



**Cuyahoga County Board of Control Agenda
Monday, September 16, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 9/9/19

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-685

Department of Public Works,

a) Submitting an RFP exemption, which will result in a Purchase and Sale Agreement with Kenneth D. Neuzil & Louann Neuzil in the amount of \$9,603.20 for Permanent Parcel No. 531-21-065 located adjacent to I-480 along Little Creek Parkway in Brooklyn Heights.

b) Submitting a Purchase and Sale Agreement with Kenneth D. Neuzil & Louann Neuzil in the amount of \$9,603.20 for Permanent Parcel No. 531-21-065 located adjacent to I-480 along Little Creek Parkway in Brooklyn Heights.

Funding: Source Revenue Generating

BC2019-686

Department of Development, recommending an award and enter into an agreement with City of Shaker Heights in the amount not-to-exceed \$400,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 9 of the Cuyahoga County Property Demolition Program for the period 9/16/2019 – 12/31/2020.

Funding Source: Demolition Fund

BC2019-687

Department of Information Technology, submitting an amendment to Contract No. CE1700141 with Unify Solutions, Inc. for SAP Human Capital Management support services for the period 7/1/2017 – 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$376,000.00.

Funding Source: General Fund

BC2019-688

Department of Information Technology, submitting an amendment to Contract No. CE1600277 with MHC Software, LLC for Enterprise Resource Planning printing integration software licenses, support and implementation services for the period 10/27/2016 – 10/26/2021, to expand the scope of services by adding a Document Express 1099-G Tax Module; a Document Employee Self-Service Module and associated maintenance, to change the terms to include security requirements, effective 9/16/2019 and for additional funds in the amount not-to-exceed \$12,990.00.

Funding Source: General Fund - ERP

BC2019-689

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700360 with Applewood Centers, Inc. for secure residential treatment services for the period 1/1/2018 – 6/30/2019 to extend the time period to 6/30/2020, to expand the scope of services to include female youth referrals and to provide program outcomes and reporting requirements, to modify the terms to change the per diem rate, effective 7/1/2019 and for additional funds in the amount not-to-exceed \$400,000.00.

Funding Source: Targeted Reclaim Funds

BC2019-690

Court of Common Pleas/Juvenile Court Division and Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1600236 with Case Western Reserve University on behalf of the Begun Center for Violence Prevention/Mandel School of Applied Social Sciences for Multi-Systemic Therapy training and consultation services for the period 7/1/2016 - 6/30/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$75,600.00.

Funding Sources: Juvenile Court – 50% Reclaim Funds and DCFS – 50% Health and Human Services Levy Fund

BC2019-691

Medical Examiner’s Office,

- a) Submitting an RFP exemption on RQ45704, which will result in an award recommendation to Life Technologies Corporation in the amount not-to-exceed \$93,442.36 for maintenance services on (2) AB7500 SDS Real Time PCR Systems and (3) Genetic Analyzers for the period 8/21/2019 - 8/20/2022.
- b) Recommending an award on RQ45704 and enter into a contract with Life Technologies Corporation in the amount not-to-exceed \$93,442.36 for maintenance services on (2) AB7500 Real Time PCR Systems and (3) Genetic Analyzers for the period 8/21/2019 - 8/20/2022.

Funding Source: Medical Examiner’s Office Lab Fund

BC2019-692

Office of the Medical Examiner, recommending an award on RQ46336 and enter into a contract with Allstar Laundry Services, Inc. in the amount not-to-exceed \$45,110.00 for laundry services for the period 12/1/2019 - 11/30/2022.

Funding Source: General Fund

BC2019-693

Office of the Medical Examiner, recommending an award on RQ45706 and enter into a sole source contract with Hitachi High Technologies America, Inc. in the amount not-to-exceed \$40,928.00 for preventive maintenance services on the Hitachi S-3400N-II PC/VP scanning electron microscope for the period 9/1/2019 - 8/31/2022.

Funding Source: Medical Examiner’s Office Lab Fund

BC2019-694

County Prosecutor’s Office, submitting an amendment to Contract No. CE1100488 with Millennium Investor Group V, LLC for lease of space for the period 8/1/2011 - 7/31/2019 to extend the time period to 7/31/2020 and for additional funds in the amount not-to-exceed \$24,305.90.

Funding Source: General Fund

C. – Exemptions

BC2019-695

Department of Public Works, submitting an RFP exemption on RQ46555, which will result in a Purchase and Sale Agreement with Cleveland Commerce Center, Inc. in the amount not-to-exceed \$300,000.00 for the purchase of Permanent Parcel Nos. 104-31-022; 099 and 023 encompassing approximately 125 previously leased parking spaces located at East 40th Street and Perkins Avenue, Cleveland, for use by the Division of Children and Family Services.

Funding Source: Capital Projects

BC2019-696

Department of Information Technology, submitting an RFP exemption on RQ46262, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$1,190,395.00 for the purchase of various Cisco Enterprise Licenses and support services for the period 9/30/2019 – 9/29/2024.

Funding Source: General Fund

D. – Consent Agenda

BC2019-697

Department of Public Works, submitting an amendment to an agreement with Lutheran Metropolitan Ministry for cafeteria services and vending machines located at the Virgil Brown Building for the period 8/1/2012 – 12/31/2018 to extend the time period to 12/31/2020, to change the terms to increase the leased premises to include a certain location occupied by Lutheran Metropolitan Ministry in the basement of the Virgil E. Brown Building located at 1641 Payne Avenue, Cleveland, effective 1/1/2019.

Funding Source: N/A

BC2019-698

Department of Information Technology, submitting an amendment to Contract No. CE1800132 with Main Sail, LLC for staff augmentation services for the Enterprise Resource Planning Project for the period 9/17/2018 – 3/31/2020 to extend the time period to 6/30/2020; no additional funds required.

Funding Source (Original): General Fund – ERP

BC2019-699

Fiscal Office presenting proposed Travel for the week of 9/16/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Health and Human Services/ Cuyahoga Job and Family Services	Joyce Perez-Stable	A conference entitled "Midwest Partners for Program Improvement Education and Training SNAP Summit"	Midwest Partners for Program Improvement Education and Training (Midwest Partners)	8/12/-8/15/2019	Indianapolis, IN	*Registration-\$100.00 **Lodging - \$438.75 **Meals-\$91.00 **Mileage-\$350.32 **Parking-\$112.00 Total-\$1,092.07	State Exchange Funds

*Paid to host

**Staff reimbursement

Note: Staff electing to drive personal vehicle; cost of driving compared to flight related costs appear to be less expensive and therefore reimbursable.

Purpose:

The Midwest Partners are Federal, State, and Local staff in the Midwest geographical region which includes Illinois, Indiana, Michigan, Minnesota, Ohio, and Wisconsin. These partners are committed to improving the administration of the Supplemental Nutrition Assistance Program (SNAP) and focuses on activities which improve and sustain timely and accurate benefit approvals, reduce procedural errors, and build regional and national partnerships by sharing successful strategies and best practices. As we implement program changes to meet the demand for nutritional assistance, the upcoming Midwest Partners event will provide valuable tools to help agencies manage workload. With ongoing budget challenges, it is essential that State and Local agencies use technology and other management tools to continue high benefit accuracy and excellent service. This Midwest Partners event is timely in that the workshops will help agencies provide a forum to recognize the excellent work currently happening in the Midwest and to share best practices.

Travel Requests							
Department	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Information Technology	Thomas Petek, Megan Erlenbach	A conference entitled "Inforum 2019 Conference"	Infor	9/22/- 9/26/2019	New Orleans, LA	**Lodging- \$2,080.00 **Meals - \$476.00 **Ground Transportation- \$360.00 ***Airfare- \$340.00 Total- \$3,256.00	General Fund-

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$340.00)**

NOTE: Registration costs are waived due to vendor, (Infor) contract specifications

Purpose:

Annual customer conference for the ERP systems. Inforum is a way to optimize the value of the Infor investment. Discover and learn from industry experts on specific products and in key industries so you can build the skills and knowledge to maximize the technology you have today and prepare for what comes next. Connect with your Infor community of product experts, partners, peers, colleagues and friends with networking events, panels and roundtables. Get inspired by pioneering leaders in technology and from the world stage, transformative stories from your peers, and game-changing applications of science in enterprise software.

