



**Cuyahoga County Board of Control Agenda  
Monday, December 2, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 11/25/19**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**BC2019-841**

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1800293 with DiGioia-Suburban Excavating, LLC for reconstruction and widening of Royalton Road from West 130<sup>th</sup> Street to York Road in the City of North Royalton for additional funds in the amount not-to-exceed \$331,507.49.

Funding Source: 41% Cuyahoga County using Funds from the Vehicle License Tax Fund 59% City of North Royalton

**B. – New Items for Review**

**BC2019-887**

Department of Public Works, submitting a Project Agreement with Norfolk Southern Railway Company in the amount not-to-exceed \$169,723.00 for force account and flagging services in connection with pier repairs on the West 150<sup>th</sup> Street Bridge No. 01.94 over Chatfield Avenue in the City of Cleveland.

Funding Source: Road and Bridge Fund

**BC2019-888**

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1800223 with Kokosing Construction Company, Inc. for the resurfacing of Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights for additional funds in the amount not-to-exceed \$68,087.58; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Federal Funds (80%); City of Broadview Heights (10%); Cuyahoga County using \$7.50 License Tax Fund (10%)

**BC2019-889**

Department of Public Works,

- a) Submitting an RFP exemption on RQ47265, which will result in an award recommendation to Scaffco Scaffolding and Supply Co. in the amount not-to-exceed \$35,000.00 for the rental of safety scaffolding to access the exterior façade at the Justice Center Complex.
- b) Recommending an award on RQ47265 to Scaffco Scaffolding and Supply Co. in the amount not-to-exceed \$35,000.00 for the rental of safety scaffolding to access the exterior façade at the Justice Center Complex.

Funding Source: Capital Project – General Fund

**BC2019-890**

Department of Public Works, submitting an amendment to Contract No. CE1600246 with Aramark Uniform & Career Apparel Group, Inc. for employment uniform rental services for County Employees in various County Buildings for the period 6/1/2016 - 12/31/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$24,500.00.

Funding Sources: County Airport Operations Fund - \$500.00; Sanitary Sewer Fund - \$14,00.00; Internal Service Fund - \$10,000.00

**BC2019-891**

Department of Development,

- a) Submitting an RFP exemption on RQ46478, which will result in a payment to Spirit of Cleveland, Inc. in the amount not-to-exceed \$50,000.00 for support of the Blockland Solutions Conference for the period 9/1/2019 – 12/31/2019.
- b) Recommending a payment to Spirit of Cleveland, Inc. in the amount not-to-exceed \$50,000.00 for support of the Blockland Solutions Conference for the period 9/1/2019 – 12/31/2019.

Funding Source: General Fund – Discretionary

**BC2019-892**

Department of Information Technology, on behalf of the Sheriff's Department,

- a) Submitting an RFP exemption on RQ47324, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$70,106.96 for the purchase and installation of (24) surveillance cameras, (1) server for video archiving and maintenance services in the High-Risk Mental Health Cells in the Corrections Center in the Justice Center Court Tower.
- b) Recommending an award on RQ47324 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$70,106.96 for a State Contract purchase and installation of (24) surveillance cameras, (1) server for video archiving and maintenance services in the High-Risk Mental Health Cells in the Corrections Center in the Justice Center Court Tower.

Funding Source: Capital Project – General Fund

**BC2019-893**

Department of Information Technology, submitting an amendment to Contract No. CE1800497 with TEC Communications, Inc. for network professional services, to expand the scope of services to include professional services for the Data Center for IT Security Operations, effective 12/2/2019 and for additional funds in the amount not-to-exceed \$30,000.00 for the period 1/1/2019 – 12/31/2023.

Funding Source: General Fund

**BC2019-894**

Department of Human Resources, submitting an amendment to Contract No. CE1900134 with GPI Enterprises, Inc. for temporary staffing services for the period 3/1/2019 – 12/31/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$28,500.00.

Funding Source: General Fund

**BC2019-895**

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption on RQ46801, which will result in an award recommendation to Applewood Centers, Inc. in the amount not-to-exceed \$15,000.00 for evidence-based, trauma-informed treatment services for child victims and witnesses of violence in connection with FY2020 Victims of Crime Act Defending Childhood Initiative Project for the period 10/1/2019 – 9/30/2020.
- b) Recommending an award on RQ46801 and enter into a contract with Applewood Centers, Inc. in the amount not-to-exceed \$15,000.00 for evidence-based, trauma-informed treatment services for child victims and witnesses of violence in connection with FY2020 Victims of Crime Act Defending Childhood Initiative Project for the period 10/1/2019 – 9/30/2020.

Funding Source: Ohio Attorney General Victim of Crime Act VOCA Grant Fund

**BC2019-896**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP exemption on RQ47299, which will result in an award recommendation to Metanoia Project Inc. in the amount not-to-exceed \$125,000.00 for shelter and hospitality services for shelter resistant persons during the cold weather months for the period 1/1/2020 – 12/31/2020.
- b) Recommending an award on RQ47299 and enter into a contract with Metanoia Project Inc. in the amount not-to-exceed \$125,000.00 for shelter and hospitality services for shelter resistant persons during the cold weather months for the period 1/1/2020 – 12/31/2020.

Funding Source: Health and Human Services Levy

**BC2019-897**

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1800235 with Recovery Resources, Inc. for recovery redirection case management services for the Jail Diversion Program for the period 1/1/2018 – 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$169,000.00.

Funding Source: Health and Human Services Levy Fund

**BC2019-898**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1800231 with Case Western Reserve University/Mandel School of Applied Social Sciences for provision of a Child Welfare Specialist to assist with the development and facilitation of various programs in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021 to change the terms to modify the payment schedule, effective 9/30/2019 and for additional funds in the amount not-to-exceed \$21,758.00.

Funding Source: University of Maryland Grant

**BC2019-899**

Department of Health and Human Services/Division of Senior and Adult Services,

- a) Submitting an RFP exemption on RQ46843, which will result in an award recommendation to The Center for Community Solutions in the amount not-to-exceed \$20,000.00 for financial support for administrative staffing for the period 1/1/2020 – 12/31/2020.
- b) Recommending an award on RQ46843 and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$20,000.00 for financial support for administrative staffing for the period 1/1/2020 – 12/31/2020.

Funding Source: Health and Human Services Levy Fund

**BC2019-900**

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ46981 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$219,000.00 for intensive out-patient treatment and aftercare counseling services in connection with the Dually Diagnosed Offender Intensive Outpatient and Aftercare Program for the period 7/1/2019 – 6/30/2021.

Funding Source: Community Corrections Act 407 Grant

## **C. – Consent Agenda**

### **BC2019-901**

Department of Information Technology, on behalf of the Department of Public Safety and Justice Services, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

### **BC2019-902**

Department of Health and Human Services/Division of Senior and Adult Services, requesting authority to submit a grant application to the Cuyahoga County District Board of Health in the amount of \$70,760.00 for Home and Community-Based Health Services and Home Health Care in connection with the FY2020 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative for the period 3/1/2020 – 2/28/2021.

Funding Source: Cuyahoga County Board of Health through the Health Resources and Services Administration

**BC2019-903**

Fiscal Office presenting proposed Travel for the week of 12/2/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Development	Janise Bayne	A conference entitled "National Brownsfields Conference"	International City/ County Management Association (ICMA)	12/9/-12/14/2019	Los Angeles, CA	*Registration-\$200.00 **Lodging-\$840.00 **Meals – \$312.00 **Ground Transportation-\$250.00 ***Airfare-\$515.25  <b>Total-\$2,117.25</b>	USEPA Brownfield Revolving Loan Fund Grant

\*Paid to host

\*\*Staff reimbursement

\*\*Airfare will be covered by a contract with the County’s Travel Vendor – **(\$515.25)**

Purpose:

This conference is the USEPA’s premier networking and training event on the event on the subject of Brownfields land revitalization, community benefits assessment, innovative clean-up work, government partnerships & strategies, systems training, practitioner best practices, case studies, environmental justice policy, and the networking of state & local brownfield associations and enterprise initiatives. Cuyahoga County has been a longstanding grantee of USEPA funding and will use this venue and opportunity to learn about additional funding to our area. These Economic Development Division staff, the front-line of the County’s brownfield development efforts, will arrive the night before and then attend all four full days of the conference.

