$75,000.00 for operational support of Aerozone Alliance activities for the period 4/1/2019 -12/31/2019.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Dale Miller commented that this alliance also works with NASA Glenn Research Center to help create technology spinoffs and that he appreciates the administration's support of the alliance. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-211 was unanimously approved.

BC2019-212

Department of Development,

a) Submitting an RFP exemption on RQ44847, which will result in a payment to Advance Ohio Media dba The Cleveland Plain Dealer in the amount of \$2,329.60 for advertisement of Public Notices for the period 2/1/2019 – 2/28/2019.

b) Recommending a payment to Advance Ohio Media dba The Cleveland Plain Dealer in the amount of \$2,329.60 for advertisement of Public Notices for the period 2/1/2019 – 2/28/2019.

Funding Source: HOME Investment Partnership Funds

Sara Parks Jackson, Department of Development, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-212 was unanimously approved.

BC2019-213

Department of Public Safety and Justice Services, recommending an award on RQ44823 to Cleveland Communications (55-3) in the amount of \$442,950.96 for the purchase of (226) Project 25 700/800 MHZ Portable Radios for use by various communities.

Funding Source: FY16 State Homeland Security Grant, FY18 State Homeland Security Grant, FY16 Urban Area Securities Initiative, FY17 Urban Areas Securities Initiative

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Matt Carroll asked if this relates to support of the interoperability goal and asked for confirmation that reaching that objective is still a ways down the road. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-213 was unanimously approved.

BC2019-214

Department of Public Safety and Justice Services, recommending awards on RQ43984 and enter into contracts with various providers (20-3) in the total amount not-to-exceed \$120,000.00 for Defending Childhood Treatment services for the period 3/18/2019 – 9/30/2019:

- a) Applewood Centers, Inc. in the amount not-to-exceed \$48,000.00.
- b) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$42,000.00.
- c) Mental Health Services for Homeless Persons, Inc. Dba Frontline Service in the amount not-to-exceed \$30,000.00.

Funding Source: FY2019 VOCA Defending Childhood Initiative Intake and Assessment

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-214 was unanimously approved.

BC2019-215

Department of Public Safety and Justice Services, recommending an award on RQ44379 to Spacebound Solutions.com in the amount of \$24,587.55 for the purchase of (9) Semi-Rugged Mobile Data Terminals, (9) Docking stations and accessories for use by the Lake County Sheriff's Office.

Funding Source: FY2016 Law Enforcement State Homeland Security Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller what was the difference in pricing between the lowest and second lowest bidders. Nan Baker asked how much input the Lake County Sheriff's Office had in the bidding and selection process, to ensure they are aware of what is being purchased on their behalf. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-215 was unanimously approved.

BC2019-216

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ44813, which will result in an award recommendation to Golden Ciphers, Inc. in the amount not-to-exceed \$1,651.71 for Youth Diversion Programming services and activities for Disproportionate Minority Youth for the period 3/1/2019 – 6/30/2019 in connection with the FY2018/2019 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program.

b) Recommending an award on RQ44813 and enter into a contract with Golden Ciphers, Inc. in the amount not-to-exceed \$1,651.71 for Youth Diversion Programming services and activities for Disproportionate Minority Youth for the period 3/1/2019 – 6/30/2019 in connection with the FY2018/2019 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program.

Funding Source: Ohio Department of Youth Services

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker expressed her appreciation that the department had closely monitored expenditures of vendors and reallocated unspent grant funds to Golden Ciphers so that all grant funds could be exhausted while continuing to serve the youth in this program. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-216 was unanimously approved.

BC2019-217

Cuyahoga County Sheriff's Department, recommending an award on RQ44849 ~~and enter into an agreement with~~ to Cuyahoga Community College in the amount not-to-exceed \$24,000.00 for Ohio Peace Officer Training Academy (OPOTA) basic training for correctional staff located at the Western Campus 11000 Pleasant Valley Road, Parma for the period 3/18/2019 - 12/31/2019.

Funding Source: General Fund

Tanisha Gates and Laura Simms, Sheriff's Department, presented. Joseph Nanni asked if this training is for new officers only. Nan Baker asked if this funding covers 32 trainees and is it anticipated that 32 officers will then be hired. Dale Miller stated that an additional 32 hires is insufficient and asked how will the department reach an adequate level of staffing; asked how many trainees were in the last class and expressed his support to approve this item to meet the staffing needs but does not know if it is enough. Matt Carroll concurred with Mr. Miller's comments that this may not suffice for the year but is needed at this point. Ms. Simms stated that the department will research the number of trainees in the last class and provide a response to the Board members. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-217 was unanimously approved as amended.

BC2019-218

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services (DCFS), recommending awards on RQ44002 and enter into a Master Contract with various providers (23-2) in the total amount not-to-exceed \$475,000.00 for Short-Term Emergency Child Care services for children in the custody of (DCFS) for the period 4/1/2019-3/31/2020:

- a) Providence House, Inc.
- b) Specialized Alternatives for Families and Youth Services of Ohio, Inc.

Funding Source: 70% by HHS LEVY and 30% Title IV-E Federal

Robert Math, Cuyahoga Job and Family Services, presented. Dale Miller asked is these funds are included in the 2019 - 2020 budget or is it an additional expenditure. Joseph Nanni asked if the children in need of short-term emergency child care services are taken directly to the Division of Children and Family Services or to one of the contracted providers; and asked how are the children transported to their designated location. Nan Baker commented that Providence House is an excellent facility as she has toured the facility several times over the years. Matt Carroll asked for confirmation that the children requiring an overnight stay are given top priority. Matt Carroll motioned to approve the item; Nan Baker seconded. Item BC2019-218 was unanimously approved.

BC2019-219

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500128 with Catholic Charities Corporation for intensive case management, vocational assessment and counseling services for Ohio Works First Cash Assistance and Disability Financial Assistance recipients with barriers to employment for the period 7/1/2015 – 3/31/2019 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$249,484.52.

Funding Source: 100% Temporary Assistance to Needy Families Fund

Robert Math, Cuyahoga Job and Family Services, presented. Joseph Nanni asked if multiple vendors would be selected under the recently issued Request for Proposals (RFP). Nan Baker asked for clarification on the total value amount of the RFP that was issued, as it relates to the item detail listing the amount as \$450,000.00. Ms. Baker stated the amount for this 3-month amendment would appear to be excessive in

comparison. Matt Carroll asked how the services requested in this item differ from services for Items BC2019-220 through BC2019-222. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-219 was unanimously approved.

BC2019-220

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600090 with The Centers for Families and Children for operation of a Job Skills Center for work-required public assistance recipients and for job readiness, search, placement and retention services for the period 7/1/2016 – 3/31/2019, to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$236,996.57.

Funding Source: Temporary Assistance for Needy Families (TANF)

Robert Math, Cuyahoga Job and Family Services, presented. There were no questions. Michael Dever motioned to approve the item; Matt Carroll seconded. Item BC2019-220 was unanimously approved.

