



**Cuyahoga County Board of Control Agenda  
Monday, April 20, 2020 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**\*Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed to the public at this time. As this meeting is being conducted remotely, in accordance with HB 197, Department Presenters and the**

**Public may access the meeting via livestream by using the following link:**

**[council.cuyahogacounty.us/en-US/Streaming-Video.aspx](https://council.cuyahogacounty.us/en-US/Streaming-Video.aspx)**

**or by calling**

**1-877-336-1828 Access Code 3279066 Followed by the # Sign.**

**\*\*Public comment for this meeting may be submitted in writing via email to the Clerk of the Board of Control at [arichardson@cuyahogacounty.us](mailto:arichardson@cuyahogacounty.us) no later than 7:00 a.m. on Monday, April 20, 2020.**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 4/6/20**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2020-213**

Department of Development,

a) Submitting an RFP exemption on RQ902, which will result in an award recommendation to Economic and Community Development Institute in the amount not-to-exceed \$47,475.00 for call center services to support Cuyahoga County's Small Business Resource Center for the period 4/3/2020 – 5/31/2020.

b) Recommending an award on RQ902 and enter into a contract with Economic and Community Development Institute in the amount not-to-exceed \$47,475.00 for call center services to support Cuyahoga County's Small Business Resource Center for the period 4/3/2020 – 5/31/2020.

Funding Source: General Fund

**BC2020-214**

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 20000527 to ICOR Technology, Inc. (22-3) in the amount not-to-exceed \$66,585.00 for the purchase of (1) Mini-Caliber Robot for the Lake County Bomb Squad.

Funding Source: FY17 State Homeland Security – Law Enforcement grant

**BC2020-215**

Agency of the Inspector General, recommending an award on Purchase Order No. 20000648 and enter into a Contract with WingSwept, LLC in the amount not-to-exceed \$43,647.90 for software support and maintenance for the Case Management Tracking System for the period 4/23/2020 - 4/22/2022.

Funding Source: General Fund

**BC2020-216**

Court of Common Pleas/Juvenile Court Division, recommending awards on various Purchase Orders and enter into agreements with various municipalities in the total amount not-to-exceed \$10,598.93 for the Community Diversion Program for the period 3/1/2020 - 12/31/2020:

- a) PO No. 20000761 with City of Broadview Heights in the amount not-to-exceed \$1,211.31.
- b) PO No. 20000796 with City of South Euclid in the amount not-to-exceed \$3,633.92.
- c) PO No. 20000807 with City of Parma Heights in the amount not-to-exceed \$4,693.81.
- d) PO No. 20000740 with Village of Moreland Hills in the amount not-to-exceed \$1,059.89

Funding Source: General Fund

**BC2020-217**

Sheriff's Department,

- a) Submitting an RFP exemption on Purchase Order No. 20000488, which will result in an award recommendation to Gordon Food Service in the amount not-to-exceed \$2,108.70 for the purchase of mixed vegetables.
- b) Recommending an award on Purchase Order No. 20000488 to Gordon Food Service in the amount not-to-exceed \$2,108.70 for the purchase of mixed vegetables.

Funding Source: General Fund

**BC2020-218**

Sheriff's Department,

- a) Submitting an RFP exemption on Purchase Order No. 20000365, which will result in an award recommendation to Good Source Solutions, Inc. in the amount not-to-exceed \$1,560.00 for the purchase of drink mix.
- b) Recommending an award on Purchase Order No. 20000365 to Good Source Solutions, Inc. in the amount not-to-exceed \$1,560.00 for the purchase of drink mix.

Funding Source: General Fund

**BC2020-219**

Department of Regional Collaboration, recommending an award on Purchase Order No. 20000957 and enter into a contract with Squire Patton Boggs, (US), LLP in the amount not-to-exceed \$225,000.00 for Federal Advocacy Services for the period 4/20/2020 – 4/19/2023.

Funding Sources: General Fund and Road and Bridge Fund

**C. – Consent Agenda**

**BC2020-220**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Master Contract No. CE1800434 with the Village Network for Safe Space Housing services for Court referred youth for the period 10/1/2018 – 9/30/2020 for a decrease in funds in the amount of (\$40,000.00).

Funding Source: Victims of Crime Act

**BC2020-221**

Department of Sustainability,

- a) Requesting authority to apply for grant funds from Cleveland Foundation in the amount of \$200,000.00 for the Greater Cleveland Blue Economy Attraction and Marketing Project for the period 2/1/2020 – 1/31/2022.
- b) Submitting a grant award from the Cleveland Foundation in the amount of \$200,000.00 for the Greater Cleveland Blue Economy Attraction and Marketing Project for the period 2/1/2020 – 1/31/2022.

Funding Source: Cleveland Foundation

**BC2020-222**

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1800142 with Mission Critical Partners, Inc. for Public Safety Technology Consultant Services for the period 2/27/2018 – 2/26/2020 to extend the time period to 11/30/2020; no additional funds required.

Original Funding Source: General Fund

**BC2020-223**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1300171 with Court of Common Pleas/Juvenile Court Division for psychological evaluation services for the period 1/1/2014 - 12/31/2019 to extend the time period to 12/31/2021; no additional funds required.

