

## Minutes

Cuyahoga County Board of Control  
Monday, May 6, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

#### Attending:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement and Diversity

### II – REVIEW MINUTES – 4/29/2019

Matt Carroll motioned to approve the minutes from the April 29, 2019 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

The following item was amended to reduce the time period and the amount of the contract.

#### BC2019-334

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1600142 with Community of Hope for group mentoring services, previously referred to as the Open Table Model, for transition age young adults who were previously or are currently in foster care for the period 7/1/2016 – 6/30/2019 to extend the time period to ~~6/30/2020~~ **12/31/2019** and for additional funds in the amount not-to-exceed ~~\$150,000.00~~ **\$75,000.00**.  
Funding Source: 30% Title IV-E Admin; 70% HHS Levy

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. Matt Carroll concurred with Mr. Math's assessment that further discussion is needed among the board members to determine whether it is best to proceed with a one-year contract or a six-month contract, while a Request for Proposals (RFP) process can be conducted. Mr. Carroll asked if this open

table model is a licensed intervention and whether any other vendors have requested information or to participate in this type of service.

Mr. McAleer said that this vendor is no longer a sole source provider and after discussions with Council President Brady, Councilwoman Baker and Councilman Miller he recommended decreasing the contract time and funding by six months to complete the RFP process, which is a reasonable time frame, as the proposal is ready to be issued as this will ensure that the County is getting the best value for services received with the money expended from the Health and Human Services Levy Fund.

Mr. Carroll agreed that bidding for services is a priority but expressed concern about reducing the time period and the impact it may have on the services being provided and recommended that the RFP be issued immediately and allow this contract to continue for the next year pending final evaluation of the response to the RFP.

Nan Baker said that issuing an RFP should reinforce whether we are on the right track and determine if there are any other potential vendors for this service; and stated that this vendor, based on experience, would most likely be the strongest bidder, and that the chances of losing this vendor should be minimal because the vendor believes they are doing the best job at a reasonable cost.

Matt Carroll stated that this assumption may not be the best message to send to other organizations.

Further discussion ensued. Mr. McAleer motioned to amend the item to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$75,000.00; Michael Dever seconded.

Andria Richardson, Clerk of the Board of Control, clarified the motion by reading the proposed amended item into the record.

The motion to amend the item was approved by majority vote with Matt Carroll, Dale Miller and Michael Dever casting dissenting votes.

Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2019-334 was unanimously approved.

#### B. – New Items for Review

##### BC2019-340

Department of Public Works, submitting an amendment (Subsidiary No. 6) to Contract No. CE1400198 with Perk/ME, Joint Venture in connection with the grading, draining and paving of Pleasant Valley Road from York Road to State Road in the Cities of Middleburg Heights and Parma for additional funds in the amount not-to-exceed \$498,799.82.

Funding Sources: \$5.00 Vehicle License Tax Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-340 was unanimously approved.

**BC2019-341**

Department of Public Works, recommending an award on RQ43322 and enter into a contract with Petfix Northeast Ohio, Inc. (10-1) in the amount not-to-exceed \$180,000.00 for spay, neuter and transportation services for the Cuyahoga County Animal Shelter for the period ~~11/1/2018 — 10/31/2021~~ **5/6/2019 – 5/5/2022.**

Funding Source: Special Revenue Fund

Thomas Pavich, Department of Public Works, presented. Nan Baker asked for clarification on the time period of the contract. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-341 was unanimously approved as amended.

**BC2019-342**

Department of Development, recommending an award on RQ45109 and enter into a sole source contract with Philadelphia Industrial Development Corporation in the amount not-to-exceed \$14,050.00 for maintenance, support and training on Portfol Management Software for the period 5/6/2019 – 5/5/2022.

Funding Source: General Fund

Greg Huth, Department of Development, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-342 was unanimously approved.

**BC2019-343**

Department of Information Technology, recommending an award on RQ45375 and enter into a sole source contract with 1 Spatial, Inc. in the amount not-to-exceed \$119,750.00 for 1 Integrate and First Engine term software Licenses and training services for the period 5/6/2019 – 5/5/2022.

Funding Source: Real Estate Assessment Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-343 was unanimously approved.

The following item was held at the request of the Board of Control members.