BC2019-221

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500310 with Maximus Human Services, Inc. for the Work Experience Program for work-required public assistance recipients for the period 1/1/2016 -3/31/2019 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$113,559.02.

Funding Source: 60% TANF and 40% FAET

Robert Math, Cuyahoga Job and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-221 was unanimously approved.

BC2019-222

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600091 with Verge Inc. for job readiness, search, placement and retention services for Ohio Works First cash assistance and food stamp recipients for the period 7/1/2016 – 3/31/2019 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$27,135.94.

Funding Source: 60% TANF and 40% FAET

Robert Math, Cuyahoga Job and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-222 was unanimously approved.

BC2019-223

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1800120 with East Cleveland School District for School-based/Community-based Closing the Achievement Gap Program services for the period 7/31/2018 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$110,950.00.

Funding Source: Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. Dale Miller asked how much money was spent between 7/31/2018 – 12/31/2018 during start up. Matt Carroll asked if there are any unspent funds from the original contract. Nan Baker asked if there is any evaluation data to measure the success of the program. Dale Miller expressed his support of this program, as the graduation rate for this district has been historically low and an increase in the graduation rate would demonstrate the success of this

program. Joseph Nanni asked if graduates continue to be tracked, for those students entering college or post high school training. Matt Carroll asked if Case Western Reserve University is a partner in this program. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-223 was unanimously approved.

BC2019-224

Department of Health and Human Services, Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800496 with Emerald Development and Economic Network, Inc. for facility management services for the Norma Herr Women's Shelter located at 2227 Payne Avenue, Cleveland for the period 1/1/2019 – 12/31/2019 to expand the scope of services, by increasing cleaning services and changing the terms, effective 3/1/2019 and for additional funds in the amount not-to-exceed \$42,000.00.

Funding Source: Health and Human Services Levy Fund

Ruth Gillett, Office of Homeless Services, presented. Nan Baker asked if these services could have been anticipated at the time the original contract was prepared and submitted for approval; asked what additional cleaning services were necessary that required the additional funding; and asked if these additional services will be included in the next contract once the current contract expires. Matt Carroll asked for clarification as to the number of months covered for the additional \$42,000.00. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-224 was unanimously approved.

BC2019-225

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Submitting an RFP exemption on RQ44850, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$18,703.00 for homeless assistance services for Veterans for the period 4/1/2019 – 12/31/2019.

b) Recommending an award on RQ44850 and enter into a contract Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$18,703.00 for homeless assistance services for Veterans for the period 4/1/2019 – 12/31/2019.

Funding Source: Veterans Service Fund

Ruth Gillett, Office of Homeless Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-225 was unanimously approved.

BC2019-226

Department of Health and Human Services/Cuyahoga Job and Family Services on behalf of the Division of Children and Family Services, submitting an amendment to Contract No. CE1200560 with Burlington Stores, Inc. fka Burlington Coat Factory Warehouse Corporation for emergency assistance services for the period 9/1/2012 – 4/30/2019 for additional funds in the amount not-to-exceed \$80,000.00.

Funding Source: 79% Federal; 21% Health and Human Services Levy

Robert Math, Cuyahoga Job and Family Services, presented. Joseph Nanni asked if clients in need of emergency assistance services receive vouchers that may be used at Burlington Stores, Inc. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-226 was unanimously approved.

BC2019-227

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ44730, which will result in an award recommendation to MNJ Technologies Direct, Inc., in the amount not-to-exceed \$25,400.00 for the purchase of (50) I-Pads and Keyboard cases for Field Service Aides.

b) Recommending an award on RQ44730 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$25,400.00 for the purchase of (50) I-Pads and Keyboard cases for Field Service Aides.

Funding Source: Health and Human Services Levy Fund, ~~which will be reimbursed by Grant Funds~~

Daniel Basta, Department of Health and Human Services, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-227 was unanimously approved as amended.

BC2019-228

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ44943, which will result in an award recommendation to The Institute for Creative Mindfulness, LLC dba Mindful Ohio in the amount not-to-exceed \$1,000.00 for speaker services for the 2019 Elder Abuse Awareness Forum to be held on June 10, 2019.

b) Recommending an award on RQ44943 and enter into a contract with The Institute for Creative Mindfulness, LLC dba Mindful Ohio in the amount not-to-exceed \$1,000.00 for speaker services for the 2019 Elder Abuse Awareness Forum to be held on June 10, 2019.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-228 was unanimously approved.

C. – Consent Agenda

Dale Miller referred to Item BC2019-234 and asked what factors led to the significant decrease in funding to the contract with Passages Connecting Fathers and Son, Inc. and asked for clarification on the funding source. There were no further questions. Matt Carroll motioned to approve items BC2019-229 through - 236; Michael Dever seconded, the consent items were unanimously approved.

BC2019-229

Department of Public Works, requesting approval of various Settlement Agreements for acquiring necessary Rights-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130th Street in the Cities of Middleburg Heights and Strongsville:

Parcel 85CH (Channel Easement) and 85T (Temporary Easement)

Property Owner: John Stansberry II

Fair Market Value Estimate: \$3,700.00

*Parcel 65T (Temporary Easement)

Property Owner: Gloria Sidoti

Fair Market Value Estimate: \$400.00
Additional Amount: \$200.00
Total Settlement: \$600.00

Parcel 73T (Temporary Easement)
Property Owner: North Coast Community Homes, Inc.
Fair Market Value Estimate: \$1,400.00

*Parcel 14T (Temporary Easement)
Property Owner: Robert F. Kellogg
Fair Market Value Estimate: \$300.00
Additional Amount: \$1,500.00
Total Settlement: \$1,800.00
Parcel 70T (Temporary Easement)
Property Owner: Josef M. Burghardt
Fair Market Value Estimate: \$800.00

Parcel 72T (Temporary Easement)
Property Owner: Thomas W. Matthews
Fair Market Value Estimate: \$1,500.00

*Parcel 88CH (Channel Easement) and 88T (Temporary Easement)
Property Owner: Nicholas E. Phillips
Fair Market Value Estimate: \$5,300.00
Additional Amount: \$875.00
Total Settlement: \$6,175.00

*Parcel 205T (Temporary Easement)
Property Owner: Nicholas E. Phillips
Fair Market Value: \$1,800.00
Additional Amount: \$200.00
Total Settlement: \$2,000.00
Funding Source: Issue 1 Funding: 50% - County Road and Bridge: 25% - City: 25%

BC2019-230

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1600298 with Mark Haynes Construction, Inc. for construction of the Towpath Trail – Stage 3 from Steelyard Commons to Literary Road in the City of Cleveland, for a decrease in the amount of (\$22,380.35).
Funding Source: 68% Federal Funds, 30% City of Cleveland, 2% Cuyahoga County using Funds from the \$5.00 Vehicle License Tax Fund.

