

Minutes

Cuyahoga County Board of Control
Monday, December 16, 2019 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Interim Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Amy Himmelein, Controller, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
David Marquard, Design and Construction Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 12/9/2019

Dale Miller motioned to approve the minutes from the December 9, 2019 meeting; Michael Chambers seconded. The minutes were approved by unanimous vote as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-917

Department of Public Works, submitting an agreement with the City of Bedford in the amount not-to-exceed \$300,000.00 for sanitary and storm sewer maintenance services located in County Sewer District No. 20 for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

David Marquard, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-917 was unanimously approved.

BC2019-918

Department of Public Works, submitting an agreement with the City of Seven Hills in the amount not-to-exceed \$300,000.00 for sanitary and storm sewer maintenance services located in County Sewer District No. 2 for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

David Marquard, Department of Public Works, presented. Trevor McAleer asked why this agreement was only for one year and has any consideration been given to a multiple year agreement. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-918 was unanimously approved.

BC2019-919

Department of Public Works, recommending an award on RQ45663 and enter into a contract with S.A. Comunale Co., Inc. (15-1) in the amount not-to-exceed \$86,949.00 for fire extinguisher inspection, servicing, testing and replacement at various County buildings for the period 12/16/2019 – 12/15/2022.

Funding Source: General Fund - Internal Service Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-919 was unanimously approved.

BC2019-920

Department of Public Works, submitting an amendment to Contract No. CE1800310 with Schirmer Construction, LLC for the replacement of Stone Road Bridge No. 00.98 over Hemlock Creek in the City of Independence for additional funds in the amount not-to-exceed \$43,558.02; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: \$7.50 Vehicle License Tax Fund

David Marquard, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-920 was unanimously approved.

The following item was held at the request of the department:

~~BC2019-921~~

~~Department of Development, requesting approval of a Loan Loss Reserve with National Development Council Impact Loan Fund in the amount not to exceed \$460,000.00 to support bank financing for loans to minority borrowers through the Capital Access Fund of Greater Cleveland.~~

~~Funding Source: Economic Development Fund~~

BC2019-922

Department of Development,

a) Submitting an RFP exemption, which will result in grant awards to various municipalities in the total amount not-to-exceed \$427,500.00 for Round 3 of the SBA-Municipal-County Small Business Financing Initiative Pilot Program for the period 1/1/2020 – 12/31/2021.

b) Recommending awards to various municipalities in the total amount not-to-exceed \$427,500.00 for Round 3 of the SBA-Municipal-County Small Business Financing Initiative Pilot Program for the period 1/1/2020 – 12/31/2021:

a) City of Cleveland Heights in the amount not-to-exceed \$127,500.00

b) City of Lakewood in the amount not-to-exceed \$150,000.00

c) City of Shaker Heights in the amount not-to-exceed \$150,000.00

Funding Source: Economic Development Fund

Paul Herdeg, Department of Development, presented. Trevor McAleer asked if any other municipalities, aside from those receiving awards, applied for funding. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-922 was unanimously approved.

BC2019-923

Department of Development,

a) Submitting an RFP exemption on RQ47328, which will result in a payment to HZW Environmental Consultants, LLC in the total amount not-to-exceed \$14,724.05 to cover the remaining balance on (2) final invoices for environmental assessment services rendered during the month of July and August, 2019 for various projects in connection with Contract No. CE1700027.

b) Recommending a payment on RQ47328 to HZW Environmental Consultants, LLC in the total amount not-to-exceed \$14,724.05 to cover the remaining balance on (2) final invoices for the month of July and August, 2019 for environmental assessment services rendered during the month of July and August, 2019 for various projects in connection with Contract No. CE1700027.

Funding Source: Federal - USEPA ASSESSMENT GRANT FUNDING

Paul Herdeg, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-923 was unanimously approved.

BC2019-924

Department of Workforce Development,

- a) Submitting an RFP exemption on RQ47506, which will result in an award recommendation to St. Vincent Charity Medical Center in the amount not-to-exceed \$75,000.00 for the provision of (1) Social Worker to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.
- b) Recommending an award on RQ47506 and enter into a contract with St. Vincent Charity Medical Center in the amount not-to-exceed \$75,000.00 for the provision of (1) Social Worker to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.

Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. Trevor McAleer asked what will happen to the staff person that is hired at the end of the contract term and whether St. Vincent Charity Medical Center will have the resources available to maintain the Social Worker's position when the contract expires. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-924 was unanimously approved.

BC2019-925

Department of Workforce Development,

- a) Submitting an RFP exemption on RQ47510, which will result in an award recommendation to TreatmentWorks, Inc. in the amount not-to-exceed \$56,672.00 for the provision of (1) Intake Coordinator to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.
- b) Recommending an award on RQ47510 and enter into a contract with TreatmentWorks, Inc. in the amount not-to-exceed \$56,672.00 for the provision of (1) Intake Coordinator to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.

Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. Nan Baker asked if the contracts being presented under BC2019-924, BC2019-925 and BC2019-926 will exhaust all available grant funds for this program. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-925 was unanimously approved.

BC2019-926

Department of Workforce Development,

- a) Submitting an RFP exemption on RQ47429, which will result in an award recommendation to Stella Maris Inc. in the amount not-to-exceed \$41,000.00 for the provision of (1) Peer Specialist to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.
- b) Recommending an award on RQ47429 and enter into a contract with Stella Maris Inc. in the amount not-to-exceed \$41,000.00 for the provision of (1) Peer Specialist to assist with Disaster-Relief Employment services in connection with the OhioMeansJobs|Cleveland - Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020.

Funding Source: Workforce Innovation & Opportunity Act

Frank Brickner, Department of Workforce Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-926 was unanimously approved.

BC2019-927

~~Department of Information Technology,~~ **Department of Public Safety and Justice Services,** recommending an award on RQ47163 and enter into a contract with AT&T Corp. in the amount not-to-exceed \$251,696.68 for network connectivity services for the Next Generation 9-1-1 System for the period 11/1/2019 – 10/31/2024.

Funding Source: Wireless 9-1-1 Government Asst Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-927 was unanimously approved, as amended.

BC2019-928

Department of Information Technology, submitting an amendment to Contract No. CE1600120 with DWR Consulting for consultant services on FAMIS and Payroll System applications for the period 4/1/2016 – 12/31/2019 to extend the time period to ~~12/31/2020~~ **6/30/2020** and for additional funds in the amount not-to-exceed ~~\$110,000.00~~ **\$53,000.00**, effective 11/19/2019.

Funding Source: ~~90% ERP (General Fund) and 10% General Fund~~ **100% ERP General Fund**

Jeanelle Greene, Department of Information Technology, presented.

Nan Baker asked if the amount of the amendment was part of the Enterprise Resource Planning Project (ERP) set-aside fund; asked if the \$53,000 that was allocated to carry services through June, 2020, as stated in Ms. Greene's presentation, would be sufficient funding as none of this money has yet been spent; asked for confirmation that this contract will be in effect several months past the implementation of core services for the ERP project in March, 2020; asked if the ERP project will be complete by the end of 2020 and if this is the reason the department initially determined to extend this contract to December, 2020; asked if the extra \$47,000.00 could be used for other purposes if not utilized for this service; asked if the contract could contain a provision where the additional \$47,000.00, if needed, could not be spent

unless authorized by the Board of Control; asked for clarification on the effective date of the amendment; asked if services were provided but not yet paid and asked what the amount owed was; and asked Council's Board of Control members if they are comfortable approving this amendment for \$110,000.00 for an additional year or should consideration be given to the reduced amount and time period.

Trevor McAleer responded to Ms. Baker's question and indicated that the additional \$47,000.00 was not an anticipated expense and stated that only money that is required should be requested to be more transparent with actual contract expenses.

Mr. McAleer asked for confirmation that the department's original intent was to extend the contract through June, 2020 for \$53,000.00 but opted to extend to December, 2020 at a higher cost in the event services would still be needed beyond June, 2020; asked if payments are on a monthly basis and asked what the monthly amount is; asked if the hourly rate increased with this contract extension; asked if this will be the final amendment to this contract; asked how long has DWR Consulting been providing this service; asked why the item details submitted by the department does not address Technology Advisory Committee approval; asked if the provider had only expected a six-month extension for \$53,000.00 as that was the budgeted amount; asked if the provider would have an issue with a six-month contract; and asked if the contract ran over budget in 2019, as the effective date was November 19, 2019.

Dale Miller expressed his concern that if an additional amendment is required next year that the provider may not be amenable to only a six-month extension and suggested to proceed with a one-year extension of time for the entire requested amount and terminate the contract prior to expiration, if necessary.

Trevor McAleer recommended to either hold the amendment so the department can discuss with the provider or revise the contract for a six-month extension for \$53,000.00. Ms. Greene requested to proceed with the six-month extension at the reduced amount. Mr. McAleer asked if the reduced amount will cover services through June, 2020.

Nan Baker stated that a good business practice would be to strive to meet set deadlines with the intended budget that was approved for services and if services are then needed past June, 2020, the department can submit a subsequent amendment for approval.

Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-928 was unanimously approved, as amended.

BC2019-929

Department of Information Technology,

- a) Submitting an RFP exemption on RQ47243, which will result in an award recommendation to TrustedSec, LLC in the amount not-to-exceed \$50,000.00 for specialized security staff services focusing in application security for the period 12/9/2019 – 12/8/2020.
- b) Recommending an award on RQ47243 and enter into a contract with TrustedSec, LLC in the amount not-to-exceed \$50,000.00 for specialized security staff services focusing in application security for the period 12/9/2019 – 12/8/2020.

