



**Cuyahoga County Board of Control Agenda  
Monday, August 31, 2020 11:00 A.M.  
\*Remote Meeting  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**\*Due to the COVID-19 pandemic, this meeting is being conducted remotely, in accordance with HB 197.**

**Department Presenters and the Public may access the meeting via livestream by using the following link:**

**<http://council.cuyahogacounty.us/en-US/Streaming-Video-CMB.aspx>**

**or by calling**

**1-877-336-1828 Access Code 3279066 Followed by the # Sign.**

**\*\*Public comment for this meeting may be submitted in writing via email to the Clerk of the Board of Control at [arichardson@cuyahogacounty.us](mailto:arichardson@cuyahogacounty.us) no later than 7:00 a.m. on Monday, August 31, 2020.**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 8/24/20**

**III. – PUBLIC COMMENT\*\***

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2020-494**

Department of Information Technology, submitting an amendment to Contract No. CE1600120 with DWR Consulting for consultant services to maintain, upgrade and support the FAMIS and Payroll System applications for the period 4/1/2016 – 6/30/2020 to extend the time period to 3/31/2021 and for additional funds in the amount not-to-exceed \$72,000.00.

Funding Source: 100% ERP - General Fund

**BC2020-495**

Department of Information Technology,

- a) Submitting an RFP exemption on RQ2863, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$28,484.78 for the purchase of (2) Microsoft SQL Server Enterprise Core Licenses for the Galaxy Badge System.
- b) Recommending an award on Purchase Order No. 20002736 to Dell Marketing LP in the amount not-to-exceed \$28,484.78 for the purchase of (2) Microsoft SQL Server Enterprise Core Licenses for the Galaxy Badge System.

Funding Source: General Fund

**BC2020-496**

Department of Human Resources, submitting an amendment to Contract No. CE1700151 with Quick Employment, LLC for sourcing and staffing of temporary employees for the period 8/8/2017 – 12/31/2020 to extend the time period to 12/31/2021, to change the terms to include job titles and pay rates for Benefits Coordinator, Benefits Coordinator 2 and Payroll Officer 2, effective 8/31/2020 and for additional funds in the amount not-to-exceed \$99,000.00.

Funding Source: 23% General Fund, 27% Benefits Admin Fund and 50% ERP Fund.

**BC2020-497**

Fiscal Department, submitting an amendment to Contract No. CE1900145 with Protiviti Government Services, Inc. through its' staffing Division Robert Half Government for temporary staffing services for the period 03/01/2019 – 02/28/2022 for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: General Fund

**BC2020-498**

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption on RQ2533, which will result in an award recommendation to Kaseware, Inc. in the amount not-to-exceed \$41,640.00 for (8) Licenses and subscription services for an Intelligence Platform for use by the Northeast Ohio Regional Fusion Center to share, query and analyze intelligence and suspicious activity for the period 9/1/2020 – 3/15/2021.
- b) Recommending an award on Purchase Order No. 20002726 and enter into a contract with Kaseware, Inc. in the amount not-to-exceed \$41,640.00 for (8) Licenses and subscription services for an Intelligence Platform for use by the Northeast Ohio Regional Fusion Center to share, query and analyze intelligence and suspicious activity for the period 9/1/2020 – 3/15/2021.

Funding Source: FY2018 State Homeland Security – Law Enforcement Grant

**BC2020-499**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1800043 with University of Maryland, Baltimore, on behalf of the School of Social Work/Institute for Innovation and Implementation to develop, integrate and sustain best practices and programs to improve the well-being, stability and permanency of Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit (LGBTQ2S) Children and Youth in foster care for the period 9/30/2017 – 9/29/2020 for additional funds in the amount not-to-exceed \$94,318.00.

Funding Source: University of Maryland, Baltimore Grant

**BC2020-500**

Sheriff's Department, recommending an award on Purchase Order No. 20002670 and enter into an agreement with Cuyahoga Community College, Public Safety Training Center in the amount not-to-exceed \$250,000.00 for (5) virtual and (25) in-person, scenario-based training sessions for (2,500) sworn peace officers within Cuyahoga County for the period 8/31/2020 – 8/30/2021.

Funding Source: General Fund

**C. – Exemptions**

**BC2020-501**

Department of Public Works, recommending an alternative procurement process to conduct an informal competitive Request For Proposal process, which will result in award recommendations to various providers in the total amount not-to-exceed \$450,000.00 for COVID-19 screening services in various County buildings.

Funding Source: CARES Act Funds

**BC2020-502**

Department of Public Works, recommending an alternative procurement process, which will result in an award recommendation to Pitney Bowes in the amount not-to-exceed \$550,000.00 for the purchase of postage for the period 8/31/2020 – 6/30/2021.

Funding Source: General Fund

**BC2020-503**

Department of Health and Human Services/Division of Senior and Adult Services, recommending an alternative procurement process, which will result in payments to National Council on Aging in the total amount not-to-exceed \$18,000.00 for use of their Healthcare Benefits Portal for the period 1/1/2019 – 12/31/2021.