BC2019-231

Department of Human Resources, submitting an amendment to Contract No. CE1800002 with Medical Mutual Services, LLC for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 01/01/2018 - 12/31/2020, to add qualified Prescription Drug Rebates, effective 1/1/2019; no additional funds required.
Funding Source: Original Contract - Hospitalization Self-Insurance Fund

BC2019-232

Department of Human Resources, submitting an agreement with Cuyahoga County Convention Facilities Development Corporation for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2017 - 12/31/2018 to extend the time period to 12/31/2019 and to modify the terms, effective 1/17/2019; no additional funds required.

Funding Source: Original – N/A

BC2019-233

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1700313 with for Out-of-Home Placement and Foster Care Services for the period 1/1/2018 – 12/31/2019, to assign the interest from Tri-State Youth Academy, Inc. to Young Star Academy LLC, effective 9/11/2018; no additional funds required.

Funding Source: Original Contract - HHS Levy 70% & Fed IV-E 30%

BC2019-234

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. CE1800245 with Passages Connection Fathers and Sons, Inc. for implementation of the Cognitive Behavioral Interventions and Job Placement for Probationers Project for the period 4/1/2018 – 6/30/2019 for a decrease of funds in the amount \$(254,500.00).

Funding Source: FY2018-2019 Justice Reinvestment Incentive Grant

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of Budget and Management	Maggie Keenan	A conference entitled "2019 Government Finance Officers Association (GFOA) Annual Conference"	Government Finance Officers Association	5/18/- 5/23/2019	Los Angeles, CA	*Registration- \$465.00 **Lodging- \$1,280.00 **Meals - \$160.00 **Ground Transportation- \$140.00 **Parking- \$90.00 **Baggage- \$70.00 ***Airfare - \$525.00 Total – \$2,730.00	General Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – (\$525.00)

Purpose:

The Government Finance Officers Association (GFOA) provides best practice guidance, consulting, networking opportunities, publications, recognition programs, research, and training opportunities for those in the public finance profession. The 2019 GFOA Annual Conference will include more than 75 concurrent sessions featuring leading practitioners, subject matter experts, and top researchers. Each session will contain speakers carefully selected to provide instruction, discussion of current events, case studies, debate, and interactive exercises to cover a complete suite of topics pertinent for finance officers.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services</i>	<i>Serene Steele</i>	<i>A conference entitled "2019 National Voluntary Organizations Active in Disaster (VOAD)"</i>	<i>National Voluntary Organizations Active in Disaster (VOAD)</i>	<i>5/6/-5/10/2019</i>	<i>Nashville, TN</i>	<i>*Registration Fees – \$450.00</i> <i>**Lodging- \$1,155.25</i> <i>**Meals - \$137.00</i> <i>**Ground Transportation- - \$28.00</i> <i>**Parking- \$75.00</i> <i>**Baggage- \$75.00</i> <i>***Airfare- \$305.00</i> <i>Total - \$2,225.25</i>	<i>General Fund</i>

**Paid to host*

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$305.00)*

Purpose:

National Voluntary Organizations Active in Disaster (VOAD) is an association of organizations that mitigate and alleviate the impact of disasters, provides a forum promoting cooperation, communication, coordination and collaboration; and fosters more effective delivery of services to communities affected by disaster. The National VOAD 2019 Annual conference features workshops, committee and strategic planning meetings, and many networking opportunities to promote the goals of the organization and its members.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services</i>	<i>Kevin Friis</i>	<i>A conference with courses entitled "E0102: Science for Disasters, E0103: Planning, E0105: Public Information & Warning, and E0146: Homeland Security Exercise and Evaluation Program (HSEEP)"</i>	<i>Federal Emergency Management Agency (FEMA)</i>	<i>3/17/-3/28/2019</i>	<i>Emmitsburg, MD</i>	<i>*Lodging - \$1,100.00</i> <i>*Mileage - \$377.35</i> <i>**Meals - \$328.84</i> <i>**Tolls - \$50.00</i> <i>Total- \$1,856.19</i>	<i>Federal Emergency Management Agency / Emergency Management Institute (FEMA/EMI)- \$1477.35</i> <i>General Fund- \$378.84</i>

***Staff reimbursement*

** Federal Emergency Management Agency / Emergency Management Institute (FEMA/EMI) will cover the cost of lodging and mileage*

Purpose:

The Federal Emergency Management Agency (FEMA) recognizes the need to tie training programs to an established set of emergency management competencies and to a career development program through a progressive training and education system. E0102: Science for Disasters provides an overview of scientific principles and concepts that shape the increasingly dangerous world. E0103: Planning: Emergency Operations is designed to give basic concepts and planning steps that apply planning discipline and skills to challenges on the job. E0105: Public Information and Warning introduces what role the Public Information Officer has in emergency management, along with basic information about the Integrated Public Alert and Warning System. The E0146: Homeland Security Exercise and Evaluation Program Training Course designed to describe the core principles and processes of HSEEP, its standardized methodology, available resources, and practical skill development.

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Sheriff's Department</i>	<i>Clifford Pickney</i>	<i>A conference entitled "National Sheriffs' Association (NSA) 2019 Annual Conference and Expo"</i>	<i>National Sheriffs' Association (NSA)</i>	<i>6/14/-6/19/2019</i>	<i>Louisville, KY</i>	<i>**Registration-</i> <i>\$530.00</i> <i>**Lodging-</i> <i>\$845.00</i> <i>**Meals -</i> <i>\$224.00</i> <i>**Ground Transportation-</i> <i>\$50.00</i> <i>**Parking-</i> <i>\$120.00</i> <i>Total –</i> <i>\$1,769.00</i>	<i>Law Enforcement Trust Fund</i>

***Staff reimbursement*

Purpose:

