

Minutes

Cuyahoga County Board of Control
Monday, April 26, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Mellany Seay, Administrator, Operations and Finance, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 4/19/2021

Michael Chambers motioned to approve the minutes from the April 19, 2021 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-186

Office of Innovation and Performance,

- a) Submitting an RFP exemption on RQ5896, which will result in an award recommendation to PCs for People Ohio, LLC in the amount not-to-exceed \$150,000.00 for low-cost, in-home internet access services and related equipment for residents in the City of East Cleveland for the period 5/1/2021 – 4/30/2022.
- b) Recommending an award and enter into Contract No. 1260 with PCs for People Ohio, LLC in the amount not-to-exceed \$150,000.00 for low-cost, in-home internet access services and related equipment for residents in the City of East Cleveland for the period 5/1/2021 – 4/30/2022.

Funding Source: General Fund to be evaluated for 2021 American Rescue Act Plan reimbursement

Catherine Tkachyk, Office of Innovation and Performance, presented. Dale Miller asked who is eligible to receive low-cost internet services and asked if eligibility is income-based; asked if charging \$15.00 per month for services is adequate to sustain the operation or whether the funds will be used for the purposes of infrastructure and communications set-up; and asked if the program has the potential to expand to all residents of East Cleveland, if the pilot program is successful.

Nan Baker asked how long the rate of \$15.00 per month can continue in order to meet future commitments, including upgrades, support and program expansion and asked how residents will be selected for the pilot program; said that the program must be expanded if it is to be successful; asked how this program compares to other internet-related programs the County has initiated in the past; and asked if this program will target only those residents currently without internet access services.

James Boyle asked who will conduct outreach to residents regarding this program. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-186 was approved by unanimous vote.

BC2021-187

Department of Information Technology, on behalf of Department of Public Works,

- a) Submitting an RFP Exemption on RQ6084, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$16,469.22 for a state contract purchase of Cisco gear switches and access points for the Justice Center Complex, Tower II.
- b) Recommending an award on Purchase Order No. 21001131 to TEC Communications, Inc. in the amount not-to-exceed \$16,469.22 for a state contract purchase of Cisco gear switches and access points for the Justice Center Complex, Tower II.

Funding Source: Capital Funds

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-187 was approved by unanimous vote.

BC2021-188

Department of Workforce Development, submitting an amendment to Contract No. 620 with Towards Employment for the Out-of-School Youth Program for the Comprehensive Case Management Employment Program – Employment, Education and Training services for young adults in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 – 6/30/2021 for additional funds in the amount not-to-exceed \$386,867.00.

Funding Source: 57% Workforce Innovation and Opportunity Act Funds and 43% Temporary Assistance to Needy Families Funds

Frank Brickner, Department of Workforce Development, presented. Nan Baker asked if service delays were a result of COVID-19 and whether the program was able to connect and recruit participants. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-188 was approved by unanimous vote.

BC2021-189

Department of Workforce Development, submitting an amendment to Contract No. 705 with St. Vincent Charity Medical Center for Disaster-Relief Employment services in connection with the OhioMeansJobs Cleveland – Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 12/9/2019 – 12/31/2020 to extend the time period to 6/30/2021 and for additional funds in the amount not-to-exceed \$33,150.00.

Funding Source: Workforce Innovation and Opportunity Act Funds

Frank Brickner, Department of Workforce Development, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-189 was approved by unanimous vote.

BC2021-190

Department of Workforce Development, submitting an amendment to Contract No. 975 with The Edna House for Women, Inc. for Disaster-Relief Employment services in connection with the OhioMeansJobs Cleveland – Cuyahoga County National Health Emergency Disaster Recovery National Dislocated Worker Grant Program for the period 10/21/2019 – 10/21/2020 to extend the time period to 6/30/2021 and for additional funds in the amount not-to-exceed \$33,156.48.

Funding Source: Workforce Innovation and Opportunity Act

Frank Brickner, Department of Workforce Development, presented. Nan Baker asked for the reason for late submittal and were those obstacles overcome. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-190 was approved by unanimous vote.

BC2021-191

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 451 with CourtSmart Digital Systems, Inc. for audio and visual recording system maintenance and support services for the period 1/1/2013 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$105,452.64.

Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked how the current pricing compares to prior years and why the contract is only being extended 1 year at a time; asked if the recommended vendor is the only provider for these support services; and asked if a Request for Proposals can be considered in the future.

Nan Baker asked why this amendment is so late since this has been amended every year and what can the department do to be more proactive so that contracts are not submitted late and approved prior to the start date; and asked why the vendor would only agree to 1-year renewals when they have been a long-term service provider for these services.