Travel Requests							
Department	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Thomas Gilson, MD Manreet Bhullar	A meeting entitled "RxStat Meeting with New York Medical Examiner's Office"	New York Medical Examiner's Office	9/16/- 9/17/2019	New York, NY	**Lodging- \$477.45 **Meals - \$240.00 **Ground Transportation- \$90.00 **Mileage- \$517.60 **Parking – \$40.00 *** Airfare – \$475.49 Total – \$1,840.54	General Fund

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor – (\$475.49)

Purpose:

For Thomas Gilson, MD, Medical Examiner and Manreet Bhullar, Program Officer 2, to attend a meeting at the New York Medical Examiner's Office to understand how the NY Medical Examiner's Office implements the RXStat program and how critical information is shared regarding drug related fatalities. For example, disseminated more "real-time" data daily, monthly, and quarterly in order to implement a similar program here in Cuyahoga County.

Department	Travel Requests						Funding Source
	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Safety and Justice Services	Alex Pellom Lisa Raffurty	A meeting entitled "Motorola Innovation Center and Chicago's Office of Emergency Management and Communications Visit"	n/a	10/27/- 10/29/2019	Chicago, IL	**Lodging- \$1,263.24 **Meals - \$360.00 **Ground Transportation- \$380.00 **Mileage- \$55.68 **Parking- \$108.00 **Baggage- \$200.00 ***Airfare- \$515.20 Total- \$2,882.12	General Fund

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$515.20)**

Purpose:

The purpose of the travel is to 1) visit the Motorola Innovation Center and 2) the City of Chicago's Office of Emergency Management and Communications (time/schedule permitting). At the Motorola Innovation Center visit, Director Pellom and CECOMS Manager Raffurty will be able to view a consolidated communications center featuring the latest in CAD (computer aided dispatch) systems and other communications technologies to gauge the feasibility and applicability of pursuing a unified CAD system in Cuyahoga County. Visiting Chicago's Office of Emergency Management and Communications will allow Director Pellom & CECOMS Manager Raffurty an opportunity to observe a high volume 9-1-1 call-taking and dispatch center during operations, review current software utilizations, and discuss challenges and best practices with the members of the City of Chicago's Office of Emergency Management and Communications management team.

BC2019-700

Office of Procurement & Diversity, presenting proposed purchases for the week of 9/16/2019

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
HS-19-46402	Equipment to administer background checks and fingerprinting of perspective Adoptive and Foster Parents	Department of Health and Human Services	Biometric Information Management	\$25,684.00	Health and Human Services Levy Fund
IS-19-46677	(6) Devcraft Complete Developer Licenses and Subscription renewals	Department of Information Technology	vCloud Tech Inc.	\$7,988.76	General Fund
IS-19-46709	(2) years of High Speed Internet Circuit service and installation at the Sterling Building	Department of Information Technology	Crown Castle Fiber LLC	\$36,000.00	General Fund
CT-19-46104	Freightliner parts and repairs for Sanitary Engineer	Department of Public Works	Cleveland Freightliner, Inc. dba Valley Freightliner Trucks	Not-to-exceed \$25,000.00	Sanitary Sewer Fund
CT-19-46745	Flow control washers and retainers for Jail II at the Justice Center	Department of Public Works	Rojen Company	\$11,000.00	General Fund
CT-19-46746	Combifixture Quick Closing Stop for Jail I at Justice Center	Department of Public Works	Lakeside Supply	\$33,125.00	General Fund
PR-19-46189	(3) UFED Ultimate software license renewals for the Internet Crimes Against Children Task Force	Prosecutor's Office	Brown Enterprise Solutions LLC	\$11,400.00	2017 Bureau of Justice Assistance, Internet Crimes Against Children Task Force Grant

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-45445	Air cooled chiller repair at the Jane Edna Hunter Building	Department of Public Works	Johnson Controls	\$15,250.02	General Fund – Internal Service Fund
CF-19-46737	Post Adoption Special Services Subsidy: Adoption fees*	Division of Children and Family Services	Nehrer and Kassinger LLC	\$3,400.00	70% Health and Human Services Levy Fund 30% Title IV-E

*** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

**Purchases Processed
\$1,000.00 - \$4,999.99
For the period 8/1/2019 – 8/30/2019
(No Vote Required)**

Purchase Order #	Purchase Order Date	Description	Department	Vendor Name	Total	Status
1926252	8/30/2019	HP Z2 SSF Workstation for Sergeants Training Office	Information Services Center	MNJ TECHNOLOGIES DIRECT	\$ 1,160.00	3PS - Sent
1926251	8/30/2019	HP EliteBook 850 G5 Laptop with Docking Stations for Manreet Bhullar	Information Services Center	MNJ TECHNOLOGIES DIRECT	\$ 1,298.15	3PS - Sent
1926250	8/30/2019	1 Microsoft Surface Pro Tablet and accessories for Public Works	Information Services Center	MICROSOFT CORPORATION / PROFESSIONAL SUPPORT SALES	\$ 2,326.91	3PS - Sent
1926249	8/30/2019	Purchase Tripods and miscellaneous accessories	Information Services Center	B & H Foto & Electronics Corp.	\$ 4,089.84	3PS - Sent
1926248	8/29/2019	FCSS State FY19 Respite	Family and Children First	Mayfield Village	\$ 2,755.00	3PRS - Ready to Send
1926247	8/29/2019	FCSS State FY19 Respite Services	Family and Children First	Selena Bostick	\$ 2,370.00	3PRS - Ready to Send
1926243	8/29/2019	Harvard Road: Dry Erase Board, Easel, Markers	Public Works	W.B. Mason Company, Inc.	\$ 4,942.03	3PS - Sent
1926242	8/29/2019	Facilities: Tower II Microphones	Public Works	HPM BUSINESS SYSTEMS INC.	\$ 2,999.82	3PS - Sent

1926240	8/28/2019	Variable Speed Drive in Jail I A/C 11	Public Works	Direct Air Systems Inc.	\$ 3,334.00	3PS - Sent
1926239	8/28/2019	Sanitary - Paving Materials	Public Works	Unique Paving Materials Corp	\$ 4,979.80	3PS - Sent
1926238	8/28/2019	Lab Microscopes Service Call	Medical Examiner	B & B Microscopes, Ltd	\$ 1,190.00	3PS - Sent
1926235	8/27/2019	Weights Calibration & Balances PM	Medical Examiner	Lake Balance Company Inc	\$ 1,680.00	3PS - Sent
1926233	8/27/2019	Harvard Road: Batteries, Key Control Cabinet	Public Works	GRAINGER INDUSTRIAL SUPPLY	\$ 1,055.14	3PS - Sent
1926228	8/27/2019	DCFS 2019: Adoption-PASSS- Cleveland Clinic	Children and Family Services	Cleveland Clinic Children's Hospital for Rehabilitation	\$ 1,350.00	3PS - Sent
1926224	8/23/2019	OPOTA Qualification Targets	Sheriff	HPM BUSINESS SYSTEMS INC.	\$ 1,158.00	3PS - Sent
1926223	8/23/2019	Magazine Pouches & Retention Holsters	Sheriff	VANCE OUTDOORS, INC	\$ 4,915.75	3PS - Sent
1926222	8/23/2019	Speer Force Ammunition	Sheriff	Kiesler Police Supply, Inc.	\$ 4,045.76	3PS - Sent
1926221	8/23/2019	ICAC Task Force EnCase Forensic License Renewal	Cuyahoga County Prosecutor	Open Text	\$ 4,778.80	3PRS - Ready to Send
1926220	8/23/2019	Fleet Services (FAC) - Hydraulic Tank Repair for Truck S-422	PW - Sanitary Engineer	Judco Truck Equipment	\$ 4,900.00	3PS - Sent
1926219	8/23/2019	Replacement Intercom for HPG	Public Works	PSX	\$ 3,860.00	3PS - Sent
1926218	8/23/2019	Jacket, Legal Guide Size	Medical Examiner	Independence Business Supply	\$ 1,950.00	3PS - Sent
1926217	8/23/2019	Pipette Calibration	Medical Examiner	Pipette Pros LLC	\$ 1,888.00	3PS - Sent
1926216	8/22/2019	Hearing Notices	Juvenile Court	RR DONNELLEY	\$ 2,665.00	3PRS - Ready to Send
1926215	8/22/2019	FCSS State FY19 Family Membership	Family and Children First	YMCA OF GREATER CLEVELAND	\$ 1,658.10	3PRS - Ready to Send