Department	Training Requests						Funding Source
	Staff (6)	Event	Host	Dates of Travel	Location	Expenses	
Department of Information Technology	Jeremy Mio	An online course entitled "SANS Online Training"	SANS Institute	12/2/2019-12/2/2020	Online	*Registration-	General Fund
	David Laurer					\$26,400.00	
	Jason Fowler						
	Jason Kossman						
	David DeGrandis						
	Karla Marciszewski						
						<b>Total – \$26,400.00</b>	

\*Paid to host

Purpose:  
Various online courses provided by SANS Institute.

Department	Travel Requests						Funding Source
	Staff (6)	Event	Host	Dates of Travel	Location	Expenses	
Office of Budget and Management	Maggie Keenan	A conference entitled "2020 Government Finance Officers Association (GFOA) Annual Conference"	Government Finance Officers Association (GFOA)	5/17/-5/20/2020	New Orleans, LA	*Registration-	General Fund
						\$2,520.00	
	Sybil Haney					**Lodging-	
						\$4,498.32	
	Yvonne Gibson					**Meals -	
						\$864.00	
	Danielle Clark					**Ground Transportation-	
	\$540.00						
Anthony Henderson	**Parking –						
	\$264.00						
Chris Costin	**Baggage-						
	\$300.00						
	***Airfare –						
	\$900.00						
	<b>Total –</b>					<b>\$9,886.32</b>	

\*Paid to host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$900.00)**

Purpose:

**OBM was asked to present at this conference. The staff attending are the presenters.**

GFOA's 114th Annual Conference will take place on May 17–20, 2020, at the Ernest N. Morial Convention Center, 900 Convention Center Boulevard, New Orleans, Louisiana.

CONCURRENT SESSIONS. A rich array of concurrent sessions cover a broad range of topics, allowing participants to tailor their conference experience to their own needs and circumstances.

PRECONFERENCE SESSIONS. Special preconference sessions provide an opportunity to explore selected topics of special interest in even greater depth.

GENERAL SESSIONS. Experience direct contact with nationally recognized speakers of special interest to public finance professionals.



Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services/ Division of Children and Family Services	Tamara Chapman-Wagner	A meeting entitled "Shadowbox Meeting with Annie E. Casey Foundation"	Annie Casey Foundation	12/3/- 12/3/2019	Baltimore, MD	*Meals - \$28.00  **Airfare – \$235.96  <b>Total- \$263.96</b>	Health and Human Services Levy

\*Staff reimbursement

\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$235.96)

**NOTE:**

**Initially the expenses will be covered by HHS Levy Funds and will be reimbursed by Annie E. Casey Foundation**

Purpose:

The Annie E. Casey Foundation is exploring a new training method called ShadowBox that aims to help child welfare workers make the best decisions for kids and families. Named after the boxing practice of sparring with an imaginary foe before a big bout, ShadowBox is designed to help people in high-stakes jobs – such as firefighters, military personnel and nurses – think strategically. Gary Klein, a senior scientist at MacroCognition LLC, helped develop both the training and the field of naturalistic decision making, which examines how people react and perform in demanding situations. The Casey Foundation has worked with Klein's team to pilot a ShadowBox approach tailored for child protective workers in three sites: Jefferson County, Colorado, Cuyahoga County, Ohio; and Allegheny County, Pennsylvania. The training goal? Promote a problem-solving mindset that emphasizes going above and beyond rules and procedures to ensure a child's well-being.

**BC2019-904**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 12/2/2019

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-46747	Faucets and related repair materials for Jail II in Justice Center	Department of Public Works	Welker McKee Supply	\$32,222.50	General Fund – Jail Operations
CT-19-47138	Television advertisement for 2020 dog license renewal for Animal Shelter	Department of Public Works	WJW TV	Not-to-exceed \$10,000.00	Special Revenue Fund
CR-19-47532	Purchase (1) Homogenizer for the Toxicology Lab	Medical Examiner's Office	OMINI International	\$7,522.50	98% Coverdell Grant and 2% Medical Examiner's Office Lab Fund

**Items/Services Received and Invoiced but not Paid**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-46947	Veterinary Services for Animal Shelter	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$1,629.08	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CT-19-47093	Veterinary Services for Animal Shelter	Department of Public Works	The Family Pet Clinic	\$1,967.70	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CT-20-47440	Mediation legal fees	Department of Public Works	Mediation Inc.	\$4,125.00	Sanitary Sewer Fund

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 47475	AG1900004	SMG Cuyahoga County Convention Facilities Development Corp.	Rental of space and related services for the 2020 Northeast Ohio GIS Symposium	\$0.00	Department of Information Technology	5/7/2020-5/8/2020	n/a	11/15/2019
RQ 43115	CE1800468	Infojini, Inc.	Sourcing of Contract Sitefinity; .NET Developers; Web UX Specialist and Content Writers	\$0.00	Department of Information Technology	12/10/2018 – 12/9/2019 to extend the time period to 12/9/2020	Original Contract – General Fund	11/18/2019 (Executive) 11/19/2019 (Law Dept.)
RQ 47363	CE1900438	Southpark Mall, LLC	Kiosk advertising for Foster/Adoption and Family Services	\$2,500.00	Division of Children and Family Services	12/1/2019 – 2/1/2020	State Adoption Incentive Fund	11/19/2019

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Minutes

Cuyahoga County Board of Control  
Monday, November 25, 2019 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Interim Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Amy Himmelein, Controller, Fiscal Office (Alternate for Michael Chambers)  
Joseph Nanni, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Councilwoman Nan Baker  
David Marquard, Design and Construction Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 11/18/2019

Michael Chambers motioned to approve the minutes from the November 18, 2019 meeting; Joseph Nanni seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

BC2019-845

Department of Information Technology, submitting an amendment to Contract No. CE1800194 with RSM US LLP for third-party assurance services for components of the County's Enterprise Resource Planning System for the period 4/17/2018 – 12/31/2019 to extend the time period to 6/30/2020, for Organizational Readiness Assessment, effective ~~10/1/2019~~ **11/25/2019** and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology and Jack Rhyne, Project Manager, Infor, presented. Dale Miller asked why the effective date of the amendment is 10/1/2019. Lenora Lockett stated that the effective date should reflect the date that the services were authorized to begin and asked what the date for the change in scope of services was. Mr. Rhyne indicated that this amendment is not changing the scope of services but is only requesting additional funds and an extension of time. Michael Chambers stated that his understanding from the discussion at the Executive Review Meeting was different than what was being presented and asked for confirmation that this amendment is only for continuation of services. Mr. Rhyne stated that was a previous draft that has since been amended and to remove the change in scope. Ms. Greene stated that the corrected amendment was uploaded to OnBase. Mr. Rhyne requested that the effective date be changed. Mr. Chambers said that the contract document will need to be changed to reflect the new effective date. Joseph Nanni commented that his recollection of the documents that he reviewed did include a change in scope and is in line with what was presented to the Council Finance Committee. Nan Baker asked if the additional \$50,000.00 will be the final amendment and if the department is confident that no future requests for funding will be made for this purpose. Michael Chambers motioned to approve the item; David Marquard seconded. Item BC2019-845 was unanimously approved, as amended.

#### B. – New Items for Review

##### BC2019-859

Department of Public Works, recommending payments to various property owners in the total amount not-to-exceed \$10,500.00 for the construction of lateral sewer connections and decommissioning of household sewage treatment systems for the Bagley and Cook Road Sanitary Sewer Connections Project:

- a) Dana Sanvido
- b) Betty A. Albano
- c) David & Barbara Buynak
- d) Jay Bruckner & Yue Liu
- e) Katie E. Campbell
- f) Roy Hackney Jr. & Molly Smith
- g) Mark Holmes

Funding Source: County Sewer District Fund

David Marquard, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-859 was unanimously approved.

