

Minutes

Cuyahoga County Board of Control
Monday, September 23, 2019 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Dennis Kennedy, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Michael Chambers, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 9/16/2019

Dennis Kennedy motioned to approve the minutes from the September 16, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-701

Department of Public Works, submitting an amendment to Contract No. CE1700012 with Stantec Consulting Services Inc. for general sanitary engineering services for the period 2/22/2017 – 2/21/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$300,000.00. Funding Source: Sewer District 14 Storm funds (Olmsted Township).

Nichole English, Department of Public Works, presented. There were no questions. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-701 was unanimously approved.

BC2019-702

Department of Public Works, recommending an award on RQ44292 and enter into a contract with Honeywell International Inc. dba Honeywell Building Solutions (14-1) in the amount not-to-exceed \$298,700.00 for Jail II fire alarm system testing, inspection and maintenance services at Jail II for the period 9/23/2019 – 9/8/2022.

Funding Source: General Fund – Internal Service Fund

Matt Rymer, Department of Public Works, presented. Trevor McAleer asked approximately how many of the 14 plan holders are certified to work on the alarm system at Jail II. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-702 was unanimously approved.

BC2019-703

Department of Public Works,

a) Submitting an RFP exemption on RQ46288, which will result in an award recommendation to PSx, Inc. in the amount not-to-exceed \$193,500.00 for the purchase and installation of a parking access and revenue control system for the parking facilities located at the Juvenile Justice Center.

b) Recommending an award on RQ46288 to PSx, Inc. in the amount not-to-exceed \$193,500.00 for the purchase and installation of a parking access and revenue control system for the parking facilities located at the Juvenile Justice Center.

Funding Source: Enterprise Fund - Parking Operations

Michael Chambers, Department of Public Works, presented. Nan Baker asked if this system will connect with the main server and will not be a stand-alone system; and asked if this is a new contract with PSx, Inc. Dennis Kennedy motioned to approve the item; Nan Baker seconded. Item BC2019-703 was unanimously approved.

BC2019-704

Department of Information Technology,

a) Submitting an RFP exemption on RQ46754, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$32,656.50 for the purchase of (615) Microsoft Exchange P2 licenses.

b) Recommending an award on RQ46754 to Dell Marketing LP in the amount not-to-exceed \$32,656.50 for the purchase of (615) Microsoft Exchange P2 licenses.

Funding Source: General Fund

Jeanette Greene, Department of Information Technology and Holly Woods, Department of Human Resources, presented. Dale Miller asked how the employees without County workstation computers will access their email accounts. Trevor McAleer asked if there have been issues with employees not participating in benefits enrollment; asked if the cost is a one-time or recurring annual charge for licenses; asked if all County Sheriff's Corrections Officers have County email addresses and asked for confirmation as to whether Corrections Officers are issued cell phones; and asked if 615 new licenses will be sufficient. Nan Baker asked what prompted the purchase of additional licenses at this time and have some employees been working without email accounts; asked if the majority of the licenses for this purchase

will be used for Corrections Officers; asked if the timing of this purchase is in alignment with the expiration of the Enterprise Agreement and asked if the County can expect a price break with the next bulk purchase, upon expiration of the Enterprise Agreement. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-704 was unanimously approved.

BC2019-705

Department of Human Resources, recommending an award on RQ44252 and enter into a contract with WageWorks, Inc. (24-6) in the amount not-to-exceed \$180,000.00 for Consolidated Omnibus Budget Reconciliation Act Administrative (COBRA) services for the period 7/1/2019 – 6/30/2022.

Original Funding Source: ~~Self-Insurance Fund~~ **Hospitalization/Self-Insurance Fund and Benefits Administration Fund**

Holly Woods, Department of Human Resources, presented. Nan Baker asked if the department had anticipated the delay from the incumbent provider in submitting their documentation to get the contract approved; asked if there were other respondents to the Request for Proposals and if the proposal submitted by WageWorks, Inc. was the best. Trevor McAleer asked if WageWorks, Inc. submitted the lowest priced proposal and if the second lowest proposal was considered while negotiations occurred with the incumbent provider and resulted in the delay. Dennis Kennedy asked if any services have been provided or paid for from 7/1/2019 to present and asked how the current pricing compares to the prior contract. Nan Baker asked how services would have been provided from 7/1/2019 if another provider that was not the incumbent, had been selected. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-705 was unanimously approved, as amended.