~~**BC2019-344**~~

~~Department of Public Safety and Justice Services, requesting authority to reimburse the State of Ohio, Department of Emergency Management Agency in the amount of \$293,758.36 for grant funds received for the purchase of Automated Fingerprint Identification System (AFIS) equipment in connection with the FY2014 State Homeland Security Grant Program for the period 9/1/2014 — 1/31/2016.~~

~~Funding Source: General Fund~~

Mary Beth Vaughn, Department of Public Safety and Justice Services and Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked if the servers that had been purchased are being used for other purposes of value to the County. Trevor McAleer commented that the Inspector General and Department of Internal Audit are still reviewing this matter and that a report will be complete in the next few weeks; and indicated that the report is separate from this item to return the grant funds.

Nan Baker stated that while the funds must be returned, she did not understand why this item is being presented to the Board of Control, as a vote is not legally required.

Angela Rich asked if a letter has been presented to the County, by Ohio Emergency Management Agency, to request the return of the grant funds, as one will be needed for audit purposes and does not believe that all the facts and information are yet available to vote on this item today. Ms. Rich asked whether the State has completed their review of this matter and produced an official communication to the County requesting reimbursement.

Matt Carroll stated that this reimbursement may be approved when the timing is appropriate, whether it appears on the agenda for a vote or not but may require further discussion.

Trevor McAleer asked if the Fiscal Office can issue payment to the State once the letter has been received and without Board of Control approval.

Ms. Rich stated once all the facts are available, notice from the State is received, and the Board of Control approves, that a check may be issued and believes each piece is necessary for audit purposes and to ensure everyone is on the same page.

Mr. McAleer recommended that this item be held pending receipt of additional information and, if not legally required, that the item not be returned to the Board of Control for voting purposes.

Mr. Carroll stated that he would defer to the Law Department to recommend whether this item be returned for a vote of the Board of Control, as this is an unusual situation; and further stated that it would be a good discretionary move to bring forward, even if it is not legally required and is comfortable with the Board of Control acting upon this item. Mr. Carroll also recommended that this item be held.

#### BC2019-345

Department of Public Safety and Justice Services, submitting an agreement with The Cleveland Clinic Foundation in the amount not to-exceed \$100,800.00 to provide vendor-hosted next generation 9-1-1 services to the Cleveland Clinic Police Department for the period 5/6/2019 – 1/31/2025.

Funding Source: Revenue Generating

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-345 was unanimously approved.

#### BC2019-346

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ45400, which will result in an award recommendation to Motorola Solutions, Inc. in the amount not-to-exceed \$28,700.00 for a State contract purchase of a site controller to communicate on the Cleveland Radio System.

b) Recommending an award on RQ45400 to Motorola Solutions, Inc. in the amount not-to-exceed \$28,700.00 for a State contract purchase of a site controller to communicate on the Cleveland Radio System.

Funding Source: General Fund – Public Safety Grants Administration

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-346 was unanimously approved.

#### C. – Consent Agenda

Nan Baker referred to Item BC2019-349 – a travel request for the Public Defender’s Office for 12 staff to attend a seminar in Philadelphia, PA on 7/31/2019 – 8/3/2019 in the total amount of \$19,198.07 and asked what was the rationale for 12 staff to fly to Philadelphia rather than carpool and asked if there was any consideration to 4 staff traveling per vehicle to reduce costs; There were no further questions. Matt Carroll motioned to approve items BC2019-347 through -350; Michael Dever seconded, the consent items were unanimously approved.

#### BC2019-347

Department of Public Works, requesting approval of an additional settlement agreement for acquiring necessary Rights-of-Way for the Westwood Lane Culvert No. 00.80 between Crestwood Drive and Fitch Road in Olmsted Township:

Parcel 6T (Temporary Easement)

Property Owners: John A. Powell and Karen L. Powell

Original recommended offer of settlement \$2,800.00

Additional settlement amount \$800.00

Fair Market Value Estimate: \$3,600.00

Funding Source: County Road and Bridge

#### BC2019-348

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, requesting authority to submit a grant application to the United States Department of Housing and Urban Development for the Youth Homelessness Demonstration Program.