Funding Source: State Child Protective Allocation Fund

**BC2020-224**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 4/20/2020

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
PO20000453	Truck repairs on Unit S-230 for Sanitary Engineer	Department of Public Works	Jack Doheny Companies, Inc	\$13,457.35	Sanitary Engineer Fund
PO20000459	Truck repairs on Unit S-226 for Sanitary Engineer	Department of Public Works	Jack Doheny Companies, Inc	\$36,969.69	Sanitary Engineer Fund
PO20000464	Truck repairs on Unit S-224 for Sanitary Engineer	Department of Public Works	Jack Doheny Companies, Inc.	\$14,604.84	Sanitary Engineer Fund
PO20000595	Padlocks and keys for Sanitary Engineer	Department of Public Works	Southgate Lock & Security	Not-to-exceed \$10,000.00	Sanitary Engineer Fund
PO20000709	Truck repairs on Unit S-223 for Sanitary Engineer	Department of Public Works	Best Equipment Co., Inc.	\$9,790.45	Sanitary Engineer Fund
PO20000795	Vactor equipment parts for Fleet Services	Department of Public Works	Jack Doheny Company	\$49,999.00	Road & Bridge Fund
PO20000802	Small engine parts for Fleet Services	Department of Public Works	Sohars All Season Mower Service, Inc.	\$49,000.00	Sanitary Engineer Fund - \$25,000.00 Maintenance Garage Fund - \$4,000.00 Road & Bridge Fund - \$20,000.00

PO20000804	Truck parts for Fleet Services	Department of Public Works	Fleetwise Truck Parts	\$40,000.00	Road & Bridge Fund
PO20000839	Vehicle batteries for Fleet Services	Department of Public Works	Harris Battery Company, Inc.	\$49,999.00	Sanitary Engineer Fund - \$20,000.00 Maintenance Garage Fund - \$9,999.00 Road & Bridge Fund - \$20,000.00
PO20000235	(506) cases of gloves for Correction Officers, Food Services, Safety and Sanitation, Officer Pods, Special Response Team and First Responder Officers	Sheriff's Department	W. B. Mason Company Inc.	\$15,174.94	General Fund
PO20000311	(3,600) Cotton bath towels for inmates	Sheriff's Department	ATD American Co.	\$3,159.00	General Fund
PO20000329	(29) Correction Officer Corporal jackets and (13) Corporal SRT jackets in various sizes	Sheriff's Department	Schwarz Uniform	\$5,436.00	General Fund
PO20000335	(16,800) Cotton face cloths for inmates	Sheriff's Department	Imperial Wholesale, Inc.	\$2,754.00	General Fund
PO20000531	(6) Replacement emergency restraint chairs for Jails	Sheriff's Department	HPM Business Systems Inc.	\$13,777.77	General Fund

**Items/Services Received and Invoiced but not Paid:**

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
PO20000614	Skill up training for the Learn and Earn Program	Cuyahoga Job and Family Services	Home Instead Senior Care	\$10,750.00	Health and Human Services Levy Fund

PO20000474	Generator repair parts on Unit S-318 for Sanitary Engineer	Department of Public Works	Cummins Sales and Service	\$2,013.16	Sanitary Engineer Fund
PO20000484	Light tower parts for Unit 45-01 for Sanitary Engineer	Department of Public Works	United Rentals, Inc.	\$2,533.70	Sanitary Engineer Fund
PO20000770	Truck repairs on Unit 98-34 for Fleet Services	Department of Public Works	AutoNation Ford - Westlake	\$1,437.33	Maintenance Garage Fund

**\*Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.**

**Open Market Purchases**

**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Court of Common Pleas/Juvenile Court Division, submitting a revised Grant Agreement and Funding Application with State of Ohio, Department of Youth services for various programs in connection with the SFY2020 RECLAIM Ohio Grant for the period 7/1/2019 – 6/30/2021 for additional funds in the amount of \$206,863.71.

Funding Source: Ohio Department of Youth Services

## **VI – PUBLIC COMMENT**

## **VII – ADJOURNMENT**



Minutes

Cuyahoga County Board of Control  
Monday, April 6, 2020 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Nichole English, Transportation Planning Engineer, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 3/23/2020

Michael Chambers motioned to approve the minutes from the March 23, 2020 meeting; Trevor McAleer seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-200

Department of Public Works, submitting an amendment to Contract No. CE1900106 with Glaus, Pyle, Schomer, Burns & Dehaven, Inc. dba GPD Group for professional engineering and Phase 2 design services in connection with the rehabilitation of Warrensville Center Road Bridges Nos. 05.92 East and 05.92 West over the Greater Cleveland Regional Transit Authority Rapid Transit tracks in the City of Shaker Heights, for additional funds in the amount not-to-exceed \$498,555.00.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-200 was approved by unanimous vote.

#### BC2020-201

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1900221 with Fabrizi Recycling, Inc. for reconstruction and widening of Sprague Road from Webster Road to West 130<sup>th</sup> Street in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville for additional funds in the amount not-to-exceed \$209,249.45.

