



**Cuyahoga County Board of Control Agenda
Monday, March 16, 2020 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 3/9/20

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

BC2020-127

Sheriff's Department, submitting Agreement No. AG2000217 with City of Richmond Heights in the amount not-to-exceed \$60,000.00 for inmate housing services for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

BC2020-129

Sheriff's Department, submitting Agreement No. AG2000220 with Village of Woodmere in the amount not-to-exceed \$5,000 for inmate housing services for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

BC2020-130

Sheriff's Department, submitting Agreement No. AG1900213 with Board of Park Commissioners of The Cleveland Metropolitan Park District in the amount not-to-exceed \$3,000.00 for inmate housing services for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

B. – New Items for Review

BC2020-173

Department of Public Works, submitting an amendment to Contract No. CE1700161 with K2M Design, Inc. for general architectural-engineering services to add contract language to include the time period of 10/2/2017 – 10/1/2020, to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: General Fund

BC2020-174

Department of Public Works, submitting an amendment to Contract No. CE1900110 with Catts Construction, Inc. for resurfacing of Warrensville Center Road from Broadway Avenue to the Maple Heights North Corporation Line in the Cities of Bedford and Maple Heights for additional funds in the amount not-to-exceed \$36,297.52.

Funding Source: 73% Federal and 13% Ohio Public Works Commission (Issue 1), 14% Cuyahoga County using funds from \$5 Vehicle License Tax Fund

BC2020-175

Department of Development, submitting housing rehabilitation Contract No. CE1920010 with Allenbey Construction Co., LLC in the amount not-to-exceed \$13,500.00 for Lead work for the Lead Program in connection with a homeowner rehabilitation loan to Mary Hall for the period 9/20/2019 – 6/19/2020 (Board Approval No. BC2018-505).

Funding Source: Community Development Block Grant funds

BC2020-176

Department of Development, submitting housing rehabilitation Contract No. CE1920014 with Craftsman Custom Flooring, Inc. in the amount not-to-exceed \$6,275.00 for installation of vinyl tile flooring, installation of a dryer vent and washing machine fixtures, replacement of shower unit and faucets, laundry tub, kitchen sink and disposal, installation of a grab bar and replace masonry steps in connection with a homeowner rehabilitation loan to Diana Simmons Ferguson for the period 7/3/2019 – 4/1/2020 (Board Approval No. BC2018-535).

Funding Source: Community Development Block Grant funds

BC2020-177

Department of Information Technology,

a) Submitting an RFP exemption on RQ47952, which will result in an award recommendation to Infor US, Inc. in the amount not-to-exceed \$32,586.96 for the purchase of (50) Customer Relations Management (CRM) Enterprise CloudSuite – SaaS Concurrent User licenses for use by the Department of Development and the Department of Health and Human Services for the period 1/1/2020 – 12/31/2020.

b) Recommending an award on RQ47952 and enter into a contract with Infor US, Inc. in the amount not-to-exceed \$32,586.96 for the purchase of (50) Customer Relations Management (CRM) Enterprise CloudSuite – SaaS Concurrent User licenses for use by the Department of Development and the Department of Health and Human Services for the period 1/1/2020 – 12/31/2020.

Funding Source: General Fund and Health and Human Services Levy

BC2020-178

Department of Public Safety and Justice Services, recommending an award on RQ47021 and enter into a contract with Domestic Violence and Child Advocacy Center in the amount not-to-exceed \$110,000.00 for the Latina Domestic Violence Project in connection with the FY2019 STOP Violence Against Women ACT Block Grant for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2019 STOP Violence Against Women’s Act Block Grant

BC2020-179

Department of Public Safety and Justice Services, recommending an award on RQ47022 and enter into a contract with Cleveland Rape Crisis Center in the amount not-to-exceed \$100,466.41 for domestic violence victims assistance services for the Direct Service for Survivors Program in connection with the FY2019 STOP Violence Against Women Act Block Grant for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2019 STOP Violence Against Women’s Act Block Grant

BC2020-180

Department of Public Safety and Justice Services, recommending an award on RQ47014 and enter into an agreement with City of Bedford in the amount not-to-exceed \$36,501.69 for the Domestic Violence Victims Program in connection with the FY2019 STOP Violence Against Women ACT Block Grant for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2019 STOP Violence Against Women’s Act Block Grant

BC2020-181

Department of Public Safety and Justice Services, recommending an award on RQ47016 and enter into a contract with Jewish Family Services Association of Cleveland in the amount not-to-exceed \$35,920.06 for the Domestic Violence Services Project in connection with the FY2019 STOP Violence Against Women ACT Block Grant for the period 1/1/2020 – 12/31/2020.

Funding Source: FY2019 STOP Violence Against Women’s Act Block Grant

BC2020-182

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. PO20000318 and enter into a contract with Spec. Rescue International, Inc. in the amount not-to-exceed \$25,240.00 for Technical Search Specialist Training for a maximum of (18) Ohio Homeland Region 2 Urban Search and Rescue team members in connection with the FY2017 State Homeland Security Grant for the period 3/16/2020 – 4/30/2020.

Funding Source: FY2017 State Homeland Security Grant

BC2020-183

Sheriff’s Department, submitting Agreement No. AG2000218 with Village of Highland Hills in the amount not-to-exceed \$20,000.00 for inmate housing services for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

C. – Consent Agenda

BC2020-184

Fiscal Office presenting proposed Travel for the week of 3/16/2020

Travel Requests							
Department	Staff (1) Community Partner (1)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	Jakolya Gordon, and Susan Weaver	20 th Annual International Family Justice Center Conference	Alliance for Hope International	5/17/- 5/20/2020	San Diego, California	*Registration - \$1,140.00 **Lodging – \$2,175.00 **Meals - \$448.00 **Ground Transportation- \$100.00 **Parking- \$100.00 **Baggage- \$100.00 ***Airfare- \$1,200.00 Total- \$5,263.00	Camp Hope America Readiness Grant

This Travel item was authorized through the Office of the Executive in accordance with Executive Order No. EO2020-002 but will only be permitted if the travel restriction is lifted.