##### BC2019-860

Department of Development, recommending a payment on RQ46844 to the City of Euclid in the amount not-to-exceed \$820,000.00 to pay final invoices for services rendered in connection with Agreement No. AG1700035 for demolition of vacant, abandoned, nuisance or blighted structures for Round 6 of the Cuyahoga County Property Demolition Program for the period 6/1/2017 – 11/30/2018.

Funding Source: Demolition Fund

Sara Parks Jackson, Department of Development, presented. Nan Baker asked if the department was concerned that it took almost one year to discover that the provider had not been paid for services and asked if there is a process in place going forward, so this issue does not reoccur. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-860 was unanimously approved.

BC2019-861

Department of Development, recommending a payment on RQ46944 to the City of Shaker Heights in the amount not-to-exceed \$118,600.00 to pay final invoices for services rendered from 7/8/2016 – 7/31/2017 in connection with Agreement No. AG1600040 for demolition of vacant, abandoned, nuisance or blighted structures for Round 3 of the Cuyahoga County Property Demolition Program for the period 2/1/2016 - 7/31/2017.

Funding Source: Demolition Fund

Sara Parks Jackson, Department of Development, presented. Nan Baker asked if it was the County or the City of Shaker Heights that determined this provider had not been paid for services and stated that she appreciates having a system in place to monitor and track contract payments to ensure this does not happen again. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-861 was unanimously approved.

BC2019-862

Department of Development, recommending an award to the Village of Cuyahoga Heights in the amount not-to-exceed \$360,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 7 and Round 8 of the Cuyahoga County Property Demolition Program for the period 5/1/2018 – 12/31/2020.

Funding Source: Demolition Fund

Sara Parks Jackson, Department of Development, presented. Nan Baker asked how these contracts will be managed differently in the future to avoid the late submittal; and asked for clarification if this is the last round remaining until the new system is used. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-862 was unanimously approved.

BC2019-863

Department of Development, submitting an amendment to Contract No. CE1700176 with Chmura Economics & Analytics, LLC for economic data and analysis subscription services for the period 10/23/2017 – 11/14/2019 to extend the time period to 11/14/2020 and for additional funds in the amount not-to-exceed \$11,139.45.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-863 was unanimously approved.

BC2019-864

Department of Information Technology, submitting an amendment to Contract No. CE1700328 with Microsoft Corporation for Microsoft Premiere training and support services for the period 11/1/2017 – 12/5/2019 to extend the time period to 12/5/2020 and for additional funds in the amount not-to-exceed \$286,101.76.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Nan Baker asked if this service is related to the Enterprise Resource Planning Project. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-864 was unanimously approved.

BC2019-865

Department of Information Technology, submitting an amendment to Contract No. CE1300525-01 with Sterling Data Center, LLC dba BlueBridge Networks for lease of space located at 1255 Euclid Avenue, Cleveland to house and maintain County owned fiber and (5) server racks for the period 11/1/2013 - 12/31/2019 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$273,993.60.

Funding Source: General Fund, IT Administration & Common Pleas Judicial Administration.

Dennis Sullivan, Department of Information Technology, presented. Joseph Nanni asked Mr. Sullivan to provide a response to Council members' advance questions. Michael Chambers asked for a percentage breakdown of the funding allocations. Nan Baker asked for clarification on the funding source. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-865 was unanimously approved.

BC2019-866

Department of Information Technology, on behalf of the Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1500321 with Five Points Technology Group for placement tracking and matching system services for the period 11/18/2015 - 11/18/2019 to extend the time period to 11/18/2020 and for additional funds in the amount not-to-exceed \$87,150.00.

Funding Sources: 54% Federal/State Reimbursement and 46% HHS Levy

Jeanelle Greene, Department of Information Technology, presented. Ms. Greene requested conditional approval pending the completion of the vendor registration process with the Office of the Inspector General. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-866 was conditionally approved by unanimous vote, pending vendor registration with the Office of the Inspector General.

BC2019-867

Department of Information Technology,

- a) Submitting an RFP exemption on RQ47326, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$62,853.30 for the purchase and installation of (26) surveillance cameras, (1) server for video archiving and maintenance and installation services in the Corrections Center and the path to the inmate elevators in the Justice Center Court Tower.
- b) Recommending an award on RQ47326 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$62,853.30 for a State contract purchase and installation of (26) surveillance cameras, (1) server for video archiving and maintenance and installation services in the Corrections Center and the path to the inmate elevators in the Justice Center Court Tower.

Funding Source: Capital Project – General Fund

David DeGrandis, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-867 was unanimously approved.



BC2019-868

Department of Information Technology,

- a) Submitting an RFP exemption on RQ47266, which will result in an award recommendation to Woolpert Inc. in the amount not-to-exceed \$52,854.00 for fly over and aerial Light Detection and Ranging (LIDAR) data collection services in connection with the Ohio Statewide Imagery Program (OSIP) for the period 11/25/2019 – 11/24/2020.
- b) Recommending an award on RQ47266 and enter into a state contract with Woolpert Inc. in the amount not-to-exceed \$52,854.00 for fly over and aerial Light Detection and Ranging (LIDAR) data collection services in connection with the Ohio Statewide Imagery Program (OSIP) for the period 11/25/2019 – 11/24/2020.

Funding Source: Sanitary Engineering – General Operations

Dennis Sullivan, Department of Information Technology, presented. Michael Chambers commented that this service will provide a great deal of data that can be used in the future. Nan Baker asked if the County already uses aerial view services for other purposes or if this is a new service. David Marquard stated that this will provide improved vertical accuracy of data that can be used for various purposes. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-868 was unanimously approved.

BC2019-869

Department of Information Technology, recommending an award on RQ47049 and enter into a contract with WOWZA Media Systems, LLC in the amount not-to-exceed \$10,000.00 for streaming media Content Delivery Network (CDN) Cloud-based Platform services for the period 11/25/2019 – 11/24/2020.

Funding Source: General Fund

Jonathan Shick, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-869 was unanimously approved.

BC2019-870

Department of Workforce Development, submitting an amendment to Contract No. CE1900108 with Growth Transitions, Inc. dba Maher & Maher for Workforce Innovation and Opportunities Act Consultant services for the period 2/1/2019 – 12/31/2019 to extend the time period 12/31/2020 and for additional funds in the amount not-to-exceed \$81,226.00.

Funding Source: WIOA Federal Funds

Frank Bricker, Department of Workforce Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-870 was unanimously approved.

BC2019-871

Department of Workforce Development,

a) Submitting an RFP exemption on RQ47271, which will result in an award recommendation to University Hospitals Health System, Inc. dba University Hospitals in the amount not-to-exceed \$50,000.00 for implementation of an On-The-Job Incumbent Worker Training Program for Patient Care Nurse Assistants for the period 12/1/2019 – 6/30/2020.

b) Recommending an award on RQ47271 and enter into a contract with University Hospitals Health System, Inc. dba University Hospitals in the amount not-to-exceed \$50,000.00 for implementation of an On-The-Job Incumbent Worker Training Program for Patient Care Nurse Assistants for the period 12/1/2019 – 6/30/2020.

Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. Nan Baker asked if the funding source was the same as the Federal funds used in prior item BC2019-870. Joseph Nanni asked for clarification on the types of workers that will participate in the program. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-871 was unanimously approved.

BC2019-872

Department of Human Resources, recommending an award on RQ44253 and enter into a contract with Medical Resource Group, Inc. (8-3) in the amount not-to-exceed \$185,000.00 for independent medical examinations and/or independent psychiatric or psychological evaluations for the period 1/1/2020 – 12/31/2022.

Funding Source: Workers' Compensation Fund

Patrick Smock, Department of Human Resources, presented. Nan Baker asked if services were provided at the time of employee hire. Dale Miller asked if there would be any costs savings to the new streamlined process. Joseph Nanni stated that this resource could be viewed as a cost-avoidance for the department. Nan Baker asked if any information is shared between the service provider and representatives from the Wellness Program to identify any pre-existing conditions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-872 was unanimously approved.