BC2019-706

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800193 with United Way of Greater Cleveland for web-based housing listing services in connection with the Homeless Crisis Response Program for the period 1/1/2018 – 8/31/2019, to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$9,450.00.

Funding Source: Health and Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-706 was unanimously approved.

BC2019-707

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Submitting an RFP exemption on RQ46297, which will result in an award recommendation to The Centers for Families and Children – Glenville Early Learning Center in the amount not-to-exceed \$200,000.00 for expansion and administration of the Universal Pre-Kindergarten Program for the period 8/1/2019 – 7/31/2020.

b) Recommending an award on RQ46297 and enter into a contract with The Centers for Families and Children – Glenville Early Learning Center in the amount not-to-exceed \$200,000.00 for expansion and administration of the Universal Pre-Kindergarten Program for the period 8/1/2019 – 7/31/2020.

Funding Source: Cleveland Browns Foundation Grant

Marcos Cortes, Office of Early Childhood, presented. There were no questions. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-707 was unanimously approved.

C. – Exemptions

BC2019-708

Department of Sustainability, recommending an alternative procurement process, which will result in the issuance of a Request for Qualifications in collaboration with Cleveland Public Power and The Cleveland Foundation, which will result in an award recommendation and contract with Cleveland Public Power for a developer for various microgrid service projects.

Funding Source: The project will be funded by the chosen developer.

Mike Foley, Department of Sustainability, presented. Dale Miller asked about the estimated timeline for this project. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-708 was unanimously approved.

D. – Consent Agenda

There were no questions on the consent agenda items. Dennis Kennedy motioned to approve BC2019-709 through -712; Trevor McAleer seconded, the consent items were unanimously approved.

BC2019-709

Sheriff's Department,

a) Requesting authority to apply for grant funds from U.S. Department of Homeland Security/Federal Emergency Management Agency through the Ohio Department of Public Safety, Emergency Management Agency in the amount of \$200,000.00 for reimbursement of eligible expenses for the Northern Border Initiative Operation Stonegarden Project in connection with the FY2018 State Homeland Security Grant Program for the period 9/1/2018 – 6/30/2021.

b) Submitting a grant agreement with the Ohio Emergency Management Agency in the amount of \$200,000.00 for reimbursement of eligible expenses for the Northern Border Initiative Operation Stonegarden Project in connection with the FY2018 State Homeland Security Grant Program for the period 9/1/2018 – 6/30/2021.

Funding Source: FY2018 U.S. Department of Homeland Security Grant Funds Federal Emergency Management Agency, Customs and Border Patrol through the Ohio Emergency Management Agency

BC2019-710

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to apply for grant funds from Ohio Department of Rehabilitation and Correction/Division of Parole and Community Services/Bureau of Community Sanctions in the amount of \$1,980,608.00 to develop policies and practices to reduce the number of offenders who violate the terms of their probation supervision in connection with the Justice Reinvestment Incentive Grant Program for the period 7/1/2020 – 6/30/2021.

b) Submitting a grant agreement with Ohio Department of Rehabilitation and Correction/Division of Parole and Community Services/Bureau of Community Sanctions in the amount of \$1,980,608.00 to

develop policies and practices to reduce the number of offenders who violate the terms of their probation supervision in connection with the Justice Reinvestment Incentive Grant Program for the period 7/1/2020 – 6/30/2021.

Funding Source: Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions

BC2019-711

Fiscal Office presenting proposed Travel for the week of 9/23/2019

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Works</i>	<i>Scott Kostura</i>	<i>A meeting entitled "ARFF-100 Basic Aircraft Rescue and Fire Fighting"</i>	<i>Blue Grass Airport</i>	<i>10/28/-11/1/2019</i>	<i>Lexington, Kentucky</i>	<i>*Registration - \$875.00 **Lodging- \$545.00 **Meals - \$250.00 **Mileage - \$377.24 Total- \$2,047.24</i>	<i>General Fund-</i>

**Paid to the Host*

***Staff reimbursement*

Purpose:

Training will allow new hires to provide aircraft rescue and firefighting. The course is designed to provide the necessary skills, knowledge and techniques to perform aircraft rescue and firefighting. Student will receive training both in classroom and live fire simulations.