The National Sheriffs' Association (NSA) is a professional association dedicated to serving the Office of Sheriff and its affiliates through law enforcement education and training, and through the provision of general law enforcement informational resources. The NSA 2019 Annual Conference and Expo offers over 60 seminars and workshops covering all aspects of the duties and responsibilities for sheriffs' offices; providing training and networking opportunities, close to 500 exhibit booths, and a platform for lively debate on issues relevant to the field.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CO-19-44994	<i>Legal notice: Operation and Management of the Cuyahoga County Community-Based Correctional Facility Request for Proposals</i>	<i>Court of Common Pleas/Corrections Planning Board</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>General Fund</i>
JA-19-44665	<i>(16) Garmin handheld GPS units and (6) Garmin two-way radios with back-up, removable battery packs for the Ohio Homeland Region 2 Urban Search & Rescue Team (replacement equipment)</i>	<i>Department of Public Safety and Justice Services</i>	<i>ITCleanPro</i>	<i>\$10,018.00</i>	<i>FY2016 State Homeland Security Grant Program</i>
JA-19-44673	<i>Cutting Torch Equipment for Ohio Homeland Region 2 Urban Search & Rescue Team</i>	<i>Department of Public Safety and Justice Services</i>	<i>AirGas USA, LLC</i>	<i>\$6,479.08</i>	<i>FY2016 State Homeland Security Grant Program</i>
JA-19-44674	<i>Specialized rope rescue equipment for Ohio Homeland Region 2 Urban Search & Rescue Team</i>	<i>Department of Public Safety and Justice Services</i>	<i>AHS Rescue LLC</i>	<i>\$6,338.96</i>	<i>FY2016 State Homeland Security Grant Program</i>
JA-19-44885	<i>Rescue hardware equipment for the Ohio Homeland Region 2 Urban Search & Rescue Team</i>	<i>Department of Public Safety and Justice Services</i>	<i>AHS Rescue LLC</i>	<i>\$16,484.75</i>	<i>FY2016 State Homeland Security Grant Program</i>
CT-19-44273	<i>Repair parts for Backhoe S-472 For Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Akron Tractor & Equipment, Inc.</i>	<i>\$10,251.76</i>	<i>Sanitary Sewer Fund</i>
CT-19-45105	<i>Transmission replacement for vehicle HHF 7660 for Fleet Services</i>	<i>Department of Public Works</i>	<i>Atlas Automotive, Inc.</i>	<i>\$1,400.00</i>	<i>General Fund – Internal Service Fund</i>
CR-19-45017	<i>Genetic testing kits and supplies for Parentage/ID Lab</i>	<i>Medical Examiner's Office</i>	<i>Promega</i>	<i>\$1,395.80</i>	<i>Medical Examiner's Office Crime Lab Fund</i>
CR-19-45017	<i>Genetic testing kits and supplies for Parentage/ID Lab</i>	<i>Medical Examiner's Office</i>	<i>Life Technologies</i>	<i>\$4,485.49</i>	<i>Medical Examiner's Office Crime Lab Fund</i>

CR-19-45018	Microscope accessories for Firearms/Toolmarks Lab	Medical Examiner's Office	W. Nuhsbaum	\$4,075.00	Medical Examiner's Office Crime Lab Fund
CR-19-45020	Brooms, drill bit set, cleaners, binders, lab coat, aprons, mop heads and handles, stainless steel wipes, scrapers, razor blades, toners, first aid items for various labs	Medical Examiner's Office	Grainger, Inc.	\$1,214.33	Medical Examiner's Office Crime Lab Fund
CR-19-45021	Bottles, pipettes, micro spatulas, respirators, tubes, sharps container, and forceps for Drug Chemistry Lab	Medical Examiner's Office	VWR International	\$1,798.27	Medical Examiner's Office Crime Lab Fund
CR-19-45021	Bottles, pipettes, micro spatulas, respirators, tubes, sharps container, and forceps for Drug Chemistry Lab	Medical Examiner's Office	Fisher Scientific	\$674.14	Medical Examiner's Office Crime Lab Fund
CR-19-45022	Wonder wax, marking pencils and markers for Histology Lab	Medical Examiner's Office	Mercedes Scientific	\$1,115.00	Medical Examiner's Office Lab Fund
CR-19-45023	Blank blood for Toxicology Lab	Medical Examiner's Office	Quality Assurance Service	\$1,600.00	Medical Examiner's Office Crime Lab Fund
CR-19-45024	Culture tubes for Toxicology Lab	Medical Examiner's Office	Shamrock Glass	\$3,639.65	Medical Examiner's Office Crime Lab Fund
CR-19-45025	Resealable bags for Drug Chemistry and Firearms Labs	Medical Examiner's Office	Royal Bag	\$680.90	Medical Examiner's Office Crime Lab Fund
CR-19-45032	Decalcifier, buffered formalin and cover slips for Histology Lab	Medical Examiner's Office	Cancer Diagnostics	\$1,229.04	Medical Examiner's Office Lab Fund
CR-19-45050	Latex gloves for Autopsy Lab	Medical Examiner's Office	Labsource	\$755.60	Medical Examiner's Office Crime Lab Fund
CR-19-45059	Testing cards for human fluids for DNA Lab	Medical Examiner's Office	Abacus Diagnostics, Inc.	Not-to-exceed \$9,760.00	Medical Examiner's Office Crime Lab Fund
CR-19-45076	DNA kits for DNA Lab	Medical Examiner's Office	Promega Corporation	\$24,519.65	Medical Examiner's Office Crime Lab Fund
CR-19-45077	DNA kits and supplies for DNA Lab	Medical Examiner's Office	Life Technologies	\$6,186.34	Medical Examiner's Office Crime Lab Fund
CR-19-45078	Drug standards for Drug Chemistry Lab	Medical Examiner's Office	Sigma Aldrich	\$2,177.51	Medical Examiner's Office Crime Lab Fund

CC03-19-44694	Leapv2 adjustable chair with lumbar support for employee	Office of Budget and Management	Ohio Desk Co.	\$795.38	General Fund
SH-19-44689	Prepared meals for inmates if Jail kitchen is non-operational	Sheriff's Department	Trinity Services Group, Inc.	\$23,400.00	General Fund
SH-19-44788	(1) Color, desktop printer for identification cards for the Juvenile Justice Center	Sheriff's Department	MNJ Technologies Direct, Inc.	\$1,606.00	General Fund
SH-19-44929	Male and female undergarments for inmates	Sheriff's Department	ATD-American	\$2,082.00	General Fund
SH-19-44929	Male and female undergarments for inmates	Sheriff's Department	Walter Stephens Jr., Inc.	\$780.00	General Fund
SH-19-44929	Male and female undergarments for inmates	Sheriff's Department	Bob Barker Company	\$2,148.55	General Fund
SH-19-44930	Floor cleaning equipment and supplies for Jail	Sheriff's Department	L-Mor, Inc. Darling Fire & Safety Co., Inc.	\$3,531.34	General Fund
SH-19-44930	Floor cleaning equipment and supplies for Jail	Sheriff's Department	WB Mason Company, Inc.	\$2,712.60	General Fund
SH-19-44930	Floor cleaning equipment and supplies for Jail	Sheriff's Department	Sutton Industrial Hardware & Tool Rental	\$840.00	General Fund
SH-19-44930	Floor cleaning equipment and supplies for Jail	Sheriff's Department	Astro Supply	\$119.94	General Fund
SH-19-44930	Floor cleaning equipment and supplies for Jail	Sheriff's Department	Alco Chemical	\$85.80	General Fund
SH-19-44932	Toothbrushes and toothpaste for inmates	Sheriff's Department	Bob Barker Company	\$5,448.00	General Fund
SH-19-44933	Chemical cleaning products for Jail	Sheriff's Department	Alco Chemical	\$675.00	General Fund
SH-19-44933	Chemical cleaning products for Jail	Sheriff's Department	WB Mason Company, Inc.	\$670.20	General Fund
SH-19-44933	Chemical cleaning products for Jail	Sheriff's Department	Fastenal Company	\$2,013.00	General Fund
SH-19-44935	Bath towels and face cloths for inmates	Sheriff's Department	The Thomaston Corporation	\$6,180.00	General Fund
SH-19-44935	Bath towels and face cloths for inmates	Sheriff's Department	ATD-American	\$2,758.00	General Fund
SH-19-44939	Wire clothes hangers for Jail	Sheriff's Department	Allstate Industrial Inc.	\$651.00	General Fund
SH-19-45056	Uniforms for female inmates	Sheriff's Department	Bob Barker Company	\$3,156.00	General Fund
SH-19-45075	Identification wristbands for inmates at Jail Intake	Sheriff's Department	Precision Dynamics	\$19,875.05	General Fund
SH-19-45075	Identification wristbands for inmates at Jail Intake	Sheriff's Department	ICS Jail Supplies	\$3,288.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-44676	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	Not-to-exceed \$23,000.00	Health & Human Services Levy Fund
WT-19-44677	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	Not-to-exceed \$23,000.00	Health & Human Services Levy Fund
WT-19-44678	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	Not-to-exceed \$24,700.00	Health & Human Services Levy Fund

