



**Cuyahoga County Board of Control Agenda  
Monday, May 20, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 5/13/19**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**BC2019-356**

Department of Development,

- a) Submitting an RFP exemption on RQ45327, which will result in a payment to Greater Cleveland Film Commission in the amount of \$210,000.00 for operational support for the period 5/20/2019 – 5/19/2020.
- b) Recommending a payment to Greater Cleveland Film Commission in the amount of \$210,000.00 for operational support for the period 5/20/2019 – 5/19/2020.

Funding Source: General Fund

**B. – New Items for Review**

**BC2019-373**

Department of Public Works, recommending an award on RQ45258 and enter into a contract with Specialized Construction Co. (4-2) in the amount not-to-exceed \$241,888.75 for the 2019 Countywide Preventative Maintenance Program - Crack Sealing and Striping.

Funding Source: \$7.50 License Tax Fund

**BC2019-374**

Department of Development, recommending an award and enter into an agreement with the City of Cleveland Heights in the amount not-to-exceed \$399,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 8 of the Cuyahoga County Property Demolition Program for the period 5/20/2019 – 12/31/2020.

Funding Source: Demolition Fund

**BC2019-375**

Department of Development,

- a) Submitting an RFP exemption on RQ45331, which will result in a payment to Downtown Cleveland Alliance for membership fees and operational support of clean and safe, marketing and economic development initiatives for the period 6/4/2019 – 6/3/2020.
- b) Recommending a payment in the amount of \$130,000.00 to Downtown Cleveland Alliance for membership fees and operational support of clean and safe, marketing and economic development initiatives for the period 6/4/2019 – 6/3/2020.

Funding Source: General Fund

**BC2019-376**

Department of Workforce Development, in partnership with City of Cleveland/Cuyahoga County Workforce Development Board, submitting an amendment to Contract No. CE1600241 with Towards Employment, Inc. for job seeker services for applicants with felony backgrounds for the period 7/1/2016 – 6/30/2019 for additional funds in the amount not-to-exceed \$70,000.00.

Funding Source: Workforce Innovation and Opportunity Act Federal Funds

**BC2019-377**

Fiscal Office,

- a) Submitting an RFP exemption on RQ45473, which will result in an award recommendation to Audio Visual Services Group, LLC dba PSAV in the amount not-to-exceed \$11,329.41 for the provision of audio/visual equipment to be used at the Cuyahoga County Forfeited Land Sale for the period 8/13/2019 – 8/16/2019.
- b) Recommending an award on RQ45473 to Audio Visual Services Group, LLC dba PSAV in the amount not-to-exceed \$11,329.41 for the provision of audio/visual equipment to be used at the Cuyahoga County Forfeited Land Sale for the period 8/13/2019 – 8/16/2019.

Funding Source: Real Estate Assessment Fund

**BC2019-378**

Fiscal Office/County Treasurer, recommending an award on RQ45421 to the United States Postal Service in the amount of \$147,240.00 for the purchase of postage for mailing of escrow coupons, letters and Second Half 2018 tax bills in accordance with Ohio Revised Code Section 323.08.

Funding Source: General Fund

**BC2019-379**

Department of Public Safety and Justice Services, recommending an award on RQ45242 and enter into a contract with Boys & Girls Club of Cleveland in the amount not-to-exceed \$22,031.32 for mentoring services and implementation of the Growing SMART Leaders: Preventing Delinquency and Truancy in Mt. Pleasant Program for at-risk youth in connection with FY2019 Title II Formula Juvenile Justice Delinquency and Prevention Act Block Grant Program for the period 6/1/2019 – 12/31/2019.

Funding Source: Ohio Department of Youth Services

**BC2019-380**

Department of Law, submitting an amendment to Contract No. CE1400416 with Matrix Pointe Software, LLC for maintenance, support and data hosting services on the Matrix Civil Electronic Document and Records Management System for the period 3/1/2014 - 2/28-2019 to extend the time period to 2/28/2024 and for additional funds in the amount not-to-exceed \$172,200.00.

Funding Source: General Fund

**BC2019-381**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an agreement with the Cuyahoga County Department of Workforce Development in the amount not-to-exceed \$421,580.55 for Job Readiness and Training for Recipients of Temporary Assistance for Needy Families and Food Assistance Employment and Training services for the period 7/1/2019 – 6/30/2020.

Funding Source: Temporary Assistance for Needy Families

**BC2019-382**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1800258 with Early Childhood Options of University Circle for child-care drop-in services for the period 7/1/2018 - 6/30/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$210,421.85.

Funding Source: Federal - Temporary Assistance For Needy Families Fund

**BC2019-383**

Sheriff's Department, recommending an award on RQ44354 to Vance Outdoors, Inc. (16-2) in the amount not-to-exceed \$100,000.00 for the purchase of (116) Safariland Armor Ballistic Level IIIA XTREME Body Armor and Carriers for Deputies for the period 5/20/2019 – 12/31/2019.

Funding Source: General Fund

**BC2019-384**

Sheriff's Department, recommending an award on RQ44817 and enter into a contract with Western Reserve Psychological Associates, Inc. in the amount not-to-exceed \$24,999.99 for psychological evaluation services for new hire Sheriff Deputy candidates for the period 5/20/2019 – 12/31/2019.