Funding Source: General Fund

Jeanelle Greene and Jeremy Mio, Department of Information Technology, presented. Trevor McAleer asked why the briefing materials submitted by the department do not address questions related to Technology Advisory Committee (TAC) approval and stated that the procedures for waiving TAC approvals must be reviewed and discussed outside of this meeting to ensure compliance with the County Code. Nan Baker asked if the security staff services are being outsourced due to inadequate staffing; asked how many new hires are needed to eliminate the need for this contract; asked if the cost of this not-to-exceed contract will be reduced if 2 new employees are hired during the first quarter of 2020 and asked if the department anticipates additional requests for funding. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-929 was unanimously approved.

BC2019-930

Department of Information Technology,

- a) Submitting an RFP exemption on RQ47430, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$10,285.48 for the purchase of (4) Microsoft SQL Server Standard Core licenses for use by the Veterans' Service Commission.
- b) Recommending an award to Dell Marketing LP in the amount not-to-exceed \$10,285.48 for the purchase of (4) Microsoft SQL Server Standard Core licenses for use by the Veterans' Service Commission.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-930 was unanimously approved.

BC2019-931

Department of Information Technology, submitting an amendment to Contract No. CE1700084 with Attunity Inc. for support and maintenance on (23) Repliweb-R1 Distribution Manager full license server software for the period 1/1/2017 - 12/31/2019, to extend the time period to 12/31/2020, to assign the interest to Qlik Tech International AB, effective 5/7/2019 and for additional funds in the amount not-to-exceed \$5,400.00.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Michael Chambers asked when this service was last bid. Trevor McAleer asked if this was originally a sole source purchase and would this provider still be considered sole source today. Nan Baker commented that the cost for this service appears to be low. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-931 was unanimously approved.

BC2019-932

Fiscal Office,

a) Submitting an RFP exemption on RQ47655, which will result in an award recommendation to Richard Opre in the amount not-to-exceed \$110,000.00 for support for the Enterprise Resource Planning (ERP) Project for the period 12/17/~~2017~~ **2019** – 12/31/2020.

b) Recommending an award on RQ47655 to Richard Opre in the amount not-to-exceed \$110,000.00 for support for the Enterprise Resource Planning (ERP) Project for the period 12/17/~~2017~~ **2019** – 12/31/2020.
Funding Source: Enterprise Resource Planning Fund

Michael Zapola, Fiscal Office, Jack Rhyne, Project Manager, Infor and Mark Griffin, Office of the Inspector General, presented. Nan Baker asked for clarification on the funding source; asked if money was set aside in the last round of approved funding for this specific purpose or was this a new, unanticipated funding request; asked if future requests for additional funds are anticipated over the already approved amount; asked if any other shortfalls are expected or will this service take us through the end of the ERP project; asked that a complete funding analysis be provided when Mr. Rhyne meets again with County Council. Dale Miller asked why Mr. Opre was not directly hired by the County to save money and asked how hiring him as a contractor saves the County money rather than go through County contractor, Main Sail; and asked for confirmation that Mr. Opre is not being hired by Main Sail. Michael Chambers stated that this provider will receive oversight by the Office of Procurement and Diversity. Trevor McAleer asked for confirmation that this contact does not conflict with the any “revolving door” policy; asked if the provider is registered with the Office of the Inspector General and asked for clarification on the start date. Nan Baker asked if the contract will only be for one year or will there be a need to fill a vacant position at the end of the contract term. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-932 was unanimously approved, as amended.

BC2019-933

Fiscal Office/Treasurer's Department, recommending an award on RQ47128 to the United States Postal Service in the amount not-to-exceed \$250,000.00 for the purchase of postage for second half 2019; first half 2020 and 3rd Tax Bill mailings for the period 12/17/2019 – 12/31/2020.

Funding Source: General Fund

Chris Murray, Treasurer's Department, presented. Dale Miller asked what the projected date of the tax bill mailing and the payment due date was. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-933 was unanimously approved.

BC2019-934

Fiscal Office/Treasurer's Department, submitting an amendment to a master services agreement with KeyBank National Association for various program services for the period 5/1/2014 – 12/31/2019 to extend the time period to 3/31/2020 and for additional funds in the total amount not-to-exceed \$98,875.00:

Contract No. CE1400155/Contract No. CE1400156

For Corporate Credit Card Program services for Duty Related Travel for additional funds in the amount not-to-exceed \$60,000.00.

Contract No. CE1400157

For Procurement Card Program services for additional funds in the amount not-to-exceed \$29,625.00.

Contract No. CE1500263

For Procurement Card Program services for additional funds in the amount not-to-exceed \$9,250.00.

Contract No. CE1800115

For implementation of the Harris Govern Tax System & Treasury/Banking Fee services; no additional funds required.

Funding Source: General Fund

Chris Murray, Treasurer's Department, presented. Trevor McAleer asked if the new contract will be presented for Council approval prior to the expiration of this amendment and asked if the fees increased for the 3-month contract extension. Nan Baker asked how the department will address issues which result in delays in submitting contracts prior to expiration. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-934 was unanimously approved.