James Boyle asked if the vendor can be approached regarding a longer-term contract renewal since locking in a fixed rate would benefit the County and possibly address the issue of late submittals; and asked for confirmation that services have continued since January 1, 2021.

Michael Chambers commented that conversion issues, which contributed to the delay in submitting this contract, was a one-time issue and new items appear to be processing more quickly in the Infor system. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-191 was approved by unanimous vote.

BC2021-192

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 21001319 to Rosenbauer South Dakota, LLC (15-2) in the amount not-to-exceed \$277,316.00 for the purchase of (1) Breathing Air Supply Response Truck for the Lake County Hazardous Materials Team. Funding Source: FY2019 State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-192 was approved by unanimous vote.

BC2021-193

Medical Examiner's Office,

- a) Submitting an RFP exemption on RQ5965, which will result in a payment to Thales Dis USA, Inc. fka Gemalto Cogent, Inc. in the total amount not-to-exceed \$239,788.18 to cover the remaining balance on (1) final invoice for hardware and software maintenance on the Automated Fingerprint Identification System (AFIS) for services rendered from 1/1/2020 – 12/31/2020 in connection with Contract No. CE1400358.
- b) Recommending a payment on Purchase Order No. 21001145 to Thales Dis USA, Inc. fka Gemalto Cogent, Inc. in the total amount not-to-exceed \$239,788.18 to cover the remaining balance on (1) final invoice for hardware and software maintenance on the Automated Fingerprint Identification System (AFIS) for services rendered from 1/1/2020 – 12/31/2020 in connection with Contract No. CE1400358.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. James Boyle asked for clarification that this payment is for past services only and that the vendor is just owed this last payment. Nan Baker asked for clarification that these are not additional funds being requested. Dale Miller asked what the total cost of the Automated Fingerprint Identification System installation was. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-193 was approved by unanimous vote.

BC2021-194

Medical Examiner's Office,

- a) Submitting an RFP exemption on various requisitions, which will result in a payment to Bob Barker Company, Inc. in the total amount not-to-exceed \$6,146.00 for the purchase of (300) cases of latex, nitrile gloves:
 - 1) RQ6203 in the amount not-to-exceed \$3,990.00.
 - 2) RQ6204 in the amount not-to-exceed \$2,156.00.

- b) Recommending a payment on Purchase Order No. 21001250 to Bob Barker Company, Inc. in the total amount not-to-exceed \$6,146.00 for the purchase of (300) cases of latex, nitrile gloves.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-194 was approved by unanimous vote.

BC2021-195

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption on RQ5937, which will result in an award recommendation to MNJ Technologies Direct, Inc., in the amount not-to-exceed \$72,979.00 for a state contract purchase of (95) Microsoft Surface Go 2 Tablets and related accessories for graduating foster children.

- b) Recommending an award on Purchase Order No. 21001252 to MNJ Technologies Direct, Inc., in the amount not-to-exceed \$72,979.00 for a state contract purchase of (95) Microsoft Surface Go 2 Tablets and related accessories for graduating foster children.

Funding Source: 70% Health and Human Services Levy Funds and 30% Title IV-E Funds

Dan Basta, Department of Health and Human Services, presented. Dale Miller asked for additional information on the Chaffee Act, which makes this purchase eligible for reimbursement.

Nan Baker asked for clarification on why the funding source is not listed as eligible for reimbursement; and asked if the department was certain that the lowest price for this state contract purchase was received without a bidding process.

Michael Chambers stated that this type of purchase is posted on the County's web site for 1 week to see if any bids are received.

Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-195 was approved by unanimous vote.

C. – Exemptions

BC2021-196

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an alternative procurement process, which will result in the solicitation of proposals from various U.S. Department of Housing and Urban Development approved providers in Cuyahoga County to provide permanent supportive housing services to chronically homeless single adults and high-barrier homeless persons for the period 7/1/2021 – 6/30/2022:

- a) Famicos Foundation
- b) Front Steps
- c) Humility of Mary Opportunity House
- d) FrontLine Service
- e) Emerald Development and Economic Network, Inc.
- f) CHN Housing Partners
- g) YWCA of Greater Cleveland

Funding Source: Health and Human Services Levy Funds

Melissa Sirak, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-196 was approved by unanimous vote.