Funding Source: General Fund

C. – Consent Agenda

BC2019-385

Department of Development

Homeowner Rehabilitation Loans

Funding Source	Type	Homeowner Name	City	Loan Amount	Term	Work to be completed	Taxes current as of
CDBG	Federally Funded	Eddie and Eleanor Gray	Warrensville Heights	\$35,907.50	N/A	Replacing existing electric panel installing new circuit replacing entry door flooring sheet goods in bathroom, repairing sub-floor, replacing laundry tub and installing washer hook-up and dryer vent. Tear off /install new roof on house and rear porch, replacing sheathing, fascia, gutters, downspouts and trimming trees Asphalt driveway	4/17/2019

**BC2019-386**

Fiscal Office presenting proposed Travel for the week of 5/20/2019

Department	Travel Requests						Funding Source
	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Works – Division of Administration	Anthony Franczak,  Megan Erlenbach	A conference entitled “Infor TechEd”	Infor	6/17/- 6/20/2019	Denver, Colorado	*Registration- \$3,698.00  **Lodging- \$1,937.66  **Meals - \$400.00  **Ground Transportation- \$280.00  ***Airfare - \$1,000.00  <b>Total – \$7,315.66</b>	Road & Bridge Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – **(\$1,000.00)**

Purpose:

Infor TechEd is a technical training event hosted by Infor Education that offers an immersive, hands-on learning experience focused on helping Infor customers and partners get the most out of their enterprise software suite. It is a unique education opportunity to gather with like-minded colleagues, hear the latest strategy updates and product announcements, and learn directly from and engage with Infor product development and management team members.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services	Kevin Friis	A conference entitled “E/L0101 Foundations of Emergency Management Course”	Federal Emergency Management Agency (FEMA)	7/14/-7/20/2019	Emmitsburg, MD	*Lodging- \$600.00 *Mileage - \$377.35 **Meals - \$145.86 **Tolls - \$50.00  <b>Total- \$1,173.21</b>	Federal Emergency Management Agency (FEMA)- \$977.35  General Fund - \$195.86

\* Federal Emergency Management Agency / Emergency Management Institute (FEMA) will cover the cost of lodging and mileage

\*\*Staff reimbursement

Purpose:

The Federal Emergency Management Agency (FEMA) recognizes the need to tie training programs to an established set of emergency management competencies and to a career development program through a progressive training and education system. The Foundations of Emergency Management Course covers several training objectives in emergency management including legal issues; intergovernmental and interagency context; social vulnerability issues; managing stress; collaboration, preparedness; team building; mitigation; response; prevention and protection; ethical decision-making; recovery; technology; and administration.

Travel Requests							
Department	Staff (4)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Community Initiatives: Office of Early Childhood	Rebekah Dorman, Shawna Rohrman, Alyssa Swiatek, Qianna Tidmore	A workshop entitled “Ideas Impact Framework Workshop”	Center on the Developing Child, Harvard University Frontiers of Innovation	6/3/- 6/6/2019	Cambridge, MA	**Lodging- \$3,749.40 **Meals - \$512.00 **Ground Transportation- \$400.00 **Parking – \$160.00 **Mileage - \$27.96 ***Airfare - \$1,418.40  <b>Total – \$6,276.76</b>	St. Luke’s Foundation

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – **(\$1,418.40)**

Purpose:

The Ideas Impact Framework Workshop is a new, science-based approach to program development and innovation designed to help teams develop stronger programs, optimize evaluation efforts, and engage in fast-cycle iteration in order to learn more about how intervention works, for whom, and in what contexts.

**BC2019-387**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 5/20/2019

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-45180	Underbridge inspection vehicle rental for bridge inspections	Department of Public Works	Harcon Corporation	\$35,875.00	Road and Bridge Fund
CT-19-45182	Bridge tracker rental for bridge inspections	Department of Public Works	Harcon Corporation	\$34,875.00	Road and Bridge Fund
CT-19-45240	Tennant T16 Rider Autoscrubber for cleaning floors at various County buildings	Department of Public Works	Dawnchem, Inc.	\$28,210.15	General Fund – Internal Service Fund
CT-19-45643	Automated External Defibrillators for various County buildings	Department of Public Works	Cardiac Science	\$14,250.00	General Fund – Internal Service Fund
CT-19-45684	Factory Authorized Mohawk, Challenger and Rotary Lift Relocation from Fleet Yard to Harvard Road	Department of Public Works	Northcoast Equipment Specialists	Not-to-exceed \$24,500.00	General Fund – Capital
LL001-19-45763	Ohio Transaction Guide (Full Set) and Ohio Forms of Pleading and Practice (Full Set) for research	Law Library	LexisNexis/Matthew Bender & Co., Inc.	\$7,938.10	Cuyahoga County Law Library Resources Fund



**Items/Services Received and Invoiced but not Paid:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

**Contracts \$000.00 - \$4,999.99 – Processed and Executed  
(No vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ45262	CE1900213	John Lawson, Esquire	Legal services to establish a Medicaid/ Special Needs Trust for an individual in custody	Not-to-exceed \$1,500.00	Division of Children and Family Services	6/1/2019 – 6/30/2019	Health and Human Services Levy Fund	5/9/2019

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

## Minutes

Cuyahoga County Board of Control  
Monday, May 13, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

#### Attending:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)  
Michael Chambers, Finance and Operations Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

### II – REVIEW MINUTES – 5/6/2019

Matt Carroll motioned to approve the minutes from the May 6, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2019-352

Department of Public Works, recommending an award on RQ44228 and enter into a contract with StonCor Group, Inc. dba Stonhard (14-4) in the amount not-to-exceed \$241,500.00 for installation of epoxy flooring and vertical glazing for the Jail I Kitchen located in the Justice Center Complex for the period 5/13/2019 – 12/31/2019.

Funding Source: Capital Project

Matt Rymer, Department of Public Works, presented. Trevor McAleer asked what is the estimate of the final number of beds for inmate dormitories, to be added to the renovated area and what is the timeline for completion of the occupancy inspection by Ohio Department of Rehabilitation and Correction; and asked if the level of Corrections Officer staffing is also evaluated. Dale Miller asked why the contract end

date is 12/31/2019, when the evaluation is anticipated to be complete in July, 2019. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-352 was unanimously approved.

BC2019-353

Department of Public Works, recommending an award on RQ45027 and enter into a contract with Gradeway Construction Co., Inc. dba Surface Engineering in the amount not-to-exceed \$24,500.00 for paving of (3) parking lots located at the Juvenile Justice Center for the period 5/13/2019 – 12/31/2019.  
Funding Source: Capital Project

Matt Rymer, Department of Public Works, presented. Dale Miller asked what the project estimate was and commented that this appears to be a favorable bid. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-353 was unanimously approved.