BC2019-935

Fiscal Office/Board of Revision, recommending a sole source award on RQ47286 to Mid-West Presort Mailing Services, Inc. dba Midwest Direct in the amount not-to-exceed \$225,035.00 for the purchase of (100,000) customized envelopes for certified mailing, tracking and document retention.

Funding Source: Real Estate Assessment Fund

Audrey Rodriguez, Board of Revision, presented. Nan Baker asked if this unique, customized mailing product is the only United States Postal Service certified system in the country and asked if there is a process to ensure this is a sole source service. Trevor McAleer asked if the purchase of the original software application was specifically designed to meet the unique needs of the County and asked what part of the service qualifies as a sole source purchase, as mail house services are not exclusive to this provider; and asked if Midwest Direct developed the original software application. Michael Chambers stated that this software also provides for document retention and asked for additional information on this part of the service. Mr. McAleer asked if the \$225,000.00 includes cost of postage and asked if the Office of Procurement and Diversity (OPD) reviewed for sole source requirements. Lenora Lockett explained the process and OPD's role for reviewing sole source purchases. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-935 was unanimously approved.

Items BC2019-936 through - 951 were presented collectively.

BC2019-936

Department of Public Safety and Justice Services, recommending an award on RQ47192 and enter into an agreement with the City of Beachwood in the amount not-to-exceed \$10,206.43 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-937

Department of Public Safety and Justice Services, recommending an award on RQ47195 and enter into an agreement with the City of Cleveland in the amount not-to-exceed \$7,000.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-938

Department of Public Safety and Justice Services, recommending an award on RQ47197 and enter into an agreement with the City of East Cleveland in the amount not-to-exceed \$3,678.96 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-939

Department of Public Safety and Justice Services, recommending an award on RQ47196 and enter into an agreement with the City of Cleveland Heights in the amount not-to-exceed \$14,000.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-940

Department of Public Safety and Justice Services, recommending an award on RQ47198 and enter into an agreement with the City of Euclid in the amount not-to-exceed \$10,089.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-941

Department of Public Safety and Justice Services, recommending an award on RQ47199 and enter into an agreement with the City of Fairview Park in the amount not-to-exceed \$3,095.24 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-942

Department of Public Safety and Justice Services, recommending an award on RQ47200 and enter into an agreement with the City of Garfield Heights in the amount not-to-exceed \$19,896.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-943

Department of Public Safety and Justice Services, recommending an award on RQ47086 and enter into an agreement with the City of Maple Heights in the amount not-to-exceed \$6,286.37 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-944

Department of Public Safety and Justice Services, recommending an award on RQ47216 and enter into an agreement with the City of Parma in the amount not-to-exceed \$57,336.28 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-945

Department of Public Safety and Justice Services, recommending an award on RQ47227 and enter into an agreement with the City of Richmond Heights in the amount not-to-exceed \$2,366.67 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-946

Department of Public Safety and Justice Services, recommending an award on RQ47228 and enter into an agreement with the City of South Euclid in the amount not-to-exceed \$4,967.64 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-947

Department of Public Safety and Justice Services, recommending an award on RQ47229 and enter into an agreement with the City of University Heights in the amount not-to-exceed \$2,619.05 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-948

Department of Public Safety and Justice Services, recommending an award on RQ47230 and enter into an agreement with the City of Warrensville Heights in the amount not-to-exceed \$6,855.00 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-949

Department of Public Safety and Justice Services, recommending an award on RQ47193 and enter into an agreement with the Village of Brooklyn Heights in the amount not-to-exceed \$7,217.86 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-950

Department of Public Safety and Justice Services, recommending an award on RQ47194 and enter into an agreement with the Village of Chagrin Falls in the amount not-to-exceed \$3,523.81 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

BC2019-951

Department of Public Safety and Justice Services, recommending an award on RQ47207 and enter into an agreement with the Village of Highland Hills in the amount not-to-exceed \$10,571.10 for the provision of local non-federal matching funds for the implementation of the Operations and Safety Program in connection with the FY2018 Assistance to Firefighters Grant (AFG) Program for the period 12/1/2019 – 10/31/2020.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked if there were any municipalities that applied for reimbursement but were not approved by Federal Emergency Management Agency (FEMA); asked if these purchases could be made without FEMA's approval; and confirmed that no municipality would initiate a purchase without prior approval from FEMA; and asked if the municipalities could match and apply directly to FEMA without going through the County. Trevor McAleer asked why the awards are contingent upon FEMA's approval if County General Funds are being used and stated that the grant funding was not presented to County Council with the FEMA contingency; and asked if all the grant money has been expended.

Dale Miller motioned to approve the items; Nan Baker seconded. Items BC2019-936 through -951 were unanimously approved concurrently.

BC2019-952

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1800217 with Selex ES Inc. dba Elsag North America, LLC for maintenance, support and extension of warranty on the Automated License Plate Reader for the period 4/1/2018 – 12/31/2019 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$57,183.00.