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor – **(\$1,200.00)**

Purpose:

Department of Public Safety and Justice Services requesting authority for Witness Victim Service staff Jakolya Gordon and community partner Susan Weaver, Frontline Services, to attend the 20th Annual International Family Justice Center Conference. This conference will be held in San Diego, California. All expenses will be paid by the Camp HOPE Grant Award which was received specifically to cover the mandatory attendance at this conference. All expenses in the amount not to exceed \$5,263.00, will be covered by the Camp HOPE America grant.

BC2020-185

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/16/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

Items/Services Received and Invoiced but not Paid:

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
PO20000330	Post Adoption Special Services Subsidy: Attachment therapy, in-home neurofeedback software and supervision and parent training services*	Division of Children and Family Services	Adoption & Attachment Therapy Partners, LLC	\$5,199.78	70 % Health and Human Services Levy and 30% Title IV-E
PO20000358	Post Adoption Special Services Subsidy: Non-reoccurring legal fees*	Division of Children and Family Services	William T. Babin	\$1,950.00	70 % Health and Human Services Levy and 30% Title IV-E
PO20000368	Post Adoption Special Services Subsidy: Non-reoccurring legal fees*	Division of Children and Family Services	Hackenberg, Feighner, Bishop & Werth, LLC	\$3,716.00	70 % Health and Human Services Levy and 30% Title IV-E

***Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Ohio Emergency Management Agency for the FY2017 Urban Area Security Initiative Grant Program for the period 9/1/2017 – 3/31/2020 to extend the time period to 8/30/2020; no additional funds required.

Original Funding Source: Ohio Emergency Management Agency

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Ohio Emergency Management Agency to support regional first responders in the preparation to prevent, protect, mitigate, respond, and recover from man-made, terrorist events for the FY2017 State Homeland Security Grant Program for the period 9/1/2017 – 3/31/2020 to extend the time period to 6/30/2020; no additional funds required.

Original Funding Source: Ohio Emergency Management Agency

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 44111	Amendment to Purchase and Sale Agreement	Bridgeworks LLC	Sale of various parcels, to amend the terms to change the closing date to 4/16/2020	\$0.00	Department of Public Works	n/a	n/a	2/28/2020

Item No. 4

**Purchases Processed
\$1,000.00 - \$4,999.99
For the period 2/3/2020 – 2/27/2020
(No Vote Required)**

Purchase Order #	Purchase Order Date	Description	Department	Vendor Name	Total	Status
2027182	2/27/2020	Radio Advertising for Poll Workers Voter Education March 17, 2020 Election	Board of Elections	Blue Chip Broadcasting LTD	\$1,550.00	3PS - Sent
2027181	2/27/2020	Radio Poll Worker Recruitment and Voter Education Messages March 17, 2020 Election	Board of Elections	La Mega Media, Inc.	\$1,500.00	3PS - Sent
2027180	2/27/2020	Parking Spots for March 17, 2020 Primary Election	Board of Elections	EIRawy Real Estate	\$4,425.00	3PS - Sent
2027179	2/27/2020	Voting change location letters/mail 2020 Primary Election	Board of Elections	Midwest Direct	\$2,879.76	3PS - Sent
2027178	2/26/2020	Unarmed Security Guards for Election Day March 17, 2020	Board of Elections	Willo Security, Inc	\$3,420.00	3PS - Sent
2027176	2/24/2020	SkillUp Training Costs	Cuyahoga Job and Family Services	Gent Machine Company	\$3,000.00	3PS - Sent
2027175	2/24/2020	SkillUp Training Costs	Cuyahoga Job and Family Services	NORTH AMERICAN SEAL & SUPPLY	\$3,090.00	3PS - Sent
2027173	2/24/2020	2020 Accreditation of Residency Training Program	Medical Examiner	Accreditation Council for Graduate Medical Education	\$4,700.00	3PS - Sent

2027172	2/24/2020	Swabs,Masks,Scissors, Rulers,Probes,Gowns, ShoeCovers,Forceps,BladeHandles,Knives - Autopsy	Medical Examiner	LABSOURCE INC	\$3,198.05	3PS - Sent
2027169	2/24/2020	Pads,Mats,Tubes,Scalpels,Bags,Filters,Labels,Pipets,Tips,Applicators,Coats - DNA	Medical Examiner	LABSOURCE INC	\$2,080.59	3PS - Sent
2027168	2/24/2020	Pads,Mats,Tubes,Scalpels,Bags,Filters,Labels,Pipets,Tips,Applicators,Coats - DNA	Medical Examiner	AMERISOCHI, INC.	\$1,708.00	3PS - Sent
2027167	2/24/2020	Pads,Mats,Tubes,Scalpels,Bags,Filters,Labels,Pipets,Tips,Applicators,Coats - DNA	Medical Examiner	FISHER SCIENTIFIC COMPANY, L.L.C.	\$3,439.03	3PS - Sent
2027166	2/20/2020	Ward 3 and Ward 7 Mailing	Board of Elections	Midwest Direct	\$1,529.32	3PS - Sent
2027165	2/20/2020	Public Notices Ohio	Development	Plain Dealer (Advance Ohio Media)	\$2,163.20	3PS - Sent
2027161	2/18/2020	LABELS & ENVELOPES FOR MARYCH 2020 PRIMARY ELECTION	Board of Elections	Uline, Inc	\$1,224.05	3PS - Sent
2027160	2/18/2020	(2020) E.S. Sanitizer Array	Sheriff	GORDON FOOD SERVICE, INC.	\$1,403.64	3PS - Sent
2027159	2/18/2020	Court Security Uniform	Sheriff	SCHWARZ UNIFORM CORP.	\$1,410.00	3PS - Sent
2027158	2/18/2020	Offsite Storage for January 2020	Board of Elections	BERMAN MOVING & STORAGE, INC.	\$1,768.00	3PS - Sent
2027157	2/18/2020	Storage envelopes for Voter by mail ballots	Board of Elections	W.B. Mason Company, Inc.	\$1,000.75	3PS - Sent
2027156	2/14/2020	Parking Lot Control Personnel for March, 2020 Primary Election	Board of Elections	Willo Security, Inc	\$2,964.00	3PS - Sent
2027153	2/14/2020	Temporary set up/take down of ramps March 17, 2020 Election	Board of Elections	TRU-TRAC SERVICES, INC.	\$1,890.00	3PS - Sent