BC2019-354

Department of Development, recommending an economic development loan in the amount of \$210,000.00 to Cleveland Rocks, Holding, LLC to assist with the renovation of the vacant Ohio City Masonic Temple, located at 2831 Franklin Boulevard, Cleveland.  
Funding Source: Economic Development Fund

Anthony Stella, Department of Development, presented. Trevor McAleer asked if Cuyahoga County Community Improvement Corporation approved the loan and what position is the County in on the loan; and asked if it is a personal guarantee to secure the loan. Matt Carroll commented that this sounds like a great project and thanked the developer for their investment in the community. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-354 was unanimously approved.

The following item was held at the request of the department.

BC2019-355

Department of Development,

a) ~~Submitting an RFP exemption on RQ45327, which will result in a payment to Greater Cleveland Film Commission in the amount of \$210,000.00 for operational support for the period 5/13/2019 – 12/31/2019.~~

b) ~~Recommending a payment to Greater Cleveland Film Commission in the amount of \$210,000.00 for operational support for the period 5/13/2019 – 12/31/2019.~~

~~Funding Source: General Fund~~

The following item was amended to change the quantity of equipment being purchased.

BC2019-356

Department of Information Technology, on behalf of the Sheriff's Department,

a) Submitting an RFP exemption on RQ45379, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$84,552.10 for a State Contract purchase and installation of ~~(20)~~ **(14)** security cameras, ~~(6)~~ **(14)** intercoms, video storage and related equipment in connection with (2) new dormitories being built in Jail I located in the Justice Center Complex.

b) Recommending an award on RQ45379 to Integrated Precision Systems, Inc. in the amount of \$84,552.10 for a State Contract purchase and installation of ~~(20)~~ **(14)** security cameras, ~~(6)~~ **(14)** intercoms, video storage and related equipment in connection with (2) new dormitories being built in Jail I located in the Justice Center Complex.

Funding Source: Capital Project

Matt Rymer, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-356 was unanimously approved as amended.

BC2019-357

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an amendment to Contract No. CE1700115 with Bellefaire Jewish Children's Bureau for mentoring services for youth in permanent custody of DCFS for the period 7/1/2017 – 6/30/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$247,255.00.

Funding Source: State Child Protective Allocation

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-357 was unanimously approved.

BC2019-358

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ44799 and enter into an agreement with Cuyahoga Community College, Corporate College Conference Center in the amount not-to-exceed \$20,912.40 for room rental, catering and audio/visual services in connection with the Annual Supervisor Training Conference for the period 6/26/2019 – 6/27/2019.

Funding Source: North Central Ohio Regional Training Center Grant

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. Nan Baker asked for clarification on the conference location. Dale Miller expressed his appreciation on the detailed response to the advance questions and was pleased to see that a procurement process was conducted and that alternatives were evaluated. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-358 was unanimously approved.

BC2019-359

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, recommending an award on RQ44795 and enter into a contract with RAMSARAH, LLC dba Crowne Plaza Independence South in the amount not-to-exceed \$19,710.90 for catering services for the Annual Substitute Caregiver Training Conference for the period 5/30/2019 – 6/1/2019.

Funding Source: 70% Health and Human Services Levy and 30% State Funds

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-359 was unanimously approved.

BC2019-360

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ45211 and enter into a contract with Hotel 1100 Carnegie Opco, L.P. dba Hilton Garden Inn Cleveland Downtown in the amount not-to-exceed \$11,592.19 for room rental, catering and audio/visual services in connection with the Annual Fatherhood Conference to be held on 6/14/2019.

Funding Source: \$10,000.00 - St. Luke's Foundation Grant, \$1,592.19 - Health and Human Service Levy

Al Grimes, Cuyahoga Job and Family Services, presented. Trevor McAleer referred to the item's backup materials and asked for clarification on the number of vendors reviewed and selected. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-360 was unanimously approved.

BC2019-361

Office of the Medical Examiner, submitting an agreement with City of Cleveland in the amount not-to-exceed \$349,941.73 for Automated Fingerprint Identification System (AFIS) services for the period 1/1/2017 – 7/31/2019.

Funding Source: Revenue Generating

Hugh Shannon, Office of the Medical Examiner, presented. Dale Miller asked for clarification on building a new bridge system, as referenced in Mr. Shannon's presentation. Trevor McAleer asked what fund the revenue will be deposited into, when received. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-361 was unanimously approved.

The following item was held at the request of the Board of Control members.

BC2019-362

Office of the Medical Examiner, submitting an agreement with Department of Justice, Office of the United States Attorney, Northern District of Ohio in the amount not-to-exceed \$90,000.00 for forensic testing services as needed for the period 11/28/2018 – 11/27/2019.

Funding Source: Revenue Generating

Hugh Shannon, Office of the Medical Examiner, presented. Trevor McAleer stated that items BC2019-362 and BC2019-363 are still under review by the Law Department for contract language related to the indemnification clause and recommended that these items be held until the Law Department has completed their review. Matt Carroll asked Mr. Shannon if there were any concerns if these items were held and asked if the Law Department's issues were substantive. Mr. Shannon indicated that it was critical that BC2019-363 not be delayed so the invoicing process is complete within the State's fiscal year. Mr. McAleer recommended that item BC2019-362 be held and item BC2019-363 be given conditional approval upon completion of Law Department review, as most items typically have completed Law Department review when they are being considered by the Board. Mr. Carroll asked Mr. McAleer if there was a distinction between items BC2019-362 and BC2019-363 and if Mr. McAleer was recommending conditional approval for both items. Mr. Carroll recommended that this item be held for one week.

BC2019-363

Office of the Medical Examiner, submitting an agreement with State of Ohio, Department of Public Safety/Ohio State Highway Patrol Crime Lab in the amount not-to-exceed \$49,000.00 to perform drug identification and analysis on backlogged one item cases as needed for the period 5/13/2019 – 6/30/2020.