Funding Source: Enterprise Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-952 was unanimously approved.

BC2019-953

Department of Public Safety and Justice Services, recommending an award on RQ46716 and enter into a contract with Vasu Communications, Inc. in the amount not-to-exceed \$13,500.00 for maintenance and repair of Mutual Aid Box Alarm System equipment and associated tower services located at 4300 Robert Bishop Drive, Highland Hills for the period 1/1/2020 – 12/31/2021.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-953 was unanimously approved.

BC2019-954

Department of Health and Human Services, Office of Re-entry, submitting an amendment to Agreement No. AG1500090 with Cuyahoga County Court of Common Pleas for Intensive Probation Supervision services in connection with the Veterans Treatment Court Program for the period 7/1/2015 – 12/31/2019 to extend the time period to 12/31/2021 to expand the scope of services to increase the number of veterans serviced to ~~to~~ **by** (75), effective 1/1/2020 and for additional funds in the amount not-to-exceed \$131,000.00.

Funding Source: Health and Human Services Levy Fund

Fred Bolotin, Office of Re-entry, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-954 was unanimously approved, as amended.

BC2019-955

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1800367 with Charter Communications Operating, LLC dba Spectrum Reach for digital advertising and search placement services to recruit Foster and Adoptive Parents for Children in the custody of the Division of Children and Family Services for the period 10/1/2018 – 12/31/2019 to extend the time period to 12/31/2020, to expand the scope of services to include advertising placement services for the Division of Senior and Adult Services, effective 12/31/2019 and for additional funds in the amount not-to-exceed \$60,000.00.

Funding Source: Health and Human Services Levy Fund

Stephen Flannery, Division of Children and Family Services, presented. Trevor McAleer asked how many users represent the 12% “click rate” to the site, as stated in Mr. Flannery’s presentation; asked if the department can determine the number of visitors to the office relative to those that have searched the site through this method; asked if there has been any consideration given to increase services to assist with foster care placements; asked if advertising is placed on social media sites and if there is a way to track social media users that respond to the advertisements. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-955 was unanimously approved.

BC2019-956

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1300016 with CourtSmart Digital Systems, Inc. for audio and visual recording system maintenance and support services for the period 1/1/2013 – 12/31/2019 to extend the time period to 12/31/2020, to expand the scope of service for the provision and installation of (46) replacement microphones in various courtrooms, effective 12/16/2019 and for additional funds in the amount not-to-exceed \$153,192.64.

Funding Source: Legal Computerization Fund and 68.8% funded by the Court’s ADR Fund.

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-956 was unanimously approved.

BC2019-957

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Trauma Informed Treatment services for Court referred youth for the period 10/1/2018 – 9/30/2019:

to extend the time period to 9/30/2020 and for additional funds in the amount not-to-exceed \$13,986.67:

- a) Contract No. CE1800371 with Applewood Centers, Inc.
- b) Contract No. CE1800373 with Catholic Charities Corporation
- c) Contract No. CE1800375 with Ohio Mentor, Inc.

to remove various providers, effective 10/1/2019:

- d) Bellefaire Jewish Children's Bureau
 - e) Cornell Abraxas Group, Inc.
- Funding Source: 35.7% Title IV-E and 64.3% Victims of Crime Act Grant Funds

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked for clarification on the time period. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2019-957 was unanimously approved.

BC2019-958

Sheriff's Department, submitting an agreement with City of Richmond Heights in the amount not-to-exceed \$25,000.00 for inmate housing services for the period 5/1/2018 – 12/31/2019.
Funding Source: Revenue Generating

Lauryn Harwell, Sheriff's Department, presented. Dale Miller asked why the Sheriff's Department continues to house prisoners on behalf of other municipalities when the primary focus should be on the County Jail and asked if services will continue in 2020; asked why the Sheriff's Department would continue this service and indicated that he does not support and will not vote for any future requests for inmate housing services on behalf of other communities. Nan Baker asked if this will be the final agreement and if the not-to-exceed amount is accurate. Trevor McAleer asked if the opening of the Euclid Jail had any bearing on the timing of these services and stated that he will follow up with Brandy Carney, Department of Public Safety and Justice Services, for additional information on this agreement. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-958 was unanimously approved.

BC2019-959

Medical Examiner's Office, recommending an award on RQ47212 and enter into a contract with X-Ray Services of Ohio, LLC in the amount not-to-exceed \$40,894.20 for preventative maintenance, repair and calibration on various X-ray equipment for the period 1/1/2020- 12/31/2022.
Funding Source: Medical Examiner's Office **Crime** Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-959 was unanimously approved, as amended.