*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Item of Clarification

On December 17, 2018 the Board approved the following item. The Fiscal Officer asked during the Executive Review Meeting and then again via e-mail if any of the 25k being requested will be used to pay invoices for services provided in 2018 or is it all for services to be provided in 2019. Jeanelle Greene responded on both occasions by stating the expenses were for 2019 only.

The Department used \$9,000.00 to pay for invoices for 2018.

The Fiscal Officer would like the Department to clarify to the Board that expenses were for 2018 and 2019, as it is important for the Departments to be clear on what additional funds are being used for when the Board is considering items for approval.

BC2018-914

Department of Information Technology, submitting an amendment to Contract No. CE1200571 with iData Consulting Services, Inc., for maintenance and support services on the Synapse Publisher Web Content Management System for the period 8/20/2012 - 8/19/2019 for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Joseph Nanni asked if remaining unspent funds for this amendment will cover services through 2019 and if another contract will be submitted upon contract expiration. Nan Baker asked for clarification on the amounts paid in 2018 and 2019, as the materials provided to Board members indicate that \$9,000.00 was used for 2018 expenses, not \$6,000.00 as stated in Ms. Greene's presentation. Matt Carroll confirmed that the statement regarding 2018 funds, provided to the Board members, reads \$9,000.00, not \$6,000.00. Joseph Nanni asked for confirmation if 2019 funds were being used to pay 2018 invoices and asked Ms. Greene to review and confirm whether the document detailing the expenses given to the Board was accurate or not.

Ms. Greene indicated these numbers were not accurate and restated that approximately \$6,000.00 was paid for 2018 services and the remaining balance of \$19,000.00 would be used for 2019 costs; however other funds may have been encumbered for 2018 services separate from the \$25,000.00 amendment.

Matt Carroll stated that the materials say that the \$25,000.00 was to be used for 2019 and that further discussions may be held outside of the meeting since this item does not require a vote. Joseph Nanni stated for the record, that the document provided to the Board members, appears to be incorrect and conflicts with what was being stated in Ms. Greene's presentation.

Mr. Carroll asked for further review of this matter and asked the department to provide a response to the Board members confirming actual payment amounts made for 2018 and 2019 expenses. Andria Richardson, Clerk of the Board of Control, indicated that the amount listed in the materials provided to the Board, which lists the 2018 amount as \$9,000.00, was provided by the Fiscal Officer.

This item did not require a vote.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an LPA Agreement with the Ohio Department of Transportation in connection with the resurfacing of West 130th Street from Bagley Road to Snow Road in the Cities of Brook Park, Middleburg Heights, Parma and Parma Heights.

Funding Sources: \$785,000 - Road and Bridge Fund; \$144,200 - Brook Park; \$216,300 - Middleburg Heights; \$144,200 - Parma; \$216,300 - Parma Heights and \$5,768,000 - Federal Funds

Item No. 2

Department of Public Works, submitting various documents in connection with the Flats East Bank Capital Improvement Community Recreation Project:

- a) Agreement among Downtown Cleveland Alliance and the State of Ohio Department of Natural Resources to accommodate payment and performance of the grant agreement.
- b) Encroachment permit with Downtown Cleveland Alliance for lighting installation on the side of the Archer Apartment Building (PPN 101-13-001) along Main Avenue, between W. 10th Street and Old River Road in the City of Cleveland.

Funding Source: N/A

Item No. 3

Department of Public Works, submitting an agreement of cooperation with the City of Brook Park for the resurfacing of Sheldon Road from Eastland Road to Harrow Road in the Cities of Brook Park and Middleburg Heights in connection with the 2019 50/50 Resurfacing Program.

Funding Source: \$250,000 with County Road and Bridge Fund and \$391,803 with City of Brook Park Funds the total cost of the project \$641,803

Item No. 4

Department of Public Works, submitting an agreement of cooperation with the City of Seven Hills in connection with the resurfacing of Sprague Road from Broadview Road to the Broadview Heights/Seven Hills East Corporation Line.

Funding Source: \$1,048,000 -Road and Bridge Fund; \$131,000 - City of Seven Hills; \$131,000 - City of Broadview Heights

Item No. 5

Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, submitting a grant award from U.S. Department of Housing and Urban Development/Community Planning and Development in the amount of \$500,000.00 for the Coordinated Entry Project in connection with the FY2018 Continuum of Care Program Competition for the period 2/1/2019 – 1/31/2020.

Funding source: U.S. Department of Housing and Urban Development

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Matt Carroll motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:55 a.m.

Item Details

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2019-237

The Department of Public Works plans to amend Contract No. CE1700096 with Republic Services, Inc. dba Browning Ferris Industries of Ohio, to change scope add additional funds for Rubbish Removal Services in the amount of \$256,015.00. Rubbish removal services for the time period May 1, 2017 – April 30, 2020. The Department of Public Works is requesting additional funds in the amount of \$256,015.00. The scope of work has been changed to include contact phone numbers for the vendor to call to gain access to gated facilities and to waive recycling process charges, container refresh charges, administrative fees and environmental/fuel recovery fees. The original procurement for this contract was a competitive bid. The Department of Public Works will continue to utilize open and competitive bidding as a first-choice process of procurement.

100% General Fund – Internal Services Fund / Space Maintenance CT577411 0278

BC2019-238

Scope of Work Summary

The Department of Public Works is requesting additional funds in the amount of \$200,000.00 be added to the approved alternate procurement, BC2018-142. BC2018-379 was previously approved on June 18, 2018 for the addition of Osborne and Tech Ready Mix to BC2018-142. On January 7, 2019 BC2018-142 was amended again with the addition of Cuyahoga Concrete Co. and Campbell Concrete & Supply under BC2019-12. The additional funds will allow Public Works' Road & Bridge, Sanitary and Facilities divisions to continue to utilize the preapproved vendors for various ongoing maintenance needs and projects. BC2018-142 was approved until February 28, 2020.

