

## Minutes

Cuyahoga County Board of Control  
Monday, February 10, 2020 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

#### Attending:

Michael Chambers, Interim Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
James Boyle, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Councilwoman Nan Baker  
David Marquard, Design and Construction Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

### II – REVIEW MINUTES – 2/3/2020

Michael Chambers motioned to approve the minutes from the February 3, 2020 meeting; Nan Baker seconded. The minutes were approved by unanimous vote, as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2020-106

Department of Public Works, recommending an award on RQ46241 and enter into a contract with C&S Engineers, Inc. (20-4) in the amount not-to-exceed \$450,000.00 for general engineering services for the Cuyahoga County Airport for the period 2/10/2020 – 2/13/2025.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. Dale Miller asked why C&S Engineers, Inc. was selected over the current provider. Lenora Lockett stated that the provider has not completed the registration process with the Office of the Inspector General and recommended conditional approval. Michael Chambers motioned to conditionally approve the item; Dale Miller seconded. Item BC2020-106 was conditionally approved by unanimous vote.

BC2020-107

Department of Public Works, recommending an award on RQ47463 and enter into a contract with Fabrizi Recycling, Inc. (10-8) in the amount not-to-exceed \$413,558.45 for the replacement of Lindbergh Boulevard Culvert No. C-00.93 over a creek to the West Branch of Rocky River in the City of Olmsted Falls. Funding Source: 80% Cuyahoga County using the \$7.50 Vehicle License Tax Fund and 20% Municipality

Nichole English, Department of Public Works, presented. James Boyle asked why the recommended award amount was considerably lower than the project estimate. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-107 was approved by unanimous vote.

BC2020-108

Department of Public Works, recommending an award on RQ47458 and enter into a contract with Brilar LLC in the amount not-to-exceed \$14,000.00 for County Kennel snow removal services for the period 2/10/2020 – 5/1/2020.

Funding Source: Kennel Operations Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked why this contract is just now being presented for approval and not at the beginning of the winter season; asked how the snow has been removed up until this point; asked if it is less expensive to contract services rather than have Sanitary Engineer staff remove the snow; and asked what will the provider be paid if there is no snow for the remainder of the winter.

James Boyle asked how the snow is being removed on other County-owned properties, such as the Board of Elections.

Nan Baker asked for clarification on the time period and if the recommended amount will only cover 2-3 months of services; asked what is the monthly cost; and asked if these services will be bid out in the future and presented to the Board for approval prior to the beginning of the next winter season.

Michael Chambers commented that this provider is not only coming out to the Animal Shelter, other businesses in the area use this provider for the same services.

Dale Miller motioned to approve the item; Michael Chambers seconded. Item BC2020-108 was approved by unanimous vote.

BC2020-109

Department of Development, submitting an amendment to Contract No. CE1800346 with Housing Research and Advocacy Center for fair housing services for the period 4/1/2018 - 12/31/2019 to extend the time period to 9/30/2020 and for additional funds in the amount not-to-exceed \$112,000.00.

Funding Source: Federal Community Development Block Grant

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-109 was approved by unanimous vote.

BC2020-110

Department of Development, submitting an amendment to Contract No. CE1900125 with Community Housing Solutions for emergency furnace repair/knob and tube electrical replacement services for the period 2/1/2019 – 1/31/2020 to extend the time period to 1/31/2021 and for additional funds in the amount not-to-exceed \$60,000.00.

Funding Source: Federal - Community Development Block Grant

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-110 was approved by unanimous vote.

BC2020-111

Department of Development, submitting an amendment to Contract No. CE1800391 with National Council for Community Development, Inc. dba The National Development Council for economic development technical assistance services for the period 11/1/2018 – 12/31/2019 to extend the time period to 4/30/2020 and for additional funds in the amount not-to-exceed \$26,000.00.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. James Boyle asked if other municipalities are using these services and asked that the department follow up and provide this information to the Board members. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-111 was approved by unanimous vote.