2027151	2/12/2020	10x15 Catalogs, Multiple Colors - March 17, 2020 Primary Election	Board of Elections	THE ENVELOPE PRINTERY OF OHIO INC	\$1,482.46	3PS - Sent
2027150	2/12/2020	Deluxe Feather Flag Kit for all BOE Elections Case,	Board of Elections	Inclusion Solutions, LLC	\$1,282.80	3PS - Sent
2027139	2/7/2020	Saw Blades, Clamp Kits, Forceps, Scalpel Handles - Autopsy	Medical Examiner	AMERISOCHI, INC.	\$1,384.10	3PS - Sent
2027138	2/7/2020	Blanket Order - Siemens Viva Jr. Analyzer Plus Consumables	Medical Examiner	AMERISOCHI, INC.	\$3,920.80	3PS - Sent
2027136	2/6/2020	Rental Portable Generators for the March 17, 2020 Primary	Board of Elections	BUCKEYE POWER SALES COMPANY	\$3,008.00	3PS - Sent
2027132	2/4/2020	DS200 thermal paper rolls for the 2020 Primary Election	Board of Elections	Election Systems & Software, LLC	\$1,573.60	3PS - Sent
2027130	2/4/2020	Ethernet Switch	Board of Elections	MNJ TECHNOLOGIE S DIRECT	\$3,940.00	3PS - Sent
2027129	2/4/2020	NMS - Outside Toxicology Testing - December 2019 Toxicology	Medical Examiner	National Medical Services dba NMS Labs	\$4,817.00	3PS - Sent
2027126	2/3/2020	parking spaces for temp staff from 12/1/2019 to 12/31/2019 for March 2020 Primary Election	Board of Elections	Madison Development Consulting	\$3,500.00	3PS - Sent
2027125	2/3/2020	Janitorial and Maintenance services BOE Warehouse 11/5/19 General Election	Board of Elections	Halle Industrial Park LLC	\$1,118.00	3PS - Sent
2027122	2/3/2020	Seminar Tables/Mobile Shelving Covers	Board of Elections	Uline, Inc	\$1,612.56	3PS - Sent
2027121	2/3/2020	Desk - Trace Evidence	Medical Examiner	W.B. Mason Company, Inc.	\$2,695.35	3PS - Sent

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, March 9, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
David Marquard, Design and Construction Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 3/2/2020

Michael Chambers motioned to approve the minutes from the March 2, 2020 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-163

Department of Public Works, recommending an award on RQ45196 and enter into a contract with Cintas Corporation (13-2) in the amount not-to-exceed \$270,278.58 for Cuyahoga County Uniform services for the period 4/1/2020 – 3/31/2023.

Funding Sources: General Fund – (Airport Operations) - \$6,151.83; General Fund – (Internal Services) - \$152,117.95; Road & Bridge Fund - \$33,136.63; Sanitary Sewer Fund - \$78,872.17

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-163 was approved by unanimous vote.

The following item was held at the request of the Board of Control members.

BC2020-164

Department of Human Resources,

- a) ~~Submitting an RFP exemption on Purchase Order No. PO20000377, which will result in an award recommendation to Municipal Solutions, LLC in the amount not to exceed \$49,000.00 for professional executive search and related services to identify qualified candidates for County Chief Information Officer and County Chief Human Resource Officer positions for the period 3/9/2020 – 12/31/2020.~~
- b) ~~Recommending an award on Purchase Order No. PO20000377, which will result in an award recommendation to Municipal Solutions, LLC in the amount not to exceed \$49,000.00 for professional executive search and related services to identify qualified candidates for County Chief Information Officer and County Chief Human Resource Officer positions for the period 3/9/2020 – 12/31/2020.~~

~~Funding Source: General Fund (50% Department of Information Technology and 50% Department of Human Resources)~~

Patrick Smock, Department of Human Resources, presented. Dale Miller asked what the likelihood was that a non-local candidate would be hired when the County is unable to offer any additional incentives such as payment of relocation expenses or bonuses; asked what the process will be prior to moving forward with this contract; and asked if the Acting Chief Technology Officer has applied for the position.

Nan Baker asked if there are any other agencies in Ohio that could provide services on a local level, which could logically result in selection of a current resident who would not be seeking additional incentive to relocate from another state; asked who was currently serving in the role of Acting Chief Technology Officer for the Department of Information Technology and whether it was necessary to fill this position permanently as it has been vacant for 3 years; and recommended that the department reevaluate their hiring strategy to consider a local search, given the restrictions of hiring an out-of-state candidate.