Funding Source: Youth Homelessness Demonstration Program Grant

BC2019-349

Fiscal Office presenting proposed Travel for the week of 5/6/2019

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff/ Community Partners</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services</i>	<i>Jill Smialek,  Tim Boehnlein,  *Det. Martina Latessa,  and  *Sgt. Shamode Wimberly</i>	<i>A meeting entitled "Domestic Violence High Risk Team All Sites Meeting"</i>	<i>Maryland Network Against Domestic Violence</i>	<i>5/20/- 5/23/2019</i>	<i>Miami, FL</i>	<i>**Lodging- \$1,593.30  **Meals - \$728.00  **Ground Transportation- \$300.00  **Baggage - \$200.00  ***Airfare- \$1,469.26  Total- \$4,290.56</i>	<i>Domestic Violence Homicide Prevention Grant</i>

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$1,469.26)*

*Purpose:*

*The Domestic Violence Homicide Prevention Demonstration Initiative (DVHPDI) is holding the Mandatory All Sites #5 Meeting. The DVHP Initiative helps state and local jurisdictions reduce domestic violence homicides by effectively identifying potential victims and monitoring high-risk offenders. The meeting is a mandatory requirement of the Domestic Violence Homicide Prevention Grant Award.*

*\*Community Partners*

*Martina Latessa is a detective with the Cleveland Police Department  
Shamode Wimberly is a sergeant with the Cleveland Police Department*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Edward "Kevin" Lattyak</i>	<i>A seminar entitled "Association of Firearm and Tool Mark Examiners (AFTE) 2019 Annual Training Seminar"</i>	<i>Association of Firearm and Tool Mark Examiners (AFTE)</i>	<i>5/24/-5/31/2019</i>	<i>Nashville, TN</i>	<i>**Registration Fees – \$685.00</i> <i>**Lodging- \$1,252.79</i> <i>**Meals - \$294.00</i> <i>**Mileage - \$224.99</i> <i>**Parking – \$174.00</i>  <i>Total- \$2,630.78</i>	<i>Coverdell Grant FY 2019-</i>

*\*\*Staff reimbursement*

*Purpose:*

*The Association of Firearm and Tool Mark Examiners (AFTE) is the international professional organization for practitioners of Firearm and/or Toolmark Identification and has been dedicated to the exchange of information, methods and best practices, and the furtherance of research. In accordance with that mission, the AFTE Annual Training Seminar provides the greatest opportunity for the sharing of information, via presentations and workshops.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Consumer Affairs</i>	<i>Sheryl Harris</i>	<i>A conference entitled "National Convening on Local Consumer Protection Conference"</i>	<i>Cities for Financial Empowerment Fund</i>	<i>7/8/-7/9/2019</i>	<i>Chicago, Illinois</i>	<i>**Lodging- \$214.84</i> <i>**Meals - \$80.00</i> <i>**Ground Transportation- \$20.00</i> <i>**Parking - \$40.00</i> <i>***Airfare - \$375.00</i>  <i>Total – \$729.84</i>	<i>General Fund</i>

*\*Paid to host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$375.00)*

*Purpose:*

*The National Convening on Local Consumer Protection Conference brings together city government leaders from across the country, as well as consumer protection experts, to highlight local opportunities and best practice. Conference topics will include cities' unique role in promoting a fairer consumer marketplace; how cities can get started in launching this work; best practices in mediation, regulation, and enforcement; and trends in consumer protection.*



<i>Travel Requests</i>							
<i>Department</i>	<i>Staff (12)</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>Adrienne Cavender, Audrey Del Valle, Brant Dichiera, Jeremy Gatta, Jack Greene, Timothy Huber, Ashley Loyke, Khalida Sims, Mark Stanton, Kelsey Taylor, David Tannhill, and Therese Webb</i>	<i>A seminar entitled "2019 Annual Meeting &amp; Seminar "Ringin Liberty's Bell"</i>	<i>National Association of Criminal Defense Lawyers (NACDL)</i>	<i>7/31/-8/3/2019</i>	<i>Philadelphia, PA</i>	<i>*Registration-</i> <i>\$3,887.00</i>  <i>**Lodging-</i> <i>\$7,941.57</i>  <i>***Meals -</i> <i>\$1,820.00</i>  <i>***Ground Transportation-</i> <i>\$720.00</i>  <i>***Mileage-</i> <i>\$364.50</i>  <i>***Parking-</i> <i>\$66.00</i>  <i>***Tolls-</i> <i>\$25.00</i>  <i>****Airfare -</i> <i>\$4,374.00</i>  <i>Total -</i> <i>\$19,198.07</i>	<i>General Fund-</i> <i>\$11,134.88</i>    <i>Ohio Public Defender-</i> <i>\$8,063.19</i>