1926214	8/22/2019	FCSS State FY19 Summer Camp	Family and Children First	Snapology of Cleveland	\$ 1,332.00	3PRS - Ready to Send
1926212	8/22/2019	HHS 2019: Lamar Advertising	Health & Human Services	Lamar Advertising Company	\$ 4,950.00	3PS - Sent
1926210	8/22/2019	Sanitary (RFPS) - Rebuild Motor	PW - Sanitary Engineer	Pump Systems, LLC	\$ 1,200.00	3PCR - Complete Receipt
1926201	8/21/2019	August, September, October 2019 JD Dairy Products	Juvenile Court	GORDON FOOD SERVICE, INC.	\$ 2,313.60	3PRS - Ready to Send
1926190	8/21/2019	Fleet Services (FAC) - Various Truck Parts	Public Works	AUTOZONE PARTS, INC.	\$ 4,900.00	3PPR - Partial Receipt
1926183	8/19/2019	County Animal Shelter - Veterinary Services	Public Works	FAMILY PET CLINIC	\$ 1,244.94	3PCR - Complete Receipt
1926157	8/16/2019	Print Shop: City of Brooklyn Newsletter	Public Works	Direct Digital Graphics	\$ 2,393.00	3PS - Sent
1926156	8/16/2019	Valves and Valve Rebuild Parts	Public Works	Johnson Controls Inc	\$ 2,655.36	3PS - Sent
1926148	8/15/2019	Jail I and Jail II Flo Retainers and Washers	Public Works	Rojen Company	\$ 4,900.00	3PS - Sent
1926147	8/15/2019	HPG Lighting	Public Works	GRAYBAR ELECTRIC COMPANY	\$ 1,728.36	3PS - Sent
1926146	8/15/2019	Amplified Handsets	Public Works	GRAYBAR ELECTRIC COMPANY	\$ 1,348.92	3PS - Sent
1926145	8/15/2019	Print Shop: Job 900 Yellow Record Jackets	Public Works	Western States Envelope and Label	\$ 3,466.20	3PS - Sent
1926144	8/15/2019	Print Shop: Certified 1st Class Mail Envelopes	Public Works	Western States Envelope and Label	\$ 2,110.00	3PS - Sent
1926143	8/15/2019	County Airport: Broom Wafers	Public Works	UNITED Rotary Brush Corp.	\$ 3,933.00	3PCO - Closed

1926141	8/15/2019	Purchase Miscellaneous Field Camera Accessories	Information Services Center	B & H Foto & Electronics Corp.	\$ 4,495.17	3PS - Sent
1926140	8/15/2019	HP EliteBook 850 G5 Laptop with Docking Stations for Kathy Jackson	Information Services Center	MNJ TECHNOLOGIES DIRECT	\$ 1,312.65	3PS - Sent
1926139	8/15/2019	Install Access Control and Intercom for Warden's Office	Information Services Center	INTEGRATED PRECISION SYSTEMS, INC.	\$ 3,032.22	3PS - Sent
1926138	8/15/2019	Replacement Water Damaged IPS Equipment at VEB	Information Services Center	INTEGRATED PRECISION SYSTEMS, INC.	\$ 2,969.79	3PS - Sent
1926133	8/14/2019	FCSS SFY19 Summer Camp	Family and Children First	MGW	\$ 2,500.00	3PRS - Ready to Send
1926131	8/13/2019	eCard Heartsaver CPR FirstAid AED Cards	Human Resources	Competent Provider L.L.C.	\$ 2,482.62	3PRS - Ready to Send
1926130	8/13/2019	Floor Captain Safety Kits	Human Resources	INDUSTRIAL SAFETY PRODUCTS	\$ 3,428.40	3PRS - Ready to Send
1926115	8/12/2019	Certified Tax Lien Mailing	Treasurer	Midwest Direct	\$ 1,901.64	3PRS - Ready to Send
1926113	8/12/2019	Fleet Services (FAC) - Specialized Parts for Police Vehicles	Public Works	Fleetwise Truck Parts	\$ 4,900.00	3PPR - Partial Receipt
1926106	8/8/2019	FCSS State FY19 Respite Services	Family and Children First	Krista Anderson	\$ 2,415.00	3PRS - Ready to Send
1926105	8/8/2019	Absentee ballot envelopes for UOCAVA & Nursing Home voters for the 2019 General Election	Board of Elections	Western States Envelope and Label	\$ 2,504.00	3PS - Sent
1926104	8/8/2019	Sanitary - Pump Station Supplies	PW - Sanitary Engineer	USABlueBook	\$ 2,000.00	3PPR - Partial Receipt
1926102	8/8/2019	Animal Shelter - Bil-Jac Frozen Dog Food	Public Works	Bil-Jac Foods, Inc.	\$ 4,900.00	3PS - Sent

1926096	8/7/2019	Fleet Services (FAC) - Towing Services	Public Works	United Towing Services, Inc	\$ 4,900.00	3PPR - Partial Receipt
1926095	8/7/2019	Fleet Services (FAC) - Exhaust Repair and Wheel Alignment	Public Works	MUFFLERS FOR LESS	\$ 4,900.00	3PPR - Partial Receipt
1926094	8/7/2019	Fleet Services (FAC) - Sweeper/Scrubber Rental	Public Works	UNITED RENTALS	\$ 4,900.00	3PS - Sent
1926093	8/7/2019	County Animal Shelter - Veterinary Services	Public Works	Marshfield Labs	\$ 1,469.40	3PCR - Complete Receipt
1926092	8/6/2019	Independent Medical Examinations and Associated Services	Human Resources	Medical Resource Group, Inc.	\$ 3,135.00	3PRS - Ready to Send
1926091	8/6/2019	Trash Bags for Various County Buildings	Public Works	EMERALD SUPPLY, INC.	\$ 4,950.00	3PS - Sent
1926089	8/6/2019	Office Supplies - Invoice # I65738014	Development	W.B. Mason Company, Inc.	\$ 1,334.01	3PS - Sent
1926087	8/6/2019	BAT Machine- Tactical Repeater Action Rifle	Sheriff	Short Action Customs	\$ 4,841.00	3PCR - Complete Receipt
1926077	8/5/2019	NMS - Outside Toxicology Testing - June 2019 Toxicology	Medical Examiner	National Medical Services dba NMS Labs	\$ 4,942.00	3PS - Sent
1926064	8/5/2019	FCSS State FY19 Summer Camp One on One Aides	Family and Children First	LakeShore Day Camp	\$ 4,500.00	3PRS - Ready to Send
1926062	8/5/2019	2019 WLCNEO CONFERENCE	Health & Human Services	Cleveland SHRM	\$ 1,482.00	3PS - Sent
1926060	8/5/2019	FSCC State FY19 Mentoring Services	Family and Children First	Claudias Family Development	\$ 1,800.00	3PRS - Ready to Send
1926059	8/3/2019	County Animal Shelter - Veterinary Services	Public Works	Tremont Animal Clinic	\$ 3,177.26	3PCR - Complete Receipt