BC2019-873

Department of Public Safety & Justice Services,

a) Submitting an RFP exemption on RQ46802, which will result in a contract with Mental Health Services for Homeless Inc. dba Frontline Service in the amount not-to-exceed \$308,960.26 for defending Childhood Central Intake and Assessment services in connection with the FY2020 Victims of Crime Act Grant for the period 10/01/2019 – 9/30/2020.

b) Recommending an award on RQ46802 and enter into a contract with Mental Health Services for Homeless Inc. dba Frontline Service in the amount not-to-exceed \$308,960.26 for defending Childhood Central Intake and Assessment services in connection with the FY2020 Victims of Crime Act Grant for the period 10/01/2019 – 9/30/2020.

Funding Source: Ohio Attorney General Victim of Crime Act VOCA Grant Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-873 was unanimously approved.

BC2019-874

Department of Health and Human Services, Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800496 with Emerald Development and Economic Network, Inc. for facility management services for the Norma Herr Women's Shelter located at 2227 Payne Avenue, Cleveland for the period 1/1/2019 – 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$496,595.00.

Funding Source: Health and Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. Nan Baker asked if the additional funds are only for facility management services and maintenance or if any of the funding includes remodeling or shelter improvements; and asked what the amount of the previous contract was. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-874 was unanimously approved.

BC2019-875

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1800238 with YMCA of Greater Cleveland for transitional housing and case management services for male and female ex-offenders for the Open-Door Housing Program for the period 1/1/2018 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$201,016.00.

Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Re-entry, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-875 was unanimously approved.

BC2019-876

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ46990 and enter into an agreement with The Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$231,000.00 for Intensive Outpatient Drug and Alcohol Treatment services for the Jail Reduction/Diversion Grant Program for the period 7/1/2019 - 6/30/2021.

Funding Source: Ohio Community Corrections Act - 408 Grant

Martin Murphy, Corrections Planning Board, presented. Nan Baker asked what were the circumstances that led to the late submittal once the situation was in the control of the department in September, 2019; and stated that it would be beneficial to document these situations for audit purposes where there are delays outside of the County's control. Michael Chambers stated that late submittals seem to be typical with grant-related contracts. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-876 was unanimously approved.

BC2019-877

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ46993 and enter into an agreement with Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$172,000.00 for Mental Health Treatment and Clinical services for the Mental Health Program for the period 7/1/2019 – 6/30/2021.

Funding Source: Ohio Community Corrections Act – ~~408~~ **407** Grant

Martin Murphy, Corrections Planning Board, presented and indicated that the funding source for this item and BC2019-878 is Ohio Community Corrections Act – 407 Grant. Nan Baker asked if any services have been provided or paid for since 7/1/2019. Dale Miller asked Mr. Murphy to elaborate on a statement made during his presentation regarding other vendors waiting on payment for services provided and asked how much money is owed for these services; asked how much money has been budgeted for the 2-year grant period and if the department is still waiting on grant funds to be received; asked who authorizes the distribution of grant funds from the State; asked for clarification whether any additional providers aside from those on this agenda are waiting on payments. Nan Baker asked for clarification on the Fiscal Meeting in August referenced in the department’s briefing materials and asked if it may be possible to submit these types of contracts any earlier going forward. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-877 was unanimously approved, as amended.

BC2019-878

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ46998 and enter into an agreement with Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$160,000.00 for Residential Level of Care services for Dually Diagnosed Men for the period 7/1/2019 – 6/30/2021.

Funding Source: Ohio Community Corrections Act - ~~408~~ **407** Grant

Martin Murphy, Corrections Planning Board, presented. Nan Baker asked for clarification on the funding source. Dale Miller motioned to approve the item; Michael Chambers seconded. Item BC2019-878 was unanimously approved, as amended.

BC2019-879

Sheriff’s Department,

a) Submitting an RFP exemption on RQ46907, which will result in an award recommendation to Benjamin Foods in the amount not-to-exceed \$3,783.50 for the purchase of cookies for the period July thru September.

b) Recommending an award on RQ46907 to Benjamin Foods in the amount not-to-exceed \$3,783.50 for the purchase of cookies for the period July thru September.

Funding Source: General Fund

Tanisha Gates, Sheriff’s Department, presented. Nan Baker asked if anything has been learned from this experience about tracking the accuracy and accepting food purchases. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-879 was unanimously approved.

BC2019-880

Office the Medical Examiner, recommending a sole source award on RQ47224 to Life Technologies, Corporation in the amount not-to-exceed \$161,577.15 for the purchase of a Real-time Polymerase Chain Reaction, Human DNA Quantification System and Thermal Cycler for DNA Amplification.

Funding Source: DNA Capacity Area 5 Grant

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-880 was unanimously approved.

#### C. – Exemptions

BC2019-881

Department of Information Technology, recommending an alternative procurement process to seek out vendors to provide a Bulk E-mail Marketing solution and will result in an award recommendation in the amount not-to-exceed \$100,000.00 for the anticipated period 2/1/2020 – 1/31/2022.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-881 was unanimously approved.

BC2019-882

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Department of Development, recommending to amend Board Approval No. BC2019-148 dated 2/25/2019, which amended Board Approval No. BC2017-804 dated 11/6/2017, which amended BC2016-892 dated 11/28/2016, which approved an alternative procurement process and exemption from aggregation on various requisitions, and resulted in award recommendations to various providers in the total amount not-to-exceed \$4,500,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019, to extend the time period to 12/31/2021.

Funding Source: Health and Human Services Levy

David Feinerman, Department of Development, presented. Dale Miller asked if the original \$4,500,000.00 will cover the next two years of expenses and asked what is projected to be spent by the end of the year and how much of remaining funds are anticipated. Joseph Nanni asked how long providers are permitted to submit invoices for payment. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2019-882 was unanimously approved.

BC2019-883

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$407,897.00 for implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2019 – 6/30/2020.

Funding Sources: Federal Child Welfare Dollars - 75% and State General Revenue Funds - 25%

Kathleen Johnson, Family and Children First Council, presented. Nan Baker asked if any services have been provided or paid for since 7/1/2019. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-883 was unanimously approved.

D. – Consent Agenda

There were no questions on the consent agenda items. Michael Chambers motioned to approve BC2019-884 through -886; Dale Miller seconded, the consent items were unanimously approved.

BC2019-884

Department of Public Safety and Justice Services,

- a) Requesting authority to submit a grant application to the State of Ohio Emergency Management Agency in the amount of \$653,444.00 for the FY2019 State Homeland Security Grant Program for the period 9/1/2019 – 12/31/2021.
- b) Submitting a grant agreement with the State of Ohio Emergency Management Agency in the amount of \$653,444.00 for the FY2019 State Homeland Security Grant Program for the period 9/1/2019 – 12/31/2021.

Funding Source: State of Ohio Emergency Management Agency Grant Funds

BC2019-885

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting a Memorandum of Understanding with Public Children Services Association to define the terms, roles and responsibilities for the coordination of specialized victim services in connection with the Ohio START (Sobriety, Treatment and Reducing Trauma) Grant Program for the period 10/1/2019 – 6/30/2020.
- b) Requesting authority to submit grant application to Public Children Services Association of Ohio in the amount of \$170,000.00 for specialized victim services in connection with the Ohio START (Sobriety, Treatment and Reducing Trauma) Grant Program for the period 10/1/2019 – 6/30/2020.
- c) Submitting a grant award from the Public Children Services Association of Ohio in the amount of \$170,000.00 for specialized victim services in connection with the Ohio START (Sobriety, Treatment and Reducing Trauma) Grant Program for the period 10/1/2019 – 6/30/2020.