Trevor McAleer asked if Municipal Solutions, LLC is the same search firm that provided services for the prior vacancy of County Sheriff; concurred with Ms. Baker's recommendation to evaluate the progress of the internal hiring process and to review current policies and hiring restrictions prior to initiating the contract for a nationwide search and recommended to hold the item. The remaining Board members concurred, and the item was held.

BC2020-165

Department of Human Resources,

a) Submitting an RFP exemption on RQ47953, which will result in an award recommendation to Universal North Inc. dba Universal Creative Concepts in the amount not-to-exceed \$26,000.00 for the purchase of (2,500) 27 (oz.) stainless steel BPA-free non-toxic water bottles for the County Wellness Program.

b) Recommending an award on RQ47953 to Universal North Inc. dba Universal Creative Concepts in the amount not-to-exceed \$26,000.00 for the purchase of (2,500) 27 (oz.) stainless steel BPA-free non-toxic water bottles for the County Wellness Program.

Funding Source: Wellness Funds

Patrick Smock, Department of Human Resources, presented. Dale Miller asked who the water bottles will be distributed to. Nan Baker asked what the overall marketing budget for the Wellness Program was and asked if the department is within their budget. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-165 was approved by unanimous vote.

BC2020-166

Department of Human Resources,

a) Submitting an RFP exemption on RQ47954, which will result in an award recommendation to Howling Print and Promo, Inc. in the amount not-to-exceed \$19,200.00 for the purchase of (2,400) logo t-shirts for the County Wellness Program.

b) Recommending an award on RQ47954 to Howling Print and Promo, Inc. in the amount not-to-exceed \$19,200.00 for the purchase of (2,400) logo t-shirts for the County Wellness Program.

Funding Source: Wellness Funds

Patrick Smock, Department of Human Resources, presented. Nan Baker asked for clarification on the funding source. Dale Miller asked if t-shirts will be available in multiple sizes. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-166 was approved by unanimous vote.

BC2020-167

Sheriff's Department,

a) Recommending to declare (3) Motorola Radius GP 300; (41) Motorola HT1250 and (6) Motorola APX6000 portable handheld radios as obsolete surplus County property no longer needed for public use; recommending to trade-in said property towards the purchase of (44) Harris XL-200P and (6) Harris XL-185P handheld radios and related accessories, in accordance with Ohio Revised Code Section 307.12 (H).

b) Recommending an award on PO20000047 to Cleveland Communications, Inc. (18-1) in the amount not-to-exceed \$448,479.56 less trade in value of \$34,100.00 for a net total of \$414,379.56 for the purchase of (150) Harris portable handheld radios.

Funding Source: General Fund

Stephen Witt, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-167 was approved by unanimous vote.

C. – Consent Agenda

There were no questions on the consent agenda items. Michael Chambers motioned to approve BC2020-168 through -172; Dale Miller seconded, the consent items were unanimously approved.

BC2020-168

Department of Development, recommending to amend Item No. CON2019-36 dated 4/22/2019, which authorized housing rehabilitation contracts with various providers for installation of a new furnace and air conditioner; tear off/replace new roofing on house and garage; install exterior GFCI, replace standard outlet with GFCI's, replace existing electric panels, install appliance circuit, smoke detector and GFCI; install sheet goods and wood base trim, replace hot water heater, laundry tub, remove and replace tub with shower, install dryer vent, remove toilet and replace with same, and install washer hookup in connection with a homeowner rehabilitation loan to Diana Simmons Ferguson for the period 8/21/2018 – 5/22/2019, by reducing the award amounts for various providers:

- a) Contract No. CE1920014-02 with YK Brothers Construction, by changing the amount not-to-exceed from \$6,720.00 to 6,065.00.
- b) Contract No. CE1920014-04 with Green Home Solutions, by changing the amount not-to-exceed from \$10,590.00 to \$4,970.00.

Funding Source: Community Development Block Grant Funds

BC2020-169

Department of Development, recommending to terminate housing rehabilitation Contract No. ~~CE190010~~ CE1920010 with MCM Home Services in the amount not-to-exceed \$21,030.00 for Lead work services for the Lead Program in connection with a homeowner rehabilitation loan to Mary Hall for the period 10/23/2018 – 7/22/2019, effective 9/20/2019.

Funding Source: Community Development Block Grant Funds

BC2020-170

Department of Human Resources, submitting an amendment to Contract No. CE1800017 with Medical Mutual of Ohio for Stop Loss Insurance services for County employees and their eligible dependents for the period 1/1/2018 - 12/31/2019, to modify the language in Exhibit A(b1) to reflect the correct term, effective 1/1/2019; no additional funds required.

Original Funding Sources: 64% - Hospitalization Self Insurance Fund, 36% - Self Insurance Board of Developmental Disabilities (BODD) Fund

BC2020-171

Department of Public Safety and Justice Services, recommending to terminate Agreement No. AG1800153 with the City of Cleveland in the amount of \$163,000.00 for staffing of a Cyber Analyst for the Northeast Ohio Regional Fusion Center for the period 11/13/2018 – 3/31/2020, effective 9/30/2019.

Funding Source: FY2017 Urban Area Securities Initiative Grant Funds

Travel Requests							
Department	Staff (1)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Christina Mitchell-Mata	A workshop entitled "Postmortem Interpretive Toxicology"	The Center for Forensic Science Research and Education	3/29/-4/2/2020	Philadelphia, PA	*Registration- \$1,200.00 **Lodging – \$1,111.36 **Meals - \$224.00 **Ground Transportation- \$77.79 **Baggage- \$60.00 ***Airfare- \$332.60 Total- \$3,005.75	FY 2019 Coverdell Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor – (\$332.60)

Purpose:

For Christie Mitchell-Mata, Forensic Scientist 2, to attend a course titled Postmortem Interpretive Toxicology to enhance her knowledge base regarding interpretation of postmortem toxicology results. This course provides continuing education in the effects of major drug classes in medicolegal death investigations presented by leaders in the forensic toxicology field.