Funding Source: Revenue Generating

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Dale Miller motioned to conditionally approve the item pending final approval by the Law Department; Matt Carroll seconded. Item BC2019-363 was conditionally approved by unanimous vote.

C. – Consent Agenda

Andria Richardson, Clerk of the Board of Control, referred to Item BC2019-368- Proposed Purchases – Requisition No. CT-19-45461 for the Department of Public Works for a direct open market purchase award to Ohio CAT to change the amount from \$6,480.00 to \$12,960.00. There were no questions on the consent items. Matt Carroll motioned to approve items BC2019-364 through – 368; Dale Miller seconded, the consent items were unanimously approved as amended.

BC2019-364

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800206 with Nerone & Sons, Inc. for the Broadrock Court Sanitary Relief Sewer Connection Project in the City of Parma for a decrease in the amount of (\$94,036.21); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Sewer District User Fees

BC2019-365

Department of Public Works, requesting approval of a settlement agreement for acquiring necessary Rights-of-Way for Westwood Lane Culvert No. 00.80 between Crestwood Drive and Fitch Road in Olmsted Township:

Parcel 8T (Temporary Easement)

Property Owners: John E. Budd

Recommended Offer of Settlement: \$1,100.00

Fair Market Value Estimate: \$1,100.00

Funding Source: County Road and Bridge

BC2019-366

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating



BC2019-367

Fiscal Office presenting proposed Travel for the week of 5/13/2019

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration	Macklin Flinn	A Workshop entitled “Federal Emergency Management Agency (FEMA) 2019 Threat and Hazard Identification and Risk Assessment (THIRA)/ Stakeholder Preparedness Review (SPR) National Technical Assistance Workshop”	Federal Emergency Management Agency (FEMA)	6/25/-6/28/2019	Chicago, IL	*Lodging - \$375.00 *Meals - \$180.00 *Airfare – \$250.00  <b>Total -\$805.00</b>	Federal Emergency Management Agency (FEMA)

\*Federal Emergency Management Agency (FEMA) will cover travel costs

Purpose:

The Federal Emergency Management Agency (FEMA) 2019 Threat and Hazard Identification and Risk Assessment (THIRA)/ Stakeholder Preparedness Review (SPR) National Technical Assistance Workshop provides a foundational understanding of the THIRA/SPR assessment for all five mission areas, offering attendees the opportunity to share best practices and experiences while taking part in practical exercises.

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-19-45130	Purchase 3-year renewal of AdminStudio Enterprise Silver software maintenance for various departments	Department of Information Technology	DLT Solutions LLC	\$30,790.35	General Fund
CT-19-45461	Generator testing at Jail I and Jail II	Department of Public Works	Ohio CAT	<del>\$6,480.00</del> <b>\$12,960.00</b>	General Fund – Internal Service Fund
CT-19-45483	Kitchen equipment for the Virgil E. Brown Building	Department of Public Works	S.S. Kemp & Company	\$12,226.20	General Fund – Internal Service Fund
CT-19-45493	60# offset paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$6,767.50	General Fund – Internal Service Fund
CT-19-45498	Disconnect switches for Tower II at the Justice Center	Department of Public Works	Graybar Electric Company	\$6,716.00	General Fund – Internal Service Fund
CT-19-45535	Parking equipment for Tower II Garage at the Justice Center	Department of Public Works	PSX, Inc.	\$13,000.00	General Fund – Internal Service Fund
CT-19-45582	Crack sealer for runway pavement maintenance at County Airport	Department of Public Works	DJL Material & Supply Inc.	\$5,200.00	Enterprise Fund
CT-19-45630	Vactor equipment parts and labor service for Sanitary Engineer	Department of Public Works	Jack Doheny Companies	\$14,281.49	Sanitary Sewer Fund
SH-19-45347	Bic razors for inmates	Sheriff's Department	Bob Barker Company	\$8,580.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
FC-19-45529	Community assistance/ summer camp*	Family and Children First Council	Anita L. Newkirk dba Wellspring Concierge LLC	\$8,625.00	Health and Human Services Levy Fund

\*Alternate procurement process to make payments to various providers in the total amount not-to-exceed \$50,000.00 to provide community assistance services to Cuyahoga County residents for the period 3/25/2019 – 12/31/2019 approved by Board of Control Approval No. BC2019-245 dated 3/25/2019.

Open Market Purchases  
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

## V – OTHER BUSINESS

### Time Sensitive/Mission Critical

BC2019-369

Department of Public Works, recommending an award on RQ45546 to Trombold Equipment Co. in the amount not-to-exceed \$3,400 for fire pump valve and casting repair at the Justice Center.

Funding Source: General Fund – Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Nan Baker asked if the equipment is operational. Matt Carroll motioned to amend the agenda to consider the item; Trevor McAleer seconded. Matt Carroll motioned to approve; Nan Baker seconded. Item BC2019-369 was unanimously approved.

BC2019-370

Department of Public Works, recommending an award on RQ45807 to Great Lakes Petroleum in the amount not-to-exceed \$24,863.68 for supplemental distillates for various locations.

Funding Source: 83% Sanitary Sewer Fund and 17% Airport Operation Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked how the pricing on this time sensitive request compares to regular pricing. Trevor McAleer asked how this purchase qualifies as a time sensitive/mission critical purchase and why this purchase was not included under the contract; and asked if this purchase will be adequate until the new contract begins. Matt Carroll asked what the estimate on fuel spending is. Lenora Lockett asked if the current contract is in place yet or if it expired; asked if funds on the existing contract have been exhausted; and asked for clarification as to the timing of this authorized purchase as it relates to the current contract. Matt Carroll motioned to amend the agenda to consider the item; Trevor McAleer seconded. Matt Carroll motioned to approve; Dale Miller seconded. Item BC2019-370 was unanimously approved.