Funding Source: \$177,862.03 - 85% City of Parma; \$12,554.96 - 6% Ohio Public Works Commission; \$9,416.23 - 4.5% Cuyahoga County using \$7.50 Vehicle License Tax Fund and \$9,416.23 - 4.5% Municipalities

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-201 was approved by unanimous vote.

#### BC2020-202

Department of Public Works, submitting an amendment (Subsidiary No. 5) to Contract No. CE1800214 with Great Lakes Construction` Co. for the Towpath Trail Stage 1 from Harvard Avenue Trailhead to Steelyard Commons in the City of Cleveland for additional funds in the amount not-to-exceed \$66,167.61.

Funding Source: 80% Federal Funding (Congestion Mitigation Air Quality Fund (CMAQ); 20% Local Funding – up to \$500,000 Clean Ohio Shares Grant and City of Cleveland Tax Increment Fund (TIF)

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-202 was approved by unanimous vote.

#### BC2020-203

Department of Development,

a) Submitting an RFP Exemption on RQ905, which will result in an award recommendation to Economic and Community Development Institute in the amount not-to-exceed \$500,000.00 for grants and loans to small businesses in Cuyahoga County impacted by the COVID-19 pandemic for the period 4/6/2020 – 12/31/2020.

b) Recommending an award on RQ905 and enter into a contract with Economic and Community Development Institute in the amount not-to-exceed \$500,000.00 for grants and loans to small businesses in Cuyahoga County impacted by the COVID-19 pandemic for the period 4/6/2020 – 12/31/2020.

Funding Source: Economic Development Fund

Paul Herdeg, Department of Development, presented. Dale Miller asked for more information on the coverage for the Economic Impact Disaster Loan Program and asked why this program is necessary; asked why the item did not complete the internal approval process in the Enterprise Resource Planning System prior to the Board meeting; asked when services will begin if the contract is approved and if contingent approval should be given upon completion of the approval process. Trevor McAleer commented that Council President Brady had requested that the County Executive handle this request as an emergency purchase acknowledging that all internal approvals would not be secured at the time of approval but would be complete in several days; and asked what will the interest rate on the loans be. Nan Baker asked for clarification on the phone number to call for small businesses seeking assistance; asked for more information on the \$10,000.00 advance loan; asked if it has been determined that the \$5,000.00 monthly grant is adequate for smaller businesses to meet their required needs and asked how that amount was determined; and asked what qualifies as a low to moderate income business. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-203 was approved by unanimous vote.

#### BC2020-204

Department of Information Technology, submitting an amendment to Contract No. CE1600274 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 10/26/2021 to modify the scope of services to add Project Drive Schedule Extension and support for Phase 2A Payroll and Phase 2C Workforce Management Workstreams, effective 4/6/2020 and for additional funds in the amount not-to-exceed \$483,768.00.

Funding Source: ERP - General Fund

Jeanelle Greene, Department of Information Technology and Jack Rhyne, Project Manager, Infor, presented. Dale Miller thanked the project team for their responses to Council members' advance questions, which detailed the challenges to continue the Enterprise Resource Planning Project implementation, despite the Coronavirus crisis and expressed his support for the project; indicated he would support a pause on the project if necessary, once the Payroll and Workforce Development components are implemented; and asked how many users need to be trained for the July go live date.

Nan Baker referred to the responses to the advance questions, which state the only obstacle to the next deployment to the 150 end users, is COVID-19 and asked if any alternatives can be considered; asked what is the likelihood that classroom training cannot move forward and how will the April 27 implementation deadline be met; and asked how many training participants will there be.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-204 was approved by unanimous vote.

Andria Richardson, Clerk of the Board of Control announced that she had just received a message from the Department of Information Technology which stated that there is a technical issue with the live stream, which appears to be a building wide issue and will not be resolved prior to the end of the Board of Control meeting.

#### BC2020-205

Department of Information Technology, submitting an amendment to Contract No. CE1800132 with Main Sail, LLC for staff augmentation services for the Enterprise Resource Planning Project for the period 9/17/2018 – 6/30/2020 to extend the time period to 8/31/2020 and for additional funds in the amount not-to-exceed \$384,451.13.

Funding Source: General Fund – ERP

Jeanelle Greene, Department of Information Technology, presented. Dale Miller indicated his support for the services provided by Main Sail, LLC, and stated improvements must be made internally to recruit and train staff that can provide these types services in order to reduce costs. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-205 was approved by unanimous vote.

#### BC2020-206

Department of Information Technology, submitting an amendment to Contract No. CE1500151 with Great Northern Consulting, LLC for support and maintenance on (5) Sun Solaris Operating System T4 servers for the period 6/30/2015 – 6/29/2022, to expand the scope of services to add remote support of UNIX platforms, effective 4/6/2020 and for additional funds in the amount not-to-exceed \$208,560.00.