VI – PUBLIC COMMENT

Dale Miller commented on the Board members' advance question regarding the low number of items on the past few Board of Control agendas as it relates to the launch of the Enterprise Resource Planning System (ERP) and asked if an estimate can be provided as to how long the slow-down will continue and when can a normal flow of items be expected.

Michael Chambers commented that the original focus of many departments was related to payments processing once the ERP system went into production and asked Lenora Lockett if there was a way to check the status of items that have not yet reached the queue for placement on an agenda.

Lenora Lockett stated the ERP system is more complex than the prior OnBase system and expects a longer period of time where the volume of processed items returns to normal levels; and commented that there is a process in place to proceed with critical items that have not reached the pending agenda queue.

Mr. Chambers asked if any items are being held up by the Office of Procurement & Diversity.

Ms. Lockett said that there has been a slower learning curve as far as items being resubmitted and issues not being addressed which is delaying approvals; stated that different internal strategies are being identified that will be implemented, such as revising procedures, providing webinars and additional efforts to offer assistance to user departments; commented that there was an initial need to prioritize the more critical issues and now are addressing the remaining issues such as user role changes which will help with the flow of items; and said that it is difficult to predict when the workflow will stabilize as the user departments, as well as the Office of Procurement & Diversity staff, are still learning the system.

Trevor McAleer asked Ms. Lockett if there is a way to generate a report to see how many items are in process but have not yet reached the queue for placement on an agenda.

Ms. Lockett indicated that the ERP system does not provide for status queries or the ability to go directly to the Administrator as in the prior OnBase system but there is the potential to request a report from Department of Information Technology security personnel; said that the 3 security personnel are also currently involved in designing Phase 2 and User Acceptance Testing of ERP, which is targeted for completion next month, so the priorities and any future process changes would need to be evaluated; said that the Cherwell tickets submitted to the Service Desk could also provide some insight on the issues being reported; and said that she would request that the Department of Information Technology run a report and follow up with the Board members.

Nan Baker expressed concern that delays in getting items through could result in late contracts or delays in critical services and asked if there is any projected fallout that is anticipated that could be controlled.

Ms. Lockett said that she is unable to speak on behalf of all departments but stated that some departments may have planned ahead and submitted their items early or whose planning was properly timed, such as construction projects, so there was no impact; acknowledged that there are also departments that may be struggling; and said that this could be discussed with the departments to determine the reason for the lull.

Ms. Baker asked if there is a designee to monitor the delays and the structure to anticipate when there is a time-critical request that needs advancement; and asked if there is someone who understands the system issues at hand and are able to prioritize and respond.

Ms. Lockett said that person would be the ERP Project Manager as she is unable to speak for all departments.

Mr. Chambers asked Thomas Pavich, Department of Public Works or Stephen Witt, Sheriff's Department if they would like to speak about any issues their departments are experiencing with the ERP System.

Thomas Pavich relayed some of the challenges and issues his department has dealt with regarding new user roles, culture changes, learning curve and tracking items while still trying to work through unexpected issues that are coming up along the way and indicated that there may be late contracts in the future.

Mr. Chambers said that the separation of duties in the system is requiring a larger number of new users to be trained when in the past it was only a few entering requests; explained the process for submitting tickets to the Help Desk to identify and prioritize issues; and said approximately 95% of the tickets have already been resolved and that approximately 30 open tickets remain.

Mr. McAleer asked Ms. Lockett to request a report of the number of items that were entered but have not yet reached the Office of Procurement & Diversity's approval queue.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:35 a.m.

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

BC2020-127

SHERIFF'S DEPT

RQ# N/A

2020

CITY OF RICHMOND HTS

PRISONER BOARD & CARE CONTRACT

Scope of Work Summary

Sheriff's Dept requesting approval of the Prisoner Board & Care contract with City of Richmond Hts., revenue generating.

Prior Board Approval Number: BC2019-958.

Prisoner board & care for City of Richmond Hts. prisoners to be housed at the Sheriff's Dept. The anticipated start-completion dates are 01/01/2020- 12/31/2020.

The primary goals of the project are jail regionalization.

Procurement

The proposed contract is a revenue generating agreement.

Contractor and Project Information

City of Richmond Hts.

26789 Highland Rd

Richmond Hts., Ohio 44143

Tom Wetzel, Lieutenant

Project Status and Planning

The project is an existing project.

Funding the proposed contract is a revenue generating agreement.

BC2020-129

SHERIFF'S DEPT

RQ# N/A

2020

VILLAGE OF WOODMERE

PRISONER BOARD & CARE CONTRACT

Scope of Work Summary

Sheriff's Dept requesting approval of the Prisoner Board & Care contract with Village of Woodmere, revenue generating.

Prior Board Approval Number: BC2019-533.

Prisoner board & care for Village of Woodmere prisoners to be housed at the Sheriff's Dept. The anticipated start-completion dates are 01/01/2020- 12/31/2020.

The primary goals of the project are jail regionalization.

Procurement

The proposed contract is a revenue generating agreement.

Contractor and Project Information

Village of Woodmere

27899 Chagrin Blvd

Woodmere, Ohio 44122

John Patterson, Lieutenant

Project Status and Planning

The project is an existing project.

Funding

The proposed contract is a revenue generating agreement.

BC2020-130

SHERIFF'S DEPT

RQ# N/A

2020

CLEVELAND METROPARKS

PRISONER BOARD & CARE CONTRACT

Scope of Work Summary

Sheriff's Dept requesting approval of the Prisoner Board & Care contract with Cleveland Metroparks, revenue generating.

Prior Board Approval Number: BC2018-598.

