

Minutes

Cuyahoga County Board of Control
Monday, June 29, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

Michael Chambers called the meeting to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Transportation Planning Engineer, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 6/22/2020

Michael Chambers motioned to approve the minutes from the June 22, 2020 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-366

Department of Public Works,

a) Submitting an exemption from aggregation on Requisition No. 46222, which will result in award recommendations to various providers in the total amount not-to-exceed \$998,305.00 for bridge inspection, evaluation, structural modeling and load rating services.

b) Recommending an award on Purchase Order No. 20001837 and enter into a contract with Arcadis, U.S., Inc. (55-11) in the amount not-to-exceed \$498,580.00 for West 140th Street Bridge No. 01.82 and West 150th Street Bridge No. 01.94.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-366 was approved by unanimous vote.

BC2020-367

Department of Public Works, recommending an award on Purchase Order No. 20002006 and enter into an agreement with County Planning Commission in the amount not-to-exceed \$300,000.00 for planning and technical services for the period 6/1/2020 – 5/31/2022.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. Nan Baker asked if \$150,000.00 per year is adequate funding relative to the amounts spent in prior years; asked if additional consulting services from outside providers are anticipated; and asked if there are cost savings achieved by splitting technical services between outside providers and the County Planning Commission. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-367 was approved by unanimous vote.

BC2020-368

Department of Sustainability,

a) Submitting an RFP exemption, which will result in an award recommendation to City of Cleveland in the amount not-to-exceed \$15,000.00 for the provision of an outside consultant to create an Action Plan for the Vision Zero Initiative for the period 6/15/2020 – 8/31/2021.

b) Recommending an award on Purchase Order No. 20001897 and enter into an agreement with City of Cleveland in the amount not-to-exceed \$15,000.00 for the provision of an outside consultant to create an Action Plan for the Vision Zero Initiative for the period 6/15/2020 – 8/31/2021.

Funding Source: Sustainability Fund

Mike Foley, Department of Sustainability, presented. Nan Baker referred to the department's response to Council members' advance questions and asked if it is an unrealistic goal to expect elimination of traffic fatalities as an outcome of this initiative; asked if there are safety measures and new equipment already in place, through different transportation organizations, that may duplicate the objectives outlined in the Action Plan; stated that \$15,000.00 could perhaps be used for higher priority services, such as meals to those in need, and asked if this is a worthwhile investment; and asked if this initiative is targeted at bicyclists or drivers. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-368 was approved by majority vote, with Nan Baker casting a dissenting vote.

BC2020-369

Court of Common Pleas/Corrections Planning Board,

a) Submitting an RFP exemption, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$180,000.00 for performance data collection and evaluation services in connection with the implementation of the High-Risk Domestic Violence Court for the period 10/1/2019 – 9/30/2023.

b) Recommending an award on Purchase Order No. 20000503 and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$180,000.00 for performance data collection and evaluation services in connection with the implementation of the High-Risk Domestic Violence Court for the period 10/1/2019 – 9/30/2023.

Funding Source: FY2019 U.S. Department of Justice, Bureau of Justice Assistance Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program.

Linda Lagunzad, Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2020-369 was approved by majority vote, with Trevor McAleer recusing from voting, as he has a family member who is employed by Case Western Reserve University.

BC2020-370

Court of Common Pleas/Corrections Planning Board, recommending an award on Purchase Order No. 20001716 and enter into an agreement with the Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$138,900.00 for assistant prosecutor services in connection with the implementation of the High-Risk Domestic Violence Court for the period 10/1/2019 – 9/30/2022.

Funding Source: the FY2019 U.S. Department of Justice, Bureau of Justice Assistance Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program.

Linda Lagunzad, Corrections Planning Board, presented. Nan Baker asked if there were extenuating circumstances, which led to the 9-month delay in submitting this item for approval; and asked if a substantial payment is due to the Cuyahoga County Prosecutor's Office for services provided since 10/1/2019. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-370 was approved by unanimous vote.

BC2020-371

Court of Common Pleas/Corrections Planning Board, recommending an award on Purchase Order No. 20000939 and enter into an agreement with Department of Public Safety and Justice Services/Witness/Victim Services Center in the amount not-to-exceed \$62,278.00 for domestic violence victim advocacy services in connection with the implementation of the High-Risk Domestic Violence Court for the period 10/1/2019 – 9/30/2022.

Funding Source: FY2019 U.S. Department of Justice, Bureau of Justice Assistance Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program.

Linda Lagunzad, Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-371 was approved by unanimous vote.

BC2020-372

Department of Health and Human Services,

a) Submitting an RFP exemption, which will result in an award recommendation to Mobilemed 1, Inc., dba Medworks in the amount not-to-exceed \$90,648.00 for administration, outreach, enrollment and coordination services for the Cuyahoga Health Access Partnership (CHAP) Program for the period 7/1/2020 – 6/30/2022.

b) Recommending an award on Purchase Order No. 20001905 and enter into a contract with Mobilemed 1, Inc., dba Medworks in the amount not-to-exceed \$90,648.00 for administration, outreach, enrollment and coordination services for the Cuyahoga Health Access Partnership (CHAP) Program for the period 7/1/2020 – 6/30/2022.