Procurement

The procurement method for this project was originally an informal bid and the not-to-exceed amount of the alternate procurement is \$320,000.00 for a two-year period. Public Works is requesting an additional amount not to exceed \$200,000.00 for the remainder of the approved time period.

Contractor and Project Information

The addresses of all vendors are:

Cuyahoga Concrete Co.
7954 Reynolds Road
Mentor, Ohio 44060

Campbell Concrete & Supply
5225 Warner Road
Garfield Heights, Ohio 44125

Osborne
7954 Reynolds Road
Mentos, Ohio 44060

Carr Bros
7177 Northfield Road
Bedford, Ohio 44146

Rockport Ready Mix
3092 Rockefeller Avenue
Cleveland, Ohio 44115

Tech Ready mix
5000 Crayton Avenue
Cleveland, Ohio 44101

Project Status and Planning

The project was approved for a 2-year period beginning March 1, 2018 and ending February 28, 2020.

Funding

The project is funded by the Sanitary Sewer Fund, Gas and License Fees and Internal Service Fund – Space Maintenance, as needed.

The schedule of payments is by invoice.

BC2019-239

Department of Public Works is requesting approval of this Third Amendment to the Sewer Maintenance Agreement between the City of Berea and the County of Cuyahoga for an additional \$110,000 in funds and a time extension until March 31, 2020. This is a revenue generating agreement that is direct bill. The County and the City of Berea entered into a Sanitary & Sewer Maintenance Agreement for the period June 1, 2017 to December 31, 2017 for an amount not to exceed \$150,000.00. The parties entered into a First Amendment that extended the term to March 31, 2018 and increased the contract amount by \$300,000.00. (BC2018-446)

The term was further extended to March 31, 2019 pursuant to a Second Amendment. (BC2019-17).

The primary goal is for the County to continue to assist with sanitary and storm sewer maintenance within the City of Berea.

The location of the project is Berea

The project is located in Council District 5.

This is an update to the 2018 Sewer Maintenance Agreement First Amendment with the City of Berea (BC2018-446) and Second Amendment time extension (BC2019-17).

The address is:

City of Berea
11 Berea Commons
Berea, Ohio 44017
Council District 5

This is a Revenue Generating direct bill Agreement

The schedule of payments is by direct bill invoice.

BC2019-240

Department of Public Works is requesting approval of payment for railroad flagging services to Norfolk Southern Railroad for the in-depth inspection of five County-owned bridges located in the cities of Bedford, Cleveland, Lakewood and Maple Heights, Ohio in the amount of \$1,955.15.

Scope of Work Summary

Department of Public Works is requesting approval of payment in the amount of \$1,955.15 for railroad flagging services to Norfolk Southern Railroad for the in-depth inspection of the following bridges:

1. Lakewood Heights Boulevard Bridge 01.50 in the Cities of Cleveland and Lakewood, Ohio
2. West 140th Street Bridge 01.82 in the City of Cleveland, Ohio
3. West 150th Street Bridge 01.94 in the City of Cleveland, Ohio
4. Egbert Road Bridge 02.52 in the City of Bedford, Ohio
5. Rockside Road Bridge 07.30 in the Cities of Bedford and Maple Heights, Ohio

The primary goal is to approve payment to NS for the flagging services provided by the railroad during the performance of the in-depth inspection as part of the State (ODOT) and Federal (FHWA) mandate. The bridges are located in the cities of Bedford, Cleveland, Lakewood and Maple Heights, Ohio. Council Districts 2, 6, 8 and 9.

Procurement

Contractor Information

Norfolk Southern Corporation
1200 Peachtree Street
Atlanta, Georgia 30309

The vendor Miscellaneous Billing Contact is Ms. Kailah.Williams.

Project Status

Funding

The in-depth inspection fees are a part of the Bridge Inspection and Maintenance Sections annual budget and are paid out of the \$7.50 fund.

The flagging services are invoiced.

Notes:

- In-depth inspections are federally mandated.

BC2019-241

Department of Information Technology

This procurement is for access control on two openings at Courthouse Square to secure the TASC Offices on the 5th Floor. An electric strike, CPU, dual reader module, and related equipment are being purchased along with the installation. There is only one protective services officer assigned to the Courthouse Square Building. The installation of these two card readers will provide a higher level of security for the TASC employees and visitors to their office. The installation of the card readers provides a higher level of security for those working in and visiting the TASC Offices. In addition, the card readers allow for immediate disabling of cards of former employees without the need to change locks and reissue keys. This is an expansion of the security system in Courthouse Square and throughout the County.

The installation of the card readers provides a higher level of security for those working in and visiting the TASC Offices. In addition, the card readers allow for immediate disabling of cards of former employees without the need to change locks and reissue keys. This is an expansion of the security system in Courthouse Square and throughout the County. These recommendations are based upon reviewing existing security architecture throughout the County. Having conducted interviews with departmental stakeholders, drawings and schedules have been created, reviewed, and revised, resulting in the existing proposal. Additional security staff could be added to the facility. However, this is cost prohibitive. Keys could be issued, but this is inefficient and not cost effective and has potential to leave a larger security issue if staff copy and distribute keys without being tracked. This will be used on the 5th Floor of Courthouse Square.

An RFP exemption is needed as this purchase will be made off a State Contract. This procurement is part of the capital plan whereby the County vacated leased space at the Marion Building. The initial investment for this equipment is \$3,459.01. Once year of repair/replace maintenance is included, per the state term. Included with this purchase is a one-year repair/replace warranty.

Integrated Precision Systems, Inc. (IPS) is able to provide the needed Access Control solutions under Ohio STS #800545 which expires on January 31, 2021. In order to provide consistency in the management of the large enterprise networked security system, it is essential that a single vendor provide and maintain any equipment that is being added to this system. Had another vendor been selected, the County would be running multiple independent security camera systems. Such a decision would have returned the County to the Balkanized nature of the security systems that are being upgraded and replaced.

The cost, customer service level, systems knowledge, among other characteristics were considered in evaluating the services and equipment provided by IPS. The equipment and services provided meet the County standards for such equipment as defined by DoIT. Similar equipment was put out to bid in 2001.

BC2019-242

Title: HHS Office of Reentry (2019) and Millennia Housing Management for payment of an invoice for the “Credit Builders Alliance event held at the Cleveland Marriott Hotel Downtown at Key Tower”.

Scope of Work Summary

HHS Office of Reentry requesting approval of an invoice payment with Millennia Housing Management for the anticipated cost of \$3,255.89

The primary goals of the project are:

Provide payment for services rendered by Cleveland Downtown Marriott Hotel

Hosting the Credit Builder’s Alliance seminar

Procurement

The procurement method for this project was a grant agreement. The total value of the is \$4,636.00.

An RFP exemption is needed as the services were already provided.

Contractor and Project Information

Mr. Frank T. Sinito

Millennia Housing Management

4000 Key Tower, 127 Public Square

Cleveland, Ohio 44114

Council District (07)

The owner is Mr. Frank T. Sinito

Project Status and Planning

The project is a service.