BC2019-712

Office of Procurement & Diversity, presenting proposed purchases for the week of 9/23/2019

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-46495	Ice machine for Harvard Road Maintenance Yard	Department of Public Works	HPM Business Systems	\$7,397.77	Capital Projects
CT-19-46589	Pipefitting supplies for Tower II, 5th Floor at the Justice Center	Department of Public Works	Lakeside Supply	Not-to-exceed \$49,500.00	General Fund – Capital Projects
CT-19-46729	Hydromatic pumps for Westhill Pump Station for Sanitary Engineer	Department of Public Works	Pump Systems, LLC	\$10,207.66	Sanitary Sewer Fund
AU-19-46570	(40) Boxes of unnumbered F-warrants and (20) boxes of unnumbered L-warrants for processing payables	Fiscal Office	RR Donnelley	\$5,078.40	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-19-46818	Post Adoption Special Services Subsidy: Summer treatment program*	Division of Children and Family Services	Cleveland Clinic Children’s Hospital for Rehabilitation	\$11,669.00	70% Health and Human Services Levy Fund 30% Title IV-E

* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to a grant award from the U.S. Department of Housing and Urban Development for the FY2016 Continuum of Care Homeless Assistance Grant Program for the period 3/1/2018 – 2/28/2019 to extend the time period to 12/31/2019; no additional funds required.

Funding Source: U.S. Department of Housing and Urban Development

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from the St. Luke's Foundation for expansion of the Universal Pre-Kindergarten 2.0 Program for the period 1/1/2019 – 12/31/2019 to extend the time period to 10/31/2020; no additional funds required.

Funding Source: St. Luke's Foundation

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 43165</i>	<i>CE1900152</i>	<i>Enerlogics Solar LLC</i>	<i>Purchase of electricity generated by Rooftop Solar Systems installed at various County facilities in connection with the Aggregated Solar Project, to assign interest to AEP OnSite Partners, LLC, and to modify the rates and terms, effective 9/5/2019</i>	<i>\$0.00</i>	<i>Department of Sustainability</i>	<i>6/1/2019 – 5/31/2029</i>	<i>Original Contract – Custodial Fund</i>	<i>9/12/2019</i>
<i>RQ 44083</i>	<i>AG1800173</i>	<i>Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County</i>	<i>Sober housing services for the Sober/ Recovery Housing Program</i>	<i>\$0.00</i>	<i>Court of Common Pleas/ Corrections Planning Board</i>	<i>10/1/2018- 6/30/2019; to extend the time period to 6/30/2020</i>	<i>Original Contract – Community Corrections ACT/ Targeted Community Alternatives to Prison Funds Grant</i>	<i>9/13/2019</i>
<i>RQ 43049</i>	<i>Master Contract (Assign Contract No. CE1900356)</i>	<i>Various Providers</i>	<i>Adoption Services to add Building Blocks Adoption Services, Inc., effective 6/6/2019</i>	<i>\$0.00</i>	<i>Division of Children and Family Services</i>	<i>1/1/2019- 12/31/2020</i>	<i>Original Contract: State Child Protection Allocation</i>	<i>9/12/2019 (Executive) 9/16/2019 (Law Dept.)</i>

<i>RQ 43953</i>	<i>CE1900349</i>	<i>Amara Home Care Services, Inc.</i>	<i>Nursing and therapy services to clients with disabilities</i>	<i>Not-to- exceed \$3,000.00</i>	<i>Division of Senior and Adult Services</i>	<i>9/15/2019 – 9/14/2020</i>	<i>Health and Human Services Levy Fund</i>	<i>9/12/2019 (Executive) 9/16/2019 (Law Dept.)</i>
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VI – PUBLIC COMMENT

VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:33 a.m.