1926057	8/2/2019	Landscape Sprinkler Parts	Public Works	CAREFREE MAINTENANCE	\$ 4,500.00	3PS - Sent
1926056	8/2/2019	2019 Office of Child Support Annual Workshop for Employers	Children and Family Services	Rockside Hospitality, LLC dba Crowne Plaza Cleveland South Independence	\$ 3,726.80	3PI - In Progress
1926052	8/1/2019	FCSS State FY19 Summer Camp	Family and Children First	distinguished men of excellence	\$ 2,000.00	3PRS - Ready to Send

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, September 9, 2019 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Dennis Kennedy, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Joseph Nanni, County Council (Alternate for Nan Baker)
Michael Chambers, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 9/3/2019

Dennis Kennedy recused from voting on the minutes from September 3, 2019 as he was not present for the meeting. Dale Miller motioned to approve the minutes from the September 3, 2019 meeting; Joseph Nanni seconded. The minutes were approved by majority vote as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-674

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800212 with Becdir Construction Co. for rehabilitation of West 41st Street Bridge No. 01.05 over Norfolk Southern Railway and Train Avenue in the City of Cleveland for additional funds in the amount not-to-exceed \$77,927.40; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: \$5.00 Vehicle License Tax Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-674 was unanimously approved.

BC2019-675

Department of Development, recommending an economic development loan in the amount not-to-exceed \$350,000.00 to The Hive My Place Ltd. or its designee to assist with building renovation and tenant improvements, purchase of machinery, furniture, fixtures and equipment for property located at 2019 Center Street, Cleveland.

Funding Source: Economic Development Loan Fund

Anthony Stella, Department of Development, presented. There were no questions. Dennis Kennedy motioned to approve the item; Joseph Nanni seconded. Item BC2019-675 was unanimously approved.

BC2019-676

Department of Development,

a) Submitting an RFP exemption on RQ46355, which will result in a payment to Fund for Our Economic Future of Northeast Ohio in the amount not-to-exceed \$100,000.00 for operational support of the Mobility to Work Project for the period 9/1/2019 – 12/31/2019.

b) Recommending a payment to Fund for Our Economic Future of Northeast Ohio in the amount not-to-exceed \$100,000.00 for operational support of the Mobility to Work Project for the period 9/1/2019 – 12/31/2019.

Funding Source: General Fund – Discretionary

Ted Carter, Department of Development and Bethia Burke, Fund for our Economic Future of Northeast Ohio, presented. Dale Miller asked what the total project amount and the breakdown of financial contributions were and asked for a description of the 3 other proposals that were selected for this project; and asked where the jobs will be located that result from the project. Trevor McAleer asked what the non-financial contributions from other project partners, such as Greater Cleveland Regional Transit Authority and Cuyahoga Community College were and asked for clarification on the funding source. Dennis Kennedy motioned to approve the item; Joseph Nanni seconded. Item BC2019-676 was unanimously approved.

The following item was held at the request of the department.

~~BC2019-677~~

~~Department of Information Technology, submitting an amendment to Contract No. CE1200652 with Rimini Street, Inc. for maintenance and support services on the SAP Human Capital Management R3 System for the period 11/6/2012 – 10/30/2019 to extend the time period to 4/30/2020 and for additional funds in the amount not to exceed \$39,151.00.~~

~~Funding Source: General Fund~~

BC2019-678

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ46471, which will result in an award recommendation to Main Sail, LLC in the amount not-to-exceed \$45,000.00 for updates to the web-based Advocate Information Case Management System for the Witness Victim Service Center for the period 9/9/2019 – 6/30/2020.

b) Recommending an award on RQ46471 and enter into a contract with Main Sail, LLC in the amount not-to-exceed \$45,000.00 for updates to the web-based Advocate Information Case Management System for the Witness Victim Service Center for the period 9/9/2019 – 6/30/2020.

Funding Source: Health and Human Services Levy Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services and Jeanelle Greene, Department of Information Technology, presented.

Joseph Nanni asked for confirmation that Mail Sail, LLC owns the source code and recommended that future contracts with this provider contain a clause where the County is in possession of the source code so that a change of provider, if necessary, would be easier; asked if the employee who developed this system will also provide the updates, which could justify using this same provider; and asked if any other person with an information technology background could provide services.

Trevor McAleer asked how the department can be certain that the award amount for the updates by Main Sail, LLC is cost-effective if bids were not sought for the maintenance services; asked if the County has had prior maintenance contracts with this provider; asked if maintenance will be required after 6/30/2020; expressed concern about accessibility to the source code if another provider was selected to provide upgrades to the system and also was concerned with the number of no-bid contracts over the past 18 months with this provider mainly due to the Enterprise Resource Planning Project; asked if the hourly rate to be paid allows for enough time to complete the upgrade and if any future amendments are anticipated; asked how long the department is expecting to use the software once the upgrade is complete; and asked what the average cost is to replace a case management system.

Dennis Kennedy asked for confirmation and follow up by the department that Main Sail, LLC is the same provider that is providing staffing services for the Enterprise Resource Planning Project as well as other questions raised during the presentation. Dennis Kennedy motioned to approve the item; Michael Chambers seconded. Item BC2019-678 was unanimously approved.

BC2019-679

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry,

a) Submitting an RFP exemption on RQ46437, which will result in an award recommendation to Case Western Reserve University, School of Law in the amount not-to-exceed \$254,080.00 for development and operation of a law school clinic to serve formerly incarcerated individuals in connection with the Department of Justice Innovations in Re-entry Initiative for the period 9/15/2019 – 9/14/2021.

b) Recommending an award on RQ46437 and enter into a contract with Case Western Reserve University, School of Law in the amount not-to-exceed \$254,080.00 for development and operation of a law school clinic to serve formerly incarcerated individuals in connection with the Department of Justice Innovations in Re-entry Initiative for the period 9/15/2019 – 9/14/2021.

Funding Source: Bureau of Justice Assistance Grant

Fred Bolotin, Office of Re-entry, presented. Joseph Nanni asked how the department will market this program to increase awareness of available services. Dennis Kennedy asked if the monthly payments will be of equal amounts and how much will the payments be. Dennis Kennedy motioned to approve the item; Joseph Nanni seconded. Item BC2019-679 was unanimously approved.

BC2019-680

Office of the Medical Examiner, submitting an amendment to Contract No. CE1400287 with VertiQ Software, LLC for maintenance and support on CME Case Management Software for the period 9/1/2014 - 8/31/2019 to extend the time period to 8/31/2024 and for additional funds in the amount not-to-exceed \$57,099.96

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, presented. Trevor McAleer asked if the County owns or has access to the source code for this software. Dennis Kennedy motioned to approve the item; Joseph Nanni seconded. Item BC2019-680 was unanimously approved. Ms. Vaughn returned after the vote was taken to clarify her prior presentation and provided additional information on this item.

BC2019-681

Sheriff's Department, recommending an award on RQ46749 to Bob Barker Company in the amount not-to-exceed \$9,455.00 for the purchase of (100) anti-suicide turtle/jumpsuits for Cuyahoga County jail inmates.

Funding Source: General Fund

Laura Simms, Sheriff's Department, presented. Dale Miller asked which inmates would use these jumpsuits and where would they be worn. Trevor McAleer asked how this jumpsuit differs from the anti-suicide gowns that were approved for purchase at the September 3, 2019 Board of Control Meeting; asked if other vendors sell these jumpsuits or must they be purchased through the Bob Barker Company; and asked if there are plans to purchase additional jumpsuits. Dale Miller asked if other vendors can provide a similar product that may be considered. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-681 was unanimously approved.