Funding Source: Health and Human Services Levy Funds

Sabrina Roberts, Department of Health and Human Services, presented. Dale Miller asked who will receive services and what are the nature of these services. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-372 was approved by unanimous vote.

BC2020-373

Department of Health and Human Services, Cuyahoga Job and Family Services, recommending a sole source award on Purchase Order No. 20001947 and enter into a contract with Enterprise Community Partners, Inc. in the amount not-to-exceed \$368,850.00 to promote the Earned Income Tax Credit, Child Care Tax Credit and provide free tax preparation assistance to low and moderate-income individuals and families for the period 7/1/2020 – 6/30/2021.

Federal Temporary Assistance to Needy Families (TANF) funds

Chris Alexander, Cuyahoga Job and Family Services, presented. Dale Miller asked who the other funding partners are in connection with these services and what levels of funding are they providing; and asked if there has been any impact on services with the extension of the federal tax deadline. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-373 was approved by unanimous vote.

BC2020-374

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Agreement No. AG1900138 with the Cuyahoga County Department of Workforce Development for Job Readiness and Training for Recipients of Temporary Assistance for Needy Families and Food Assistance Employment and Training services for the period 7/1/2019 – 6/30/2020 to extend the time period to 6/30/2021, to modify Article XI terms to include a clause addressing Force Majeure events, effective 7/1/2020 and for additional funds in the amount not-to-exceed \$255,725.68.

Funding Source: Temporary Assistance for Needy Families

Chris Alexander, Cuyahoga Job and Family Services, presented. Dale Miller asked is there is a sense of what the percentage is of workers who lost jobs due to the COVID-19 crisis who may be able to return to their former positions or will seek new employment. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-374 was approved by unanimous vote.

BC2020-375

Department of Workforce Development, submitting an amendment to Contract No. CE1900380 with Strategic Resources Consulting, LLC for outreach and communication services to develop and implement a communication and outreach plan for the period 11/1/2019 – 10/31/2020, to expand the scope of services to include outreach services for a Virtual Job Fair, effective 6/29/2020 and for additional funds in the amount not-to-exceed \$19,100.00

Funding Source: 50% - The Mandel Supporting Foundation Grant and 50% - CARES Act Funds

Mary Kelly, Department of Workforce Development, presented. Trevor McAleer asked why these services were not included in the authorized emergency purchase related to the Virtual Job Fair, if the department was aware that these outreach services would be necessary; and asked why this request is coming after the Virtual Job Fair and not earlier when the other related purchases were submitted.

Michael Chambers commented that the requested amount is not for additional funding but for work already completed.

Trevor McAleer asked Michael Chambers to confirm that this amount is part of the original \$75,000.00 that was approved for Ohio Means Jobs to conduct the Virtual Job Fair. Mr. Chambers said that it is his understanding and would follow up to confirm.

Nan Baker asked is there is a considerable cost savings to holding a virtual job fair rather than an in-person event; asked how many of the 2,700 participants were hired; and asked for clarification of the funding sources.

Mr. Chambers said that this service was already approved and that this item is to amend a contract with the same money; stated that this request will not change the commitment but is to only amend an already agreed-upon communications plan contract and the funding was already determined.

Mr. McAleer asked Mr. Chambers if he is comfortable that this request is not for additional funding.

Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-375 was approved by unanimous vote.

C. – Exemptions

BC2020-376

Department of Public Works, recommending to amend Board Approval No. BC2020-196, dated 3/23/2020, which amended various Board of Control Approval Nos., which authorized an alternative procurement process, and made award recommendations to various providers in the total amount not-to-exceed ~~\$520,000.00~~ **\$620,000.00** for the purchase of Ready Mix concrete to complete various Department Orders for the period 3/1/2018 – 2/28/2021, by changing the not-to-exceed amount from \$620,000.00 to \$720,000.00:

- a) Rockport Construction & Materials, Inc.
- b) Carr Bros., Inc.
- c) Cuyahoga Concrete Co.
- d) Campbell Concrete & Supply
- e) Osborne
- f) Tech Ready Mix

Funding Sources: 45% - Road and bridge, 50% - Sanitary Sewer and 5% General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-376 was approved by unanimous vote, as amended.

D. – Consent Agenda

Trevor McAleer referred to Item No. BC2020-381 and asked for additional information on how the grant funds will be used and asked if the department has confirmed that the entire requested amount is being awarded; and asked if the grant funds need to be spent by December, 2020. Nan Baker asked if \$58,008.00 is the maximum amount that can be requested or are other grant funds available. There were no additional comments or questions on the consent agenda items. Michael Chambers motioned to approve BC2020-377 through -383; Dale Miller seconded, the consent items were unanimously approved, as amended.