Funding Source: General Fund

Jeanelle Greene and Andy Molls, Department of Information Technology, presented. Dale Miller asked if it is possible to hire new employees who could provide these support services to reduce costs rather than contract for services. Nan Baker asked if an analysis has been done to determine where there will be a gap in employee support for these types of services, due to planned retirements over the next 2 years; and asked when the department became aware of employee retirements which created the need to contract for services. Trevor McAleer asked if the costs for Item Nos. BC2020-206 and BC2020-207 are included in the \$33 million project budget or are these being tracked separately; and asked for a list of all contract renewals resulting from project implementation delays, as those will need to be evaluated and tracked for budget purposes. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-206 was approved by unanimous vote.

#### BC2020-207

Department of Human Resources, submitting an amendment to Contract No. CE1500017 with Immix Technology, Inc. for technical support and software maintenance of Kronos Timeclocks for the period 2/1/2015 - 3/29/2020 to extend the time period to 3/29/2021 and for additional funds in the amount not-to-exceed \$18,319.06.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-207 was approved by unanimous vote.

#### BC2020-208

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1700021 with CHN Housing Partners fka Cleveland Housing Network, Inc. for utility assistance and financial counseling services for TANF eligible residents for the period 4/1/2017 – 3/31/2020 to extend the time period to 3/31/2021 and for additional funds in the amount not-to-exceed \$195,000.00.

Funding Source: Temporary Assistance for Needy Families

Christine Alexander, Cuyahoga Job and Family Services, presented. Dale Miller asked if these costs are earmarked and funded through the Prevention, Retention and Contingency (PRC) Fund; commented that Franklin County is making PRC funds available to provide substantial financial assistance during the Coronavirus crisis and asked if Cuyahoga County is doing anything similar. Ms. Alexander said that she would follow up with the Board members on this question. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-208 was approved by unanimous vote.

Jerad Zibritosky, Department of Law commented that he is concerned about the public accessing the Board of Control meeting while there are technical issues with the live stream and asked if the call in information can be posted to the website in order to provide for public comment and compliance with open meeting requirements.

Andria Richardson, Clerk of the Board of Control stated that the phone number and code to access the meeting via conference call was provided when the agenda was posted to the County's website and also was included when the final agenda was e-mailed to the distribution list. Mr. Zibritsky indicated that these steps were satisfactory.

BC2020- 209  
Sheriff's Department,

a) Submitting an RFP exemption on Purchase Order No. PO20000229, which will result in an award recommendation to JNS Foods, LLC in the amount not-to-exceed \$1,150.00 for the purchase of Coffee.

b) Recommending an award on Purchase Order No. PO20000229 to JNS Foods, LLC in the amount not-to-exceed \$1,150.00 for the purchase of Coffee.

Funding Source: General Fund

Stephen Witt, Sheriff's Department, presented. Dale Miller asked what the total percentage of the overage of the coffee purchase was; asked how long will it take to use the surplus coffee and confirmed that all product will be utilized. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-209 was approved by unanimous vote.

BC2020-210

Prosecutor's Office, recommending an award on Purchase Order No. PO20000214 to Cellebrite Inc. in the amount not-to-exceed \$40,000.00 for a sole source purchase of (1) Cellebrite Premium mobile data extraction license for use in investigation and prosecution of child exploitation offenders for the Internet Crimes Against Children Task Force for the period 4/6/2020 – 4/5/2021.

Funding Source: Internet Crimes Against Children Grant and State Funds

David Frattare, Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-210 was approved by unanimous vote.

C. – Exemptions

BC2020-211

Department of Public Works, recommending to amend Board Approval No. BC2019-13, dated January 7, 2019, which amended BC2017-36, dated January 17, 2017, which authorized an alternative procurement process, which resulted in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$250,000.00 to \$400,000.00.

Funding Source: 50% Dog Kennel Operations Fund; 50% Dick Goddard Best Friend Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-211 was approved by unanimous vote.

D. – Consent Agenda

There were no questions on the consent agenda item. Michael Chambers motioned to approve BC2020-212; Dale Miller seconded, the consent item was unanimously approved.

BC2020-212

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/6/2020

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Office of Procurement & Diversity – See Below):

<i>Requisition/ Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
PO20000577	(13) Adobe Creative Cloud Licenses	Department of Health and Human Services	SBC Tech Partners	\$8,485.75	Health and Human Services Levy Fund
PO20000634	(9) Replacement mobile data terminals and docking stations for Lake County Sheriff's Office	Department of Public Safety and Justice Services	SpaceBound Inc.	\$27,273.15	FY2017 & FY2018 State Homeland Security -Law Enforcement Grants
PO20000302	(1,000) Protective, breathable spit sock hoods for use when transporting inmates	Sheriff's Department	Labsource Inc.	\$5,350.00	General Fund
PO20000304	(1,000) Replacement mattresses with attached pillow	Sheriff's Department	ICS Jail Supplies, Inc.	\$49,410.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition/ Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
PO20000587	Post Adoption Special Services Subsidy: Neurofeedback system rentals*	Division of Children and Family Services	Espirit Speech & Language Services	\$1,800.00	70% Health and Human Services Levy Fund and 30% Title IV-E

\*Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

## V – OTHER BUSINESS

Dale Miller asked if the Board of Control meetings will resume a weekly schedule, dependent upon the level of business.