C. – Consent Agenda

Trevor McAleer referred to Item No. BC2019-683 – proposed travel for the Department of Public Works for 4 staff attending a conference in New Orleans, LA on 9/23/2019 – 9/27/2019 in the total amount of \$8,000.00 and commented that the Fiscal Officer has repeatedly recommended that the departments send staff to other jurisdictions to view the Infor product and that the Department of Public Works has acted on that recommendation with this travel request. There were no further questions or comments. Dennis Kennedy motioned to approve items BC2019-682 through – 684; Trevor McAleer seconded, the consent items were unanimously approved.

BC2019-682

Department of Public Safety and Justice Services, submitting an agreement with the Cuyahoga County Local Emergency Planning Committee for emergency management planning and preparedness services for the period 8/26/2019 – 8/26/2025, in accordance with Ohio Revised Code 3750.03.

Funding Source: N/A

BC2019-683

Fiscal Office presenting proposed Travel for the week of 9/9/2019

	Travel Requests							
Department	Staff (4)	Event	Host	Dates of Travel	Location	Expenses	Funding Source	
Department of Public Works	John Thompson	A conference entitled "Inforum 2019"	Infor	9/23/- 9/27/2019	New Orleans, LA	**Lodging- \$3,840.00	General Fund- \$5,000.00	
	Anthony Franczak					**Meals - \$560.00		Road & Bridge- \$3,000.00
	Bryan Hitch					**Ground Transportation- \$720.00		
	Mitch Holt					***Airfare- \$2,880.00		
						Total- \$8,000.00		

****Staff reimbursement**

*****Airfare will be covered by a contract with the County's Travel Vendor – (\$2,880.00)**

Purpose:

This is Infor's Annual Customer Event. Attendees will be able to obtain necessary training, work face-to-face with the vendor on current and future issues, and meet with existing customers to create and expand the network of individuals who can help with the implementation of the Infor ERP system.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Information Technology	Thomas P. Fisher	A conference entitled "2019 Urban and Regional Information Systems Association (URISA) GIS-Pro Conference"	Urban and Regional Information Systems Association (URISA)	9/27/-10/2/2019	New Orleans, LA	*Registration- \$525.00 **Lodging- \$1,113.09 **Meals - \$228.00 **Ground Transportation- \$70.00 **Baggage - \$60.00 ***Airfare- \$360.00 ****Discount- (\$500.00) Total- \$1,856.09	General Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – (\$360.00)

****Note: Attendee is a member of the non-profit, URISA Board of Directors and because one of the two required face-to-face meetings of the Board will be held during the conference; the attendee receives a \$500.00 discount – discount approved by the Inspector General.

Purpose:

The 2019 URISA GIS-Pro, the non-profit's annual conference is being held in New Orleans, LA and attracts nearly 500 GIS professionals from around the country and the world. The conference tracks have significant relevance to Cuyahoga County.

Tom Fisher is co-presenting with Dr. Steven Steinberg and Ms. Rachel Rodriguez of Los Angeles County California on Enterprise-wide Addressing GIS Datasets.

	Travel Requests						
Department	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Eric Lavins Kimberly Yacoub	A meeting entitled "Society of Forensic Toxicologists (SOFT) 2019 Annual Scientific Meeting"	Society of Forensic Toxicologists, Inc. (SOFT)	10/13/- 10/18/2019	San Antonio, Texas	*Registration- \$2,100.00 **Lodging- \$2,444.89 **Meals – \$288.00 **Ground Transportation- \$141.48 **Baggage- \$59.00 ***Airfare- \$753.30 Total – \$5,786.67	2018 Coverdell Grant

*Paid to host

**Staff reimbursement

***Airfare covered by a contract with the County's Travel Vendor – (\$753.30)

Purpose:

For Eric Lavins, Supervisor Toxicology and Kimberly Yacoub, Forensic Scientist 1- Toxicology to attend the annual SOFT meeting for continued education and networking. The Society of Forensic Toxicologists is a not for profit professional organization composed of practicing forensic toxicologists and those interested in the discipline for the purpose of promoting and developing forensic toxicology. Through its annual meetings, the Society provides a forum for exchange of information and ideas among toxicology professionals in a friendly, relaxed atmosphere. SOFT sponsored programs, such as workshops, newsletters and sponsored technical publications constantly improve the forensic toxicologists' skills and knowledge. The Society fosters friendship and cooperation among toxicologists and advocates a high level of professionalism through certification and accreditation programs.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff (3)</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Thomas Gilson Elizabeth Mooney Luigino Apollonio</i>	<i>A meeting entitled "National Association of Medical Examiners (NAME) 2019 Annual Meeting"</i>	<i>National Association of Medical Examiners (NAME)</i>	<i>10/18/-10/22/2019</i>	<i>Kansas City, Missouri</i>	<i>*Registration- \$2,390.00 **Lodging- \$2,699.76 **Meals - \$482.00 **Ground Transportation- \$331.10 **Mileage- \$32.82 **Parking – \$260.00 ***Airfare – \$1,226.00 Total – \$7,421.68</i>	<i>FY2018 Coverdell Grant - \$5,152.30 General Fund – \$2,269.38</i>

**Paid to host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor – (\$1,226.00)*

Note: Dr. Luigina Apollonio will be presenting a poster as a member of the NAME Forensic Toxicology Committee.

Purpose:

For Dr. Gilson and Dr. Mooney to fulfill continuing medical education requirements and receive credits to maintain board certification and licensure. To gain knowledge of current topics and practices in Forensic Medicine. For Dr. Apollonio to attend for continued education and networking. Will also be presenting a poster as a member of the NAME Forensic Toxicology Committee.

Direct Open Market Purchases
 (Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
 the Office of Procurement & Diversity – See Below)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
HS-19-46496	(3,050) Polo shirts for staff	Department of Health and Human Services	B.P. Britches dba Christopher's	\$23,102.50	Health and Human Services Levy Fund with 50% of cost subsidized by employees
IS-19-46417	(7) TeamViewer Mobile Device Support Licenses and (4) Add On Channels for Department of Health and Human Services	Department of Information Technology	Globecom Technologies, Inc.	\$14,118.96	\$7,624.23 – Federal \$6,494.73 – Health and Human Services Levy Fund
SH-19-46413	Legal notice: Delinquent Land Sale #130	Fiscal Office	Legal News Publishing Co., dba Daily Legal News	\$32,151.25	General Fund
PR-19-45971	(7) Forensic Tool Kit Suite software license renewals and support for the Ohio Internet Crimes Against Children Task Force	Prosecutor's Office	AccessData Group, Inc	\$8,559.32	Federal - FY2017 ICAC Ohio Task Force Grant

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases
 (Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with the City of Berea for the resurfacing of West Street from the West Corporation Line to Prospect Road in connection with the 2020 50/50 Resurfacing Program.

Funding Source: \$250,000 with County Road and Bridge Fund and \$365,000 from the City of Berea

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant award from the U.S. Department of Justice/Office of Violence Against Women for the creation of a centralized registry for protection orders in connection with the Office of Violence FY2016 Improving Criminal Justice Responses to Sexual Assault Domestic Violence, Dating Violence and Stalking Grant Program for the period 10/1/2016 – 9/30/2019, to extend the time period to 9/30/2020.