BC2020-377

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800488 with Fabrizi Recycling, Incorporated for the replacement of Bradley Road Culvert No. 00.67 over a Tributary of the French Creek in the City of North Olmsted for a decrease in the amount of ~~(\$1,912.20)~~ **(\$1,921.20)**; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund and 20% City

BC2020-378

Department of Public Safety and Justice Services, submitting an amendment to Purchase Order No. 20000318 with Spec. Rescue International, Inc. for Technical Search Specialist Training for a maximum of (18) Ohio Homeland Region 2 Urban Search and Rescue team members in connection with the FY2017 State Homeland Security Grant for the period 3/16/2020 – 6/15/2020 to extend the time period to 10/31/2020; no additional funds required.

Funding Source: FY2017 State Homeland Security Grant
BC2020-379

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care services for the period 1/1/2018 – 12/31/2020, by adding the provider Eastway Corporation dba Eastway Behavioral Health, effective 3/1/2020; no additional funds required.

Funding Source: Original Contact – Health and Human Services Levy

BC2020-380

Court of Common Pleas/Juvenile Court Division, submitting a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services in the amount of \$9,848,221.67 for various programs in connection with the SFY2021 RECLAIM Ohio Grant for the period 7/1/2020 – 6/30/2021.

Funding Source: Ohio Department of Youth Services

BC2020-381

Sheriff's Department,

a) Requesting authority to apply for grant funds from U.S. Department of Justice, Office of Justice Programs in the amount of \$58,008.00 for supplemental relief equipment in connection with the FY2020 Coronavirus Emergency Supplemental Funding Grant Program for the period 01/20/2020 – 01/31/2022.

b) Submitting a grant agreement with U.S. Department of Justice, Office of Justice Programs in the amount of \$58,008.00 for supplemental relief equipment in connection with the FY2020 Coronavirus Emergency Supplemental Funding Grant Program for the period 01/20/2020 – 01/31/2022.

Funding Source: U.S. Department of Justice

BC2020-382

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to apply for grant funds from Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$400,000.00 for FY2020 Non-Medicaid funding for alcohol and drug clinical services for the period 1/1/2020 - 12/31/2020.

b) Submitting a grant award from Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$400,000.00 for FY2020 Non-Medicaid funding for alcohol and drug clinical services for the period 1/1/2020 - 12/31/2020.

Funding Source: ADAMHS Board

BC2020-383

Office of Procurement & Diversity, presenting proposed purchases for the week of 6/29/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20001954	Installation of heavy-duty truck lift	Department of Public Works	Northcoast Equipment Specialists, Inc.	\$17,295.00	50% - Sanitary Engineer Fund 50% - Motor Vehicle Gas Tax Fund
20001980	(1) New, never-titled, 2021 AWD Ford Explorer for use by the Medical Examiner's Office	Department of Public Works	Bob Gillingham Ford, Inc.	\$40,065.00	Medical Examiner's Operating Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20001883	Skill Up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Home Instead Senior Care	\$4,500.00	Health and Human Services Levy
20001930	Skill Up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Joyce Buick-GMC Inc.	\$5,000.00	Health and Human Services Levy
20001977	Door glass and moldings for vehicle repairs for Fleet Services**	Department of Public Works	Bob Gillingham Ford, Inc.	\$1,099.89	Maintenance Garage Fund

*Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.

**Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of East Cleveland in connection with the resurfacing of Lee Boulevard from Euclid Avenue to Forest Hills Boulevard.

Funding Source: \$1,585,000 with County Road and Bridge Fund and \$216,000 with Issue I Funds the total cost of the project \$1,801,000

Item No. 2

Department of Development, recommending to amend Board of Control Item of Note No. CON2019-43 dated 5/6/2019, which approved a housing rehabilitation contract with Home Exteriors in connection with a homeowner rehabilitation loan to Bennie Marcinowski for roof installation, electrical and garage demolition for the period 6/7/2018 – 3/7/2019, by changing the amount not-to-exceed from \$15,756.00 to \$13,130.00.

Original Funding Source: Community Development Block Grant Fund

Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Cuyahoga County District Board of Health in the amount of \$58,272.00 for Home and Community-Based Health Services and Home Health Care in connection with the FY2019 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative for the period 3/1/2020 – 2/28/2021.

Funding Source: Cuyahoga County Board of Health through the Health Resources and Services Administration

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 43083	Amend AG1800146	Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County	Clinical components of the Treatment Foster Care/Kinship Care Pilot Program management	\$0.00	Division of Children and Family Services	9/17/2018 – 6/30/2020 to extend the time period to 6/30/2021	Original Contract – Health and Human Services Levy Fund	6/10/2020 (Executive) 6/12/2020 (Law Dept.)

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 12:05 p.m.