Trevor McAleer asked Michael Chambers if he thinks there will be a sufficient number of items each week for the Board's consideration.

Michael Chambers said that is possible to resume weekly meetings and that he would follow up with the Board members' regarding the anticipated volume of items for their consideration.

### Items of Note (non-voted)

#### Item No. 1

Sheriff's Department, submitting a grant Sub-award agreement with the City of Cleveland in the amount not-to-exceed \$111,540.00 for the Interoperable Communications Improvement Project in connection with the FY2019 Byrne Memorial Justice Assistance Grant Program (JAG) for the period 10/1/2019 – 9/30/2022.

Funding Source: FY2019 U.S. Department of Justice Edward Byrne Memorial Justice Assistance Grant

## VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Nan Baker seconded. The motion to adjourn was unanimously approved at 11:58 a.m.

## Item Details As Submitted By Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2020-213**

Department of Development RQ 902 2020 Economic and Community Development Institute Contract for Call Center Services to support the county's Small Business Resource Center

##### Scope of Work Summary

Department of Development requesting approval of a contract with Economic and Community Development Institute (ECDI) for call center services to support the county's Small Business Resource Center.

The time of performance is April 3, 2020 – May 31, 2020, in the amount of not to exceed \$47,475.

The primary goal of the project is to support the county's Small Business Resource Center which has, since its launch the week of March 29th, provided information and referral to qualified local small business support organizations for assistance with federal loan applications, general business advice including negotiating loan payment and rent deferrals, assistance with talent acquisition and retention, and assistance with navigating the workforce and unemployment compensation systems, as well as financial assistance, to small businesses in Cuyahoga County, impacted by the COVID-19 pandemic, to enable them to survive for the short term in order to continue their operations and contribution to the economy.

The project does not involve any technology or the ERP.

##### Procurement

An RFP exemption is being requested

The award was made by Chief Ted Carter under the Mission Critical Time Sensitive purchasing authority of the Department of Development.

##### Contractor and Project Information

Economic and Community Development Institute

1655 Old Leonard Ave

Columbus, OH 43219

The CEO of Economic and Community Development Institute is Ina Kinney.

The project is countywide with services available in every Council district.

Project Status and Planning. This is a one- time project which is not expected to re-occur.

##### Funding

The project is funded 100% by the General Fund (Department of Development Operating Budget).

The schedule of payments is monthly upon invoicing.



**BC2020-214**

Public Safety and Justice Services, RFB#47734 , 2020, ICOR Technology Inc, Purchase Order, Mini Robot for Lake County Bomb Squad.

Scope of Work Summary

Public Safety and Justice Services is requesting approval of RFB proposal with ICOR Technology Inc. for the anticipated cost not to exceed \$66,585.00.

The bomb robot will assist the Lake County Bomb Squad in evaluation suspected improvised explosive devices (IEDs) placed by terrorist/criminal actors. It also allows for means to remotely move, open, or otherwise safely manipulate suspected IEDs. The anticipated start-completion dates are 04/015/2020 – 05/15/2020.

A smaller robotic platform will allow for remote, safe inspection of IEDs. Once diagnostics have been performed, the robot will allow for a remote, safe means of opening, moving, or otherwise mitigation the threat posed by the IED.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$66,585.00.

The above procurement method) was closed on 2/5/2020.

There were 3 bids/proposals pulled from OPD, 3 bids/proposals/ submitted for review, 3 bids/proposals approved.

Contractor and Project Information

ICOR Technology Inc.

935 Ages Drive

Ottawa, ON K1G 6L3 CANADA

The Commercial Manager is Jack Vongdouangchanh.

The address or location of the project is:

Lake County Bomb Squad

8500 Civic Center Blvd.

Mentor, OH 44060

The project is located in Council District 4

Project Status and Planning

The project is new to the County for Lake County Bomb Squad. The project is a new grant item.

The project has (1) phases

Funding

The project is funded 100% by FY17 State Homeland Security – Law Enforcement grant.

The schedule of payments is invoice.

**BC2020-215**

Title:

Agency of Inspector General; RQ# IG-20-47989 2020 Wingswept; Contract Case Management software

Scope of Work Summary

Agency of Inspector General requesting approval of a contract with Wingswept for the anticipated cost not-to-exceed \$43,647.90.

Wingswept’s case management software provides the ability to efficiently process and track complaints brought to the attention of the AIG. Results of all audits, investigations, inspections, review and activities will be tracked in the proposed system. The system tracks secondary employment, financial disclosures, and vendor and lobbyist information. The anticipated start-completion dates are 04/23/2020- 4/22/2022.

The primary goals of the project are to allow AIG employees to quickly review large volumes of documents in connection with investigations and public records requests. It will also provide for storage and access of responsive documents.

(When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system? Yes
- c) Is the item ERP approved N/A
- d) Are the services covered by the original ERP budget No

#### Procurement

The procurement method for this project was an RFP Exemption- Informal Competitive Bidding. The total value of the exemption is \$43,647.90.

The Informal Competitive Bidding was closed on 01/31/2020.

An RFP Exemption is being requested, and Informal Competitive Bidding was utilized.