BC2019-371

Department of Public Works, recommending an award on RQ45143 to Precision Pump Inc. in the amount not-to-exceed \$3,350.00 for underground tank defective gasoline fill point spill bucket for York Road.

Funding Source: Road and Bridge Fund

Thomas Pavich, Department of Public Works, presented. Trevor McAleer asked if the 3 requests for time sensitive/mission critical purchases submitted by the Department of Public Works, which are all under \$5,000.00, were purchased prior to the County Council Ordinance O2019-0003 becoming effective, which increased the threshold for purchases. Lenora Lockett explained that time sensitive/mission critical purchases are authorized by the department, with no involvement from the Office of Procurement and Diversity (OPD) and are brought to the Board to detail why the purchase was made and further explained that items that go through the regular process are reviewed by OPD and submitted to the Board for approval. Matt Carroll motioned to amend the agenda to consider the item; Dale Miller seconded. Matt Carroll motioned to approve; Dale Miller seconded. Item BC2019-371 was unanimously approved.

BC2019-372

Office of the Medical Examiner, recommending an award on RQ45443 to Envantage in the amount not-to-exceed \$1,679.20 for repair of Agilent Gas Chromatographic/Mass Spectrometer repair.

Funding Source: Medical Examiner's Office Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Matt Carroll motioned to amend the agenda to consider the item; Dale Miller seconded. Matt Carroll motioned to approve; Dale Miller seconded. Item BC2019-372 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with the City of Seven Hills in connection with the 2019 50/50 Resurfacing Program Part B for McCreary Road from East Sprague Road to East Pleasant Valley Road.

Funding Source: \$250,000 from the County Road and Bridge Fund and \$250,000 from the City of Seven Hills

Item No. 2

Department of Public Works, submitting a maintenance agreement with Board of Park Commissioners of the Cleveland Metropolitan Park District for replacement and maintenance of a portion of the bridge Terminal Assembly Guardrail System on the Chagrin River Road Bridge No. 03.00 over Willey Creek in the City of Moreland Hills.

Funding Source: N/A

Item No. 3

Department of Public Works, submitting a Right-of-Way Permit with MCImetro Access Transmission Services Corporation to construct, maintain and operate a fiber optic cable and all underground installations, attachments and appurtenances at various locations on Cook Road in Olmsted Township.

Funding Source: N/A

Item No. 4

Contracts \$000.00 - \$4,999.99 – Processed and Executed  
(No vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ34421	Amend Contract No. CE1500262	CareStar Learning, LLC	Online training for Home Health Aides	Additional funds in the amount not-to-exceed \$1,500.00	Division of Senior and Adult Services	8/15/2015 through 8/14/2019; amending to extend the time period to 8/14/2021	Health and Human Services Levy Fund	5/6/2019
RQ42531	Amend Contract No. CE1800480	Griffin & Strong, P.C.	2019 Disparity Study: assignment for receipt and acceptance of payments c/o Action Capital Corporation	\$0.00	Office of Procurement & Diversity	1/1/2019 – 12/31/2019	N/A	5/1/2019
RQ42713	Amend Master Contract CE1800498 through CE1800510	Various Providers	Traditional residential treatment services to expand scope to include licensed clinic services, effective 5/1/2019 and to terminate contract with Glen Mills Schools, effective 4/3/2019	\$0.00	Juvenile Court Division	2/1/2019 – 1/31/2021	Original Contract - 16% Health and Human Services Levy Fund & 84% Title IV-E Fund	5/1/2019

VII – ADJOURNMENT

Matt Carroll motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:45 a.m.

## Item Details As Submitted By Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

##### **BC2019-356**

Department of Development requesting approval of a 2019 operating support payment to the Greater Cleveland Film Commission, for the anticipated cost of \$210,000.

The prior resolution number is BC2018-156.

Since this payment is for general operating support, no services are provided directly to Cuyahoga County.

The anticipated start-completion dates are ~~5/1/2019~~ **5/20/2019** – 12/31/2019.

The primary goal of the project is to provide 2019 operating support for the Greater Cleveland Film Commission.

The project will be carried out countywide.

**An RFP exemption is needed as a competitive process is not applicable; the operational support payment is discretionary.**

Cleveland Film Commission  
1333 Lakeside Ave. East  
Cleveland, Ohio 44114  
Council District 7

The president of the Greater Cleveland Film Commission is Ivan Schwarz.

The 2019 operating support is a continuation of operating support provided in 2018.

The operating support is 100% from Development's 2019 General Fund budget.

The schedule of payments is upon invoicing.

#### B. – New Items for Review

##### **BC2019-373**

AWARD RECOMMENDATION, 2019 COUNTYWIDE PMP-CRACK SEALING AND STRIPING, SPECIALIZED CONSTRUCTION RQ45258 (052019)

Public Works is recommending an award on RQ45258 and requesting to enter into a contract with Specialized Construction, Inc., Inc. for the 2019 Countywide Preventative Maintenance Program – Crack Sealing and Striping in the amount not-to-exceed \$241,888.75. The anticipated start-completion dates are July 1, 2019 to August 30, 2019.

The project is Countywide and located in various Council Districts.

Engineer's Estimate: \$365,000.00.

Their bid was (34%) under the estimate.



The RFB was closed on April 30, 2019.

There were four (4) bid packages taken out from OPD and two (2) bids were received.

The Diversity Goals were SBE: 7%, MBE: 17%, WBE:6%

Submitted Diversity Plan (Specialized) - SBE: 42%, MBE: 7%, WBE: 6%  
They were compliant per OPD.

The low bidder American Pavements, Inc. (\$234,071.82) requested a full waiver of the Diversity Goals. They did not demonstrate a Good Faith Effort to utilize Diversified businesses.

Specialized Construction, Inc., 711 Harvard Avenue, Cuyahoga Heights, Ohio 44105.  
Council District 8.

The contractor will be given a notice to proceed with construction on about July 1, 2019 and will have 60 days to complete project.