Funding Source: Health and Human Services Levy

**D. – Consent Agenda**

**BC2020-504**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1800182 with Accuscripts Pharmacy LLC for pharmacy services and medical supplies for the Juvenile Court Detention Center for the period 7/1/2018 – 6/30/2020 to extend the time period to 12/31/2020, to modify the budget terms, effective 5/28/2020; no additional funds required.

Original Funding Source: Health and Human Services Levy Fund

**BC2020-505**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 8/31/2020

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20001116	Underbridge inspection vehicle rental	Department of Public Works	Harcon Corporation	\$6,100.00	Bridge Maintenance and Inspection Fund
20002649	(3,150) cases of 3-compartment Styrofoam containers for August – December, 2020	Sheriff's Department	Graham Enterprises, Inc., dba Aries Distribution	Not-to-exceed \$49,612.50	General Fund
20002654	(5) Microsoft Surface Pro 7 tablet computers and related accessories	Sheriff's Department	Brown Enterprise Solutions	\$8,345.00	FY2020 Coronavirus Emergency Supplemental Grant Funding Program

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20002783	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Home Instead Senior Care	\$4,400.00	Health and Human Services Levy Fund
20002778	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	West Side Deutscher Fauern Verein dba Altenheim	\$18,000.00	Health and Human Services Levy Fund
20002578	Non-emergency client transportation services**	Cuyahoga Job and Family Services	ABC Taxi	\$5,856.43	Health and Human Services Levy Fund - to be reimbursed by the State
20002644	Repairs to Backhoe S-473 for Sanitary Engineer***	Department of Public Works	Akron Tractor and Equipment, Inc.	\$11,600.46	Sanitary Engineer Fund
20002742	Audit services pursuant to Ohio Revised Code Sections 121.37, 115.56 and 117.11	Family and Children First Council	Ohio Auditor of State	Not-to-exceed \$7,000.00	Health and Human Services Levy Fund

**\*Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.**

**\*\*Alternate procurement process and exemption from aggregation to authorize various awards to ABC Taxi in the total amount not-to-exceed \$180,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-301, dated 5/26/2020 and subsequently amended by BC2020-363, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.**

**\*\*\*Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.**

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

- V – OTHER BUSINESS
- VI – PUBLIC COMMENT\*\*
- VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control  
Monday, August 24, 2020 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 8/17/2020

Michael Chambers motioned to approve the minutes from the August 17, 2020 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT\*\*

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-478

Department of Public Works, submitting an amendment to Contract No. CE1700074 with Allegro Realty Advisors, Ltd. for real estate strategic management consulting services for the County's real estate portfolio for the period 4/10/2017 – 6/30/2021 for additional funds in the amount not-to-exceed \$350,000.00.

Funding Source: COVID Emergency Response Funding

Matt Rymer and Michael Dever, Department of Public Works, presented. Nan Baker asked for clarification on the funding source and asked for confirmation that the \$350,000.00 will be expended in the next 4 months. Trevor McAleer asked when the hotel evaluation will be complete and asked if the department could follow up with the Board members when the assessment is finished. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-478 was approved by unanimous vote.



BC2020-479

Department of Public Works, recommending an award on Purchase Order No. 20002558 and enter into a contract with Schindler Elevator Corporation in the amount not-to-exceed \$334,200.00 for the purchase of Cleanrail handrails and Ultra UV-C LED sanitizing solutions for (12) escalators located at the Cuyahoga County Justice Center for the period 8/17/2020 – 12/31/2020.

Funding Source: Covid-19 Federal Funds, CARES Act

Matt Rymer, Department of Public Works, presented. Dale Miller asked if the anti-microbial equipment is effective against viruses, as well as bacteria. Nan Baker asked if the awarded amount being requested is part of the \$30 million budget for the renovation project and if this amount will be deducted from that allocation. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-479 was approved by unanimous vote.

BC2020-480

Department of Public Works, submitting an agreement with City of Cleveland, Department of Public Utilities, Division of Water in the amount not-to-exceed \$100,000.00 for storm and sanitary sewer repair services for the period 8/14/2020 – 8/13/2022.

Funding Source: Revenue Generating

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-480 was approved by unanimous vote.

BC2020-481

Department of Development,

a) Submitting an RFP exemption on RQ43650, which will result in an award recommendation to National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$119,000.00 for economic development and technical assistance services for the period 8/24/2020 – 12/31/2021.

b) Recommending an award on Purchase Order No. 20001670 and enter into a contract with National Council for Community Development, Inc. dba The National Development Council in the amount not-to-exceed \$119,000.00 for economic development and technical assistance services for the period 8/24/2020 – 12/31/2021.

Funding Source: General Fund

Michael May, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-481 was approved by unanimous vote.

BC2020-482

Department of Information Technology, submitting an amendment to Contract No. CE1600274 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 10/26/2021 to modify the scope of services, by adding Covid-19 Policy updates, configuration and testing for Payroll and Work Force Management implementation, effective 8/17/2020 and for additional funds in the amount not-to-exceed \$299,998.00.