Prisoner board & care for Cleveland Metroparks prisoners to be housed at the Sheriff's Dept. The anticipated start-completion dates are 01/01/2020- 12/31/2020.

The primary goals of the project are jail regionalization.

Procurement

The proposed contract is a revenue generating agreement.

Contractor and Project Information

Cleveland Metroparks
4101 Fulton Parkway
Cleveland, Ohio 44144

Ken Schabitzer, Lieutenant

Project Status and Planning

The project is an existing project.

Funding

The proposed contract is a revenue generating agreement.

B. – New Items for Review

BC2020-173

2020, K2m Design, Inc., Amendment No. 1 To Ce1700161 For \$200,000.00 General Ae Services

Scope of Work Summary

Department of Public Works requesting approval of an amendment with K2M Design, Inc. for the anticipated not-to-exceed cost of \$200,000.00 and extend the contract to December 31, 2021.

Department of Public Works is requesting the approval of a contract amendment with K2M Design, Inc. for an increase in the not-to-exceed amount of \$200,000.00 and extend the contract from October 1, 2020 to December 31, 2021 for General Architectural-Engineering Services.

The primary goal of the contract was for K2M Design, Inc. to provide professional architectural engineering services through a General Architectural-Engineering Services Contract. K2M Design, Inc. had provided Architectural-Engineering Services for various projects, for various County Buildings. It is more cost effective, to include time savings, to continue with K2M Design, Inc. to complete the projects that they have started since they are familiar with the projects and the buildings.

Not an amendment:

There is no change in scope.

The original contract was for \$200,000.00 – October 2, 2017 – October 1, 2020

BC 2017-687

Amendment No. 1 requesting additional funds of \$200,000.00 and extend the contract from October 1, 2020 to December 31, 2021

Amended Contract:

October 2, 2017 – December 31, 2021 - \$400,000.00.

Procurement

Identify the original procurement method on the contract/purchase:

RFQ

For items procured through a competitive process, answer the following:

- a. The RFQ was closed on July 12, 2017.

- b. There were 11 statement of qualifications submitted for review, 2 proposal was approved.
- c. There was 15% SBT, 10% MBE, and 5% WBE on this RFQ.
- d. One of the contracts was a SBE set-aside.

Contractor Information

K2M Design, Inc.
3121 Bridge Avenue
Cleveland, Ohio 44113
Council District (07)

The consultant principal owner is Scott Maloney

Funding

The funding for the contract was appropriated in the current budget.

The schedule of payments is monthly by invoicing.

BC2020-174

Amendment 3 Resurfacing Of Warrensville Center Road From Broadway Avenue To The Maple Heights Ncl In The Cities Of Bedford And Maple Heights.

Scope of Work Summary

Public Works is submitting an amended agreement (Subsidiary No.2) to Contract CE1900110 with Catts Construction, Inc. for the resurfacing of Warrensville Center Road from Broadway Avenue to the Maple Heights NCL in the Cities of Bedford and Maple Heights for an increased amount not-to-exceed \$36,297.52.

Explanation of Necessity

The plan quantity adjustments were based on actual quantities used, calculations and field measurements. The New Plan Items were added to replace most of the ADA ramps between Rockside Road and Broadway. These items also included winter protection. This was not on the original plan and after an inspection ODOT said they needed to be replaced.

The engineer's estimate was \$3,074,255.84.

Original Contract Amount was \$3,068,000.05.

The contract total to date (including this amendment) is \$3,133,334.38. Approximately 2% over the engineer's estimate and the original contract amount.

The project is located in Council Districts 8 and 9.

Procurement

Justification for Other than Full and Open Competition has been submitted.

Contractor Information

Catts Construction, Inc., 21223 Aurora Road, Warrensville Heights, Ohio 44146
Council District 9.

Project Status

Construction is substantially complete per plans and specifications and ahead of schedule.

Funding

73% Federal and 13% Ohio Public Works Commission (Issue 1), 14% Cuyahoga County using funds from \$5 Vehicle License Tax Fund

BC2020-175

Title:

Homeowner Rehab Loan To Hall - Contractor: Allenbey Construction Co., Llc - Deferred Loan # 13-2017-5506

Homeowner Rehab Loan To Hall - Contractor: Allenbey Construction Co., Llc - Loan # 13-2017-5514 - Deferred Loan

Scope of Work Summary

Department of Development requesting approval of a homeowner rehab loan, deferred, to Borrower Hall for contract with MCM Home Services for the anticipated cost of \$21,030.00. Due to a conflict, work wasn't started by MCM and a new contract with Allenbey Construction was approved for \$13,500.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Deferred

Name of Homeowner – Mary Hall

City – Garfield Heights

Total Loan Amount of \$21,030.00

Property Taxes are current as of 6/14/2018

Scope of services – Lead work in conjunction with the Lead Program

Homeowner loan includes agreements with Allenbey Construction Co, LLC - \$13,500.00

BC2020-176

Title:

Homeowner Rehab Loan To Ferguson - Contractor: Craftsman Custom Flooring, Inc.- Loan # 19-2016-5441 - Deferred Loan

Scope of Work Summary

Department of Development requesting approval of a homeowner rehab loan, deferred, to Borrower Ferguson for contract with Craftsman Custom Flooring for the anticipated cost of \$6,275.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Senior Deferred

Name of Homeowner – Dianna Simmons Ferguson

City – Maple Heights

Total Loan Amount of \$26,322.00

Property Taxes are current as of 2/06/2020

Scope of services – Install vinyl tile

Homeowner loan includes agreement with Craftsman Custom Flooring, Inc. - \$6,275.00

BC2020-177

Title:

Department of Information Technology

RQ IS-20-47952

Infor US Inc

CRM Software Licenses

Scope of Work Summary

The Department of Information Technology is requesting approval of a purchase order with Infor US Inc for CRM Software Licenses for anticipated cost of \$32,586.96.