Funding Sources: \$143,000.00 from the ODJFS budget under the Ohio START Grant; \$27,000.00 from the Federal State Opioid Response Grant through the Ohio Department of Mental Health and Addiction Services

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Office of Procurement & Diversity – See Below):

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
HS-19-46961	Purchase Google Maps Platform software (GMAPS-CORE-SERVICES) to geocode data	Department of Health and Human Services	Applied Geographics, Inc.	\$9,000.00	Health and Human Services Levy
IS-19-47143	Purchase Keysight IXIA iLink 1G Aggregator hardware to monitor network traffic for Security Department	Department of Information Technology	SHI International Corporation	\$15,320.66	General Fund
IS-19-47167	KnowBe4 Annual Security Awareness Training Countywide subscriptions	Department of Information Technology	Brown Enterprise Solutions, LLC	\$25,155.03	General Fund
IS-19-47169	Renewal of annual SmartDraw Enterprise Site License	Department of Information Technology	GovConnection, Inc. dba Connection Public Sector Solutions	\$5,564.00	General Fund
JA-19-47190	Ballistic vests and helmets and medical response bags for Rescue Task Force training to first responders for the Office of Emergency Management	Department of Public Safety and Justice Services	Pro-Tech Security Sales	\$21,575.00	General Fund
JA-19-47191	Training weapons for Rescue Task Force training to first responders for the Office of Emergency Management	Department of Public Safety and Justice Services	Lawmen's & Shooters' Supply, Inc.	\$6,420.00	General Fund
CT-19-46672	Veterinary services for the Animal Shelter	Department of Public Works	Cleveland Animal Protective League	\$2,280.00	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CT-19-46937	Safety equipment for Sanitary Engineer	Department of Public Works	Industrial Safety Products	Not-to-exceed \$25,000.00	General Fund
PD-19-47029	Purchase (90) Samsung Portable Solid State External Hard Drives, (2) Microsoft Surface Pro 6 Tablets and (3) Fujitsu ScanSnap Sheetfeed Scanners for use by staff attorneys, investigators and support staff	Public Defender's Office	MNJ Technologies Direct	\$13,289.00	General Fund with 70% reimbursement by the Ohio Public Defender

SH-19-46352	Purchase and installation of (3) Replacement electronic lockers with 15 locker openings per bank for Jail Visitation Area at Justice Center	Sheriff's Department	CKI Locker LLC dba American Locker	\$24,918.00	General Fund
SH-19-47007	Blankets for inmates	Sheriff's Department	Bob Barker Company	\$7,176.00	General Fund
SH-19-47032	Gray t-shirts, socks and undergarments for male and female inmates	Sheriff's Department	Bob Barker Company	\$7,028.64	General Fund
SH-19-47032	Gray t-shirts, socks and undergarments for male and female inmates	Sheriff's Department	Acme Supply	\$9,330.00	General Fund
SH-19-47105	Purchase and installation of radios, recorders, software, speakers, foot pedals and other related equipment for Dispatch Room at the Justice Center	Sheriff's Department	Cleveland Communications, Inc.	\$47,333.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases

*(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)*

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					



V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1800164 with Olmsted Township for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2017 Assistance to Firefighters Grant Program for the period 12/1/2018 – 10/31/2019 to extend the time period to 4/6/2020; no additional funds required.

Funding Source: General Fund

Item No. 2

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant agreement with the Cuyahoga County District Board of Health for Home and Community-Based Health Services and Home Health Care in connection with the FY2019 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative for the period 3/1/2019 – 2/29/2020 for additional funds in the amount of \$14,000.00.

Funding Source: Cuyahoga County Board of Health through the Health Resources and Services Administration

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
RQ 42932	Amend Contract No. CE1800525	Design Impact, Inc.	Management workflow, design and facilitation of creative sessions in connection with the development of a comprehensive operational plan and a community-wide strategy around re-entry	\$700.00	Office of Re-entry	1/15/2019 – 12/31/2019, to extend the time period to 2/28/2020	Original Contract – Health and Human Services Levy Fund	11/15/2019 (Executive) 11/13/2019 (Law Dept.)

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Joseph Nanni seconded. The motion to adjourn was unanimously approved at 12:19 p.m.

## Item Details As Submitted By Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

##### **BC2019-841**

AMD 2, ROYALTON ROAD, DIGIOIA-SUBURBAN EXCAVATING, RQ42711

Scope of Work Summary

Public Works is submitting an amended agreement (Subsidiary No. 2) to Contract CE1800293 with DiGioia-Suburban Excavating, LLC Reconstruction and Widening of Royalton Road from West 130th Street to York Road in the City of North Royalton for an amount not-to-exceed \$331,507.49.

The amendment includes additional items of work and increased plan quantities due to plan error, design changes, actual field measurements, utility conflicts and unforeseen conditions. See attachment for a detail explanation of each item.

Engineer's Estimate: \$14,079,712.00

Rev. Contract Amount: \$15,712,094.39

Most of the increased contract amount is due to the City of North Royalton requesting to install a 16" water main in lieu of 12" (\$751,811.21). The City of North Royalton will pay 100% of the cost. Therefore, project cost is only 6.25% over the engineer's estimate.

The roadway is in Council District 5.

Procurement

RFB

Contractor Information

DiGioia-Suburban Excavating, LLC, 11293 Royalton Road, North Royalton, Ohio 44133.

Council District 5.

Project Status

Construction is progressing per plans and specifications.

Funding

41% Cuyahoga County using Funds from the Vehicle License Tax Fund

59% City of North Royalton

## **B. – New Items for Review**

### **BC2019-887**

#### PROJECT AGREEMENT WITH NORFOLK SOUTHERN RAILROAD FOR THE REHABILITATION OF WEST 150TH STREET BRIDGE 01.94 IN THE CITY OF CLEVELAND

##### Scope of Work Summary

Public Works Department requesting approval of the Project Agreement with Norfolk Southern Railway Company (NS) for an estimated amount of \$169,723.00 for right-of-entry, engineering services, flagging services, and miscellaneous activities in connection with the Rehabilitation (Pier Repair) of West 150<sup>th</sup> Street Bridge 01.94 over Chatfield Avenue, Greater Cleveland Regional Transit Authority, Norfolk Southern Railroad and Emery Road Extension. Construction is anticipated to start in June of 2020. The primary goal of this Agreement is for approval of the Project Agreement with NS, allowing Public Works in connection with the pier repair on West 150<sup>th</sup> Street Bridge 01.94 in the City of Cleveland, Ohio.

The project is located on West 150<sup>th</sup> Street, 2300 ft south of Lorain Road and 650 ft north of Emery Avenue in the City of Cleveland, Ohio.

Council District 2.

##### Procurement

##### Contractor Information

Norfolk Southern Corporation

1200 Peachtree Street

Atlanta, GA 30309

The vendor Engineer Public Improvements is Mr. Eldridge Chambers.

##### Project Status

This is a new project.

##### Funding

Estimated Construction Cost: \$1,250,000.00

The schedule of payments is by Invoice.

### **BC2019-888**

#### AMD 2, FINAL, WALLINGS ROAD, KOKOSING CONSTRUCTION, CE1800223

##### Scope of Work Summary

Public Works is submitting the final amended agreement (Subsidiary No. 2) to Contract CE1800223 Kokosing Construction Company, Inc. for the resurfacing of Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights for an amount not-to-exceed \$68,087.58.

Is recommending accepting construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

The final cost of construction is \$1,394,545.21 (17% under the estimated cost of \$1,673,116.00).

The plan quantity adjustments are based on final field measurements and calculations.

The New items were for additional Maintenance of Traffic due to profile milling for the removal of asphalt that left most of the driveway aprons high. The City called for asphalt repairs around the storm water

catch basins, and driveway aprons that were within the right-of way. At the final inspection ODOT directed us to install curb ramps that were not included on the original plan. After heavy rains some of the berm and landscaping was destroyed and had to be repaired. This amendment also includes an asphalt price adjustment and a quantity price adjustment as per contract specifications.

The roadway is in Council District 6.

#### Procurement

Justification for other than full and open competition has been submitted.

#### Contractor Information

Kokosing Construction Company, Inc., 1539 Lowell Road, Elyria, Ohio 44035  
Council District N/A.

#### Project Status

Construction is complete per plans and specifications.

#### Funding

Federal Funds (80%)

City of Broadview Heights (10%)

Cuyahoga County using \$7.50 License Tax Fund (10%)

#### **BC2019-889**

**FACILITIES: JUSTICE CENTER PROTECTIVE SCAFFOLDING FOR FACADE REPAIRS RQ47265**

#### Scope of Work Summary

Department of Public Works recommending an award to Scaffco Scaffolding & Supply Company for the anticipated cost not-to-exceed \$35,000.00.