Funding Source: Covid-19 Funding

Jeanelle Greene, Department of Information Technology and Jack Rhyne, Project Manager, Infor, presented. Nan Baker asked for clarification on the cost breakdown between the Capital Fund and Operations Fund. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-482 was approved by unanimous vote.

BC2020-483

Fiscal Department,

a) Submitting an RFP exemption on RQ2700, which will result in an award recommendation to Christopher Triplett in the amount not-to-exceed \$133,441.00 for implementation and operational support for the Infor Enterprise Resource Planning System – Module Support Area: Infor Work Force Management for the Payroll System for the period 8/24/2020 – 7/31/2021.

b) Recommending an award on Purchase Order No. 20002601 and enter into a contract with Christopher Triplett in the amount not-to-exceed \$133,441.00 for implementation and operational support for the Infor Enterprise Resource Planning System – Module Support Area: Infor Work Force Management for the Payroll System for the period 8/24/2020 – 7/31/2021.

Funding Sources: General Fund - ERP Capital 35% and 65% Operations of the ERP Budget

Jeanelle Greene, Department of Information Technology, on behalf of the Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2020-483 was approved by unanimous vote.

BC2020-484

Department of Human Resources, submitting an amendment to Contract No. CE1700148 with Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers for drug toxicology screening, occupational health evaluation and audiogram testing services for the period 8/15/2017 – 8/14/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$82,000.00.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-484 was approved by unanimous vote.

BC2020-485

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ2173, which will result in an award recommendation to Golden Ciphers Inc. in the amount not-to-exceed \$5,926.43 for the SESA Rites of Passage and Mentoring Program in connection with the FY2019 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 8/24/2020 – 9/30/2020.

b) Recommending an award on Purchase Order No. 20002076 and enter into a contract with Golden Ciphers Inc. in the amount not-to-exceed \$5,926.43 for the SESA Rites of Passage Program in connection with the FY2019 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 8/24/2020 – 9/30/2020.

Funding Source: FY19 State of OHIO JJDP TITLE II FORMULA GRANT FUNDS

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-485 was approved by unanimous vote.

BC2020-486

Sheriff's Department,

a) Requesting authority to apply for grant funds from the City of Cleveland in the amount of \$100,000.00 for the Interoperable Communications Improvement Project in connection with the FY2020 Byrne Memorial Justice Assistance Grant Program (JAG) for the period 10/01/2019 – 09/30/2023.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance through the City of Cleveland

b) Submitting a Memorandum of Understanding among Cities of Cleveland; Cleveland Heights; East Cleveland; Euclid; Garfield Heights and Parma for the City of Cleveland to serve as fiscal agent to allocate grant funds in the amount of \$100,000.00 for local Law Enforcement Agency assistance to support the Interoperable Communications Improvement Project in connection with the FY2019 Edward Byrne Memorial Justice Assistance Grant for the period 10/01/2019 – 09/30/2023.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance through the City of Cleveland

Stephen Witt, Sheriff's Department, presented. Nan Baker asked if the \$100,000.00 will cover costs during 2021 with the expectation that additional funding will be requested in subsequent years and asked if there are any issues with communications with the municipalities who may utilize different radio equipment suppliers. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-486 was approved by unanimous vote.

## C. – Consent Agenda

Nan Baker referred to Items No. BC2020-488 and BC2020-489 and asked if any activities can be reallocated for reimbursement by CARES Act; asked if there is an estimate of what amount could be paid out of CARES Act and if the funds are being monitored for proper disbursement. There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2020-487 through – 491; Michael Dever seconded, the consent items were unanimously approved, as amended.

### BC2020-487

Department of Public Works, submitting an amendment to Contract No. CE2000506 with Fabrizi Recycling, Inc. for the replacement of Lindbergh Boulevard Culvert No. 00.93 over a creek to the West Branch of Rocky River in the City of Olmsted Falls for a decrease of funds in the amount of (\$58,728.38).

Funding Source: 80% Cuyahoga County using the \$7.50 Vehicle License Tax Fund and 20% Municipality

### BC2020-488

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1900475 with Child Care Resource Center dba Starting Point for management and administration of the Family Child Care Home (FCCH) Professional Development System for the period 1/1/2020 – 12/31/2021 to modify payment, term and scope of services to account for shift in services to pandemic activities for the period 4/1/2020 – 5/31/2020; to modify the terms to identify eligible expenses paid from the provider's Paycheck Protection Program forgivable loan, administered through the Small Business Administration, during the loan period; and to modify the terms of Article 10.5 to address Force Majeure events, effective 4/1/2020; no additional funds required.

Original Funding Source: Health and Human Services Levy

### BC2020-489

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1900478 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Special Needs Child Care Program for the period 1/1/2020 - 12/31/2021, to modify the terms and budget to identify eligible expenses paid from the provider's Paycheck Protection Program forgivable loan, administered through the Small Business Administration, during the loan period of 5/16/2020 – 7/15/2020, and to modify Article 12.16 to address Force Majeure events, effective 5/16/2020; no additional funds required.

