

Minutes

Cuyahoga County Board of Control
Monday, December 7, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office, (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Transportation Planning Engineer, Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 11/30/2020

Michael Chambers motioned to approve the minutes from the November 30, 2020 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-642

County Council,

- a) Submitting an RFP exemption on RQ2808, which will result in a payment to Milestones Autism Resources in the amount of \$100,000.00 for operational support for the Helpdesk Capacity Building Initiative for the period 1/1/2020 – 12/31/2021.
- b) Recommending a payment on Purchase Order No. 20003700 to Milestones Autism Resources in the amount of \$100,000.00 for operational support for the Helpdesk Capacity Building Initiative for the period 1/1/2020 – 12/31/2021.

Funding Source: Health and Human Services Levy Fund

Trevor McAleer, County Council, presented. Dale Miller asked why this request is being presented so late in the funding cycle. Nan Baker asked if Milestones Autism Resources is waiting on the payment of \$50,000.00. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-642 was approved by unanimous vote.

BC2020-643

Department of Information Technology, recommending an award on RQ47209 and enter into Contract No. 189 with Provato, LLC (32-15) in the amount not-to-exceed \$150,000.00 for sourcing for temporary information technology staff augmentation services for the period 12/7/2020 -12/6/2021.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if these services will integrate with the Enterprise Resource Planning (ERP) System. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-643 was approved by unanimous vote.

BC2020-644

Department of Information Technology, recommending an award on RQ48807 and enter into Contract No. 146 with Monsido, Inc. in the amount not-to-exceed \$27,900.00 for a cloud-based software tool to identify accessibility and quality assurance issues for the period 12/7/2020 – 12/6/2021.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked for clarification if this purchase is new or recurring and whether the software is compatible with the Enterprise Resource Planning (ERP) System; asked if there are any other compatible software products that may be available, separate from this purchase from Monsido, Inc.; and requested that the department’s briefing memos include completion of “Technology Items” section for future requests to provide additional information prior to the meeting. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-644 was approved by unanimous vote.

BC2020-645

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending awards on RQ2259 and enter into a Master Contract with various providers (71-8) in the total amount not-to-exceed \$481,000.25 for SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services for the period 10/1/2020 – 9/30/2021.

- a) Contract No. 186 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$133,000.25
- b) Contract No. 197 with The Centers for Families and Children in the amount not-to-exceed \$114,000.00
- c) Contract No. 210 with Towards Employment in the amount not-to-exceed \$120,000.00
- d) Contract No. 224 with The Spanish American Committee in the amount not-to-exceed \$114,000.00

Funding Source: Federal Food Assistance Employment and Training Fund

Paul Porter, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2020-645 was approved by unanimous vote.

C. - Exemptions

BC2020-646

Department of Public Works, recommending to amend Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, **by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.**

Funding Source: 50% Dog Kennel Operations Fund and 50% Dick Goddard Best Friend Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-646 was approved by unanimous vote.

BC2020-647

Department of Development, submitting an RFP exemption on RQ4255, which will result in an award recommendation to Hunger Network of Greater Cleveland in the amount not-to-exceed \$500,000.00 to provide food assistance services to eligible residents adversely affected by the COVID-19 pandemic for the period 1/1/2021 – 12/31/2022.

Funding Source: Federal Community Development Block Grant -CV

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-647 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2020-648; Nichole English seconded, the consent items were unanimously approved.

BC2020-648

Office of Procurement & Diversity, presenting proposed purchases for the week of 12/7/2020:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20003956	1-year renewal for Sophos Network Storage Subscription for (2,600) users	Department of Information Technology	Net Activity, Inc.	\$9,438.00	General Fund
20003034	Water rescue equipment for Area First Responders	Department of Public Safety and Justice Services	Rescue Gear, Inc.	\$13,380.00	FY2017 Urban Area Security Initiative Grant
20003690	(20) replacement office chairs	Juvenile Court Division	WW Graham dba Aries Distribution	\$5,900.00	General Fund
20003738	(20) new scanners for Clerk of Courts	Juvenile Court Division	Blue Technologies, Inc.	\$10,700.00	General Fund
20003319	Storage and maintenance of Sheriff's marine patrol vessel for the 2020-2021 winter season	Sheriff's Department	GK's Custom Polishing	\$9,970.15	FY2018 Port Security Grant Program

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20003899	Combustion analysis on (6) Aerco boilers at the Juvenile Justice Center*	Department of Public Works	Temperature Control Company, Inc.	\$2,948.34	General Fund

*Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting a grant agreement with the State of Ohio Emergency Management Agency in the amount of \$443,333.00 for FY2020 State Homeland Security Grant Program for the period 9/1/2020 – 3/31/2023.

Funding Source: State Homeland Security Grant Program

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:18 a.m.