These licenses were included in the ERP package as an add on. This is the first year that the County would incur a cost for this license, and we are taking the opportunity to separate it from the ERP, as they are unrelated. Further, DoIT will put forth an RFP for these licenses in search of a product that will address the needs of the County as a whole, rather than the agencies of HHS that use them now.. The anticipated start-completion dates are 01/01/2020 to 12/31/2020

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval Unknown until this goes through the approval process
- b) Are the purchases compatible with the new ERP system? This information would not feed into ERP
- c) Is the item ERP approved no, as this would not be included as an ERP product
- d) Are the services covered by the original ERP budget no

Procurement

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

An exemption is being requested as the County has already been utilizing these licenses as a part of the ERP process and wanted to continue using them until the end of the year.

Contractor and Project Information

Infor Public Sector

13560 Morris Rd, Suite 4100

Alpharetta, GA 30004

Council District (xx)

The account manager for the contractor/vendor is Barry Fisk.

Funding

The project is funded 100% by HHS Levy.

The schedule of payments is annually.

BC2020-178

Fy19 Vawa Block Domestic Violence & Child Advocacy Center Contract

Public Safety and Justice Services FY19 VAWA Block Grant, Contract with the Domestic Violence & Child Advocacy Center for services provided through the Latina Domestic Violence Project.

Scope of Work Summary

Public Safety and Justice Services requesting approval of a contract with the Domestic Violence Child Advocacy Center for the cost not-to-exceed \$110,000.

The Program has provided services to the County previously as referenced in BOC resolution No. BC2018-267.

The DVCAC's Latina Project will provide services to Hispanic women and children who are or may be in an abusive relationship with an intimate partner. The Project will provide services. The anticipated start-completion dates are 01/01/2020 - 12/31/2020.

The primary goals of the project are to:

To assist victims of abuse with resources such as shelter, access to legal resources and counseling.

To assist victims by facilitating the transition that victims must make in order to exit out of the relationship.

The contract needs a signature by January 1, 2020.

Funding

The project is funded 100% through the STOP Violence Against Women's Act Block Grant.

The schedule of payments is monthly.

BC2020-179

Fy19 VAWA Block Cleveland Rape Crisis Center Contract

VAWA funding requires that a specific amount of funding be dedicated to this population and the funds will be used to assist the Latina population with crisis management, shelter services, counseling and immediate resources to law enforcement and the legal system.

Services provided through the CRCC Latina Project will assist in providing the immediate services that a victim will need in a crisis situation involving rape or sexual abuse. Providing resources, referral to shelters, medical treatment and access to the justice system will reduce the further victimization of the clients by removing them from the environment in which they are being abused.

Advocates meet survivors at the police station to assist with filing a police report. CRCC also provides outreach, community engagement as well as individual group therapy.

The Latino/a population in Ohio increased by 63% from 2000-2010 making Latino/a as one of the fastest growing populations in Ohio. The 2000 National Violence Against Women Survey found that Hispanics, particularly Latinas, were less likely to report rape victimization than non-Latinas.

CRCC solves the problem of sexual assault by providing services that can immediately assist a clients on a 24-hour bases. A hot-line will be established that provides emotional support, crisis intervention and information to survivors and their supporters. CRCC's advocates are specifically trained to assist survivors in person. Advocates meet survivors at the police station to assist with filing a police report. CRCC also provides outreach, community engagement as well as individual group therapy.

CRCC will provide services to victims in the greater Cleveland-Metropolitan area.

BC2020-180

Title:

Public Safety and Justice Services FY19 VAWA Block Grant, Agreement with the City of Bedford for services provided through the Domestic Violence Victims Program.

Scope of Work Summary

Public Safety and Justice Services requesting approval of a contract with the City of Bedford for the cost not-to-exceed ~~\$27,376.27~~ **\$36,501.69**.

The Program has provided services to the County previously as referenced in BOC resolution No. BC2018-273.

The City of Bedford will staff a Domestic Violence Court Liaison (DVCL) to assist victims with referrals and questions regarding the legal process during a domestic violence case in court. The anticipated start-completion dates are 01/01/2020 - 12/31/2020.

The primary goals of the project are to:

- 1.) Provide direct series to victims of domestic violence.
- 2.) Act as a referral source for domestic violence victims to receive services.
- 3.) Help domestic violence victims navigate through the legal process

Procurement-N/A

Contractor and Project Information-N/A

Project Status and Planning

Funding

The project is funded 100% through the STOP Violence Against Women’s Act Block Grant.

The schedule of payments is monthly.

BC2020-181

Title:

Public Safety and Justice Services FY19 VAWA Block Grant, Contract with the Jewish Family Services Association for services provided through the Domestic Violence Services Project.

Scope of Work Summary

Public Safety and Justice Services requesting approval of a contract with the Jewish Family Services Association, for the cost not-to-exceed \$35,920.06.

The Program has provided services to the County previously as referenced in BOC resolution No. BC2018-220.

The Domestic Violence Services Project will provide community-based domestic violence services through comprehensive case management and advocacy. This approach utilizes both an empowerment model

and trauma informed care approach. The anticipated start-completion dates are 01/01/2020 - 12/31/2020.

The primary goals of the project are to:

- 1.) To assist victims of domestic violence with the resources needed access needed services.
- 2.) To educate victims of their options when working within the legal system when it comes to making informed decisions on whether to remain in the marriage or relationship.

Procurement-N/A

Contractor and Project Information-N/A

Project Status and Planning

Funding

The project is funded 100% through the STOP Violence Against Women's Act Block Grant.