Funding

The project is funded 100% by a Grant received from Credit Builder’s Alliance in the amount of \$4,636.00.

The schedule of payments is by invoice, and it is for one-time payment.

BC2019-243

Department of Sustainability; 2019, Solar United Neighbors; RFP Exemption – Solar Co-op Consulting Services

Scope of Work Summary

Department of Sustainability requesting approval of an RFP exemption for services to organize a local solar co-op through the Solar United Neighbors for the anticipated cost of \$25,000, not-to-exceed \$25,000).

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The anticipated start-completion dates are (4/1/2019-3/31/2020).

The primary goal of the project is to receive services for the coordination of a Cuyahoga County Solar Co-Op. This will be the third year we are working with Solar United Neighbors on a solar co-op for residents.

The co-op model helps educate residents on solar and provide support and savings through the contracting and installation process with the installer. The co-op helps more people go solar and save on their installations. This year, we will also be using the help of our consultants to organize a Power Purchase Agreement (PPA) model for residents, which involves no upfront costs for the system.

Procurement
RFP Exemption

We are using an RFP exemption because the vendor is the only organization that can provide consulting services for developing a green bank and is the organization that has developed all existing greenbanks in the country. We evaluated by reviewing the scope of work within our department and law.

Contractor and Project Information
1350 Connecticut Ave NW
Suite 412
Washington, DC 20036

The owners, executive director for the contractor/vendor is Emily Stiever

Project Status and Planning

The project is a new to the County.

The project has 1 phase. The next steps, dates, and anticipated cost of these are to complete the consulting services are \$25,000.

Funding

The project is funded by the Sustainability Projects fund – SY303057.

The schedule of payments is by invoice.

BC2019-244

Title: Office of Innovation and Performance; IP-19-44920 2019 City Innovate; **Membership Agreement** for the Startup in Residence Program.

Scope of Work Summary

The Office of Innovation and Performance requesting approval of a Membership Agreement with City Innovate for the anticipated cost of \$20,000.

This item is for a membership to City Innovate which hosts the Startup in Residence (STIR) Program. The STIR Program connects governments with startups to solve government-led civic challenges. The program uses a challenge-based RFP process to select startups to match with challenges submitted by government entities. The startup and government entity then work together for 16 weeks to develop a solution to the challenge that the government entity can choose to purchase at the end of the program. Additional benefits for the membership include: 1) Assistance with identifying, scoping, selecting, refining and finalizing technology challenges for STIR; 2) Assistance with implementation of solutions; 3) Access to and insight from Member Challenges of other Members, and solutions; 4) Opportunity to use the competitive procurement selection process from those Members who have chosen to issue RFPs for projects; and 5) Opportunities to utilize the terms, conditions, and prices of contract executed between Startup

Participants and Members who have included piggyback contracting language in an RFP and/or contract. The anticipated start-completion dates are July 1, 2019- June 30, 2020.

As part of the membership agreement, the County will be able to submit as many challenges as desired for the 2019 program year. In 2018, 28 government agencies across the US and Canada participated in the program with 80 challenges. Over 700 startups applied to solve the challenges.

Procurement

This item is being procured through an RFP Exemption method for this project was (RFB, RFP, RFQ, grant agreement, or other). The total value of the membership agreement is \$20,000.

An RFP Exemption was used for this contract as it is a membership agreement. Finally, research did not identify another similar program available to the County.

Contractor and Project Information

City Innovate

WeWork Mid-Market

Level 2, 995 Market Street

San Francisco, CA 94103

The Program Director for the Startup in Residence Program is Leah Wiggs.

Project Status and Planning

The project is new to the County. The Program Year is scheduled to start on July 1, 2019. The Program Year will occur in four phases: 1) Sourcing Member Challenges; 2) Solicit, Select and Develop Scope of Work with Startup Participants; 3) Residency; 4) Deliver and Celebrate (contract period if applicable).

As part of this membership agreement, the Office of Innovation & Performance is also taking forward a request for an alternate procurement process to conduct the challenge-based RFP.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is 50% at the start of the Program Year and 50% at the start of Stage 3, if we move forward with a residency.

C. – Exemptions

BC2019-245

Family and Children First Council

Since 2005, Family and Children First Council were given funds named the Family Stability Incentive Program to help families who were in need for a one-time payment for services to help further system involvement. Once the FSIP funds were no longer available, FCFC created a line item for Community Assistance. Community Assistance is a one-time funding opportunity available to all residents of Cuyahoga County as a last effort to help assist families with payments for rent, utility bills, and limited furniture items and appliances such as beds for children, stove, refrigerators, washer and dryers for larger families. Residents can apply for the benefits through the FCFC office. The maximum amount for the request per family is \$500.00. The families are required to pay half the amount of the request submitted to FCFC. The family may not have involvement with Children and Family Services or Tapestry System of Care. The total amount allotted for the program in the FCFC approved budget is a NTE \$50,000.00 from March 25, 2019 to December 31, 2019. An Alternative Procurement request is being made for this former Deputy Chief/Exemption approval item

History of Community Assistance: BC2018-20.

BC2019-246

Court of Appeals; RQ CA-19-43462; 2019; InfoPro Computer Solutions 3-year Contract for Computer Consulting

Scope of Work Summary

Court of Appeals requesting approval of a new three-year contract with InfoPro Computer Solutions for not to exceed \$185,000.00 per year for a maximum of 555,000.00.

Current Contract No. is CE1600059 will expire on 3/31/2019.

Describe the exact services being provided. The anticipated start-completion dates are 4/1/2019 through 3/31/2022.

The primary goals of the contract are for the maintenance of the Court's automated, customized, case management system ("Buckeye"), its computer network, and its hardware and software. The services shall be performed on an as-needed, on-call basis. Any and all services are to be performed at a time mutually agreeable to by both the Contractor and the Court. If the Court and Contractor cannot agree on a mutually agreeable time, the Court's request will take precedence. The Contractor shall provide the Court with concise and comprehensive documentation of all services performed, including maintenance, enhancement, programming, and all other such services as mutually agreed upon.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval: February 21, 2019
- b) Are the purchases compatible with the new ERP system? Unknown
- c) Is the item ERP approved? Unknown
- d) Are the services covered by the original ERP budget: Unknown but approved by OBM

Procurement

The procurement method for this project was RFP Exemption (prior contracts were Sole Source) cost is not to exceed \$555,000.00. Services are for a customized case management application and the vendor consultant is the developer of the product.

An RFP Exemption is being as the Court of Appeals has continually used InfoPro Computer Solutions for the court's case management system. InfoPro is the developer of Buckeye which is specific to our court's operations which also includes the Clerk of Court's electronic filing requirements. InfoPro bills only for the hours worked and are available to us 24/7. We have consistently been provided excellent service and professional consulting.