BC2018-747 and BC2019-56

Scaffolding is currently installed at the Justice Center complex, allowing for access to the exterior faced and providing protection for vehicles and pedestrians entering and exiting the parking garage.

The primary goal of this project is to continue rental of installed protective scaffolding at the Justice Center until the design and repair of façade deficiencies are complete. The prior request was approved under BC2019-56 and is dependent on the design completion of the façade repairs and resulting repair recommendations.

#### Procurement

**The original procurement method for this project was mission critical approved under BC2018-747. This procurement is an exemption request with a resulting award recommendation to the vendor whose scaffolding is currently installed for the purposes described.**

#### Contractor and Project Information

Scaffco Scaffolding & Supply Co.

7661 Crile Road

Painesville, Ohio 44077

The account representative for Scaffco Scaffolding & Supply Co. is Ted Sferra.

#### Project Status and Planning

The project is ongoing until completion which is estimated to be by June 2020.

## Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

### **BC2019-890**

#### RQ36192 - PUBLIC WORKS - UNIFORMS AMENDMENT - ARAMARK

##### Scope of Work Summary

The Department of Public Work is requesting a contract amendment for uniform services for Public Works staff at various County buildings. This third contract amendment will extend the contract for six (6) months and is for not-to-exceed \$24,500.00. The original contract was for the period of 6/1/16 – 5/31/19 and was for the amount of not-to-exceed \$200,000.00. The first amendment was for zero dollars and extended the contract until 8/31/19. The second amendment extended the contract 9/1/19 – 12/31/19 and added \$12,600.00 in funding. This third amendment is extending the contract from 1/1/2020 to 6/30/2020 and adding \$24,500.00 in funds.

The primary goal of this contract amendment is to continue the existing contract with Aramark while a new RFP for this service is awarded, and to ensure no interruption of services. A formal RFP was released during 2019, evaluated and scored, but will need to be re-released.

##### Procurement

The original procurement method utilized for this was a formal bid process conducted through the County's Procurement Department. There were discrepancies with required documents and the result was the contract being submitted to the board as an Exemption.

##### Contractor Information

Aramark Uniform & Apparel

115 N. First Street

Burbank, CA 91502

##### Funding

Internal Services Fund / General Fund

Sanitary Sewer Fund

Airport Operations Fund

### **BC2019-891**

##### Scope of Work Summary

Department of Development requesting approval of 2019 operating support payment to Spirit of Cleveland for the 2019 Blockland Solutions Conference, for the anticipated cost of \$50,000.

The prior resolution number is BC2019-28.

Since this payment is for general operating support, no services are provided directly to Cuyahoga County.

The anticipated start-completion dates are 9/1/2019 – 12/31/2019.

The primary goal of the project is to provide 2019 operating support to Sprit of Cleveland, Inc. for the 2019 Blockland conference.

The project will be carried out countywide.

Procurement is not applicable for discretionary operating support.

##### Contractor and Project Information

The address of Spirit of Cleveland, Inc. is

334 Euclid Avenue

Cleveland, Ohio 44114

Council District 7

Sprit of Cleveland is an affiliate of Destination Cleveland. The CEO of Destination Cleveland is David Gilbert.

Project Status and Planning

The 2019 operating support is a continuation of operating support provided in 2018.

Funding

The operating support is 100% from Development’s General Fund budget.

The schedule of payments is upon invoicing.

**BC2019-892**

CORRECTIONS CENTER SECURITY IMPROVEMENTS: HIGH RISK MENTAL HEALTH CELLS VIDEO SURVEILLANCE

Scope of Work Summary

Department of Information Technology on behalf of the Sheriff’s Office requesting approval of a RFP Exemption for purchase and installation with Integrated Precisions Systems, Inc in the amount of \$70,106.96.

The County operates an Enterprise, Networked Physical Security System throughout the County. There are over 200 existing cameras in Jails 1 and 2. Upon review of the issues presented by various assessments of the facilities and a review with current Corrections’ Management, products and recommendations were determined. The purchase of these cameras will assist staff in monitoring those inmates who are determined to present a high risk of self-harm or harm to others. The ability to monitor multiple cells simultaneously helps mitigate the risk of harm an inmate may do and allows for efficient deployment of staff.

The equipment being purchased is expanding the currently installed system that IPS is under contract to maintain. Any additions to the current system will have to involve our current vendor (IPS) due to the architecture and infrastructure that has been built out. Introducing other vendors and equipment is not cost effective or functionally appropriate. Should other vendors start supplying “pieces parts” to this system, the County runs the risk of having multiple points of failure and complicates the management and troubleshooting of the system. Doing so would compromise the integrity of the systems and create confusion in the management and support of the systems. When the County required Whiting-Turner to bid the security equipment for the new Maintenance Yard, months of additional time was added to the project completion time line. In addition, tens of thousands of dollars was added to the cost of the project for contractors and subcontractors. Further delays in the scope of work may place the health and safety of inmates and/or staff at risk.

**Jail Repairs Program - Security Camera Upgrades:**

<b><u>Project Phase:</u></b>	<b><u>Cost:</u></b>	<b><u>Status:</u></b>
Bull Pen - Court Transfer Corridor	\$ 62,823.50	BOC Approved 11/25/2019
Camera - High Risk Cell Monitoring	\$ 70,106.96	BOC Agenda 12/2/2019
Medical Office Access Control	\$ 3,318.99	DO1926739 (via under \$5K process)
Property Room Access Control	\$ 2,866.01	DO1926740 (via under \$5K process)
Update All Elevator Cameras	\$ 59,427.00	To be submitted
Sally Port Cameras/Intercoms	\$ 43,880.34	To be submitted
	<b>\$ 242,422.80</b>	

The costs provided are under IPS's state term schedule pricing. The pricing for this equipment has been vetted and reviewed by the State of Ohio's Department of Administrative Services. In addition, some of the pricing provided by IPS is below STS pricing. In the last six months, an RFQ and Bid were released for work in County facilities. Only one vendor came back as qualified and responsive.

Technology Items - If the request is for the purchase of software or technical equipment: – IT Approval occurs after Briefing Memo submission

#### Procurement

**The procurement method for this project was RFP Exemption – State Contract.**

**Integrated Precision Systems, Inc. (IPS) is able to provide the needed Access Control and Security Camera and Storage solutions under Ohio STS #800545 which expires on January 31, 2021. The costs provided are under IPS's state term schedule pricing. The pricing for this equipment has been vetted and reviewed by the State of Ohio's Department of Administrative Services. In addition, some of the pricing provided by IPS is below STS pricing.**

**The total value of the RFP Exemption is \$70,106.96.**

#### Contractor and Project Information

INTEGRATED PRECISION SYSTEMS, INC.

9321 RAVENNA ROAD SUITE C

TWINSBURG, OH 44087

The President for the contractor/vendor is James Butkovic

#### Project Status and Planning

The project is a new to the County.

#### Funding

The project is funded (100% by a capital project that has been set up for security enhancements in the Corrections Center.

Fund Name - Security Camera Upgrades Jails 1 and 2

Project – 069008

Detail – JC17

The schedule of payments is one-time invoice

#### **BC2019-893**

DEPARTMENT OF INFORMATION TECHNOLOGY

42515

TEC COMMUNICATIONS, INC

CONTRACT AMENDMENT

NETWORK PROFESSIONAL SERVICES AMENDMENT #1 (TEC COMMUNICATIONS, INC)

#### Scope of Work Summary

The Department of Information Technology is requesting approval of a CONTRACT AMENDMENT with TEC COMMUNICATIONS, INC for the anticipated cost of \$30,000.00 to add Professional Services for data center for IT Security Operations.

The existing contract timeframe is 1/1/2019 to 12/31/2023.