100% County using Funds from the \$7.50 License Tax Fund

**BC2019-374**

CITY OF CLEVELAND HEIGHTS ROUND 8 DEMOLITION AGREEMENT (RQ#00000)

Scope of Work Summary

Department of Development is requesting approval of an agreement, with the City of Cleveland Heights for the anticipated cost not-to-exceed \$399,000 to demolish multiple structures. Anticipated start-completion dates are ~~5/13/2019~~ **5/20/2019** – 12/31/2020.

The primary goal of the project is to demolish vacant, abandoned and blighted structures within the city.

The project is mandated by Ordinance No. O2014-0014, the Cuyahoga County Property Demolition Program

Procurement

The procurement method for this project was alternative procurement approved by BC2014-317.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

City of Cleveland Heights  
40 Severance Circle  
Cleveland Heights, Ohio 44118  
Council District 10

The City Manager is Tanisha Briley.

The address or location of the project is: City of Cleveland Heights

The project is located in Council District 10

Project Status and Planning

The project occurred as the city applied for funding in Round 8 of the Cuyahoga County Property Demolition Program and as they have fulfilled requirements in previous agreements.

Funding

The project is funded 100% by the Demolition Fund.

The schedule of payments occurs as costs are incurred and submitted for reimbursement.

**BC2019-375**

2019 Downtown Cleveland Alliance membership and operating support payment (052019)  
Department of Development is requesting approval to pay an invoice from Downtown Cleveland Alliance (#2937) in the amount of \$130,000. The anticipated start-completion dates are 6/4/2019 – 6/3/2020

The primary goals of the project are to support DCA's Clean & Safe program, marketing, mobility, and economic development activities in downtown Cleveland.

The Alliance provides a unique service. ~~Therefore, this is a sole source procurement.~~

Downtown Cleveland Alliance

1010 Euclid Avenue, 3<sup>rd</sup> floor

Cleveland, OH 44115

Council District: 7

Joseph Marinucci is the President & CEO of the Downtown Cleveland Alliance

Project focuses on downtown Cleveland

**An RFP exemption is needed as a competitive process is not applicable; the operational support payment is discretionary.**

Operating Support/Membership for Downtown Cleveland Alliance occurs annually.

The project is funded 100% from DoD's General Fund budget.

There will be a single payment on the invoice.

**BC2019-376**

Title:

Department of Workforce Development; RQ36158 2019 Towards Employment; Amendment to CE1600241 WIOA Workforce Services to Jobseekers

Scope of Work Summary

Department of Workforce Development requesting approval of an amendment with Towards Employment for not-to-exceed \$70,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Original contract approval 9/27/16 R2016-0166; Amendment #1 10/19/17 R2017-0163; Amendment #2 5/14/18 BC2018-292; Amendment #3 9/24/18 BC2018-639; Amendment #4 2/4/19 BC2019-87

Describe the exact services being provided: Provide WIOA eligible ex-offenders with job search and placement assistance so they can become employed. Amendment for funds only, completion date 6/30/2019.

The primary goals of the project are to provide employment services to ex-offenders and to assist in the reduction of recidivism.

#### Procurement

The procurement method for this project was RFP. The total value of the RFP was approximately \$13,180,000.00 over three years.

The RFP was closed on 3/22/16. There is no SBE or DBE participation/goal.

There were #7 proposals pulled from OPD, #7 proposals submitted for review, #3 proposals approved.

#### Contractor and Project Information

The address of all vendors and/or contractors is:

Towards Employment  
1255 Euclid Avenue #300  
Cleveland, OH 44115  
Council District: All

The Executive Director is Jill Rizika

#### Funding

The project is funded 100% by Workforce Innovation and Opportunity Act.

The schedule of payments is monthly by invoice.

The project is an amendment to a contract. This amendment changes value of the contract with an increase in funds of \$70,000.00 and is the 5th amendment of the contract. The history of the amendments is: Original contract \$150,000; Amendment #1 \$100,000; Amendment #2 \$75,000; Amendment #3 \$75,000; Amendment #4 \$70,000.

**BC2019-377**

Fiscal Department; RQ# AU-19-45473; 2019; PSAV; Forfeited Land Sale Audio Visual Equipment

Scope of Work Summary

Fiscal Department requesting approval of an agreement, with PSAV for the anticipated cost of \$11,329.41.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Prior Approval Number – BC2018-512

Describe the exact services being provided.

The agreement is for the audio/visual equipment and related services to aid the 2019 Forfeited Land Sale held at the Huntington Convention Center. The anticipated start-completion dates are 08/13/2019- 08/16/2019.

The primary goals of the project are (list 2 to 3 goals).

- audio/visual equipment will be provided; including setup and strike
- attendees of the Forfeited Land Sale will be able to appropriately see and hear ongoing communications during the sale in order to purchase properties being auctioned.

Procurement

The procurement method for this project was RFP-Exemption. The total value of the is \$11,329.41.

Funding

The project is funded 100% by the Real Estate Assessment Fund.

The schedule of payments is by invoice.

**An RFP exemption is needed as the vendor is the only equipment provider for the venue selected to hold the forfeiture sale. (Huntington Convention Center). The venue drove the vendor selection for the rental of the audio/visual equipment as the vendor was the only provider of such services to the Huntington Convention Center. It has never been competitively bid per the reasoning stated above.**

**BC2019-378**

The Treasury plans to contract with The United States Postal Service, for a one-time purchase for postage in the amount of \$147,240.00

If the Project is not new to the County List however, there is no prior approval number. This purchase is considered exempt.

The primary goals of the project are mailing of the Escrow coupons and letters, Second Half 2018 Tax Bill, and 3<sup>rd</sup> Tax Bill Mailing

**There was no formal procurement process for this item. This purchase is considered exempt.**

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

United States Postal Service

475 L'Enfant Plaza

SW Washington DC 20260 - 5130

The owners is United States Government

The project is located in County wide

The project is perpetual for the County Mailing of Coupons and advice letters will always be required for Escrow participants.