BC2019-960

Department of Sustainability,

- a) Submitting an RFP exemption on RQ47293, which will result in an award recommendation to Clevelanders for Public Transit c/o All Aboard Ohio, fiscal agent in the amount not-to-exceed \$7,500.00 to organize a transit riders union to train riders to be advocates for alternative transportation and continued improvement of public transit at the County and State level in connection with the 2019 Climate Change Action Plan for the period 12/20/2019 – 12/19/2020.
- b) Recommending an award on RQ47293 and enter into a contract with Clevelanders for Public Transit c/o All Aboard Ohio, fiscal agent in the amount not-to-exceed \$7,500.00 to organize a transit riders union to train riders to be advocates for alternative transportation and continued improvement of public transit at the County and State level in connection with the 2019 Climate Change Action Plan for the period 12/20/2019 – 12/19/2020.

Funding Source: General Fund

Mike Foley, Department of Sustainability, presented. Nan Baker asked if the provider solicited funding directly from the Regional Transit Authority (RTA) and if this type of activity is the responsibility of RTA; and asked if RTA will be involved with this initiative. Trevor McAleer asked if the funding is being used for operating expenses or organizing efforts and asked if there are any other funding partners besides Cuyahoga County and the Gund Foundation; and asked if there are any expected deliverables contained in the contract and whether the support will be on-going or a one-time cost. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-960 was unanimously approved.

BC2019-961

Personnel Review Commission, submitting an amendment to Contract No. CE1600268 with The Archer Company, L.L.C for Classification and Compensation Analysis for the period 12/5/2016-12/4/2019 to extend the time period to 12/4/2022 and for additional funds in the amount not-to-exceed \$45,000.00.

Funding Source: General Fund

Rebecca Kopcienski, Personnel Review Commission, presented. Trevor McAleer asked if the cost reduction for the contract extension, compared to prior years, was due to the need for only continued maintenance of classification specifications. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-961 was unanimously approved.

BC2019-962

Personnel Review Commission, submitting an agreement with the City of Seven Hills in the amount not-to-exceed \$1,927.00 for classification and compensation consulting services for the period 12/16/2019 – 1/30/2020.

Funding Source: Revenue Generating

Rebecca Kopcienski, Personnel Review Commission, presented. Dale Miller commented that the pricing for services to the City of Seven Hills was quite low and that the County services and expertise are more valuable than the agreed upon pricing. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2019-962 was unanimously approved.

C. – Exemptions

BC2019-963

Department of Health and Human Services/Division of Senior and Adult Services, recommending an alternative procurement process to add providers for homemaking and personal care services to the Master Contract with various providers for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2018 – 12/31/2019; no additional funds required.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. Dale Miller asked who the additional providers will be and why were they not included in the original contract. Lenora Lockett stated that the goal is to provide a process to add new providers and that a future amendment will be submitted to the existing master contract to include the new vendors and that the dates will be concurrent with the alternate procurement process. Trevor McAleer asked if there is adequate funding in the budget to add the new providers. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2019-963 was unanimously approved.

D. – Consent Agenda

There were no questions or comments on the consent items. Michael Chambers motioned to approve items BC2019-964 through -968; Trevor McAleer seconded; the consent agenda was unanimously approved.

BC2019-964

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2019-965

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an Operational Capacity Building Funds Assurance agreement for allocation of FY2020 funding in the amount of \$15,750.00 in connection with the implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2019 – 6/30/2020.

Funding Source: FCSS State Funds

BC2019-966

Office of Innovation and Performance, submitting a Memorandum of Understanding with the Cleveland Public Library to define the terms, roles and responsibilities for coordination and participation in The Lab @ Cuyahoga County Project for the period 12/2/2019 – 10/31/2020.

Funding Source: N/A (Note - General Funds are associated with the LAB Project)

BC2019-967

Fiscal Office presenting proposed Travel for the week of 12/16/2019

Travel Requests							
Department	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of Procurement & Diversity	Cassandra Fulton Sharese McKinney	A workshop entitled "B2GNow 2019 User Training Conference"	B2GNow	5/11/- 5/14/2020	Scottsdale, Arizona	*Registration/ Lodging/ Transportation Package- \$2,544.00 **Meals - \$184.00 **Ground Transportation- \$62.00 **Baggage- \$100.00 ***Airfare – \$1,132.00 Total – \$4,022.00	General Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – (\$1,132.00)

Purpose:

Currently the B2GNow application is being utilized for our data entry and reporting of the financial compliance on contracts with diversity goals established. The workshop will provide us with the necessary tools/ knowledge to become more efficient and consistent in our everyday operations, and better prepared for our vendors support responsibilities.