#### Contractor and Project Information

Wingswept LLC  
800 Benson Road  
Garner, NC 27529  
Council District N/A

The CEO for the contractor/vendor is Jay Strickland.

#### Project Status and Planning

The project is new to the County.

#### Funding

The project is funded 100% by the General Fund.

The schedule of payments is annually.

#### **BC2020-216**

Title: Juvenile Court FY2020 **Agreement for a Community Diversion Program for Youth with the City of Broadview Heights**

#### Scope of Work Summary

Juvenile Court requesting approval of an Agreement with the City of Broadview Heights for the not-to-exceed value of \$1,211.31.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

AG1700070	JC372060/0260	RQ#: JC-17-40492	Res. #: BC2017-779 (10/30/17)
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Describe the exact services being provided. This vendor will be providing services to youth to divert status, misdemeanor, or felony offense complaints from becoming official. The anticipated start-completion dates are March 1, 2020 through December 31, 2020.

The primary goals of the project are (list 2 to 3 goals).

- Participation in specialized diversion groups/services
- Reimbursement for staff time while engaging in CDP youth activities

(When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

**Procurement**

The procurement method for this project was a Government Purchase. The total value of the Purchase is \$1,211.31. Procurement

The procurement method for this project was a Government Purchase. The total value of the Purchase is \$1,211.31.

**Contractor and Project Information and municipality(ies) impacted by the project**

City of Broadview Heights

9543 Broadview Road

Broadview Heights, Ohio 44147

Mayor for the City of Broadview Heights is Sam Alai.D. Project Status and Planning

The project reoccurs annually.

The project's term has already begun. State the time-line and reason for late submission of the item.

This item is late due to issues with the new procurement system.

**Funding**

The project is funded 100% by the General Fund.

The schedule of payments is monthly.

Title: Juvenile Court FY2020 Agreement for a Community Diversion Program for Youth with the **City of South Euclid**

Scope of Work Summary

Juvenile Court requesting approval of an Agreement with the City of South Euclid for the not-to-exceed value of \$3,633.92.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

AG1700119	JC372060/0260	RQ#: JC-17-40545	Res. #: BC2017-957 (12/18/17)
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Describe the exact services being provided. This vendor will be providing services to youth to divert status, misdemeanor, or felony offense complaints from becoming official. The anticipated start-completion dates are March 1, 2020 through December 31, 2020.

The primary goals of the project are (list 2 to 3 goals).

- Participation in specialized diversion groups/services
- Reimbursement for staff time while engaging in CDP youth activities

(When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

The procurement method for this project was a Government Purchase. The total value of the Purchase is \$3,633.92.

Contractor and Project Information

City of South Euclid

1349 South Green Road

South Euclid, Ohio 44121

The Mayor for the City of South Euclid is Georgine Welo.

Project Status and Planning

The project reoccurs annually. The project's term has already begun. State the time-line and reason for late submission of the item. This item is late due to issues with the new procurement system.

Funding

The project is funded 100% by the General Fund.  
The schedule of payments is monthly.

Title: Juvenile Court FY2020 Agreement for a Community Diversion Program for Youth with **the City of Parma Heights**

Scope of Work Summary

Juvenile Court requesting approval of an Agreement with the City of Parma Heights for the not-to-exceed value of \$4,693.81.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

AG1700058	JC372060/0260	RQ#: JC-17-40539	Res. #: BC2017-737 (10/16/17)
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Describe the exact services being provided. This vendor will be providing services to youth to divert status, misdemeanor, or felony offense complaints from becoming official. The anticipated start-completion dates are March 1, 2020 through December 31, 2020.

The primary goals of the project are (list 2 to 3 goals).

- Participation in specialized diversion groups/services
- Reimbursement for staff time while engaging in CDP youth activities

(When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

The procurement method for this project was a Government Purchase. The total value of the Purchase is \$4,693.81.

Contractor and Project Information

City of Parma Heights  
6281 Pearl Road  
Parma Heights, Ohio 44130

The Mayor for the City of Parma Heights is Mike Byrne.

Project Status and Planning

The project reoccurs annually. The project's term has already begun. State the time-line and reason for late submission of the item. This item is late due to issues with the new procurement system.

**Funding**

The project is funded 100% by the General Fund.

The schedule of payments is monthly.

**Title:** Juvenile Court FY2020 Agreement for a Community Diversion Program for Youth with the **Village of Moreland Hills.**

**Scope of Work Summary**

Juvenile Court requesting approval of an Agreement with the Village of Moreland Hills for the not-to-exceed value of \$1,059.89.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

AG1700109	JC372060/0260	RQ#: JC-17-40519	Res. #: BC2017-926 (12/11/17)
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Describe the exact services being provided. This vendor will be providing services to youth to divert status, misdemeanor, or felony offense complaints from becoming official. The anticipated start-completion dates are March 1, 2020 through December 31, 2020.

The primary goals of the project are (list 2 to 3 goals).

- Participation in specialized diversion groups/services

Reimbursement for staff time while engaging in CDP youth activities

When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget B. Procurement

The procurement method for this project was a Government Purchase. The total value of the Purchase is \$1,059.89.