BC2020-112

Department of Development,

a) Submitting an RFP exemption on RQ47956, which will result in a payment to Advance Ohio dba The Cleveland Plain Dealer in the amount of \$2,163.20 for past invoices associated with the publication of a legal notice in connection with the release of HOME Investment Partnerships Program funds through the Cuyahoga Housing Consortium to participate in funding for various projects for the period 9/26/2019 – 12/31/2019.

b) Recommending a payment to Advance Ohio dba The Cleveland Plain Dealer in the amount of \$2,163.20 for past invoices associated with the publication of a legal notice in connection with the release of HOME Investment Partnerships Program funds through the Cuyahoga Housing Consortium to participate in funding for various projects for the period 9/26/2019 – 12/31/2019.

Funding Source: HOME Administration Fund

Sara Parks Jackson, Department of Development, presented. James Boyle commented that a better process for advertising legal notices needs to be pursued, where the legal requirements could still be met even if the notices are not in newspaper print form, as various County agencies are required to publish legal notices. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-112 was approved by unanimous vote.

BC2020-113

Department of Information Technology, submitting an amendment to Contract No. CE1600276 with Infor Public Sector, Inc. for software licenses, maintenance and support for Enterprise Resource Planning software for the period 10/27/2016 – 10/26/2026 for the purchase of additional licenses and for additional funds in the amount not-to-exceed \$423,430.62.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology and Jack Rhyne, Project Manager, Infor, presented.

Dale Miller asked for clarification on the time period and if this amendment provides for the adjustment of the number of licenses, based on need; asked what the licenses are used for; asked if these are being used for various Infor modules and asked for the annual total amount for Infor licensing.

James Boyle asked if the County determined the number of licenses at the inception of the project in 2015 – 2016 and asked why the Enterprise Resource Planning Team only looked at the need for additional licenses now while the contract has been in effect since 2016; and asked if these additional licenses were anticipated.

Nan Baker asked if these licenses are considered an operational expense as they were deemed capital expenses in the past.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-113 was approved by unanimous vote.

BC2020-114

Fiscal Department,

a) Submitting an RFP exemption on PO20000004, which will result in an award recommendation to RR Donnelley in the amount not-to-exceed \$31,852.30 for payment of postage costs in connection with the mailing of Homestead Applications for calendar year 2020.

b) Recommending an award on PO20000004 to RR Donnelley in the amount not-to-exceed \$31,852.30 for payment of postage costs in connection with the mailing of Homestead Applications for calendar year 2020.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Department, presented. Dale Miller asked why this item was a “walk-on” and asked what requirements had not yet been met to allow this item to complete all approvals in the OnBase workflow; asked how long it would take to complete the approval process and if there are any non-routine issues to address; and asked if the item could be delayed for one week to allow completion of the approval process.

Michael Chambers recommended that the item move forward for a vote, as the provider paid postage costs up front so the County would be in compliance with the Ohio Revised Code requirements; and stated that he does not feel it would be fair to the provider to delay the item for another week. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-114 was approved by unanimous vote.

**The following item was held at the request of the department.**

**BC2020-115**

~~Department of Public Safety and Justice Services, recommending an award on RQ47022 and enter into a contract with Cleveland Rape Crisis Center in the amount not to exceed \$100,466.41 for domestic violence victims assistance services for the Direct Service for Survivors Program in connection with the FY2019 STOP Violence Against Women Act Block Grant for the period 1/1/2020 – 12/31/2020.  
Funding Source: State of Ohio, Office of Criminal Justice Services~~

**BC2020-116**

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. CE1800384 with Planned Parenthood of Greater Ohio for the Teen Pregnancy Prevention Program for the period 1/1/2019 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$125,000.00.

Funding Source: Health and Human Services Levy

Kathleen Johnson, Family and Children First Council, presented. Nan Baker asked if evaluations conducted by Case Western Reserve University reflect any improvements in the data regarding fewer teen pregnancies, disease prevention and increased education and awareness at the schools providing program services and if the funding is making any impact.