Original Funding Source: Health and Human Services levy

### BC2020-490

**Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No.** CE1900474 with Child Care Resource Center dba Starting Point for administration and coordination of the Teacher Education and Compensation Help (T.E.A.C.H) and Early Care and Education Center Capacity Expansion Program and Child Care Resource Referral Program for Invest in Children for the period 1/1/2020 – 12/31/2021 to modify the payment, term and scope of services to account for shift in services to pandemic activities for the period 4/1/2020 – 5/31/2020; to modify the terms to identify eligible expenses paid from the provider's Paycheck Protection Program forgivable loan, administered through the Small Business Administration, during the loan period; and to modify the terms of Article 10.5 to address Force Majeure events, effective 4/1/2020; no additional funds required.

Original Funding Source: Health and Human Services levy

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Office of Procurement & Diversity – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20002709	Purchase Smartsheet Project Management Software	Department of Health and Human Services	MNJ Technologies Direct, Inc.	\$45,620.00	Health and Human Services Levy Fund
20002685	(16) Sets of rope rescue harnesses for Ohio Homeland Region 2 Urban Search and Rescue Team	Department of Public Safety and Justice Services	Fastenal Company	\$5,584.88	2017 Urban Area Security Initiative Grant Program
20001413	Underbridge inspection vehicle rental	Department of Public Works	Pittsburgh Rigging Company	\$17,900.00	Bridge Maintenance and Inspection Fund
20002634	Industrial supplies for Sanitary Engineer and Facilities Division	Department of Public Works	Industrial Safety Products	Not-to-exceed \$49,500.00	50% Sanitary Operating Budget 50% Centralized Custodial Services

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20002507	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Barons Bus Lines	\$4,500.00	Health and Human Services Levy Fund
20002537	Non-emergency client transportation services**	Cuyahoga Job and Family Services	ABC Taxi	\$1,651.11	Health and Human Services Levy Fund
20002684	Non-emergency client transportation services***	Cuyahoga Job and Family Services	Ace Taxi	\$1,434.97	Health and Human Services Levy Fund
20002602	Technical support services to County employees for the period July – September, 2019 in connection with the Tech Service Support Policy****	Department of Health and Human Services	Treasurer, State of Ohio	\$5,069.94	Health and Human Services Levy Fund

20002606	Technical support services to County employees for the period October – December, 2019 in connection with the Tech Service Support Policy****	Department of Health and Human Services	Treasurer, State of Ohio	\$32,408.72	Health and Human Services Levy Fund
20002686	Reimbursement of State-mandated services rendered to children with medical handicaps in accordance with Ohio Revised Code Section 3701.023 for June, 2020*****	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$91,083.47	Health and Human Services Levy Fund

*\*Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.*

*\*\*Alternate procurement process and exemption from aggregation to authorize various awards to ABC Taxi in the total amount not-to-exceed \$180,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-301, dated 5/26/2020 and subsequently amended by BC2020-363, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.*

*\*\*\*Alternate procurement process and exemption from aggregation to authorize various awards to Ace Taxi in the total amount not-to-exceed \$120,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-302, dated 5/26/2020 and subsequently amended by BC2020-364, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.*

*\*\*\*\*Alternative procurement process to authorize payments to Treasurer, State of Ohio for various invoices in the total amount not-to-exceed \$250,000.00 for technical support services to County employees in connection with the Tech Service Support Policy for the period 7/1/2019 – 12/31/2021, approved by Board of Control Approval No. BC2020-430, dated 7/27/2020.*

*\*\*\*\*\*Alternative procurement process and exemption from aggregation to authorize payments to Ohio Department of Health for various purchase orders in the total amount not-to-exceed \$1,450,000.00 for State-mandated services rendered to children with medical handicaps, in accordance with Ohio Revised Code Section 3701.023, for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-300, dated 5/26/2020 and amended by BC2020-362, dated 6/22/2020 which changed the time period from 5/26/2020 – 5/25/2022 to 1/1/2020 – 12/31/2020 and amended by BC2020-436, dated 7/27/2020, which changed the name from Ohio Department of Health to Treasurer, State of Ohio.*

Open Market Purchases  
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

## V – OTHER BUSINESS

### Time Sensitive/Mission Critical Items

#### BC2020-492

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ2934 to Raven House in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 7/7/2020 – 10/7/2020.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal Title IV-E

Emily Lockshine, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. Nan Baker asked why this request is just coming to the Board now since the child had been placed in July, 2020; and asked what will happen to the child when they turn 18 years of age and if additional funding will be required at that time.

Michael Chambers motioned to amend the agenda to add the item; Leigh Tucker seconded. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-492 was approved by unanimous vote.

#### BC2020-493

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ2956 to Family Wellness Solutions, Inc. in the amount not-to-exceed \$24,999.99 for emergency placement services for the period 7/23/2020 – 10/23/2020.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal Title IV-E

Emily Lockshine, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. There were no questions.