**Contractor and Project Information**

The Village of Moreland Hills  
4350 SOM Center Road

Moreland Hills, OH 44022

The Mayor for the Village of Moreland Hills is Daniel Fritz.D. Project Status and Planning

The project reoccurs annually.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is monthly.

**BC2020-217**

2020 SHERIFF'S DEPT 3RD QTR OVERAGE MIXED VEGETABLES

Sheriff's Dept

2020

*GORDON FOOD SERVICE/* Purchase

3<sup>rd</sup> Quarter order overage correction

Scope of Work Summary

Sheriff's Dept requesting approval of purchase with GORDON FOOD SERVICE for the anticipated cost of \$2,108.70.

Prior Board Approval Number or Resolution Number.

BC2019-489

Mixed vegetables purchased already, overage in the order exceeded the approved amount for the 2019 third quarter food bids.

The primary goals of the project are get payment issued to vendor to avoid interruption in services.

Procurement

The procurement method for this project was other. The total value of the RFP is \$2,108.70.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

Original bid rewarded to vendor for the third quarter. Jail staff ordered and received totals surpassing the approved amount. Requesting approval to submit payment to vendor for overage.

Contractor and Project Information

GORDON FOOD SERVICE

1300 GEZON PKWY SW

WYOMING, MI 49509

The contact for the vendor is ALISHA CIESLAK

Project Status and Planning

The project reoccurs as an occasional product.

Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

**BC2020-218**

2020 SHERIFF'S DEPT- 3RD QTR OVERAGE- DRINK MIX

Sheriff's Dept

2020

*GOOD SOURCE SOLUTIONS/* Purchase

3<sup>rd</sup> Quarter order overage correction

Scope of Work Summary

Sheriff's Dept requesting approval of a purchase with GOOD SOURCE SOLUTIONS for the anticipated cost of \$1,560.00.

List the Prior Board Approval Number or Resolution Number.

BC2019-489

Drink mix purchased already, overage in the order exceeded the approved amount for the 2019 third quarter food bids.

The primary goals of the project are get payment issued to vendor to avoid interruption in services.

Procurement

The procurement method for this project was other. The total value of the RFP is \$1,560.00.

Original bid rewarded to vendor for the third quarter. Jail staff ordered and received totals surpassing the approved amount. Requesting approval to submit payment to vendor for overage.

Contractor and Project Information

GOOD SOURCE SOLUTIONS

3115 MELROSE DR #160

CARLSBAD, CA 92010

The contact for the vendor is Debbie Brown

Project Status and Planning

The project reoccurs as an occasional product.

Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

### **BC2020-219**

Regional Collaboration; 2020 Regional Collaboration For Contract Approval Of Federal Advocacy Services With Squire Patton Boggs US LLP \$225,000

Scope of Work Summary

The Department of Regional Collaboration is requesting approval of a contract for federal advocacy services with Squire Patton Boggs US LLP for the anticipated cost of \$225,000.

The anticipated start-completion dates are 04/20/2020 – 04/19/2023.

The primary goals of the project are to expand the County's presence and represent its interests before the U.S. legislature by assisting in the crafting and implementation of a strategic plan that would elevate the County's engagement and profile at the federal level and preserve and secure support and funding for its key initiatives, projects and interests.

Procurement

The procurement method for this project was an RFQ 46767. The total value of the RFQ is \$225,000.

The RFQ was closed on October 30, 2019. There are no SBE goals with this contract.

There were 9 pulled from OPD, 9 submitted for review, and 1 approved for Squire Patton Boggs US LLP.

Contractor and Project Information

Squire Patton Boggs US LLP

2550 M Street, NW



Washington, DC 20037

The main contact for this contract is Pamela Welsh

Project location not applicable

Project Status and Planning

This project is a three-year contract.

Funding

The project is funded by the General Fund and Public Works (Road & Bridge Fund).

- \$25,000 per year from the General Fund
- \$50,000 per year from the Public Works Road & Bridge Fund

The schedule of payments is monthly.

### **C. – Consent Agenda**

#### **BC2020-220**

Title: Juvenile Court FY2020 Contract Amendment for Safe Space Housing Services with The Village Network

Scope of Work Summary

Juvenile Court requesting approval of a contract amendment with The Village Network to decrease the funds in the amount of \$40,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2018-862

BC2019-613

BC2020-44

Describe the exact services being provided. This contract will provide short term safe placements for youth involved in the Court's Safe Harbor Docket. This provides time for assessments to be completed and treatment plans to be created. The anticipated start-completion dates are October 1, 2018 through September 30, 2020.

The primary goals of the project are (list 2 to 3 goals).

- Provide safe placements for youth to be assessed
- Keeps youth out of the Detention Center

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

The procurement method for this project was an RFP Exemption.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. These vendors were written into the Grant Agreement to provide these services. An RFP was done back in 2017 for this service.

Contractor and Project Information

The Village Network  
2000 Noble Drive  
Wooster, Ohio 44691  
N/A

The (owners, executive director, other[specify]) for the contractor/vendor is (  
The Village Network: CEO Richard Graziano

The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

The Village Network  
2000 Noble Drive  
Wooster, Ohio 44691  
N/A

Project Status and Planning

The project is not new to the Court. This is the third Grant that the Court has been awarded for this project.