BC2019-968

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/16/2019

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-45792	Factory authorized repair and update of sprinkler system in Jail Kitchen	Department of Public Works	Johnson Controls	\$5,672.45	General Fund
CT-19-46889	Factory authorized installation of (4) Simplex Duct Detectors at the Board of Elections	Department of Public Works	Johnson Controls	\$2,448.00	General Fund
CT-20-47412	Reflective sign sheeting for road and bridge projects	Department of Public Works	MD Solutions	Not-to-exceed \$24,000.00	Road and Bridge Fund
TR-19-47127	Printing of Easy Pay coupons and ACH debit letters for 2 nd half of 2019 and 1 st half of 2020 tax collections	Treasurer's Office	Weekley's Mailing Service, Inc.	\$9,686.50	Delinquent Tax Assessment Collection
TR-20-47549	Postage for mailing of Easy Pay coupons and ACH debit letters to 2020 Easy Pay enrollees	Treasurer's Office	United States Postal Service	\$22,500.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-19-46939	2-year Boldchat web-based subscription service for customer service chatting for the Office of Child Support Call Center	Department of Information Technology	Log Me In USA, Inc.	\$9,000.00	54% Federal 46% Health and Human Services Levy Fund

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-19-47051	Bread – November – December	Juvenile Court Division	Gordon Food Service	\$9,082.18	General Fund
JC-19-47052	Milk – November - December	Juvenile Court Division	Borden Dairy Company of Ohio, LLC	\$11,344.00	General Fund

JC-19-47053	Canned fruit – November - December	Juvenile Court Division	Gordon Food Service	\$8,435.16	General Fund
JC-19-47054	Miscellaneous food (condiments, pasta, rice, sauces, beans, sugar jelly etc.) – November – December	Juvenile Court Division	Gordon Food Service	\$5,686.56	General Fund
JC-19-47056	Frozen foods – November - December	Juvenile Court Division	Gordon Food Service	\$17,469.28	General Fund
JC-19-47057	Dairy Products – November – December	Juvenile Court Division	Gordon Food Service	\$1,542.40	General Fund
JC-19-47061	Meat – November – December	Juvenile Court Division	Gordon Food Service	\$7,112.80	General Fund
JC-19-47062	Fresh produce – November – December	Juvenile Court Division	Gordon Food Service	\$9,503.42	General Fund
SH-20-47366	Waffles- January-March	Sheriff's Department	National Food Group, Inc.	\$9,427.20	General Fund
SH-20-47367	Sauces, Etc. January-March	Sheriff's Department	JNS Foods, LLC	\$24,141.00	General Fund
SH-20-47367	Sauces, Etc. January-March	Sheriff's Department	Gordon Food Service, Inc.	\$13,086.00	General Fund
SH-20-47368	Sauce & Dressing January-March	Sheriff's Department	JNS Foods, LLC	\$6,207.00	General Fund
SH-20-47368	Sauce & Dressing January-March	Sheriff's Department	Gordon Food Service, Inc.	\$5,189.10	General Fund
SH-20-47369	Dry Goods January-March	Sheriff's Department	JNS Foods, LLC	\$19,628.85	General Fund
SH-20-47369	Dry Goods January-March	Sheriff's Department	Gordon Food Service, Inc.	\$2,672.70	General Fund
SH-20-47370	Potatoes January-March	Sheriff's Department	National Food Group, Inc.	\$9,742.50	General Fund
SH-20-47371	Chicken January-March	Sheriff's Department	National Food Group, Inc.	\$13,340.00	General Fund
SH-20-47371	Chicken January-March	Sheriff's Department	JNS Foods, LLC	\$5,200.00	General Fund
SH-20-47372	Soup January-March	Sheriff's Department	JNS Foods, LLC	\$10,038.00	General Fund
SH-20-47373	Crackers/Chips January-March	Sheriff's Department	Gordon Food Service, Inc.	\$14,257.35	General Fund
SH-20-47374	Bagels January-March	Sheriff's Department	JNS Foods, LLC	\$10,920.00	General Fund
SH-20-47375	Beans January-March	Sheriff's Department	JNS Foods, LLC	\$16,360.00	General Fund
SH-20-47376	Cake Mix January-March	Sheriff's Department	JNS Foods, LLC	\$20,787.00	General Fund
SH-20-47377	Franks January-March	Sheriff's Department	National Food Group, Inc.	\$6,624.00	General Fund

