

Minutes

Cuyahoga County Board of Control
Monday, July 20, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Transportation Planning Engineer, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 7/13/2020

Michael Chambers motioned to approve the minutes from the July 13, 2020 meeting; Trevor McAleer seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-404

Department of Public Works, submitting an amendment to Contract No. CE1700161 with K2M Design, Inc. for general architectural - engineering services for the period of 10/2/2017 – 12/31/2021, to extend the time period to 6/30/2022 and for additional funds in the amount not-to-exceed \$450,000.00.

Funding Source: COVID-19 Federal Funds

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-404 was approved by unanimous vote.

BC2020-405

Department of Public Works, recommending an award on Purchase Order No. 20002002 and enter into a contract with The Osborn Engineering Company (13-4) in the amount not-to-exceed \$400,000.00 for general mechanical - electrical - plumbing - architectural - engineering services for the period 6/17/2020 – 6/16/2023.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-405 was approved by unanimous vote.

BC2020-406

Department of Public Works, submitting an amendment to Contract No. CE1900204 with Independence Excavating, Inc. for construction of the Towpath Trail – Stage 4 in the City of Cleveland for additional funds in the amount not-to-exceed \$63,251.17:

a) from West 13th Street to Literary Avenue

b) from Merwin Avenue to Scranton Road

Funding Sources: 80% Congestion, Mitigation and Air Quality Funds (CMAQ) and 20% Cleveland TIF Funding, Clean Ohio Trails Grant and Towpath Ohio Department of Natural Resources

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-406 was approved by unanimous vote.

BC2020-407

Department of Development, recommending to amend Board Approval No. BC2020-347, dated 6/22/2020, which authorized an RFP exemption and resulted in a payment to Downtown Cleveland Alliance for financial assistance to downtown businesses impacted by the recent civil unrest for the period 6/22/2020 – 12/31/2020, by changing the amount from \$100,000.00 to \$400,000.00.

Funding Source: Economic Development Fund

Paul Herdeg, Department of Development and Joe Marinucci, Downtown Cleveland Alliance, presented. Dale Miller asked if it is the policy to not issue any payments to businesses until insurance claims have been settled; commented that he is in support of these payments, as he believes the combined hardships of COVID-19 and the civil unrest could result in businesses closing permanently; and asked if these payments could potentially be eligible for reimbursement through the CARES Act.

Nan Baker asked for clarification on the original data, relative to damages and the number of businesses impacted, when the original \$100,000.00 in funding was approved on 6/22/2020 and asked how those numbers compare to the current data; asked for clarification if payments will be awarded after insurance claims have been settled; asked if the awarded amounts could potentially be lower due to eligible insurance coverages identified and whether payments may only be needed to cover any gaps from what was not covered under the deductible; asked why the additional funding is being requested now when payments will not be made prior to insurance claims being closed; asked if the total \$6.3 million in losses is the estimated amount needed for businesses to recover after insurance claims are paid; asked if additional funding sources have been identified to cover the costs of the businesses losses; asked if it is possible that the entire \$400,000.00 requested will not be needed; asked if there will be any retribution

from those that caused damages during the civil unrest; and thanked Mr. Marinucci for his work on this project.

Trevor McAleer asked for clarification on the total dollar amount of requests received and how much is available to assist with those requests; asked how many businesses applied for financial assistance and whether they can all receive some level of compensation; asked if Downtown Cleveland Alliance can confirm the total amount of funding requests received; asked if part of the businesses insurance deductibles can be reimbursed; and asked when there will be an announcement of the businesses that received financial assistance and requested a listing be provided to the Council members.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-407 was approved by unanimous vote.

BC2020-408

Department of Information Technology, submitting an amendment to Contract No. CE1900461 with TrustedSec, LLC for specialized security staff services focusing on application security for the period 12/9/2019 – 12/8/2020 to modify the scope of services to add vulnerability assistance services, effective 7/20/2020 and for additional funds in the amount not-to-exceed \$340,500.00.

Funding Source: COVID-19 Federal Funds

Jeanelle Greene and Jeremy Mio, Department of Information Technology, presented. Nan Baker asked if any of the requested amount will carry over to 2021, if the need to continue working remotely continues or will additional funding be needed at a later date.

Trevor McAleer asked if the increase in security threats attributed to COVID-19 is a national trend due to working remotely and asked how it can be determined that the increased threats are related to the pandemic; and asked how many daily threats are received specific to COVID-19.

Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-408 was approved by unanimous vote.