Contractor and Project Information

InfoPro Computer Solutions
5862 Holly Glenn Drive
Toledo, OH 43612
Council District N/A

The (owners, executive director, other[specify]) for the contractor/vendor is

Jeffrey Dreps
Court of Appeals
1 West Lakeside
Cleveland, OH 44113

The project is located in Council District 7

Project Status and Planning

The contract has been entered with this vendor for many years and is currently entered on three-year terms for costs not to exceed a specified amount. The court started the process for the new 3- year contract in March of 2018.

The project is on a critical action path because the current contract expires on March 31, 2019. The court began the process for the new three-year contract last year in March.

Funding

The project is funded 100% by the General Fund

The schedule of payments is monthly

BC2019-247

Title: Office of Innovation & Performance; 2019 **Approval of Alternate Procurement Method** for Startup in Residence Program

Scope of Work Summary

Office of Innovation & Performance requesting approval of an Alternate Procurement Method for the Startup in Residence Program (STIR).

The STIR Program is run by City Innovate and works to connect governments with startups to solve government-led civic challenges using a challenge-based RFP process. The challenge-based RFP process includes two key innovations: 1) defining a project by describing pain points and goals rather than vendor and solution requirements, and 2) building in time for a 16-week demonstration period after the government selects a startup but before the RFP is officially awarded. The Office of Innovation & Performance is requesting approval of this alternate procurement method for the STIR Program.

The STIR Program Year starts with selecting and scoping of challenges from government entities. Government subject matter experts identify key challenges they are facing that have dedicated support to move to solve. The government entity then works with the STIR team to properly scope the challenge to include what may be accomplished during a 16-week project period. A key difference for a challenge-based RFP process, from a typical RFP process, is government clearly defines the challenge but does not create the proposed solution with detailed specifications.

In addition to identifying projects, each government prepares associated documentation for a formal procurement process during this initial program phase. An RFP process is typically used for STIR projects, with the two key differences included in the process. Issuing an RFP allows the governments to enter into a contract with the startup at the end of the program if the solution build effectively meets the government's needs. In most jurisdictions, standard RFP language will need to be updated to include the performance of the startup during the 16-week project period as a required evaluation before making a final award of the RFP. As part of the agreement STIR will provide template language that other jurisdictions have used in past cohorts to conduct these challenge-based RFPs.

Following the project and procurement identification process, government challenges from all participating communities are collected, organized and posted electronically by the STIR team in a challenge-based RFP. The challenge-based RFP is an open and competitive RFP process. The STIR team recruits startup participants from across the globe to apply through their electronic system for the various government challenges.

Following the closing of the RFP, STIR provides an online dashboard for government participants to review, evaluate and rank startup participants that applied to solve the specific government challenges. Governments are then provided an opportunity to interview top startups. The government entity then selects a startup to work on the specific government challenge.

The challenge-based RFP process leads to a 16-week project period with the startup and government entity. To start out the 16-week project period, that government entity and startup establish a scope of work with objectives. Governments and startups then collaborate over the 16 weeks on user research, design, build and testing of a solution to the challenge.

At the end of the 16-week project period, if the objectives of the scope of work are met and if there is a positive working relationship between the startup and government, the government entity then can move into a contract for the solution to the challenge.

In Cuyahoga County, if the department decides to move forward with a contract with the startup, the department will bring forward the approval of the contract to the appropriate approving authority based on the contract amount. The contract will come forward as an alternate procurement method with this item as the approval of the alternate procurement.

Funding

This item is for the approval of the alternate procurement method only. Funding for any projects would be identified by the departments and brought forward as part of any contract approval.

D. – Consent Agenda

BC2019-248

The Department of Public Works is requesting approval of Two (2) of Settlement Agreements for acquiring necessary Right-of-Way for the Westwood Lane Culvert 00.80 Project in Olmsted Township, Ohio. A summary of the property rights required, damage and compensation by item is set forth in the enclosed Value Analysis reports for these parcels:

Parcel 5T (Temporary Easement)

Property Owners: Robert Ivan Haynes and Adele Haynes

Recommended Offer of Settlement: \$600.00

Fair Market Value Estimate: \$600.00

*The settlement amount is equal to the above approved Fair Market Value Estimate (FMVE).

Parcel 6T (Temporary Easement)

Property Owners: John A. Powell and Karen L. Powell

Recommended Offer of Settlement: \$2800.00

Fair Market Value Estimate: \$2800.00

* The settlement amount is equal to the above approved Fair Market Value Estimate (FMVE).

The primary goal of the project is to acquire the temporary easements for the project

The project is on Westwood, in Olmsted Township, Ohio.

Districts 5

Procurement

The procurement method for the acquisition of right-of-way for this project is that consultant DLZ visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount

Contractor Information

Parcel 5T

Robert Ivan Haynes and Adele Haynes
26954 Westwood Lane
Olmsted Township, Ohio 44138

Parcel 6T

John A. Powell and Karen L. Powell
26950 Westwood Lane
Olmsted Township, Ohio 44138

Funding

County Road and Bridge

Prior Resolutions: R2019-0015 (1/22/2019) – Approval of ROW Plans

BC2019-249

Court of Common Pleas/Juvenile Court Division

The vendor was supposed to assist the Court in implementing a Parent Representation Program here at the Court; assist in the timely appointment of counsel; assist in keeping attorney caseloads at a reasonable amount; improve the continuity of representation; provide parent attorney training and support, and provide representation outside the Court, as well as, inside. The Court was not satisfied with the services the vendor provided and the projects were not completed.

The Court was awarded grant dollars for this project.

BC2019-250

(See related items for proposed Travel for the week of 3/25/2019 in Section D. above)

BC2019-251

(See related items for proposed purchases for the week of 3/25/2019 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

The Public Works Department requesting approval of Agreement of cooperation for the resurfacing of Hilliard Boulevard, River Oaks Drive to Lakeview Avenue. b) that special assessments are not to be levied and collected to pay part of the County's costs of this improvement c) The anticipated construction year is 2019. The anticipated cost of the Hilliard Boulevard project is \$1,600,000.

The primary goal of this request is approval of this agreement. The primary goal of the project itself is to properly maintain the County's infrastructure.

The location of the project is Hilliard Boulevard, River Oaks Drive to Lakeview Avenue in the City of Rocky River. Council District (1)

This project is new to the County.

The anticipated cost of the Hilliard Boulevard project is \$1,600,000, the project is to be funded \$1,280,000 with County Road and Bridge Fund and \$320,000 from the City of Rocky River.

Item No. 2

Scope of Work Summary

Department of Development submitting a Loan Agreement with South Haven Woods, L.P. for the project South Haven Woods.

Project provides affordable housing units to Cuyahoga County.

Procurement

The procurement method for this project was a loan.

Contractor and Project Information

South Haven Woods (project and designee)

Funding

The project is funded 100% federal HOME funds

VI – PUBLIC COMMENT**VII – ADJOURNMENT**