DoIT does not have the internal resources to install and document the new IT Security Operations environment that needs to be migrated to. DoIT currently does not have enough internal resources to complete critical security operations tasks that are vital in safeguarding County Operations and Citizen services.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval n/a
- b) Are the purchases compatible with the new ERP system? n/a
- c) Is the item ERP approved n/a
- d) Are the services covered by the original ERP budget n/a

#### Procurement

This is an amendment to an existing contract with TEC, CE1800497 for professional services.

#### Contractor and Project Information

TEC Communications, Inc  
20234 Detroit Rd  
Rocky River, OH 44116  
Council District (01)

The President is Melanie Schilling

#### Project Status and Planning

This consultant, who is considered an industry expert, is hard to schedule with. It would benefit the County to gain his expertise in aiding the IT department to fully utilize the hardware and applications that we have in place.

#### Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

#### **BC2019-894**

#### DEPARTMENT OF HUMAN RESOURCES 2019 GPI ENTERPRISES INC. AMENDMENT #2 FOR TEMPORARY STAFFING ON RQ 44430

#### Scope of Work Summary

Department of Human Resources requesting approval of an amendment with GPI Enterprises, Inc. for the anticipated cost not-to-exceed \$28,500.

The primary goal is to provide staffing and administrative assistance to assist with public records requests and other duties.

#### Procurement

The procurement method for this amendment is RFP exemption (amendment).

The original contract was through RFP.

The original RFP was closed on January 17, 2019.

There was one vendor proposal submitted even after two attempts.

#### Contractor and Project Information

The address of the vendor is:

GPI Enterprises, Inc.

3627 Medina Road, Suite 60  
Medina OH 44256

The President is Christopher Murillo  
Project Status and Planning

This is an occasional service. This amendment will extend the contract 6 additional months.

Funding

This is funded 100% by the General Fund

The schedule of payments is as invoiced.

Original contract approved 3/4/2019 as BC2019-163 for the period 3/1/2019-6/30/2019 for the Board of Revision in the amount not-to-exceed \$24,999 (\$0 were spent)

First amendment approved 7/8/2019 as BC2019-517 to extend the period to 12/31/2019 in the amount not-to-exceed \$28,500

This temporary staffing amendment will be for an amount not-to-exceed \$28,500 for the period 1/1/20 - 6/30/20.

### **BC2019-895**

APPLEWOOD CENTERS INC, CONTRACT FOR FY2020 VOCA DEFENDING CHILDHOOD INITIATIVE TREATMENT SERVICES, 10/01/2019-9/30/2020; \$15,000

Scope of Work Summary

Public Safety & Justice Services requesting approval of a new contract with Applewood Centers, Inc. for the anticipated cost not-to-exceed \$15,000.00. The anticipated start-completion dates are 10/01/2019 – 9/30/2020

The primary goals of the project are:

- 1) Service in coordination with the Defending Childhood Initiative Project:  
Treatment Services in accordance with the terms and conditions of the Victims of Crime Act VOCA Grant.
  
- 2) Conduct screening for all children and their families referred by Community Access agency via Defending Childhood screening tool provided and progressing to assessment stage, when indicated.

Procurement

RFP # 43984 was closed January 2019.

There are currently three contracts with service providers for the Defending Childhood Treatment Services. Contracts ended 9/30/2019. A new application for continued grant funds has been made. To keep services continuous a request is made for an RFP exemption for this provider based on the pending grant application. The term of the new contract is 10/1/2019 thru 9/30/2020 in the amount of \$15,000.00.

Contractor and Project Information

Applewood Centers, Inc.  
10427 Detroit Avenue  
Cleveland, Ohio 44102

The President is Adam G. Jacobs

Project Status and Planning

The project is an extension of the existing project.

Funding

The project is funded 100% by the Ohio Attorney General Victim of Crime Act VOCA Grant Fund.

The schedule of payments is by invoice.

The project is new contract. A new VOCA grant award for the period 2019-2020 is pending to continue with the services.

**BC2019-896**

**2020 OHS CONTRACT WITH THE METANOIA PROJECT, INC. FOR COLD WEATHER SHELTER SERVICES**

Scope of Work Summary

Office of Homeless Services requesting approval of a Contract with the Metanoia Project, Inc. for the anticipated cost of \$ 125,000.00.

The Project is not new to the County.

Funding for this activity has been provided for the past several years.

The previous contract was approved by the Board of Control on 1/14/2019; BC2019-37.

The anticipated start-completion dates are 1/01/2020 – 12/31/2020.

The primary goals of the project are to:

- a) Provide Emergency Shelter on weekends during the cold weather months for shelter resistant persons;
- b) outreach workers will attempt to engage with persons who use Metanoia;
- c) street homeless persons will be able to access safe shelter with food and medical care, on their own terms.

The Metanoia Project operates at the St. Malachi School site, 2459 Washington Avenue, Cleveland, 44113.

Procurement

The procurement method for this project was an EXEMPTION.

**The proposed contract received an RFP exemption from the Law Department on 11/28/18.**

**This service was advocated for by several community faith-based organizations that provide outreach to persons living on the street. It was requested as a way to prevent severely mentally ill and/or chemically addicted persons from freezing on the streets during cold weather.**

**No other vendors were considered. The proposed service is supported primarily through volunteer efforts and private foundation and church funding.**

Contractor and Project Information

The Metanoia Project, Inc.

P.O. Box 93453

Cleveland, Ohio 44101

Council District #7

The executive director for the Metanoia Project is Megan Crow.

The address or location of the project is:

Metanoia Project

2459 Washington Avenue

Cleveland, Ohio 44113

The project is located in Council District 7

Project Status and Planning

The project reoccurs annually as approved in the County budget as an allowable Health and Human Services funded activity.

Funding

The project is funded 100% by the Health and Human Services Levy.

The schedule of payments is monthly.

**BC2019-897**

RECOVERY RESOURCES CONTRACT AMENDMENT 2020

Scope of Work Summary

HHS-Office of Reentry is requesting approval of a Contract Amendment with Recovery Resources for the anticipated cost not-to-exceed \$169,000.00. The anticipated start-completion dates are 01/01/2020-12/31/2020.

The primary goals of the project are to address the reentry needs of locally incarcerated inmates who have been diverted to the Cuyahoga County Jail and are eligible to serve their sentence that the Bedford City Jail locations. The Reentry Redirection shall offer an intense intervention, treatment and support and reentry planning to individuals who are identified as medium to high-risk and who will return to Cuyahoga County communities within six-month time-period.

A full continuum of screening, assessment, treatment and supportive services is intended to help clients set and achieve goals for successful reentry and develop a plan that will prevent them from re-offending.

Procurement

The procurement method for this project was originally through the RFP process. The value of this amendment is \$169,000.00.

Contractor and Project Information

Recovery Resources

4269 Pearl Road  
Cleveland, Ohio 44109  
Council District 07

The contact person vendor is Erin Tilbert.

The address or location of the projects are:

Cuyahoga County Justice Center Jails  
Bedford City Jails

The projects are in Council Districts (07), (09)

Project Status and Planning

The contract will reoccur annually.

Funding

The project is funded 100% by the HHS Levy Funds.

The schedule of payments will be monthly.

The project is a contract amendment.

**BC2019-898**

2019 DCFS AMENDMENT# 2 WITH CWRU FOR LGBTQ FOSTER CARE SERVICES

Scope of Work Summary

DCFS is requesting approval of a contract amendment with Case Western Reserve University to modify the scope of services to reduce the annual amount paid and extending the term by one year to spread out the payment.

Prior Board Approval Number or Resolution Number.

Prior Approval Dates	Prior Approval #'s	Prior Amounts
6/11/18	BC2018-371	\$108,428.00

Services include developing strategies to safely identify LGBTQ youth in foster care, identify, and train a network of affirming foster homes who can care for identified youth, and services to ensure that these youth have lifelong permanency resources and connections.

Services are provided by Kinnect and Case Western Reserve University Mandel School of Applied Social Sciences.

The anticipated start-completion dates of the amendment is (09/30/2019 - 09/29/2021).

The primary goals of the project are (list 2 to 3 goals).

- Develop and implement internal agency-wide policy for the best way to safely and confidentially identify, assess, and record data on sexual and gender identity/expression among our youth.
- Develop and foster a network of caregivers who are highly competent at serving youth with diverse SOGIE in our care.