*\*Paid to the Host (NACDL)*

*\*\*Paid to vendor (Sheraton Philadelphia Society Hill Hotel)*

*\*\*\*Staff reimbursement*

*\*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$4,374.00)*

*As an operating cost, this travel is subject to 42% reimbursement by the Office of the Ohio Public Defender.*

*Purpose:*

*The National Association of Criminal Defense Lawyers (NACDL) 2019 Annual Meeting & Seminar will teach proven communication strategies when relating to witnesses, experts, judges, and prosecutors, and persuading jurors on behalf of clients. The program offers a lecture on the fundamentals of story structure, and further explanation on how to effectively incorporate storytelling into every phase of trials.*

*BC2019-350*

*Office of Procurement & Diversity, presenting proposed purchases for the week of 5/6/2019*

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-45432	Pipefitting supplies for various County buildings	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-19-45433	Plumbing supplies for various County buildings	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-19-45505	Paint/sundries for various County buildings	Department of Public Works	Sherwin Williams Company	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-19-45504	Post Adoption Special Services Subsidy: Residential treatment*	Division of Children and Family Services	New Directions Inc.	\$3,003.90	70% Health and Human Services Levy Fund 30% Title IV-E
CF-19-45506	Post Adoption Special Services Subsidy: Americans with Disabilities Act ramp accommodation*	Division of Children and Family Services	Petro Homes Inc.	\$4,940.00	70% Health and Human Services Levy Fund 30% Title IV-E
CF-19-45536	Post Adoption Special Services Subsidy: Residential treatment*	Division of Children and Family Services	New Directions Inc.	\$5,477.70	70% Health and Human Services Levy Fund 30% Title IV-E
SH-19-45466	Legal notice: Delinquent Land Sale #128**	Sheriff's Department	Legal News Publishing Co., dba Daily Legal News	\$27,528.50	General Fund

\*Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

\*\*Alternate procurement process to make award recommendations to Daily Legal News for legal advertisements of Notice of Foreclosure Sale for delinquent land taxes for the period 10/1/2018 – 4/30/2023, in accordance with Ohio Revised Code Section 2329.26 approved by Board of Control Approval No. BC2019-200 dated 3/11/2019.

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

## V – OTHER BUSINESS

### EXECUTIVE SESSION

To discuss a matter related to pending or imminent litigation.

Matt Carroll motioned to adjourn the regular meeting of the Board of Control and move to Executive Session to discuss a matter related to pending or imminent litigation; Dale Miller seconded. The motion to move the Executive Session was approved by unanimous vote.

The roll was called to reflect the following board members present:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement and Diversity

The regular meeting of the Board of Control adjourned at 11:41 a.m. and the board members moved to Executive Session to discuss a matter related to pending or imminent litigation and reconvened at 11:58 a.m. to consider Item No. BC2019-351 and read into the record by the Clerk of the Board of Control.

#### BC2019-351

Fiscal Department, recommending an award on RQ45581 to Cain & Associates Investigative Accountants, Inc. in the amount not-to-exceed \$25,000.00 for the period 5/6/2019 – 4/30/2020.

Funding Source: General Fund

Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-351 was unanimously approved.

Mary Beth Vaughn, Department of Public Safety and Justice Services returned at the conclusion of the meeting to revise a statement made in her presentation to the Board, related to Item BC2019-344. Ms. Vaughn stated that the Ohio Emergency Management Agency did send a letter, dated 3/27/2019, to the County requesting the return of grant funds. Matt Carroll stated that the item will remain on hold for one week to ensure there are no outstanding details to address in connection with the return of grant funds.

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a housing rehabilitation contract with Home Exteriors in the amount not-to-exceed \$15,756.00 in connection with a homeowner rehabilitation loan to Bennie Marcinowski (Board Approval No. BC2018-344) for roof installation, electrical and garage demolition for the period 6/7/2018 – 3/7/2019.

Funding Source: Community Development Block Grant Fund

VII – ADJOURNMENT

Matt Carroll motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:59 a.m.