

Minutes

Cuyahoga County Board of Control
Monday, July 27, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
David Marquard, Design and Construction Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 7/20/2020

Michael Chambers motioned to approve the minutes from the July 20, 2020 meeting; Trevor McAleer seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-420

Department of Public Works, submitting an amendment to Contract No. CE1100414 with Toshiba Business Solutions, (USA), Inc. for Countywide enterprise digital and print management services using “green” friendly technology for the period 7/1/2011 – 12/31/2019 to extend the time period to 7/31/2020 and for additional funds in the amount not-to-exceed \$99,898.00.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked what the contract status will be after 7/31/2020. Nan Baker asked why it took so long for the vendor to produce the final invoice and commented that the department needs to be proactive and stay ahead of contracting issues so that the Board is not asked to approve contracts just before they are ready to expire. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-420 was approved by unanimous vote.

BC2020-421

Department of Development,

a) Submitting an RFP exemption on RQ535, which will result in an award recommendation to TIP Strategies, Inc. in the amount not-to-exceed \$3,500.00 for a Presentation on Economic Development Trends in a National Context held on May 6, 2020, and a second date to be determined.

b) Recommending an award on Purchase Order No. 20000411 and enter into a contract with TIP Strategies, Inc. in the amount not-to-exceed \$3,500.00 for a Presentation on Economic Development Trends in a National Context held on May 6, 2020, and a second date to be determined.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Dale Miller asked if the presentation to the senior leadership team will be in person or virtual; and requested that County Council members be invited to the virtual meeting. Nan Baker asked if there are cost savings by conducting the presentation virtually rather than in person; asked if these costs may be eligible for CARES Act reimbursement due to the need to conduct presentation virtually because of COVID-19 concerns; and indicated she would also like to also attend the presentation. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-421 was approved by unanimous vote.

BC2020-422

Department of Information Technology, submitting an amendment to Contract No. CE1600274 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 10/26/2021 to modify the scope of services, by providing support to the Department of Human Resources for the preparation and deployment of Open Enrollment, effective 8/7/2020 and for additional funds in the amount not-to-exceed \$108,00.00.

Funding Source: ~~General Fund~~ — **ERP Self-Insurance Fund**

Jeanelle Greene, Department of Information Technology and Jack Rhyne, Project Manager, Infor, presented. Ms. Greene indicated that the funding source should be changed to Self-Insurance Fund. Nan Baker stated that this is the third year of this contract and asked if the requirements have changed this year that would necessitate the continuation of these services and what will be different next year so that the County will not require services; asked if the cost decreases each year the contract is extended; and asked if the purchase is considered to be operating funds. Trevor McAleer concurred with Ms. Baker's comments and stated that the department indicated last year that the prior amendment would be the final for these services and hopes that this is the last year for this contract. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-422 was approved by unanimous vote, as amended.

BC2020-423

Department of Information Technology, submitting an amendment to Contract No. CE1700329 with Hawk Search, Inc. for Web Search Tool services for the period 11/27/2017 – 12/4/2021 to extend the time period to 3/4/2022 to modify the scope of services, to integrate software as a service (SAAS) with SiteFinity CMS to allow for user-friendly searches on County websites, effective 3/5/2020 and for additional funds in the amount not-to-exceed \$59,850.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked what factors led to the 5-month delay in submitting this amendment for approval. Trevor McAleer asked if the Board of Elections and Department of Health and Human Services were added site users after the fact or were they intending to participate from the beginning; asked if there will be other agencies added as site users in future contract amendments; and asked for follow up on who those agencies will be. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-423 was approved by unanimous vote.

BC2020-424

Department of Information Technology, submitting an amendment to Contract No. CE2000485 with Carahsoft Technology Corporation for Enterprise Select Chat Operation software subscriptions and support services for the period 2/18/2020 – 2/17/2021 to extend the time period to 7/12/2021, to modify the scope of services, to purchase (160) Enterprise Grid software subscription upgrades, effective 7/27/2020 and for additional funds in the amount not-to-exceed \$36,934.92.

Funding Source: General Fund – Security & Disaster Recovery

Jeanelle Greene and Jeremy Mio, Department of Information Technology, presented. Nan Baker asked why the services are only being extended for 5 months; asked if the rate has remained the same during the extension period and if any State funds are available to pay for services or if we are paying more because the extension is only 5 months; and asked if it is more labor intensive or requires additional staffing to manage this solution. Trevor McAleer asked for clarification on the department's responses to the advance questions and asked how the department will analyze the return on investment when the contract ends; and asked if the department is satisfied with the system so far. Michael Chambers motioned to approve the item; David Marquard seconded. Item BC2020-424 was approved by unanimous vote.

