

Minutes

Cuyahoga County Board of Control
Monday, October 19, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Transportation Planning Engineer, Department of Public Works (Alternate for Michael Dever)
Shaunquitta Walker, Purchasing Manager, Office of Procurement and Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 10/13/2020

Michael Chambers motioned to approve the minutes from the October 13, 2020 meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-571

Department of Public Works,

- a) Submitting an RFP exemption on RQ2072, which will result in an award recommendation to River City Furniture, LLC dba RCF Group in the amount not-to-exceed \$53,549.83 for a state contract purchase of various office furniture for the Public Defender’s Office for the period 10/13/2020 – 12/31/2020:
 - 1) Office Spaces: (7) pedestal desks with task chairs, (1) mobile table with (4) side chairs, (1) markerboard
 - 2) Breakroom: (1) mobile table and (6) stack chairs
 - 3) Conference Room: (1) Conference table, (14) chairs and (1) markerboard

&

- b) Recommending an award on Purchase Order No. 20002545 and enter into a contract with River City Furniture, LLC dba RCF Group in the amount not-to-exceed \$53,549.83 for a state contract purchase of various office furniture for the Public Defender's Office for the period 10/13/2020 – 12/31/2020.

Funding Source: General Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2020-571 was approved by unanimous vote.

BC2020-572

Department of Development,

- a) Submitting an RFP exemption on RQ3647, which will result in a payment to Jump Start Inc., as fiscal agent for the Business Growth Collaborative in the amount of \$250,000.00 for operational support for the period 10/19/2020 – 12/31/2020.

- b) Recommending a payment to Jump Start Inc., as fiscal agent for the Business Growth Collaborative in the amount of \$250,000.00 for operational support for the period 10/19/2020 – 12/31/2020.

Funding Source: 100% Coronavirus Aid, Relief and Economic Security (CARES) ACT

Ted Carter, Department of Development, presented. Nan Baker asked if the County has a responsibility after the funds are awarded to ensure the funds are being used properly or will the department rely on the honor system. Dale Miller asked to what extent minority and female businesses will be a factor when awarding grants and how much focus will be placed on promoting diversity. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-572 was approved by unanimous vote.

The following item was withdrawn from consideration at the request of County Council.

~~BC2020-573~~

~~Department of Regional Collaboration, recommending an award and enter into contract No. 68 with Public Results, LLC in the amount not to exceed \$10,000.00 for mass communication and outreach services via text messaging to registered voters in Cuyahoga County in connection with the 2020 General Election for the period 10/19/2020 – 12/31/2021.~~

~~Funding Source: 100% Coronavirus Aid, Relief and Economic Security (CARES) ACT~~

C. – Exemptions

BC2020-574

Department of Public Works, recommending an alternative procurement process, which will result in award recommendations to various municipalities in the total amount not-to-exceed \$2,726,279.78 for the 2020 Preventative Maintenance Program for the period 2/24/2020 – 9/30/2021:

| | |
|---------------------------------|--------------|
| a) City of Bay Village | \$48,282.00 |
| b) City of Beachwood | \$76,000.00 |
| c) City of Bedford | \$29,000.00 |
| d) City of Bedford Heights | \$41,126.00 |
| e) Village of Bentleyville | \$65,600.00 |
| f) City of Berea | \$15,000.00 |
| g) Village of Bratenahl | \$36,660.00 |
| h) City of Brecksville | \$90,000.00 |
| i) City of Broadview Heights | \$12,000.00 |
| j) City of Brooklyn | \$56,114.28 |
| k) Village of Brooklyn Heights | \$69,500.00 |
| l) Village of Chagrin Falls | \$24,300.00 |
| m) City of Cleveland | \$58,073.00 |
| n) City of Cleveland Heights | \$55,890.00 |
| o) Village of Cuyahoga Heights | \$75,000.00 |
| p) City of East Cleveland | \$25,155.00 |
| q) City of Garfield Heights | \$101,750.00 |
| r) Village of Gates Mills | \$92,000.00 |
| s) Village of Glenwillow | \$113,000.00 |
| t) City of Highland Heights | \$64,520.00 |
| u) Village of Highland Hills | \$68,000.00 |
| v) Village of Hunting Valley | \$39,000.00 |
| w) City of Independence | \$10,780.69 |
| x) City of Lakewood | \$9,000.00 |
| y) City of Lyndhurst | \$50,833.00 |
| z) City of Maple Heights | \$41,000.00 |
| aa) City of Mayfield Heights | \$12,375.00 |
| bb) Mayfield Village | \$41,150.00 |
| cc) City of Middleburg Heights | \$41,023.75 |
| dd) Village of Moreland Hills | \$112,753.00 |
| ee) Village of Newburgh Heights | \$65,000.00 |
| ff) City of North Olmsted | \$27,309.93 |
| gg) Village of North Randall | \$200,000.00 |
| hh) Village of Oakwood | \$39,250.00 |
| ii) City of Olmsted Falls | \$45,000.00 |
| jj) Village of Orange | \$56,200.00 |
| kk) City of Parma | \$17,400.00 |
| ll) City of Pepper Pike | \$82,000.00 |
| mm) City of Richmond Heights | \$28,500.00 |
| nn) City of Rocky River | \$5,872.50 |
| oo) City of Shaker Heights | \$26,769.14 |