The schedule of payments is monthly.

BC2020-182

Public Safety & Justice Services 2020 Contract Spec Rescue International Instructor Technical Search Specialist Training

Public Safety & Justice Services; RQ151; 2020 Spec Rescue International Contract Technical Search Specialist Instructor

Scope of Work Summary

Public Safety & Justice Services requesting approval of a contact with Spec. Rescue International for the anticipated cost not-to-exceed \$25,240.00.

The anticipated start-completion dates are 03.01.2020- 04.30.2020. Spec. Rescue International will bring in up to three instructors to conduct the FEMA-curriculum for Technical Search Specialist training. The course is 28 hours, including primarily classroom study with some field work.

The primary goals of the project are 1) to provide specialized training to first responders, and 2) to be improve response capabilities for terrorist events throughout the Northeast Ohio region.

Procurement

The procurement method for this project was informal RFB. The total value of the RFB is (\$25,240.00). This was an informal procurement. We obtain three quotes or cost comparisons to determine the awarded vendor was "lowest and best".

Contractor and Project Information

Spec. Rescue International, Inc

2697 International Pkwy, 128-3

Virginia Beach, VA 23452

Council District: NA

The Director for Educational Services for the contractor/vendor is Larry Phillips

Project Status and Planning

The project funding this training recurs annually (FEMA State Homeland Security Grant Program) based on congressional funding and Presidential prioritization.

Funding

The project is funded 100% by the FY17 State Homeland Security Grant Program.

The schedule of payments is one-time invoice upon completion of the training.

BC2020-183

Title:

SHERIFF'S DEPT

RQ# N/A

2020

VILLAGE OF HIGHLAND HILLS

PRISONER BOARD & CARE CONTRACT

Scope of Work Summary

Sheriff's Dept requesting approval of the Prisoner Board & Care contract with the Village of Highland Hills, revenue generating.

Prior Board Approval Number: BC2019-533.

Prisoner board & care for the Village of Highland Hills prisoners to be housed at the Sheriff's Dept. The anticipated start-completion dates are 01/01/2020- 12/31/2020.

The primary goals of the project are jail regionalization.

Procurement

The proposed contract is a revenue generating agreement.

Contractor and Project Information

Village of Highland Hills

3700 Northfield Rd

Highland Hills, Ohio 44122

Charla Brown, Finance Assistant

Project Status and Planning

The project is an existing project.

Funding

The proposed contract is a revenue generating agreement.

C. – Consent Agenda

BC2020-184

(See related items for Travel for the week of 3/16/2020 in Section C. above)

BC2020-185

(See related items for proposed purchases for the week of 3/16/2020 in Section C. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Public Safety & Justice Services; 2020 State of Ohio Emergency Management Agency; Grant Agreement Amendment, FY17 Urban Area Security Initiative Grant Program

Scope of Work Summary

Public Safety & Justice Services requesting approval of an amendment with Ohio Emergency Management Agency for the anticipated cost of \$0.00

Prior resolution number: CON2017-111

The anticipated start-completion dates are 09/01/2017-08/31/2020. This amendment extends the performance period of the grant from 09/01/2017 – 03/31/2020 to 08/31/2020.

The primary goals of the project are 1) to support county preparedness of first responders to terrorist events through the purchase of equipment, and 2) provide funding and support for training and exercises for first responders preparedness for terrorist events.

Procurement

The procurement method for this project was grant agreement from OEMA. This request is to amend the performance period to end 08/31/2020.

Contractor and Project Information

Ohio Emergency Management Agency

2855 West Dublin-Granville Road

Columbus, Ohio 43235

Council District : NA

The Executive Director of OEMA is Sima Merick.

Project Status and Planning

The project / grant recurs annually based on congressional and presidential funding.

Funding

There are no additional funds being requested for this item. Only extension of the performance period is sought for approval.

The project is an amendment to a grant agreement with OEMA. This amendment changes the performance period to end on 08/31/2020 and is the (1) first amendment of the agreement.

Item No. 2

Amend 2017 State Homeland Security Grant Agreement - Extended Performance Period
Public Safety & Justice Services; 2020 State of Ohio Emergency Management Agency; Grant Agreement
Amendment, FY17 State Homeland Security Grant Program

Scope of Work Summary

Public Safety & Justice Services requesting approval of an amendment with Ohio Emergency Management
Agency for the anticipated cost of \$0.00

Prior resolution number: CON2017-107

The anticipated start-completion dates are 09/01/2017-06/30/2020. This amendment extends the
performance period of the grant from 09/01/2017 – 03/31/2020 to 06/30/2020.

The primary goals of the project are 1) to support county preparedness of first responders to terrorist
events through the purchase of equipment, training and exercises, and 2) to enhance regional (Cuyahoga,
Ashtabula, Lake, Geauga, Lorain Counties) collaboration of planning and preparedness for terrorist events.

Procurement

The procurement method for this project was grant agreement from OEMA. This request is to amend the
performance period to end 06/30/2020.

Contractor and Project Information

Ohio Emergency Management Agency
2855 West Dublin-Granville Road
Columbus, Ohio 43235
Council District : NA

The Executive Director of OEMA is Sima Merick.

Project Status and Planning

The project / grant recurs annually based on congressional and presidential funding.

Funding

There are no additional funds being requested for this item. Only extension of the performance period is
sought for approval.

Item No. 3

(See related list of Contracts between \$0.00 - \$4,999.99 Processed and Executed for the week of
3/16/2020 in Section V. above)

Item No. 4

See related list of Purchases between \$1,000.00 - \$4,999.99 Processed for the period 2/3/2020 –
2/27/2020 in Section V. above)

VI – PUBLIC COMMENT

VII – ADJOURNMENT