BC2020-425

Department of Sustainability,

a) Submitting an RFP exemption on RQ2310, which will result in an award recommendation to Cleveland Water Alliance in the amount not-to-exceed \$220,000.00 for Blue Economy Marketing services for the period 6/1/2020 – 5/31/2022.

b) Recommending an award on Purchase Order No. 20002235 and enter into a contract with Cleveland Water Alliance in the amount not-to-exceed \$220,000.00 for Blue Economy Marketing services for the period 6/1/2020 – 5/31/2022.

Funding Source: \$200,000.00 – The Cleveland Foundation Grant \$20,000.00 – Sustainability Fund.

An additional \$20,000.00 is being funded by Greater Cleveland Partnership with a separate contract between Greater Cleveland Partnership and Cleveland Water Alliance.

Mike Foley, Department of Sustainability, presented. Trevor McAleer asked for clarification on the use of grant funds and how will they be applied to the project; asked for clarification on how the grant was written and the approved grant conditions; asked what metrics will be used to track success of the project; asked if this contract is for marketing services only; asked why the contract is for a 2 year period when it is anticipated that the marketing plan will be complete during the first quarter of 2021, as stated in Mr. Foley's presentation; and asked for clarification if 300 new jobs is the baseline, but expects the number of new jobs to be much higher upon project completion.

Nan Baker asked for clarification on the funding breakdown and total project cost; asked what the \$20,000.00 from the Sustainability Fund will cover and is it needed to get the project off the ground; asked if there is any collaboration with the Development of Development or local farmers on this project; asked what will be additional criteria to gauge the return on investment, aside from the creation of approximately 300 jobs; and asked if 1,000 new jobs would be possible. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-425 was approved by unanimous vote.

BC2020-426

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800249 with West Side Catholic Center for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2020 to extend the time period to 5/31/2021, to modify the terms of Article 11 to address Force Majeure events, effective 6/1/2020 and for additional funds in the amount not-to-exceed \$202,751.00.

Funding Sources: \$102,751.00 by Housing and Urban Development FY2019 Continuum of Care Award and \$100,000.00 by Health and Human Services Levy Fund

Ruth Gillett, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-426 was approved by unanimous vote.

BC2020-427

Department of Health and Human Services/Division of Children and Family Services, recommending an award on Purchase Order No. 20002138 and enter into a contract with Bellefaire Jewish Children's Bureau (34-5) in the amount not-to-exceed \$471,252.00 for mentoring services for (60) youth in permanent custody of DCFS for the period 7/1/2020 – 6/30/2022.

Funding Source: State Child Protective Allocation

Chris Alexander, Cuyahoga Job and Family Services, on behalf of Division of Children and Family Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-427 was approved by unanimous vote.

BC2020-428

County Prosecutor's Office,

a) Submitting an RFP exemption on RQ197, which will result in an award recommendation to Case Western Reserve University, on behalf of the Begun Center for Violence Prevention, Research and Education at the Mandel School of Applied Social Sciences in the amount not-to-exceed \$200,000.00 for research and analysis of DNA collections for the Investigation, Stranger ID and Prosecution of Cuyahoga County Cold Case Sexual Assault Kits Project in connection with the FY2019 Bureau of Justice Assistance Sexual Assault Kit Initiative Grant Program for the period 10/1/2019 – 9/30/2022.

b) Recommending an award on Purchase Order No. 20002129 and enter into a contract with Case Western Reserve University, on behalf of the Begun Center for Violence Prevention, Research and Education at the Mandel School of Applied Social Sciences in the amount not-to-exceed \$200,000.00 for research and analysis of DNA collections for the Investigation, Stranger ID and Prosecution of Cuyahoga County Cold Case Sexual Assault Kits Project in connection with the FY2019 Bureau of Justice Assistance Sexual Assault Kit Initiative Grant Program for the period 10/1/2019 – 9/30/2022.

Funding Source: Department of Justice/Office of Justice Programs/Bureau of Justice Assistance FY2019 National Sexual Assault Kit Initiative Grant

Mary Weston, Prosecutor's Office, presented. Trevor McAleer stated that he would recuse from voting, as he has a family member who is an employee at Case Western Reserve University. Michael Chambers motioned to approve the item; David Marquard seconded. Item BC2020-428 was approved by majority vote, with Trevor McAleer recusing.