Michael Chambers motioned to amend the agenda to add the item; Nan Baker seconded. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-493 was approved by unanimous vote.

### Items of Note (Non-voted)

#### Item No. 1

Department of Public Works, submitting **an amendment to** an agreement with the City of Seven Hills for sanitary and storm sewer maintenance services located in County Sewer District No. 2 for the period 1/1/2020 – 12/31/2020 to expand the scope of services to add pumping stations; no additional funds required.

Funding Source: Revenue Generating



Item No. 2

Department of Public Works, submitting an agreement of cooperation with City of Middleburg Heights in connection with the resurfacing of Sheldon Road from Engle Road to Smith Road.

Funding Source: \$590,000 Federal Funds, \$134,000 County Road and Bridge Funds, \$63,000 Brook Park and \$63,000 from the City of Middleburg Heights Funds the total cost of the project \$850,000.

Item No. 3

Department of Public Works, submitting an agreement of cooperation with City of Lakewood in connection with the resurfacing of Hilliard Road from Warren Road to Riverside Drive.

Funding Sources: \$2,280,000 Federal, \$285,000 County Road and Bridge and \$285,000 Lakewood (80-10-10 split). The total cost of the project is \$2,850,000

VI – PUBLIC COMMENT\*\*

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:35 a.m.

## Item Details As Submitted By Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2020-494**

Title:

(Department of Information Technology); (RQ#36722) (2020-2021Year) (DWR Consulting); (Contract 4<sup>th</sup> Amendment) (Professional Services -County Financial Systems Support, FAMIS, Payroll, ERP)

Scope of Work Summary

Department of Information Technology requesting approval of a Contract 4<sup>th</sup> Amendment with DWR Consulting for the anticipated cost of \$72,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.  
BC2016-489; BC2017-453; BC2018-758; BC2019-928

Describe the exact services being provided. Consulting services for county financial systems. The anticipated start-completion dates are (7/1/2020 – 3/31/2021).

The primary goals of the project are support and maintain the County's current payroll and accounting system during ERP is implementation:

- Payroll systems, FAMIS

The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

Technology Items - If the request is for the purchase of software or technical equipment:

Procurement

The initial procurement method for this project was (RFP Exemption on RQ 36722 BC2016-489 on 7/5/2016. Subsequent amendment 1 thru 3 were also approved. Continuity of services from this vendor since ERP systems began prompted necessity of amendment thru completed of ERP rollout.

Late Submission

We realized belatedly that his contract needed to be extended. I erroneously thought that we had more time. Once that was realized, I had my team enter the contract into the ERP. I had originally requested for amendment 3 to end on 12/31/2020. OBM leadership at the time requested that it be shorted to 6/30.

Contractor and Project Information

DWR Consulting  
19336 Frazier Drive  
Rocky River, Ohio 44116

The Owner for the contractor/vendor is David W. Rauske.

**Project Status and Planning**

The project is an extension of the existing project.

**Funding**

The project is funded 100% by the **ERP- General Fund**.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes amount and term and is the 4<sup>th</sup> amendment of the contract. The history of the amendments is:

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$97,965.00		4/1/2016 - 6/30/2017	7/5/2016	BC2016-489
Prior Amendment Amounts (list separately)		\$145,860.00	12/31/2018	6/19/2017	BC2017-453
		\$100,000.00	12/31/2019	11/5/2018	BC2018-758
		\$53,000.00	06/30/2020	12/16/2019	BC2019-928
Pending Amendment		\$72,000.00	3/31/2021		
Total Contact Amount		\$468,825.00			

**BC2020-495**

Department of Information Technology; RQ# 2863 2020 Dell Marketing LP; RFP Exemption; Purchase of Microsoft SQL Server Enterprise Licenses for Galaxy Badge System  
Scope of Work Summary

Department of Information Technology is requesting approval of a purchase with Dell Marketing LP for the anticipated cost of \$28,484.78.

Microsoft Enterprise Agreement requiring purchases of Microsoft software through Dell Marketing was approved by County Council - Item EXEC2017-00258 on 8/9/17 and amended on 7/27/20

The purchase of Microsoft SQL Server licenses will allow the creation of a virtual server that will be used for the storage of access control information in the Galaxy Badge System to be used for facility access in all County Buildings.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – N/A, TAC Approval is part of Infor Processing
- b) Are the purchases compatible with the new ERP system? - N/A
- c) Is the item ERP approved - N/A
- d) Are the services covered by the original ERP budget - N/A

Procurement

The procurement method for this project was RFP Exemption. The total value is \$28,484.78.

These licenses are a Microsoft product in which the county has a MSA with Dell Marketing LP. The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades.

Contractor and Project Information

DELL MARKETING LP

PO BOX 643561

PITTSBURGH, PA 15264-3561

The President for the contractor/vendor is Michael S. Dell

Funding

The project is funded

100% - General Fund – Information Technology – Security and Disaster Recovery

The schedule of payments is one-time invoice.