BC2020-409

Department of Information Technology, submitting an amendment to Contract No. CE1900465 with Vestige, LTD dba Vestige Digital Investigations for augmented security operations staffing services for various duties for the period 1/6/2020 – 1/5/2021 for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: COVID-19 Federal Funds

Jeanelle Greene and Jeremy Mio, Department of Information Technology, presented. Nan Baker asked for clarification if these services are to assist in-house employees. Trevor McAleer asked what kind of schedule and how many hours per week are staff required to work under this contract; asked if services are performed on-site or off-site; and asked if services are provided by the same staff each time services are required. Dale Miller asked if these services will be needed on an on-going basis or will in-house staff be able to manage at some point.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-409 was approved by unanimous vote.

BC2020-410

Fiscal Office, submitting an amendment to Contract No. CE1500254 with Infor (US), Inc. for software support and maintenance on the IBM/MVS/MSA E-Series Payroll Processing System for the period 7/2/2015 – 7/1/2020 to extend the time period to 7/1/2021 and for additional funds in the amount not-to-exceed \$69,642.00.

Funding Source: General Fund

Michael Zapola, Fiscal Office, presented. Nan Baker asked if all funds will be used if the contract is not needed through 7/1/2021. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-410 was approved by unanimous vote.

BC2020-411

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800248 with Salvation Army for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2020 to extend the time period to 5/31/2021, to modify the terms in Article 11 to address Force Majeure events, effective 6/1/2020 and for additional funds in the amount not-to-exceed \$374,731.00.

Funding Sources: Federal - \$174,731.00 and Health and Human Services Levy - \$200,000

Ruth Gillett, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-411 was approved by unanimous vote.

BC2020-412

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800246 with Domestic Violence & Child Advocacy Center for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2020 to extend the time period to 5/31/2021, to modify the terms in Article 11 to address Force Majeure events, effective 6/1/2020 and for additional funds in the amount not-to-exceed \$258,227.00.

Funding Sources: Federal - Housing and Urban Development - \$158,227.00 and Health and Human Services Levy- \$100,000.00

Ruth Gillett, Office of Homeless Services, presented. Nan Baker asked if a required local match is typically as much as the grant amount received. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-412 was approved by unanimous vote.

BC2020-413

Department of Sustainability, recommending an award on Purchase Order No. 20001787 and enter into a sole source contract with Solar United Neighbors Corporation in the amount not-to-exceed \$25,000.00 for implementation and coordination of (40) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 7/20/2020 – 5/31/2021.

Funding Source: Sustainability Projects Fund

Monica Busam, Department of Sustainability and Tristan Rader, Solar United Neighbors, presented. Trevor McAleer clarified his position regarding the procurement process and said that he did not request a sole source process be conducted, as stated in Ms. Busam's presentation; stated that his concern was that the 3 prior rounds and round 4 discussed and held several weeks ago had been requested under an RFP exemption with an explanation by the department that they do not believe there are any other vendors that can provide these services; said that unless a bidding process was actually conducted that claim could not be verified on the current round or prior rounds; stated that this service should be open to a public procurement process to confirm the department's opinion on the vendor's sole source status; stated that the department was not being pushed to conduct a sole source process but did feel a sole source process would be more appropriate than an RFP exemption; asked if other governments within Ohio fund co-op projects or if Cuyahoga County is unique; asked what services does \$25,000.00 cover; asked how many employees are at Solar United Neighbors Corporation and if the employees service specific regions or are Statewide.

Nan Baker asked if there was any concern that solar panels will become antiquated as homeowners may be transitioning to solar shingles over the next several years.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-413 was approved by unanimous vote.

BC2020-414

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700028 with Kronos Incorporated for maintenance and software support services on the Comprehensive Human Resources Management System for the period 4/1/2017 – 3/31/2021, to modify the scope of services to add (25) Workforce Manager V8 licenses and support services, effective 7/20/2020 and for additional funds in the amount not-to-exceed \$6,030.95.

Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-414 was approved by unanimous vote.

C. – Exemptions

BC2020-415

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$495,000.00 for the implementation of the Multi-System Youth Program for the period 8/1/2019 – 6/30/2021:

- a) Cuyahoga County Board of Developmental Disabilities
- b) Cuyahoga County Court of Common Pleas/Juvenile Court Division
- c) Cuyahoga County Department of Health and Human Services/Division of Children and Family Services
- d) Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board

Funding Source: State

Robin Martin, Family and Children First Council, presented. Nan Baker asked why this request is being presented almost one year after the program start date; asked if this is a new program and if any agencies are awaiting reimbursement; and asked if the subsequent request will be presented prior to start date if this program continues past 6/30/2021. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-415 was approved by unanimous vote.