BC2020-429

Court of Common Pleas/Juvenile Court Division, recommending an award on Purchase Order No. 20001845 and enter into an agreement with City of Lyndhurst in the amount not-to-exceed \$1,059.89 for the Community Diversion Program for the period 3/1/2020 – 12/31/2020.

Funding Source: General Fund

Tim Lubbe, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-429 was approved by unanimous vote.

C. – Exemptions

BC2020-430

Department of Health and Human Services, recommending an alternative procurement process, which will result in payments to Treasurer, State of Ohio for various invoices in the total amount not-to-exceed \$250,000.00 for technical support services to County employees in connection with the Tech Service Support Policy for the period 7/1/2019 – 12/31/2021.

Funding Source: Health and Human Services Levy Fund

Daniel Basta, Department of Health and Human Services, presented. Dale Miller asked why does the County pay the State to provide assistance to use the State systems and if there is an option, which may be less expensive, to use our own system to run State programs; and asked if fees are negotiable. Nan Baker asked why the time period started on 7/1/2019 and whether any payments have been made since the start date. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-430 was approved by unanimous vote.

D. – Consent Agenda

Nan Baker referred to Item Nos. BC2020-431, BC2020-432 and BC2020-434 and what is being done to overcome the issues that contribute to late submittal and asked if any services for these items have already begun or possibly delayed and asked if all work is expected to be complete. There were no additional comments or questions on the consent agenda items. Michael Chambers motioned to approve BC2020-431 through – 438; Dale Miller seconded, the consent items were unanimously approved.

BC2020-431

Department of Development, submitting an amendment to Agreement No. AG1400107 with the City of Cleveland for funding assistance for the Cleveland Small Business Association Small Business Loan Initiative Program for the period 8/1/2014 – 9/30/2019 to extend the time period to 12/30/2020; no additional funds required.

Original Funding Source: Economic Development/Western Reserve Fund

BC2020-432

Department of Development, submitting an amendment to Contract No. CE1900199 with Philadelphia Industrial Development Corporation for maintenance, support and training on Portfol Management Software for the period 5/6/2019 – 5/5/2022, to assign the interest to BMI Associates, Inc. dba BMI Productivity Solutions, effective 1/1/2020; no additional funds required.

Funding Source: General Fund

BC2020-433

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting Memoranda of Understanding with various governmental agencies to define the terms and conditions associated with the implementation of the Multi-System Youth Program:

for the period 10/7/2019 – 6/30/2021:

Ohio Department of Medicaid

for the period 5/26/2020 – 12/31/2021:

Cuyahoga County Board of Developmental Disabilities

Cuyahoga County Court of Common Pleas/Juvenile Court Division

Cuyahoga County Department of Health and Human Services/Division of Children and Family Services

Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board

Funding Source: N/A

BC2020-434

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1900472 with Family Connections Center of Northeast Ohio for program administration services for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for Invest in Children for the period 1/1/2020 – 12/31/2021, to modify the terms and budget to identify eligible expenses paid from the provider's Paycheck Protection Program forgivable loan, administered through the Small Business Administration, during the loan period of 5/15/2020 – 7/10/2020, and to modify Article 12.16 to address Force Majeure events, effective 5/15/2020; no additional funds required.

Original Funding Source: 87% by the Health and Human Services Levy and 13% Cleveland Foundation

BC2020-435

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Master Contract No. CE1700295 with various providers for Out-of-Home Placement and Foster Care services for the period 1/1/2018 – 12/31/2020, to add Youth Intensive Services, Inc., effective 5/12/2020; no additional funds required.

Original Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

BC2020-436

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending to amend Board Approval No. BC2020-362, dated 6/22/2020 which amended BC2020-300, dated 5/26/2020, which approved an alternative procurement process and exemption from aggregation on various purchase orders, and resulted in various award recommendations in the total amount not-to-exceed \$1,450,000.00 for State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023, for the period 1/1/2020 – 12/31/2020, by changing the name of the vendor from Ohio Department of Health to Treasurer, State of Ohio.