Funding Source: U.S. Department of Justice/Office on Violence Against Women

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 46696	CE1900339	The Chip Terry Fund for First Responders, Inc.	Speaker services and travel expenses for 2019 Cuyahoga County Emergency Management Summit to be held on 9/18/2019	\$545.00	Department of Public Safety and Justice Services	9/1/2019 – 10/31/2019	General Fund	8/22/2019 (Executive) 8/28/2019 (Law Dept)
RQ 46698	CE1900340	Geoffrey L. Shapiro	Speaker services and travel expenses for 2019 Cuyahoga County Emergency Management Summit to be held on 9/18/2019	\$875.00	Department of Public Safety and Justice Services	8/22/2019 – 10/31/2019	General Fund	8/22/2019 (Executive) 8/28/2019 (Law Dept)
RQ 46697	CE1900341	Ryan Lee Fogt	Speaker services and travel expenses for 2019 Cuyahoga County Emergency Management Summit to be held on 9/18/2019	\$540.00	Department of Public Safety and Justice Services	9/1/2019 – 10/31/2019	General Fund	8/22/2019 (Executive) 8/28/2019 (Law Dept)
RQ 43471	CE1800477	Dunbar Armored Inc.	Armed guard and armored truck services for various County departments, to assign interest to Brink's Inc., effective 6/1/2019	\$0.00	Office of Procurement and Diversity	1/1/2019 – 12/31/2021	Original Contract – General Fund	8/30/2019

<i>n/a</i>	<i>AG1800151</i>	<i>Cuyahoga Community College, Public Safety Training Center</i>	<i>Private Security Academy Training services at the Western Campus located at 11000 W. Pleasant Valley Road, Parma</i>	<i>\$0.00</i>	<i>Sheriff's Department</i>	<i>11/5/2018 – 11/4/2019 to extend the time period to 12/31/2020</i>	<i>Original Contract – General Fund</i>	<i>8/22/2019 (Executive) 8/28/2019 (Law Dept)</i>
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VI – PUBLIC COMMENT

VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:46 a.m.

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2019-685

Scope of Work Summary

The Department of Public Works is requesting approval of a sale of property (PPN 531-21-065) to Kenneth Neuzil & Louann Neuzil for \$9,603.20.

The property totals 12,000 SF and is located adjacent to I-480 along Little Creek Parkway in Brooklyn Heights, Ohio. An easement will be retained by Cuyahoga County on 9759 SF of the property. The easement allows the County to maintain storm and sanitary lines and inhibit permanent structures/improvements within the easement area. Due to the shape and size of the easement, the property is a non-buildable lot.

Kenneth D. Neuzil & Louann Neuzil are the only adjacent property owners. Currently, the County is responsible for maintaining the property

- a. The primary goal is approval of the sale of PPN 531-21-065 to Kenneth D. Neuzil & Louann Neuzil
- b. adjacent to I-480 along Little Creek Parkway in Brooklyn Heights, Ohio
- c. Council District 6

Procurement

This is an exemption – The property can only be sold to the adjacent property owner because it is a non-buildable lot. The property is being sold at fair market value.

Contractor Information

Kenneth D. Neuzil & Louann Neuzil

275 Little Creek Pkwy

Brooklyn Heights, Ohio 44131

BC2019-686

Scope of Work Summary

Department of Development requesting approval of an agreement with the City of Shaker Heights for the anticipated cost 400,000.00

Prior Board Approval Number or Resolution Number. BC2017-390

Demolition ~~9/16/2019~~ 9/1/2019-12/31/2020

The primary goals of the project are Demolition of vacant and abandoned structures

Procurement

The procurement method for this project was RFP exemption BC2014-317. The total value is 400,000.00.

Contractor and Project Information

City of Shaker Heights

3400 Lee Road

Shaker Heights, Ohio 44120

District 9

David Weiss, Mayor

Council District 9

Project Status and Planning

The project reoccurs when funding is requested based upon funding availability.

Funding

The project is funded with Demolition funds

The schedule of payments is monthly.

BC2019-687

Scope of Work Summary

Department of Information Technology requesting approval of an amendment with Unify Solutions, Inc. for the anticipated cost of \$376,000.00.

Prior Board Approval Number and Resolution Numbers: BC2019-325, BC2017-451, BC2017-856, R2018-0130, BC2018-836

Contract extended through 12/31/2020. Existing contract is through 12/31/2019.

The primary goals of the project are:

- Support SAP payroll process through ERP payroll and WFM go live
- Migrate legacy SAP data into the enterprise data repository.
- Provide functional knowledge necessary for archiving legacy SAP data.

Not mandated by ORC or County Charter.

Technology Items - If the request is for the purchase of software or technical equipment:

N/A

Procurement

This is an amendment to an existing contract. The total value of the amendment is \$376,000.00.

An RFP Exemption is being requested. Unify consultants have been on-site supporting the SAP system. Institutional and technical knowledge of the County SAP system is unique to the consultants who have been here.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Unify Solutions, Inc.

4 WEST ROLLING CROSSROADS SUITE 9

CATONSVILLE, MD 21228

Council District (N/A)

Owner: VENKAT SANA

Project Status and Planning

The project is an extension of the existing project CE1700141.

The project is billed by hours worked. Tasks will be assigned and managed by County staff.

Funding

The project is funded 100% by the General Fund.

Monthly, based on hours worked.

The project is an amendment to contract CE1700141. This amendment increases the value by \$376,000.00. The history of the amendments is: (list the year and associated value of each of the previous amendments).

7/01/2017 - 6/30/2018	486,000.00
7/1/2017 - 12/31/2017 (\$ only)	140,000.00
6/1/2017 - 12/31/2019	509,520.00
11/26/2017 – 12/31/2019 (\$ only)	25,000.00
7/01/2017 12/31/2019	200,000.00

BC2019-688

Scope of Work Summary

DEPARTMENT OF IT is requesting approval of an amendment with MHC Software LLC for the anticipated cost not-to-exceed \$12,990.

Prior Board Approval Number or Resolution Number.

R2016-0141

MHC will provide:

1. 1099 module – This swaps out the current 1099-R and 1042-SR modules for the 1099-G module which is relevant for government payments \$0 change
2. Document Self-Service (DSS) – module embedded within the ERP to allow employees to access earnings history and other payroll documents when logging in.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system? yes
- c) Is the item ERP approved yes
- d) Are the services covered by the original ERP budget yes

Procurement

This is an amendment to the current contract CE1600277.

Contractor and Project Information

MHC SOFTWARE, LLC

12000 PORTLAND AVE, SUITE 230

BURNSVILLE, MN 55337

Council District (xx)

TERESA MYERS

Project Status and Planning

THE PROJECT HAS MULTIPLE PHASES. THIS PARTICULAR MODULE IS NEEDED TO BE PROCURED AS SOON AS POSSIBLE TO ALLOW FOR USER TESTING AHEAD OF THE ROLLOUT OF THE ASSOCIATED FISCAL MODULE

Funding

The project is funded 100% by the ERP General Fund

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the contract value and adds this module and is the 2nd amendment of the contract. The history of the amendments is as attached in the transaction.

BC2019-689

Scope of Work Summary

Juvenile Court requesting approval of an amendment.

Prior Board Approval Number or Resolution Number.

BC2018-05

R2018-0112

The vendor provides a secure residential treatment facility for felony level male youth as an alternative to incarceration at the Ohio Department of Youth Services. The anticipated start-completion dates are January 1, 2018 through June 30, 2020.

The primary goals of the project are:

Provide a secure treatment setting for youth.

To provide evidenced based treatment to youth in a residential setting.

Procurement

The current method is an amendment.

Contractor and Project Information

Applewood Centers, Inc.

22001 Fairmount Blvd.

Shaker Heights, Ohio 44118

The President of Applewood Centers, Inc. is Adam G. Jacobs.

Project Status and Planning

The project is an extension of the existing project.

The project's term has already begun. This contract is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we have to await approval. Once we receive the official award, index codes must also be requested.

Funding

The project is funded 100% by the Court's Targeted RECLAIM plan.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the not-to-exceed value, the time period, and modifies the scope of work and is the 2nd amendment of the contract. The history of the amendments is:

2018 - \$952,000.00

BC2019-690

Scope of Work Summary

Juvenile Court requesting approval of an amendment.

Prior Board Approval Number or Resolution Number.

BC2016-747

BC2017-598

BC2018-315

The vendor provides training and consultation services for the Court's and DCFS's MST Teams. The anticipated start-completion dates are July 1, 2016 through June 30, 2020.

The primary goals of the project are:

Provide weekly phone consultation for both teams.

Provide four (4) booster trainings per team.

Procurement

The original procurement method for this project was an Exemption. The current method is an amendment.