The project is on a critical action path because the anticipated start date was 2/1/19. No services have been utilized.

The project's term has not already begun.

The project is funded 100% by the Treasury General Fund.

**BC2019-379**

Public Safety and Justice Services is requesting approval of a contract, with the Boys & Girls Club of Cleveland in the amount of \$22,031.32, not-to-exceed \$22,031.32.

Funding for this contract was previously approved on May 3, 2018 by the Board of Control under consent item No. BC2018-271.

Boys and Girls Club of Cleveland will mentor through their Growing SMART Leaders: Preventing Truancy and Delinquency in Mt. Pleasant Program. The anticipated start-completion dates are 06/01/2019- 12/31/2019.

The primary goals of the contract are:

1.) To provide mentoring and youth services to decrease delinquency and truancy for minority youth by creating structured group discussions, one-on-one mentor/mentee interactions as well as exposure trips to name a few.

2.) Develop programmatic activities for minority youth to help on the development of life-skills and long-term choices for minority youth ages 14-17.

3.) Submit monthly and quarterly reports to the Regional Planning Unit (Public Safety and Justice Services) as required by the grant guidelines.

The project is funded 100% by the Ohio Department of Youth Services.

The schedule of payments is quarterly.

**An RFP exemption is needed as Public safety and justice services receives grant funding as a pass-through entity or regional planning unit (rpu) for Cuyahoga county. A solicitation is posted on the psjs website along with the application and guidelines with submission deadline.**

**An allocation committee was established to review all applications submitted for the fy19 jjdp block grant funding. Based upon the recommendations of the committee, various providers were chosen.**

**Funding to sub-recipients who receive funds under this grant are chosen through an allocation committee. The allocation committee is comprised of various community leaders, law enforcement officials, court officials and educators in who are subject matter experts. Applications that are received are then sent to the committee for review along with a scoring sheet to assign scores based upon the criteria recommendations by the state. Thereafter, a committee meeting is scheduled to discuss all applications and recommend funding.**

**BC2019-380**

Law Department

RQ28747

3/1/19-2/28/24

Matrix Pointe Software, LLC

Two Contract Amendments: Software Data and Hosting Contract; Maintenance and Support Contract

Scope of Work Summary

The Law Department requests approval of two contract amendments with Matrix Pointe Software, LLC for the anticipated cost of \$172,200. The total cost under the original contracts was \$225,261.00. Total amount will be \$397,461.00.

Prior Board Approval Number: BC2014-256

Describe the exact services being provided: A fully integrated electronic document and email management and retention system; data hosting; software licensing; maintenance and support services and additional functionalities for the system. This system is essential for the operation of the Law Department in managing its matters, document management (including email) and retention, as well as other functions.

The anticipated start-completion dates are 3/1/19-2/28/24.

The primary goals of the project are: (1) Maintenance and Support: Provides unlimited telephone and email support; provide training to new users; and (2) Hosting: Provides hosting, data storage, maintenance, monitoring, support.

Technology Items - If the request is for the purchase of software:

Please state the date of TAC Approval: October 8, 2014.

b) Are the purchases compatible with the new ERP system? The Matrix system operates independent of the ERP system.

- c) Is the item ERP approved NA  
d) Are the services covered by the original ERP budget NA

#### Procurement

The procurement method for this project was RFQ. The total value of the RFQ is 225,461 and with these amendments \$397,461.00.

The RFQ closed on September 30, 2013.

#### Contractor and Project Information

Matrix Pointe Software, LLC  
Thomas J. Coury  
Chairman and Chief Software Architect  
30400 Detroit Rd. Suite 400, Westlake, Ohio 44145

The (owners, executive director, other[specify]) for the contractor/vendor is Thomas J. Coury, Chairman and Chief Software Architect.

#### Project Status and Planning

The project is a service.

The project's term has already begun. The original contracts ended February 28, 2019. We have been working with vendor to get all required documents to renew the contracts.

#### Funding

The project is funded 100% by the General Fund.

The schedule of payments is a quarterly invoice.

The project includes an amendment to a two separate contracts: the Data Hosting contract and the Maintenance and Support contract. Each amendment extends the term of the original contracts for an additional five years at the same cost of the original contracts. These are the first amendments to each of the two contracts.

Services provided since March 1, 2019. Received and Invoiced but not Paid: Services provided since March 2019: Maintenance and Support: Provides unlimited telephone and email support; provide training to new users; Hosting: Provides hosting, data storage, maintenance, monitoring, support.

**BC2019-381**

CJFS is requesting approval of an intra-agency agreement with Department of Workforce Development for the anticipated cost of \$421,580.55, not-to-exceed.

To provide training, education, and other workforce programs and systems to support labor force development initiatives that may include TANF and FAET recipients.

The anticipated start-completion dates are (07/01/2019 – 06/30/2020).

The primary goals of the project are to provide resources and information that assist residents of Cuyahoga County in moving toward financial independence through employment.

The project is mandated by ORC Ohio Revised code 5101.201 agreements with one-stop operators and partners implementing Workforce Innovation and Opportunity Act.

The procurement method for this project was an Exemption (Government to Government Intra-Agency Agreement). The total value of the exemption is \$421,580.55.

Job and Family Services is a mandated partner for the Ohio Means Jobs (OMJ) one-stop which is managed by the Department of Workforce Development.

As per Ohio Revised code 5101.201 agreements with one-stop operators and partners implementing Workforce Innovation and Opportunity Act.

Department of Workforce Development

1910 Carnegie Avenue

Cleveland, OH 44115

The executive director for the contractor/vendor is Grace Kilbane.

The address or location of the project is:

1. Department of Workforce Development  
1910 Carnegie Avenue Cleveland, OH 44115
2. Old Brooklyn Neighborhood Family Service Center  
4261 Fulton Parkway Cleveland, OH 44144  
Council District (03)
3. Quincy Neighborhood Family Service Center  
8111 Quincy Avenue Cleveland, OH 44104

The project reoccurs annually.