**BC2020-496**

Department of Human Resources submitting Amend To Contract CE1700151 W/Quick Employment, LLC For Sourcing & Staffing of Temp Employees For The Period 8/8/2017-12/31/2020 to extend to 12/31/2021 and for addl funds Not-To-Exceed \$99,000

Department of Human Resources 2020 Quick Employment, L.L.C. amendment for sourcing and staffing of temporary assistance on RQ 38508.

Scope of Work Summary

Department of Human Resources requesting approval of an amendment with Quick Employment L.L.C. for the anticipated cost not-to-exceed \$99,000.00. The anticipated start-completion dates are from 8/31/2020 -12/31/2021.

The primary goals of the project are sourcing and staffing of temporary assistance.

Procurement

The procurement method for this contract was RFP.

Contract number CE1700151. The RFP was closed on December 6, 2016. Quick Employment, L.L.C. is a registered SBE, MBE and WBE.

There were five proposals submitted for review, one proposal recommended.

**Contractor and Project Information**

The address of the vendor is:

2800 Euclid Avenue, Suite 310

Cleveland OH 44115

Council District 7

The President and CEO is Sherall Hardy.

**Project Status and Planning**

The original value of the RFP was \$100,817.60. The amendments were as follows:

First: \$135,946.64 extend from 2/10/2018 to 12/31/2018 (8/21/2017) BC2017-615 (Depts of HR & IT)

Second: \$46,550.52 extend to 12/31/2019 (12/17/2018) BC2018-916 (Dept of HR)

Third: \$30,000 (3/11/2019) BC2019-186 (Dept of Public Works)

Fourth: \$19,152 (7/1/2019) BC2019-490 (Dept of Public Works)

Fifth: \$57,865.60 (11-18-2019) BC2019-846 (Dept of HR)

**Funding**

This amendment is funded 23% by the General Fund, 27% by Benefits Admin Funds and 50% by ERP funds.

The schedule of payments is by invoice.

**BC2020-497**

Second Amendment For Protiviti -Robert Half Government Temporary Staffing Services

The Fiscal Department; RQ# AU-19-44927; March 1, 2019 through February 28, 2022; Protiviti Government Services, Inc. through its Staffing Division Robert Half Government; Second Contract Amendment; TEMPORARY STAFFING SERVICES

**Scope of Work Summary**

Fiscal Department requesting approval of the second contract amendment, with Protiviti Government Services, Inc. through its Staffing Division Robert Half Government for the additional anticipated cost not-to-exceed \$50,000.00, bringing the total contract cost not-to-exceed \$350,000.00

Prior Board Approval Numbers

BC2020-192

BC2019-193

The anticipated start-completion dates are 03/01/2019- 02/28/2022.

Protiviti Government Services, Inc. through its Staffing Division Robert Half Government is to provide temporary staffing services to address the current and anticipated staffing needs as it pertains to backfilling and/or supporting County personnel to maintain current productivity levels as well as the roll-out of the new ERP system.

The primary goals of the project are (list 2 to 3 goals).

- to provide immediate support for current and anticipated staffing shortages in the fiscal areas of responsibility.
- the recommended vendor will provide temporary pre-screened, and highly skilled professionals.

**Procurement**

The procurement method for this project was RFP Exemption – Contract Amendment. The total value of the amendment is not-to-exceed \$50,000.00.

The competitive process was not used as this is an amendment to an existing contract.

**Contractor and Project Information**

Protiviti Government Services, Inc.  
1640 King Street, suite 400  
Alexandria, Virginia 22314  
Council District N/A

The Senior Vice President for the contractor/vendor is John Owen.

Project Status and Planning

The project is a one-time solution.

Funding

The project is funded 100% by the General Fund

The schedule of payments is monthly, by invoice.

### **BC2020-498**

Kaseware Software Platform With Eight User Licenses For Northeast Ohio Regional Fusion Center Public Safety and Justice Services, Contract Exemption, Requisition 0002533, PO20002726, 2020, Kaseware Inc., Intelligence Platform Software with eight user licenses for the Analyst at Northeast Ohio Regional Fusion Center.

Scope of Work Summary

Public Safety and Justice Services is requesting approval of contract exemption with Kaseware Inc. , for the anticipated cost not to exceed \$41,640.00.

Describe the exact services being provided. The anticipated start-completion dates. This is a Platform used by the Northeast Ohio Regional Fusion Center to store/query/analyze intelligence suspicious activity (SAR) & Terrorist Screening Center (TSC) reporting for tracking of requests for service to ensure compliance with Civil Right Civil Liberty (CRCL) protection.

The anticipated start-completion dates are 9/1/2020-3/15/2021.

The primary goals of the project are to store, query, analyze intelligence, suspicious activity (SAR), Terrorist activity Screening Center (TSS). Reporting and tracking or request for service to ensure compliance with CRCL protections.