Original Funding Source: Health and Human Services Levy Fund

BC2020-437

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending to amend Board Approval No. BC2020-403, dated 7/13/2020 which approved Direct Open Market Purchases - Items/Services Received And Invoiced But Not Paid, by changing the name of the vendor from Ohio Department of Health to Treasurer, State of Ohio:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20002133	Reimbursement of State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023 for February, 2020*	Cuyahoga Job and Family Services	Ohio Department of Health Treasurer, State of Ohio	\$98,673.47	Health and Human Services Levy Fund
20001917	Reimbursement of State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023 for March, 2020*	Cuyahoga Job and Family Services	Ohio Department of Health Treasurer, State of Ohio	\$110,453.54	Health and Human Services Levy Fund
20002135	Reimbursement of State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023 for April, 2020*	Cuyahoga Job and Family Services	Ohio Department of Health Treasurer, State of Ohio	\$72,176.45	Health and Human Services Levy Fund
20002136	Reimbursement of State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023 for May, 2020*	Cuyahoga Job and Family Services	Ohio Department of Health Treasurer, State of Ohio	\$85,998.59	Health and Human Services Levy Fund

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20002201	(10) new Carpet extractors	Department of Public Works	Graham Enterprises dba Aries Distribution	\$13,730.00	COVID-19 Federal Funds – to be evaluated by the Fiscal Office for CARES Act reimbursement
20002206	(6) Professional, cordless, electric backpack sprayers, (10) handheld sprayers and (6) tubs of Bru-Tab disinfecting tablets	Department of Public Works	Joshen Paper and Packaging	\$17,510.00	COVID-19 Federal Funds – to be evaluated by the Fiscal Office for CARES Act reimbursement
20002207	(3) new walk-behind Auto Scrubbers	Department of Public Works	Alco Chem Inc.	\$13,199.00	COVID-19 Federal Funds – to be evaluated by the Fiscal Office for CARES Act reimbursement
20002211	(20) new Sanitaire vacuums	Department of Public Works	Joshen Paper and Packaging	\$5,900.00	COVID-19 Federal Funds – to be evaluated by the Fiscal Office for CARES Act reimbursement
20002268	(6) New - US Steam Eagle commercial steam cleaners with cart	Department of Public Works	Sovereign Industries	\$8,304.00	COVID-19 Federal Funds – to be evaluated by the Fiscal Office for CARES Act reimbursement
20002312	Pipe insulation supplies	Department of Public Works	General Insulation Co. Inc.	Not-to-exceed \$25,000.00	General Fund

20002176	(17) HP Elitebook 850 G6 Notebooks	Juvenile Court Division	Diltex Inc.	\$16,706.92	General Fund
20001944	Protective Service Officer uniforms for new hires	Sheriff's Department	Novak Supply LLC	Not-to-exceed \$49,500.00	General Fund

Items/Services Received and Invoiced But Not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20001520	(100) 16 oz. bottles of hand sanitizer	Sheriff's Department	W.B. Mason Co., Inc.	\$1,199.00	Grant – to be evaluated by the Fiscal Office for CARES Act reimbursement

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Additional Item

BC2020-439

Department of Public and Justice Services,

- a) Requesting authority to submit a grant application to Ohio Emergency Management Agency in the amount of \$77,938.79 for the FY2020 Emergency Management Performance Grant Program – COVID -19 Supplemental (EMPG-S) for the period 1/27/2020 – 9/30/2021.
- b) Submitting a grant award from Ohio Emergency Management in the amount of \$77,938.79 for the FY2020 Emergency Management Performance Grant Program – COVID -19 Supplemental (EMPG-S) for the period 1/27/2020 – 9/30/2021.

Funding Source: Ohio Emergency Management Agency (OEMA) with funds received from the Federal Emergency Management Agency. The County reimbursements will not exceed 50% of eligible expenses.

Mary Beth Vaughn and Alex Pellom, Department of Public Safety and Justice Services, presented. Nan Baker asked for clarification on the funding sources and asked if the cash match is eligible for CARES Act reimbursement. Dale Miller motioned to amend the agenda to add the item; Michael Chambers seconded. Michael Chambers motioned to approve the item; David Marquard seconded. Item BC2020-439 was approved by unanimous vote.

Items of Note (Non-voted)

Item No. 1

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from the Eva L. & Joseph M. Bruening Foundation for the Universal Pre-Kindergarten 2.0 Family Engagement Best Practices Program for the period 9/1/2016 – 6/30/2020 to extend the time period to 7/31/2021; no additional funds required.

Funding Source: Eva L. & Joseph M. Bruening Foundation Grant

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:17 p.m.