The project is funded 100% by Federal Temporary Assistance for Needy Families (TANF) dollars.

The schedule of payments is by quarterly invoice.

**BC2019-382**

CJFS is requesting approval of a contract amendment with Early Childhood Options for the anticipated cost of \$210,421.85, not-to-exceed.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

To provide care for children in a safe, healthy and well-maintained environment with state of the art, age appropriate equipment and materials for parents coming to VEB for interviews with NFSC staff. To staff the center with trained credentialed professionals, experienced with all age groups and able to work with special needs children.

The anticipated start-completion dates are (07/01/2019 - 06/30/2020).

The primary goals of the project are (list 2 to 3 goals).

- To reduce parents' distractions during one-on-one interviews with a CJFS caseworker at the VEB NFSC.



- To enhance care for children by providing a safe, healthy and well-maintained environment with state of the art, age appropriate equipment and materials at the VEB NFSC.
- To ensure high quality childcare drop in services by utilizing trained, credentialed professionals experienced with all age groups and special needs children.

The project is not mandated by ORC, Cuyahoga County Charter, etc.

The procurement method for this project was a formal RFP. The total value of the RFP is \$175,000.00.

The RFP was closed on April 6, 2018. There is not an SBE or DBE participation/goal.

There were 2 proposals pulled from OPD, 2 proposals submitted for review, 1 proposal approved.

Early Childhood Options

23600 Merchantile Road, Suite F

Beachwood, Ohio 44122

The Chief Operating Officer for the contractor/vendor is Ava Lucky.

The address or location of the project is:

Early Childhood Options

Virgil E. Brown

1641 Payne Avenue

Cleveland, Ohio 44114

The project is located in Council District (07)

The project reoccurs annually.

The project is funded 100% by Federal Temporary Assistance for Needy Families (TANF).

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and term and is the 1st amendment of the contract. The history of the amendments is:

Original Contract	07/01/2018 – 06/30/2019	\$181,101.18
Proposed Amend #1	07/01/2019 – 06/30/2019	\$210,421.85
Total		\$391,523.03

**BC2019-383**

Sheriff’s Department requesting approval of a Req # SH-19-44354 to Vance Outdoors, Inc. for the anticipated cost not-to-exceed \$100,000.00 for the purchase of new and replacement Bulletproof Vests for Sheriff Deputies.

Prior Board Approval Number: BC2017-839.

The anticipated start-completion dates are ~~03/01/2019~~ 5/20/2019 - 12/01/2019.

The primary goal of this project is to obtain suitable bulletproof vest for current and new hire Deputies.

The project is mandated by Union Contracts.

The procurement method for this project was formal competitive bid. The total value of the RFB is not to exceed \$100,000.00.

The RFB was closed on 4/4/19.

There were 16 bids pulled from OPD, 2 bids submitted for review, Vance Outdoors, Inc. being the lowest and best is being recommended for the award.

Vance Outdoors, Inc.

3723 Cleveland Ave

Columbus, Ohio 43224

The owner for the vendor is Doug Vance.  
The project reoccurs every 5 years.  
The project is funded 100% by the General Fund  
The schedule of payments is by invoice

**BC2019-384**

Sheriff's Department

Recommending an award on RQ44817 to contract with Western Reserve Psychological Associates for Psychological Evaluations for the anticipated cost of not-to-exceed \$24,999.99. for New Hire Sheriff Deputy candidates. A series of test will be completed by the vendor on all new hires post offer to determine their psychological state. The anticipated dates are 5/20/19 - 12/31/19. The primary goals of the project is to have all new hires complete a psychological evaluation post offer.

Procurement

The procurement method for this project was RFB. The total value of the RFB is not-to-exceed \$24,999.99.

The RFB was closed on 2/26/19.

These services were sent out to 47 vendors offering similar services. There were only 5 responsive bidders. The recommended vendor selected offers more thorough testing at the lowest cost over all other submitted bids. Foundational Counseling Services, LLC was also the lowest bidder but did not offer as many additional testing options as Western Reserve. The services will no longer be provided by Thomas P. Swales, Ph.D., ABPP who has been the sole provider for many years.

Contractor and Project Information

Western Reserve Psychological Associates, INC.  
4833 DARROW ROAD, SUITE 101  
Stow, OH 44224

The Practice Administrator, Christine Taylor  
Project Status and Planning  
The project is an occasional service

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

**C. – Consent Agenda**

**BC2019-385**

Homeowner loan includes agreements with the following:

YK Brothers Construction, in the amount not to exceed \$12,125.00, of which \$2,425.00 is contingency for unforeseen circumstances; for the purpose of tearing off and install new roof on house and rear porch, replace gutters and downspouts, trim trees, replace fascia and sheathing.

CB Mullins Construction Company, Inc., in the amount not to exceed \$14,256.25, for the purpose of replacing flooring sheet goods in bathroom, repair sub-floor, replace laundry tub, install washer hook-up, install dryer vent.

\$7,600 is for lead remediation not covered by the Board of Health Lead grant and \$381.25 is contingency for unforeseen circumstances.

Green Home Solutions, LLC, in the amount not to exceed \$3,250.00, of which \$650.00 is contingency for unforeseen circumstances; for the purpose of replace existing electric panel, install new circuit, and replace entry door.

Protect A Cote, in the amount not to exceed \$6,276.25, of which \$1,255.25 is contingency for unforeseen circumstances; for the purpose of asphalt driveway.

All documents related to this activity will be submitted in a separate action.

Taxes are current as of 4/17/19.

**BC2019-386**

(See related items for proposed Travel for the week of 5/20/2019 in Section C. above)

**BC2019-387**

(See related items for proposed purchases for the week of 5/20/2019 in Section C. above)

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

(See related list for Contracts \$000.00 - \$4,999.99 – Processed and Executed for the week of 5/20/2019 in Section V. above)

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**