Contractor and Project Information

Case Western Reserve University
10900 Euclid Avenue
Cleveland, Ohio 44106

The Assistant VP for Sponsored Projects is Diane Domanovics.

Project Status and Planning

The project is an extension of the existing project.

The project's term has already begun. State the time-line and reason for late submission of the item. This contract is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we have to await approval. Once we receive the official award, index codes must also be requested.

Funding

The project is funded 50% by the Court's RECLAIM Grant Funds and 50% by DCF's HHS Funds.

The schedule of payments is quarterly.

The project is an amendment to a contract. This amendment changes the not-to-exceed value, as well as, the time period and is the 3rd amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

2017- \$75,600.00

2018- \$75,600.00

BC2019-691

Scope of Work Summary

Medical Examiner's Office is requesting approval of a contract with Life Technologies Corporation for the anticipated cost of \$93,442.36. The anticipated start-completion dates are 8/21/2019 – ~~8/30/2022~~ **8/20/2022**.

The primary goal of the project is to provide Preventive Maintenance on Genetic Analyzers

Procurement

The procurement method for this project was Sole Source, however, due to contract negotiations causing delays, it's been changed to an RFP Exemption. The total value of the RFQ is \$93,442.36.

The procurement method RFP Exemption.

Contractor and Project Information

Life Technologies
5791 Van Allen Way
Carlsbad, CA 92008

Seth Hoogasian/Director/President

Project Status and Planning

The project occurs one time.

Funding

The project is funded 100% by the Medical Examiner's Lab Fund

The schedule of payments is by invoice.

BC2019-692

Scope of Work Summary

Medical Examiner’s Office is requesting approval for a Contract with Allstar Laundry Service for the not-to-exceed cost of \$45,110. The anticipated start-completion dates are 12/01/2019 – 11/30/2022. The primary goal of the project is to enter into a 3 year contract to provide laundry service for the Medical Examiner’s Office.

Procurement

The procurement method for this project is a RFQ.

The total value of the RFQ is \$45,110.

Contractor and Project Information

All Star Laundry

36212 Derby Downs,

Suite 103

Solon, Ohio 44139

Carmelita Burrell/Owner

Project Status and Planning

The project occurs every three years.

Funding

The project is funded 100% by the Medical Examiner’s General Fund.

The schedule of payments is by monthly invoice.

BC2019-693

Scope of Work Summary

Medical Examiner’s Office is requesting approval of a contract with Hitachi High Technologies America, Inc. for the anticipated cost of \$40,928.00. The anticipated start-completion dates are 9/1/2019 – 8/31/2022.

The primary goal of the project is to provide Scanning Electron Microscope Preventive Maintenance
Procurement

The procurement method for this project was Sole Source The total value of the RFQ is \$40,928.00.

The procurement method was posted for 5 days and found no other source.

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

Hitachi High Technologies America, Inc.

5100 Franklin Drive

Pleasanton, CA 94588

Masshiro Miyazake, President/CEO

Project Status and Planning

The project occurs one time.

Funding

The project is funded 100% by the Medical Examiner’s Lab Fund

The schedule of payments is by invoice.

BC2019-694

Lease for space for Internet Crimes Against Children Ohio Task Force operations. Dept. wishes to exercise the option to extend the lease on the executed contract as an option year of the lease-rate already negotiated. The amendment extends August 1, 2019 to July 31, 2020. Prosecutor's office has modified space to better suite operational law enforcement needs.

The ICAC vehicle is stored in this location equipped with specialized equipment for investigations along with administrative office space for Ohio ICAC Task Force.

Allow for more investigations and convictions of internet crimes against children in the state of Ohio Prosecutor's office has modified the space to better suit operational needs. Given this investment, the cost to relocate to another space would be prohibitive. Contract contained language and price negotiated for 3 additional year period - saves money over searching out new space. locks in lease rate for another year.

Due to the specialized nature of the equipment and vehicle for this law enforcement task force - moving to another location would entail expending more money. Contract contained language and price negotiated for 3 additional year periods - saves money over searching out new space.

Operations for Ohio ICAC Task Force based at this leased satellite location.

Option in lease agreement for another one year extension Aug 1, 2020 to July 31, 2021.

Annual renewal for options negotiated with original contract.

Reason for late submittal: Department had IT issues with OnBase security set up to submit documents for review via system. Requesting staff training on OnBase and will start process earlier.

C. – Exemptions**BC2019-695**

Summary

REQ#46555 CLEVELAND COMMERCE CENTER, INC. (SELLER) CUY. CO. (PURCHASER) EAST 40TH & PERKINS AVE. PARKING LOT DOC#45749786 (PWD-1227) (091619)

RFP exemption RQ#46555 2019 Purchase Agreement CE0800492 from Cleveland Commerce Center, Inc. of approximately 125 parking spaces, PP#104-31-022, PPN#104-31-009 and PN#104-31-023 located at the Southeast corner of East 40th Street and Perkins Avenue, Cleveland, for use by the Division of Children and Family Services not-to-exceed \$300,000.00

R2018-0083 Amendment for the Lease terms for the period 5/1/2008 – 4/30/2018 to extend the time period to 4/30/23 and for additional funds in the amount not-to-exceed \$367,617.00 with an option for the County to purchase according to the terms in Exhibit B. Funding Source Audrey Beasley 3/21/18 emailed: 29% Federal IV-E & Training and 71% HHH Levy

Recommend Award and Submit which will result in a 2019 Purchase Agreement RQ#46555 CE0800492 from Cleveland Commerce Center, Inc. of approximately 125 parking spaces, PP#104-31-022, PPN#104-31-009 and PN#104-31-023 located at the Southeast corner of East 40th Street and Perkins Avenue, Cleveland, for use by the Division of Children and Family Services not-to-exceed \$300,000.00

The primary goal of the project is for consideration and passage of the 2019 Purchase Agreement in a timely manner for the continued use of parking lot for Cuyahoga HHS Employees, Division of CFS.

The project is a request for a purchase agreement.

Procurement

The procurement method RQ#46555.

Contractor and Project Information

The address of tenant:

Cuyahoga County
2079 East Ninth Street
Cleveland, Ohio 44115

The address for the vendor/owners is:

Cleveland Commerce Center, Inc.

Moved to:

H.D. Koblitz, Inc.

26110 Emery Road, Suite 250

Warrensville Heights, Ohio 44128

(216) 245-6850 phone

(216) 245-6851 fax

Mickey Garson Mickey@hdkoblitz.com 440 519-8888 and Marlene@hdkoblitz.com

The address of the project:

Approximately 125 Parking lot site located at

40th and Perkins

Cleveland, Ohio

PP#104-31-022, 104-31-009 and 104-31-023

The project is located in Council District.

Project Status and Planning

The Department of Public Works requesting approval on 2019 Purchase Agreement RQ#46555 with Cleveland Commerce Center, Inc. in the amount not-to-exceed \$300,000.00

The project is for 2019 Purchase Agreement RQ#46555.

The project is on a critical action path so that the county may purchase the space for HHS employees- Division of Children and Family Services.

The Department of Public Works requesting for the anticipated acquisition to take place by the fourth quarter of 2019.

The 2019 Purchase Agreement needs two (2) signatures in ink and will be delivered to OPD and the fully executed leases will be distributed to the county, Public Works and Cleveland Commerce Center, Inc.

Funding

8/6/2019 Council Agenda R2019-0171

AF. 40A069 – Capital Projects BA1915156

CC769687 – Perkins Parking Lot Acquisition

Capital Outlays \$ 300,000.00

To request new appropriations for the acquisition of a parking lot located at 1901 E 40th St, Cleveland in which we are currently leasing. This is a 5-year lease beginning May 1, 2018 ending April 30, 2023 with total lease payments of \$367,610 over said 5 years. Funding comes from the General Fund Capital Improvement Subsidy and is on the 2019 CIP.

CC769687 0701 \$ 25,000.00 purchase price

CC769687 0702 \$275,000.00 closing cost/fees

The schedule of payments is paid according to Purchase Agreement.