Technology Items - If the request is for the purchase of software or technical equipment: Yes

- a) Please state the date of TAC Approval 8/13/2020.
- b) Are the purchases compatible with the new ERP system? N/A
- c) Is the item ERP approved N/A
- d) Are the services covered by the original ERP budget N/A

Procurement

The procurement method for this project was a contract exemption bid in Buyspeed under JA-20-48629 and Info Landing requisition #2533. The total value of the contract is \$41,640.00.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. The exemption request to contract with Kaseware Inc. is the current provider under propriety license agreement to provide a data sharing platform that is in use within the Ohio Fusion Center Network. The Northeast Ohio Regional Fusion Center (NEORFC) recognized by the Department of Homeland Security in the State of Ohio.

Contractor and Project Information

Kaseware Inc.

191 University BLVD., Suite 170  
Denvor, CO 80206

The owners is Dorian Deligeorges is the CEO.

The address or location of the project is:

Northeast Ohio Regional Fusion Center

1300 Ontario Street, Suite 935  
Cleveland, OH 44113

The project is located in Council District 1  
Project Status and Planning

The project is new to the Northeast Ohio Regional Fusion Center and FY18 State Homeland Security – Law Enforcement Grant.

The project will be an annual subscription through State Homeland Security Grants. The next date if application is approved by the State will be 3/16/2021 – 2/28/2022.

The project is on a critical action path because the vendor needed to register with Cuyahoga County Inspector General Office. Getting the vendor registered in Infor Landing took longer than expected plus time to get approved by TAC. IT had questions as to how IT would be involved. The TAC meeting was 8/13/2020. Received approval from TAC on 8/13/2020.

State the time-line and reason for late submission of the item. Not at the time the Purchase Order was released.

Funding

The project is funded 100% by FY18 State Homeland Security – Law Enforcement Grant.

The schedule of payments is Contract/Invoice.

#### **BC2020-499**

Dcfs Rq# N/A 2019/20 Contract Amendment (Revenue Generating - Subaward) From The University Of Maryland, Baltimore

DCFS RQ# N/A 2019/20 Contract Amendment (Revenue Generating - Subaward) from the University of Maryland, Baltimore.

Scope of Work Summary

DCFS is requesting approval of a contract amendment (revenue generating – subaward) with the University of Maryland, Baltimore for the anticipated cost of \$94,318.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Prior Approval Dates	Prior Approval #'s	Prior Amounts
4/3/2018	BC2018-205	\$219,026.00
9/5/2018	BC2018-603	\$300,000.00
11/19/2018	BC2018-820	\$219,026.00
07/01/19	BC2019-502	\$240,000.00
01/31/2020	BC2020-31	\$257,000.00

Describe the exact services being provided:

This is an award to a competitive grant that was developed and written by DCFS, Case Western, and Kinnect.

Services include developing strategies to safely identify LGBTQ youth in foster care, identify, and train a network of affirming foster homes who can care for identified youth, and services to ensure that these youth have lifelong permanency resources and connections.

Services are provided by Kinnect and Case Western Reserve University Mandel School of Applied Social Sciences.

The anticipated start-completion dates are (09/30/2019 - 09/30/2020).

The primary goals of the project are (list 2 to 3 goals).

- Develop and implement internal agency-wide policy for the best way to safely and confidentially identify, assess, and record data on sexual and gender identity/expression among our youth.
- Develop and foster a network of caregivers who are highly competent at serving youth with diverse SOGIE in our care.

#### Procurement

The procurement method for this project is a contract amendment (revenue generating – subaward). The total value of the contract amendment is \$94,318.00.

#### Contractor and Project Information

UNIVERSITY OF MARYLAND, BALTIMORE

220 ARCH STREET ROOM 02-148

BALTIMORE, MD 21201

Council District (N/A)

The deputy director for the contractor/vendor is Marlene Matarese.

#### Project Status and Planning

The project reoccurs based on grant funding.

#### Funding

The project is funded 100% by the University of Maryland, Baltimore grant.

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and is the 3<sup>rd</sup> amendment of the contract. The history of the amendments is:

Original Grant (9/30/17 - 9/29/18);	\$219,026.00
Amendment #1 (9/30/17 - 9/29/18);	\$300,000.00
Amendment #2 (9/30/18 - 9/29/19);	\$219,026.00
Amendment #3 (9/30/18 – 9/30/19);	\$240,000.00
Amendment #4 (9/30/19 – 9/30/20);	\$257,000.00
<u>Proposed Amendment #5 (9/30/19 – 9/ <del>29</del> 30/20);</u>	<u>\$ 94,318.00</u>
Total	\$1,329,370.00

#### **BC2020-500**

2020 RQ2763 PO# 2000XXX GOVT; Sheriff's Department Agreement with Cuyahoga Community College for Police Training

#### Scope of Work Summary

Sheriff's Department requesting approval of an agreement with Cuyahoga Community College (Tri-C) for police training for Cuyahoga County in the amount of \$250,000.00.

This is a new project request by County Council and the Administration. This agreement begins upon execution and will last until Tri-C trains 2,500 sworn peace officers within Cuyahoga County.

The primary goal of this project is to ensure that all law enforcement officers within Cuyahoga County include Sheriff's Deputies and municipal police officers have received the same police training. This will enable officers to have the same knowledge base and training, providing for uniform response regardless of agency.