Funding

The project is funded 100% VOCA Grant funded.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the not-to-exceed value and is the 3rd amendment of the contract. The history of the amendments is:

2019: \$40,000.00  
2020: \$68,664.00

**BC2020-221**

Title:

Department of Sustainability; 2020, Cleveland Foundation; Grant, Apply and Accept Grant from the Cleveland Foundation for Blue Economy Project

**Scope of Work Summary**

The Department of Sustainability is requesting approval to apply and receive a grant from The Cleveland Foundation for the anticipated cost \$200,000.00

Describe the exact services being provided. The anticipated start-completion dates are ~~1/1/2020-12/31/2021~~. **2/1/2020 – 1/31/2022**.

The primary goals of the project are to create an actionable marketing and branding strategy for growing the Blue Economy Innovation Cluster in Greater Cleveland and create a Water Enabled Industrial Attraction Strategy domestically and internationally to target large water users.

**Procurement**

The procurement method for this project is a grant agreement. The total value of the grant agreement is \$200,000.00

**Contractor and Project Information**

We will use an RFP to find a marketing company to complete the project after we accept the funds.

**Project Status and Planning**

The project is new to the County.

**Funding**

The project is funded by the Cleveland Foundation, Cuyahoga County, and Greater Cleveland Partnership.

**BC2020-222**

Title: Contract Amendment for Mission Critical Partners, LLC

**Scope of Work Summary**

Public Safety and Justice Services is requesting approval of a contract amendment, with Mission Critical Partners, LLC for the extension of the contract period until November 30, 2020 for no additional cost.

The original contract was previously approved in BC#2018-129.

Mission Critical Partners, Inc. will be providing public safety and technology consulting services. MCP will provide a consultant to provide subject matter expertise, on an as-needed basis, on current and future technology projects under consideration by PSJS. Consultation will include project assessment, planning, solution recommendation and design, as well as assisting in the development of technical specifications to procure public safety and justice service-related equipment, hardware, software and services. The consultant may also be requested to assist with the development of an IT strategic plan for the future of the PSJS department and county-wide public safety planning. The anticipated completion date is 11/30/2020.

The primary goals of the project are (list 2 to 3 goals).

**BC2020-223**

Title:

Division of Children and Family Services – CF-13-28347 – 2020-2021 Cuyahoga County Juvenile Court Contract Amendment for Diagnostic Services

Scope of Work Summary

Division of Children and Family Services is requesting approval of a contract amendment with Cuyahoga County Juvenile Court for diagnostic services in the amount of \$0.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

CON2013-63

BC2017-96

BC2018-18

Cuyahoga County Juvenile Court provides evaluation services, recommendations for community based services, psychological evaluations for the Division of Children and Family Services. The term of the contract amendment is 1/1/2020 to 12/31/2021.

The primary goal of this project is to effectively determine the ability of caregivers to provide appropriate care to their children.

Procurement

The original procurement method for this project was an intra-governmental agreement, which we are seeking to amend with the current action. The initial agreement started in 2014.

Contractor and Project Information

Cuyahoga County Juvenile Court

9300 Quincy Avenue

Cleveland, OH 44106

Council District 7

The Administrative Judge for the Juvenile Court is Thomas F. O’Malley.

Project Status and Planning

The project is an extension of an existing project.

The contract being amended expired 12/31/2019, so this is a time-sensitive matter.

The contract being amended expired 12/31/2019. There were delays determining whether new funds would be used for 2020 and 2021, and then delays in getting the item into the new ERP system due to the item being in a “locked” status that rendered users unable to attach documents or modify the item.

Funding

The project is funded State Child Protective Allocation Fund ~~100% by the Cuyahoga County Health and Human Services Levy.~~

The schedule of payments is by invoice.

The project is an amendment to an intra-agency agreement. This amendment changes the term of the agreement to end 12/31/2021 and is the third amendment of the contract. The history of the amendments is:

\$115,000.00 – 2017

\$116,000 – 2018 and 2019

**BC2020-224**

(See related items for proposed purchases for the week of 4/20/2020 in Section C. above)

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Title: Juvenile Court FY2020 RECLAIM Ohio Grant Amendment

Scope of Work Summary

Juvenile Court requesting approval of a grant amendment application with the Ohio Department of Youth Services. The total grant award associated with this grant application is \$9,410,516.33.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.  
BC2019-735

Describe the exact services being provided. This is the Court's annual RECLAIM Ohio Grant application through the Ohio Department of Youth Services. This item is for an amendment of the grant application that was previously submitted. The anticipated start-completion dates are July 1, 2019 through June 30, 2020.

The primary goals of the project are (list 2 to 3 goals).  
This grant supports multiple staff salaries and various youth programming.

Procurement

Contractor and Project Information  
Ohio Department of Youth Services  
4545 Fisher Road, Suite D  
Columbus, Ohio 43228

Project Status and Planning

The project is an annual grant application for the Court. This particular item is for an amendment to the grant.

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**