SH-20-47377	Franks January-March	Sheriff's Department	Gordon Food Service, Inc.	\$2,980.80	General Fund
SH-20-47378	Frozen Vegetables January-March	Sheriff's Department	National Food Group, Inc.	\$17,120.00	General Fund
SH-20-47378	Frozen Vegetables January-March	Sheriff's Department	Good Source Solutions, Inc.	\$6,960.00	General Fund
SH-20-47378	Frozen Vegetables January-March	Sheriff's Department	Gordon Food Service, Inc.	\$5,535.00	General Fund
SH-20-47379	Jelly/Syrup January-March	Sheriff's Department	Gordon Food Service, Inc.	\$8,007.90	General Fund
SH-20-47380	Sausage January-March	Sheriff's Department	National Food Group, Inc.	\$21,480.00	General Fund
SH-20-47381	Turkey (Ground) January-March	Sheriff's Department	National Food Group, Inc.	\$8,280.00	General Fund
SH-20-47382	Bulk Cereal January-March	Sheriff's Department	JNS Foods, LLC	\$3,939.00	General Fund
SH-20-47382	Bulk Cereal January-March	Sheriff's Department	National Food Group, Inc.	\$3,276.00	General Fund
SH-20-47382	Bulk Cereal January-March	Sheriff's Department	Gordon Food Service, Inc.	\$3,150.00	General Fund
SH-20-47383	Beef January-March	Sheriff's Department	National Food Group, Inc.	\$42,075.00	General Fund
SH-20-47384	Canned Fruit January-March	Sheriff's Department	Atlantic Beverage Co.	\$30,625.00	General Fund
SH-20-47384	Canned Fruit January-March	Sheriff's Department	JNS Foods, LLC	\$28,635.92	General Fund
SH-20-47385	Cheese Sauce January-March	Sheriff's Department	National Food Group, Inc.	\$9,360.00	General Fund
SH-20-47386	Nutri-Cal Drink Mix January-March	Sheriff's Department	National Food Group, Inc.	\$6,800.00	General Fund
SH-20-47387	Drink Mix January-March	Sheriff's Department	JNS Foods, LLC	\$12,530.00	General Fund
SH-20-47388	Cookies January-March	Sheriff's Department	Portland Foods	\$5,296.00	General Fund
SH-20-47389	Donuts January-March	Sheriff's Department	National Food Group, Inc.	\$13,950.00	General Fund
SH-20-47390	Pasta January-March	Sheriff's Department	New England Food Brokerage, Inc.	\$16,302.00	General Fund
SH-20-47391	Spices January-March	Sheriff's Department	JNS Foods, LLC	\$4,154.72	General Fund
SH-20-47392	Turkey-Ham January-March	Sheriff's Department	JNS Foods, LLC	\$30,280.00	General Fund
SH-20-47393	Dairy January-March	Sheriff's Department	Gordon Food Service, Inc.	\$26,368.80	General Fund
SH-20-47394	Fruit Juice January-March	Sheriff's Department	Gordon Food Service, Inc.	\$1,136.80	General Fund
SH-20-47395	Coffee January-March	Sheriff's Department	JNS Foods, LLC	\$460.00	General Fund

<i>SH-20-47396</i>	<i>Kosher/Vegetarian Meat January-March</i>	<i>Sheriff's Department</i>	<i>Gordon Food Service, Inc.</i>	<i>\$8,730.00</i>	<i>General Fund</i>
<i>SH-20-47397</i>	<i>Kosher Meals January-March</i>	<i>Sheriff's Department</i>	<i>National Food Group, Inc.</i>	<i>\$98,469.00</i>	<i>General Fund</i>
<i>SH-20-47398</i>	<i>Milk January-March</i>	<i>Sheriff's Department</i>	<i>Borden Dairy Company of Ohio dba Dairymens Milk Company</i>	<i>\$52,672.00</i>	<i>General Fund</i>
<i>SH-20-47399</i>	<i>Fresh Fruit January-March</i>	<i>Sheriff's Department</i>	<i>The Sanson Company</i>	<i>\$19,350.00</i>	<i>General Fund</i>
<i>SH-20-47400</i>	<i>Fresh Vegetables January-March</i>	<i>Sheriff's Department</i>	<i>The Sanson Company</i>	<i>\$57,785.00</i>	<i>General Fund</i>
<i>SH-20-47401</i>	<i>Bread January-March</i>	<i>Sheriff's Department</i>	<i>Portland Foods</i>	<i>\$66,407.36</i>	<i>General Fund</i>

V – OTHER BUSINESS

Time Sensitive/Mission Critical Item

BC2019-969

Office of the Medical Examiner, recommending an award on RQ47627 to Envantage, Inc. in the amount not-to-exceed \$4,360.00 for the emergency repair of (2) Agilent Gas Chromatograph/Mass Spectrometer instruments.

Funding Source: Medical Examiner's Office Crime Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. Trevor McAleer asked if the age of the equipment could justify purchasing new instruments. Michael Chambers motioned to amend the agenda to consider the item; Trevor McAleer seconded. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2019-969 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount not-to-exceed \$19,774.95 for the Medicare Improvements for Patients and Providers Act (MIPPA) Medicare Savings Programs, Low-income Subsidy and Prescription Drug Assistance through the Aging Network, State Health Insurance Program and Aging and Disability Resource Centers for the period 9/30/2019 – 9/29/2020.

Funding Source: WRAAA through the federal Medicare Improvements for Patients and Providers Act (MIPPA)

Items of Note (non-voted)

Item No. 2

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
RQ 44078	CE1800514	Frank Novak & Sons, Incorporated	Interior painting services at various County buildings	\$0.00	Department of Public Works	1/14/2019 – 1/13/2020, to extend the time period to 12/30/2020	Original Contract-Capital Projects Fund	12/4/2019

VI – PUBLIC COMMENT

Andria Richardson, Clerk of the Board of Control announced that the December 23, 2019 and December 30, 2019 meetings have been canceled and that the next meeting of the Board of Control will be held on Monday, January 6, 2020.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 12:57 p.m.