| | |
|----------------------------------|--------------|
| pp) City of South Euclid | \$19,957.82 |
| qq) City of Strongsville | \$200,000.00 |
| rr) City of University Heights | \$78,500.00 |
| ss) Village of Valley View | \$42,500.00 |
| tt) Village of Walton Hills | \$45,000.00 |
| uu) City of Warrensville Heights | \$145,501.67 |
| vv) Village of Woodmere | \$6,000.00 |

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-574 was approved by unanimous vote.

D. – Consent Agenda

Nan Baker referred to Item No. BC2020-575 and asked for clarification on the need for the \$500,000.00 being requested. There were no additional comments or questions on the consent agenda items. Michael Chambers motioned to approve BC2020-575 through – 576; Nan Baker seconded, the consent items were unanimously approved.

BC2020-575

Sheriff's Department, recommending to amend Board Approval No. BC2019-913 dated 12/9/2019, which amended various Board Approval Nos. and authorized an alternative procurement process on RQ44198 and resulted in award recommendations to Daily Legal News for legal advertisements of Notice of Foreclosure Sale for delinquent land taxes, in accordance with Ohio Revised Code Section 2329.26 for the period 7/21/2018 – 4/30/2023, by adding the amount not-to-exceed \$500,000.00, to be drawn down against the amount allocated annually for various payments.

Funding Source: General Fund

BC2020-576

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/19/2020:

Direct Open Market Purchases
 (Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
 the Office of Procurement & Diversity – See Below):

| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|-----------------------|-------------|------------|-------------|-------|----------------|
| None | | | | | |

Items/Services Received and Invoiced but not Paid:

| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|-----------------------|---|----------------------------------|-----------------------------------|-------------|-------------------------------------|
| 20003373 | Skill up training for the Learn and Earn Program* | Cuyahoga Job and Family Services | Donald Martens and Sons Ambulance | \$47,600.00 | Health and Human Services Levy Fund |
| 20003374 | Skill up training for the Learn and Earn Program* | Cuyahoga Job and Family Services | Feasibility Research Group | \$4,000.00 | Health and Human Services Levy Fund |
| 20003382 | Non-emergency client transportation services** | Cuyahoga Job and Family Services | ABC Taxi | \$1,444.84 | Health and Human Services Levy Fund |

*Approval No. BC2016-892 dated 11/28/2016, which approved an alternative procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.

**Alternate procurement process and exemption from aggregation to authorize various awards to ABC Taxi in the total amount not-to-exceed \$180,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-301, dated 5/26/2020 and subsequently amended by BC2020-363, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.

Open Market Purchases
 (Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|-----------------------|-------------|------------|-------------|-------|----------------|
| None | | | | | |

V – OTHER BUSINESS

The Board members expressed their appreciation to Andria Richardson, Clerk of the Board of Control, for her years of dedication and outstanding service while leading the Board and congratulated her on her new position as Clerk of County Council.

Ms. Richardson thanked the Board members, County Executive, Armond Budish, department directors, Lenora Lockett and the staff of the Office of Procurement and Diversity for their support and for the opportunity to serve the Board of Control.

Items of Note (non-voted)

Item No. 1

Sheriff's Department,

a) Requesting authority to submit a grant application to the U.S. Department of Justice, Office of Justice Programs in the amount of \$150,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection with the FY2020 Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2020 – 9/30/2023.

b) Submitting a grant agreement with the U.S. Department of Justice, Office of Justice Programs in the amount of \$150,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection for the FY2020 Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2020 – 9/30/2023.

Funding Source: FY2020 U.S. Department of Justice, Office of Justice Programs

Item No. 2

Sheriff's Department,

a) Requesting authority to submit a grant application to the Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office in the total amount of \$83,923.18 for various grant programs in connection with the FY2020 High Visibility Enforcement Overtime Program for the period 10/1/2020 – 9/30/2021:

- 1) Repeat Offenders for Driving While Intoxicated Program in the amount of \$48,253.91
- 2) State and Community Highway Safety Program in the amount of \$35,669.27

b) Submitting a grant award from the Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office in the total amount of \$83,923.18 for various grant programs in connection with the FY2020 High Visibility Enforcement Overtime Program for the period 10/1/2020 – 9/30/2021 in connection with said grant application.

Funding Source: 100% by the FY2020 US Department of Transportation, National Highway and Traffic Safety Administration through the Ohio Traffic Safety Office

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:17 a.m.