#### Procurement

The procurement method for this project is a contract amendment (revenue generating – subaward). The total value of the contract amendment is \$21,758.00 over TWO YEARS 09/30/2019 - 09/29/2021.

#### Contractor and Project Information

Case Western Reserve University

10900 Euclid Ave

Cleveland, OH 44106

Council District (N/A)

The VP for the contractor/vendor is Diane Domanovics

Project Status and Planning

The project reoccurs based on grant funding.

#### Funding

The project is funded 100% by the University of Maryland, Baltimore grant.

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment reduces the value over two years and is the 1<sup>st</sup> amendment of the contract. The history of the amendments is:

Prior Approval Dates	Prior Approval #'s	Prior Amounts
6/11/18	BC2018-371	\$108,428.00

#### **BC2019-899**

SA-19-46843 2020 FINANCIAL SUPPORT FOR THE COUNCIL ON OLDER PERSONS (COOP)

#### Scope of Work Summary

Division of Senior and Adult Services requesting approval of a contract with The Center for Community Solutions for the anticipated cost not-to-exceed \$20,000.00

The Center for Community Solutions will serve as the fiscal agent and provide management services for the Council On Older Persons, an advisory committee dedicated to promoting a better understanding of aging and addressing the issues and concerns of older persons in Greater Cleveland through citizen-led needs assessment, policy development, community education and advocacy.

Additionally, CCS will prepare and release an issue brief on funding trends for services for older adults in Cuyahoga County, as well as an issue brief on the role that seniors centers funded by the Cuyahoga County Department of Senior and Adult services play in improving health and independence while combating social isolation.

This funding is in response to a challenge grant issued by the McGregor Foundation. Other funders include Western Reserve Area Agency on Aging and the Benjamin Rose Institute.

The anticipated start-completion dates are 1/1/2020-12/31/2020.

The primary goals of the project are:

- Support the mission of COOP by providing funding for fiscal agent and management services
- Fund the preparation and release of two issues briefs, one regarding funding trends for services for older adults in Cuyahoga County, and one regarding the role senior centers funded by DSAS play in improving health and independence while combating social isolation

#### Procurement

The procurement method for this project is an RFP Exemption.

The Center for Community Solutions is the current fiscal agent and management services provider for COOP, and there is not another option to provide this funding for COOP.

#### Contractor and Project Information

The Center for Community Solutions

1501 Euclid Avenue, Suite 310

Cleveland, OH 44115

Council District 7

The executive director for the contractor/vendor is John R. Corlett.

#### Project Status and Planning

The project reoccurs annually.

#### Funding

The project is funded 100% by the Cuyahoga County Health and Human Services Levy.

The schedule of payments is one time, by invoice.

### **BC2019-900**

#### ADAMHS BD - ISP FOR IOP MHDD 2020-2021

The Cuyahoga County Common Pleas Court and the Corrections Planning Board are requesting authority to contract with the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County in the amount of \$219,000.00 for the oversight of the Catholic Charities/Matt Talbot facility's efforts that provide Intensive Out-Patient (IOP) and Aftercare Counseling services for clients assigned to the Intensive Service Probation cases, and to provide stepdown IOP services for the Mental Health and Developmental Disabilities (MHDD) Residential Program. Services under this Dually Diagnosed Offender Intensive Aftercare Program will occur from July 1, 2019, through June 30, 2021.

Funding Source: Ohio Community Correction Act (CCA) 407 funding

#### Scope of Work Summary

Under the contract the ADAMHS Board of Cuyahoga County will oversee the efforts of Catholic Charities/Matt Talbot facility to provide offenders with Intensive Outpatient Group Sessions, Group Counseling, Individual Counseling through IOP Sessions, and Case Management through Group Sessions under the Dually Diagnosed Offender Intensive Aftercare Program. It is expected that approximately 110 new clients (50% female and 50% male) will be served under the program. An estimated 85% of the population will be unemployed and an estimated 100% of the population may present with a concurrent mental health diagnosis. The intent of the program is to provide a comprehensive approach to addressing substance abuse and behaviors associated with illicit activity, which leads to incarceration. The Corrections Planning Board monitors the program through random site visits, fiscal review and client outcomes.

**The reason this item is being submitted well after the contract start date of July 1, 2019 includes the following issues influencing the submission date.**

1. The State of Ohio did not pass the current two (2) year budget until July 15, 2019.
2. The Ohio Department of Rehabilitation and Correction received confirmation as to their community corrections funding availability on July 17, 2019.
3. Although the contract would have already be at least three (3) weeks late if the Corrections Planning Board had the ability to move it forward at that time, we were unable to do so because of the required appropriations underpinning the contract required approval prior to this happening.
4. In August, there was only one (1) fiscal agenda (August 6<sup>th</sup>) Corrections Planning Board potentially could have placed the appropriations item on. The August 6<sup>th</sup> meeting was not on the original schedule released by OBM to include appropriations. By the time the Court learned that appropriations were to be included in the August 6<sup>th</sup> meeting, the deadline to submit required documents had passed (July 25<sup>th</sup>).
5. Upon review of required OnBase documentation that accompanies all contracts, the Corrections Planning Board discovered that during this lapse in time, the Vendor-provided certificates for insurance had expired. The Vendor was contacted and provided an updated certificate on 09/06/19.
6. The next scheduled meeting with appropriations on the agenda did not take place until September 10<sup>th</sup> with funding becoming available September 11<sup>th</sup>.

Signed contracts were returned by the ADAMHS Board to the Corrections Planning Board Sept 24, 2019. Little or nothing under the control of the Corrections Planning Board can be changed to avoid this chain of events from happening in the future.

### **C. – Consent Agenda**

#### **BC2019-901**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org). for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

Agency: Department of IT

Sale of property to:

[Info@Ret3.org](mailto:Info@Ret3.org)

1814 E. 40th Street

Cleveland, Ohio 44103

Kenny Kovach-Director

**BC2019-902**

DIVISION OF SENIOR AND ADULT SERVICES - 2020-2021 RYAN WHITE HIV/AIDS TREATMENT EXTENSION  
ACT - GRANT APPLICATION

Scope of Work Summary

Division of Senior and Adult Services requesting approval to apply for a grant from the Cuyahoga County District Board of Health for the Ryan White Part A program. DSAS has been a recipient of Ryan White grant funding since 2012, and this grant application is due 1/7/2020.

Prior Board Approval Number or Resolution Number.

CON2017-28, CON2017-60, CON2018-54, CON2018-74, CON2018-110, CON2019-37

Services to be provided include Home and Community-Based Health Services and Home Health Care in connection with FY2019 Ryan White HIV/AIDS Treatment Extension Act Part A program and minority aids initiative. The application shall occur upon approval to apply.

The primary goals of the project are:

- To provide home and community based services to individuals with HIV/AIDS
- To provide home health services to individuals with HIV/AIDS

Procurement

DSAS will submit a proposal in response to an RFP issued by the Cuyahoga County District Board of Health. DSAS was notified of the RFP by the Cuyahoga County District Board of Health.

Contractor and Project Information

Cuyahoga County Board of Health

5550 Venture Drive

Parma, OH 44130

County Council District 4

The Health Commissioner for the grantor is Terrence Allen, R.S., M.P.H.

The address or location of the project is: Countywide

Project Status and Planning

The project reoccurs annually. This grant funding is for 3/1/20-2/28/21, and there are two possible one-year extensions, from 3/1/21-2/28/22 and 3/1/22-2/28/23.

The application will occur upon approval of the request to apply.

Funding

The project is funded by the Cuyahoga County Board of Health through the HEALTH RESOURCES AND SERVICES ADMINISTRATION.

The schedule of payments is monthly.

**BC2019-903**

(See related items for proposed Travel for the week of 12/2/2019 in Section C. above)

**BC2019-904**

(See related items for proposed purchases for the week of 12/2/2019 in Section C. above)



**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

(See related list of Contracts between \$0.00 - \$4,999.99 Processed and Executed for the week of 12/2/2019 in Section V. above)

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**