#### Procurement

The procurement method for this project is an inter-governmental agreement.

The reason for this non-competitive process is that Tri-C presented the option of uniform police training for all officers to County Council, who agreed that this training would be beneficial to the community.

#### Contractor and Project Information



Cuyahoga Community College

P.O. Box 92928

Cleveland, Ohio 44194

The Tri-C Chief of Police/VP/Dean of Public Safety is Chief Clayton Harris.

The address or location of the in person training is:

Cuyahoga Community College Public Safety Training Center

11000 Pleasant Valley Rd.

Parma, Ohio 44130

Project Status and Planning

At this time, this project is a one-time project. There may be subsequent trainings depending on the results of this project.

Training will be conducted in groups until 2,500 officers within Cuyahoga County have received both online and in person training.

The project is on a critical action path because of the request by Council to have all officers within the County receive uniform police training.

Funding The project is funded 100% by the General Fund. This was not an anticipate expense and was not in the Sheriff's Department's budget.

The schedule of payments is by invoice.

### **C. – Exemptions**

#### **BC2020-501**

ALTERNATIVE PROCUREMENT - COUNTY BUILDING SCREENING SERVICES

Scope of Work Summary

Requesting to utilize an alternative procurement process to allow the Department of Public Work the ability to conduct an informal competitive RFP process, score and make an award for a contract related to County Building Screening Services. The informal RFP will be released through the County's BuySpeed bidding software as well as having bid specifications emailed to qualified vendors on a plan-holders list. The open competitive bidding period will extend two (2) weeks and any vendors/contractors are eligible to participate and submit a bid. The result will be a contract with one or more vendors/contractors. Total value of the contracts awarded will be in the not-to-exceed amount of \$450,000.00.

Procurement

The procurement method for this project is an alternative procurement resulting in an informal RFP conducted by the Department of Public Works.

Funding

The project will be funded 100% by Covid-19 Federal Funds, CARES Act

The schedule of payments is by invoice.

#### **BC2020-502**

Scope of Work Summary

The Department of Public Works is requesting an Alternate Procurement process that will result in a PO encumbrance to Pitney Bowes for Cuyahoga County's Mail Postage in the amount of \$550,000.00.

The goal of this request is to encumber funds to Pitney Bowes, which has historically been processed annually as a County voucher and with the new ERP/Lawson system, this must now be encumbered in the Lawson system. Cuyahoga County is currently under contract with Pitney Bowes for its mail machines located at various County buildings. This request is just for the postage linked to the meter machines, managed by Pitney Bowes.

#### Procurement

An Alternate Procurement is being requested, to allow Public Works to create an encumbrance to make payment to Pitney Bowes for the County's postage, linked to its meter machines.

#### Contractor Information

Pitney Bowes

1 Elmcroft Road

Stamford, Connecticut 06926

Funding General Fund - PW775100 – Postage

#### **BC2020-503**

#### Title:

Division of Senior and Adult Services; National Council on Aging; Government Agreement – Benefits Portal Usage

#### Scope of Work Summary

Division of Senior and Adult Services is requesting approval of a Government Agreement with National Council on Aging for the anticipated cost not to exceed \$18,000.00 for the time period 1/1/2019-12/31/2021.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

We need to make payments for use of healthcare benefits portal that the National Council on Aging provides. The anticipated start-completion dates are 1/1/2019-12/31/2021.

The primary goals of the project are (list 2 to 3 goals).

- To be able to lookup senior's benefits via portal
- To make sure seniors have the proper care based upon this national database.

(When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

#### Procurement

The procurement method for this project was Government Agreement. The total value of said agreement is \$18,000.00.

#### Project Status and Planning

The agreement is annual with the National Council on Aging.

#### Funding

The project is funded 100% funded by the Health and Human Services Levy.

## **D. – Consent Agenda**

### **BC2020-504**

Juvenile Court FY20 Contract Amendment with Accuscripts Pharmacy LLC for Pharmacy Services & Medical Supplies

Scope of Work Summary

Cuyahoga County Court of Common Pleas, Juvenile Court Division requesting approval of an amendment with Accuscripts Pharmacy for a no cost extension.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2018-216

This vendor provides the Juvenile Detention Center with pharmaceuticals and medical supplies for the youth detained. The anticipated start-completion dates are July 1, 2018 through December 31, 2020.

The primary goals of the project are (list 2 to 3 goals).

- Provide prescription medications.
- Provide general medical supplies.

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$276,000.00.

Contractor and Project Information

Accuscripts Pharmacy LLC

24340 Sperry Drive

Westlake, Ohio 44145

The CEO of Accuscripts Pharmacy LLC is Michael Holmes.

Project Status and Planning

The project is an extension of the existing project.

Funding

The project is funded 100% by the Health & Human Services Levy.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the time period and is the 1<sup>st</sup> amendment of the contract.

### **BC2020-505**

(See related items for proposed purchases for the week of 8/31/2020 in Section D. above)