BC2020- 416

Fiscal Office, submitting an RFP exemption, which will result in an award recommendation to Computine 2014 in the amount not-to-exceed \$250,000.00 for implementation and operational support for the Infor Enterprise Resource Planning System – Module Support Area: Infor S3 Payroll and GEAC Legacy Payroll for the period 8/1/2020 – 7/31/2021.

Funding Source: 100% by the ERP Budget.

Jack Rhyne, Project Manager, Infor, presented. Trevor McAleer asked how many consultant hours per week are being dedicated to each project module; asked if the consultants' contracts were included in the project's budget projections presented to County Council; and asked if the consultants' contracts will increase the overall project costs and what is the value of the overall increases. Nan Baker asked if a contingency had been built into the Main Sail contract that would address the additional funds requested once the need for additional services was identified. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2020-416 was approved by unanimous vote.

BC2020-417

Fiscal Office, submitting an RFP exemption, which will result in an award recommendation to Third Stripe Consulting, LLC in the amount not-to-exceed \$250,000.00 for implementation and operational support for the Infor Enterprise Resource Planning System – Module Support Area: Infor S3 Payroll for the period 8/1/2020 – 7/31/2021.

Funding Source: 100% by the ERP Budget.

Jack Rhyne, Project Manager, Infor, presented. Trevor McAleer asked when the consultants' contracts are expected to be presented to the Board of Control for consideration. Michael Chambers motioned to approve the item; Dale Miler seconded. Item BC2020-417 was approved by unanimous vote.

BC2020-418

Fiscal Office, submitting an RFP exemption, which will result in an award recommendation to KWest Consult Inc. in the amount not-to-exceed \$130,000.00 for implementation and operational support for the Infor Enterprise Resource Planning System – Module Support Area: Procurement, Contracting and Accounts Payable for the period 8/1/2020 – 7/31/2021.

Funding Source: 100% by the ERP Budget.

Jack Rhyne, Project Manager, Infor, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miler seconded. Item BC2020-418 was approved by unanimous vote.

D. – Consent Agenda

There were no questions on the consent agenda items. Michael Chambers motioned to approve BC2020-419; Trevor McAleer seconded, the consent items were unanimously approved.

BC2020-419

Office of Procurement & Diversity, presenting proposed purchases for the week of 7/20/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20002164	(3) Portable vehicle barriers and (1) Hauler to transport the barriers for use by Metroparks Police	Department of Public Safety and Justice Services	Delta Scientific Corporation	\$16,930.89	FY2018 State Homeland Security Grant Program
20002034	Clear plexiglass for various County buildings to build barriers between workstations	Department of Public Works	Aetna Plastics	Not-to-exceed \$36,000.00	COVID-19 Emergency Response Fund - to be evaluated by the Fiscal Office for CARES Act reimbursement
20001830	(3) UFED 4PC Ultimate Forensic software renewals for Ohio Internet Crimes Against Children Task Force	Prosecutor's Office	Cellebrite Inc.	\$11,100.00	U.S. Department of Justice Federal Grant

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20001922	Non-emergency client transportation services*	Cuyahoga Job and Family Services	ABC Taxi	\$13,111.62	Health and Human Services Levy Fund
20002149	Post Adoption Special Services Subsidy: Non-re-occurring legal services**	Cuyahoga Job and Family Services	Nehrer and Kassinger LLC	\$1,970.00	Health and Human Services Levy Fund

*Alternate procurement process and exemption from aggregation to authorize awards to ABC Taxi in the total amount not-to-exceed \$180,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-301, dated 5/26/2020 and subsequently amended by BC2020-363, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.

***Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>20002125</i>	<i>Meats – July – August</i>	<i>Juvenile Court</i>	<i>Gordon Food Services</i>	<i>\$7,650.94</i>	<i>General Fund</i>
<i>20002049</i>	<i>Milk – July – August</i>	<i>Juvenile Court</i>	<i>Borden Dairy Company</i>	<i>\$7,880.00</i>	<i>General Fund</i>

V – OTHER BUSINESS

Items of Note (Non-voted)

Item No. 1

Department of Public Works, submitting a Master agreement of cooperation with various municipalities for FY2020 pavement preventive maintenance services in connection with various road projects:

a) City of Broadview Heights for the resurfacing of Wallings Road from Broadview Road to Broadview Heights East Corporation Line.

b) City of Parma for the resurfacing of Pleasant Valley Road from State Road to Broadview Road

Funding Source: \$190,000.00 County Road and Bridge Fund

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 12:23 p.m.