The Department of Public Works is requesting RQ#46555 2019 Purchase Agreement with Cleveland Commerce Center, Inc. for lease of approximately 125 parking spaces, PP#104-31-022, PPN#104-31-009 and PN#104-31-023 located at the Southeast corner of East 40th Street and Perkins Avenue, Cleveland, for use by the Division of Children and Family Services. The purchase price is \$275,000.00 and \$25,000.00 for closing cost and fees. The total amount is \$300,000.00

History:

Resolution#074184 dtd 10/04/07
seek proposals RQ#8817

Resolution#081456 dtd 4/3/08
Negotiate with various providers for lease of spaces for DCFS
Cleveland Commerce Center, Inc.
Premier Investments, LLC/4415 Euclid Avenue, LLC

Resolution#083129 dtd 7/10/08
Cleveland Commerce Center, Inc.
RQ#8817 CE#0800492
PP#104-31-022, 104-31-009 and 104-31-023
Lease for period 05/01/08- 04/30/13 with one period to renew for five (5) years.
in the total amount of \$318,492.00
(\$282,192.00 aggregate amount PLUS Additional BASE rent \$36,300.00)
signed by DMadden, County Administrator

Payment schedule:

Year 1.	05/01/08 – 04/30/09	\$ 53,775.00	annual base rent + \$ 7,260.00	additional base rent
Year 2.	05/01/09 – 04/30/10	\$ 55,074.00	annual base rent + \$ 7,260.00	additional base rent
Year 3.	05/01/10 – 04/30/11	\$ 56,406.00	annual base rent + \$ 7,260.00	additional base rent
Year 4.	05/01/11 – 04/20/12	\$ 57,771.00	annual base rent + \$ 7,260.00	additional base rent
Year 5.	05/01/12 – 04/30/13	\$ 59,166.00	annual base rent + \$ 7,260.00	additional base rent
		Totals:	\$282,192.00	\$36,300.00

R2013-0112 dtd 06/11/13
Cleveland Commerce Center, Inc.
RQ#8817 CE#0800492
Contract Amendment
Extend renewal period to the period 04/30/18
additional funds \$327,120.00 (last fee was 2.35% increase)
signed by Edward FitzGerald, County Administrator

Payment schedule for the one renewal period for five (5) years:

Year 6.	05/01/13 – 04/30/14	\$ 62,403.00	annual base rent
Year 7.	05/01/14 – 04/30/15	\$ 63,870.00	annual base rent
Year 8.	05/01/15 – 04/30/16	\$ 65,379.00	annual base rent
Year 9.	05/01/16 – 04/30/17	\$ 66,918.00	annual base rent
Year 10.	05/01/17 – 04/30/18	\$ 68,550.00	annual base rent
		Totals:	\$327,120.00

R2018-0083 2018 Lease Renewal and Second Amendment
(w/option for county to purchase/exhibit \$275,00.00 – would be a separate item in OnBase at appropriate time)

Cleveland Commerce Center, Inc.

RQ#8817

CE#0800492

PWD-1211

Doc#33688357 for Contract Amendment

Period 05/01/18 - 04/30/23

not-to-exceed \$367,617.00

Annual Term

Year 1 \$69,936.00 5/1/18 – 4/30/19

Year 2 \$71,700.00 5/1/19 – 4/30/20

Year 3 \$73,500.00 5/1/20 – 4/30/21

Year 4 \$75,300.00 5/1/21 – 4/30/22

Year 5 \$77,181.00 5/1/22 – 4/30/23

Total: \$367,617.00 (from JMyers 3/20/18 2:59 pm email to Mickey)

R2019-tbd

Exhibit "B" Purchase/Sale

RQ#46555

CE0800492

PWD-1227

Doc#45749786 for RFP Exemption / Pursuant to ORC

The Department of Public Works (Purchaser) plans to contract with Cleveland Commerce Center Inc. (Seller) RQ46555 for the acquisition of a parking lot located at 1901 E 40th St, Cleveland in which we are currently leasing. This is a 5-year lease beginning May 1, 2018 and ending April 30, 2023 with total lease payments of \$367,610 over said 5 years. The total amount is of \$300,000.00 (purchase price is \$275,000.00 CC769687 0702 and the closing cost/fees approximately \$25, 000.00 CC769687 0701)

8/6/2019 Council Agenda R2019-0171

AF. 40A069 – Capital Projects BA1915156

CC769687 – Perkins Parking Lot Acquisition

Capital Outlays \$ 300,000.00

To request new appropriations for the acquisition of a parking lot located at 1901 E 40th St, Cleveland in which we are currently leasing. This is a 5-year lease beginning May 1, 2018 and ending April 30, 2023 with total lease payments of \$367,610 over said 5 years. Funding comes from the General Fund Capital Improvement Subsidy and is on the 2019 CIP.

BC2019-696

Scope of Work Summary

The Department of Information Technology is requesting approval of a contract for Cisco Enterprise Licenses for various communication tools and support with TEC Communications for the anticipated cost of \$1,190,365.00.

The Contract Period would be 9/30/2019 to 9/29/2024.

The primary goals of the contract is to provide various communication tools and support for use throughout the County, including:

- Jabber
- Video Conferencing
- WebEx
- Unity Voicemail Licenses
- Phone Licenses
- And others.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – N/A as these items are TAC Approved Standards
- b) Are the purchases compatible with the new ERP system? n/a
- c) Is the item ERP approved n/a
- d) Are the services covered by the original ERP budget n/a

Procurement

The Ohio State Term Contract was used to procure this contract. We did review 3 quotes from state term vendors and selected the one that gave us the lowest price.

Contractor and Project Information

TEC Communications
20234 DETROIT RD, PO BOX 16124
ROCKY RIVER, OH 44116
Council District 1

The President for the contractor/vendor is Melanie Schilling.

Project Status and Planning

Funding

The project is funded 100% by the WAN General Fund .

The schedule of payments is one payment, by invoice.

D. – Consent Agenda

BC2019-697

Scope of Work Summary

DPW, 2019, FOURTH AMENDED AND RESTATED CAFETERIA LEASE AGREEMENT WITH LUTHERAN METROPOLITAN MINISTRY_REVENUE GENERATING (091619)

The Department of Public Works is requesting a Fourth Amended and Restated Cafeteria Lease Agreement between County of Cuyahoga, Ohio and Lutheran Metropolitan Ministry.

The goal of this to amend and restate the cafeteria lease agreement.

The scope of the amended and restated cafeteria lease agreement is to extend the term of the lease until December 31, 2020 and increase the leased premises to include a certain location occupied by Lutheran Metropolitan Ministry in the basement of the Virgil E. Brown Building.

Procurement

Contractor Information

Vendor Name: Lutheran Metropolitan Ministry

Street address: 4515 Superior Avenue

City, State, and Zip Code: Cleveland, OH 44103

Contact person: Maria A. Foschia, Chief Operating Officer

Funding

Revenue Generating

BC2019- 698

Scope of Work Summary

The Department of IT is requesting approval of an amendment with Main Sail, LLC to extend the ERP Staff Augmentation services contract period from 3/31/2020 to 6/30/2020.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

MAIN SAIL, LLC

8679 MAYFIELD RD, UNIT 12

CHESTERLAND, OH 44026

Council District (xx) -NA

The President of Main Sail, LLC is Ken Conley.

Funding

The project is funded 100% by the ERP General Fund

The project is an amendment to a contract. This amendment changes the end date of the term to 6/30/2020 and is the 4th amendment of the contract.

BC2019-699

(See related items for proposed Travel for the week of 9/16/2019 in Section D. above)

BC2019-700

(See related items for proposed purchases for the week of 9/16/2019 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

(See related list of Purchases between \$1,000.00 - \$4,999.99 Processed for the period 8/1/2019 – 8/30/2019 in Section V. above)

VI – PUBLIC COMMENT

VII – ADJOURNMENT