Dale Miller asked if there is any evidence that the numbers are moving in the right direction and if this is reflected in teen knowledge or behaviors; commented that there needs to be improvement in the evaluation process to see if the results are due to the program to determine its' effectiveness, as there is a wide range of opinions about what works; and said that there needs to be access to national studies.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-116 was approved by unanimous vote.

**BC2020-117**

Department of Health and Human Services/Division of Senior and Adult Services,

- a) Submitting an RFP exemption on RQ47893, which will result in an award recommendation to Senior Transportation Connection in the amount not-to-exceed \$200,000.00 for operational support for transportation services for seniors and adults with disabilities for the period 2/10/2020 – 12/31/2020.
- b) Recommending an award on RQ47893 and enter into a contract with Senior Transportation Connection in the amount not-to-exceed \$200,000.00 for operational support for transportation services for seniors and adults with disabilities for the period 2/10/2020 – 12/31/2020.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. Dale Miller commented that the 2020 – 2021 budget provided funding for multiple years and asked why this request is only for one year. Nan Baker asked for clarification on the transportation service users eligibility requirements. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-117 was approved by unanimous vote.

### C. – Exemptions

#### BC2020-118

Office of the Medical Examiner, recommending an alternative procurement process, which will result in various awards to University Hospitals in the total amount not-to-exceed \$50,000.00 for tissue sample processing services for the period 2/10/2020 – 12/31/2020.

Funding Source: Medical Examiner's Office Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. Mr. Shannon respectfully requested that the Board conditionally approve this item or agree to hold the item for one week, if that was the Board's preference, as the provider has not completed the registration process with the Office of the Inspector General. Michael Chambers recommended that the request receive conditional approval. Michael Chambers motioned to conditionally approve the item; Dale Miller seconded. Item BC2020-118 was conditionally approved by unanimous vote.

### D. – Consent Agenda

There were no questions on the consent agenda items. Michael Chambers motioned to approve BC2020-119 through -121; James Boyle seconded, the consent items were unanimously approved.

#### BC2020-119

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1800461 with Perk Company, Inc. for resurfacing of Cedar Road from South Green Road to Interstate 271 in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights for a decrease in the amount not-to-exceed (\$48,140.93).

Funding Source: 80% Federal Funds/20% Ohio Public Works Commission Issue 1 (up to \$1M).

#### BC2020-120

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2020-121

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/10/2020

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Office of Procurement & Diversity – See Below):

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-20-47612	Heartworm and parvovirus tests for Animal Shelter	Department of Public Works	Idexx Distribution Inc.	Not-to-exceed \$11,000.00	Special Revenue Fund
CT-20-47817	Medical and industrial gases for use at various facilities	Department of Public Works	Airgas USA, LLC	Not-to-exceed \$49,999.00	20% - Sanitary Sewer 20% - Road and Bridge 32% - Special Revenue and 28% - General Fund
CT-20-47839	Lift truck for Harvard Facility for Sanitary Engineer	Department of Public Works	Burns Industrial Equipment	\$48,432.10	Sanitary Sewer Fund
CT-20-47849	Purchase of (1) 2020 Ford AWD Utility Interceptor	Department of Public Works	Bob Gillingham Ford	\$39,854.00	Road and Bridge Fund
CT-20-47910	Hydromatic pump for Sanitary Engineer	Department of Public Works	Pump Systems LLC	Not-to-exceed \$49,500.00	Sanitary Sewer Fund
CT-20-47980	Repair of cooling tower at Juvenile Justice Center	Department of Public Works	Mark Elliott Company	\$8,720.00	General Fund – Internal Service Fund
CR-20-47900	Purchase a digital microscope camera for Firearms/Toolmarks Lab	Medical Examiner's Office	W. Nuhsbaum	\$5,788.00	Medical Examiner's Crime Lab Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

Open Market Purchases  
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Andria Richardson, Clerk of the Board of Control, announced that due to the President’s Day holiday, the Board of Control meeting on Monday, February 17, 2020 is canceled and that the next meeting is scheduled for Tuesday, February 18, 2020.

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:53 a.m.