D. - Consent Agenda

Nan Baker referred to Item of Note No. 2 and asked for clarification on the cost of the Disparity Study and how the funding is allocated; and asked how much the anticipated cost of the 2023 study is. There were no additional comments or questions on the Consent Agenda items. Michael Chambers motioned to approve BC2021-197 through -198; Dale Miller seconded, the consent items were unanimously approved.

BC2021-197

Department of Public Works, submitting an amendment to Contract No. 820 with Karvo Companies, Inc. for construction of future Amazon site perimeter roads – Euclid Avenue, Babbitt Road, Lakeland Boulevard, St. Clair Avenue, East 260th Street and Bluestone Boulevard in the City of Euclid for a decrease of funds in the amount of (\$182,675.77).

Funding Source: 22% \$7.50 Vehicle License Tax Fund and 78% City of Euclid

BC2021-198

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/26/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21001226	(2) Handheld, Portable X-Ray Generators for the Lake County Bomb Team	Department of Public Safety and Justice Services	Golden Engineering, Inc.	\$13,145.00	FY2019 State Homeland Security Grant
21001163	Various Auto Body Repairs for Facility Vehicles	Department of Public Works	Premier Auto Body & Collision Center LLC	Not-to-exceed \$20,000.00	Maintenance Garage Fund
21001177	Various sewer pipes and couplings for Road and Bridge Division	Department of Public Works	Lakeside Supply Company	\$4,899.52	Road and Bridge Fund
21001253	Various Tires for Facility Vehicles	Department of Public Works	Bob Sumerel Tire	Not-to-exceed \$25,000.00	Maintenance Garage Fund
21001132	(75) New Webcams for the Detention Center Staff	Juvenile Court Division	SpaceBound, Inc.	\$5,455.50	General Fund
21001246	(50) Replacement Seamless Mattresses for the Detention Center Residents	Juvenile Court Division	Graham Enterprises, Inc. dba Aries Distribution	\$27,475.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21001240 21001210	Non-emergency client transportation services*	Cuyahoga Job and Family Services	ABC Taxi	\$3,224.88	Health and Human Services Levy Fund
21001306	Post Adoption Special Services Subsidy: Residential Services**	Division of Children and Family Services	BHC Fox Run Hospital	\$10,276.50	70% Health and Human Services Levy Fund and 30% Title IV-E Fund
21000757	Ready Mix Concrete***	Department of Public Works	Campbell Concrete and Supply	\$49,755.00	Road and Bridge Fund
21000759	Factory Authorized - Creekside Pump Station Pump Repairs****	Department of Public Works	Craun-Liebing Company.	\$6,334.39	Sanitary Operating Fund
21001223	Emergency Veterinary Services*****	Department of Public Works	Cleveland Animal Protective League	\$5,541.96	Dog and Kennel Fund

**Alternate procurement process and exemption from aggregation to authorize various awards to ABC Taxi in the total amount not-to-exceed \$180,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-301, dated 5/26/2020 and subsequently amended by BC2020-363, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.*

***Approval No. BC2021-131 dated 3/22/21 which authorized an alternative procurement process, which will result in payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2021 - 4/14/2024.*

****Approval No. BC2021-112 dated 3/15/21 which amended Board Approval No. BC2020-196, dated 3/23/2020, which amended various Board Approval Nos. on various dates, which authorized an alternative procurement process, resulting in award recommendations to various providers for the purchase of Ready Mix concrete to complete various Department Orders for the period 3/1/2021 – 2/28/2021 to extend the time period to 12/31/2021; by changing the not-to-exceed amount from \$620,000.00 to \$820,000.00 and to add Westview Concrete Corporation, effective 3/1/2021:*

*****Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.*

******Approval No. BC2020-646 dated 12/7/20, which amended Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Broadview Heights for the resurfacing of East Edgerton Road from Broadview Road to East Corporation Limit in connection with the 2021 – 2022 50/50 Resurfacing Program.

Funding Source: \$240,000.00 Road and Bridge Fund and \$240,000.00 City of Broadview Heights

Item No. 2

**Submission of Awarded Contracts/Amendments, in Accordance with
Prior Board of Control Authorization and Meeting all Requirements (no vote required)**

<i>RQ No.</i>	<i>Contract/ PO No.</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Authority to Prepare - Approved by Board of Control</i>
RQ 4082	Master Contract Nos. 751 754 887 755 748 749 888 750 752 889 753 772 773 775 777 782 785 786	Various Providers: Beech Brook, Bellefaire Jewish Children's Bureau, Building Blocks Adoption Service, Inc., Caring for Kids, Inc., Catholic Charities Corporation, Christian Children's Home of Ohio, Families First, Inc., Forever Home Adoptions, Keeping Kids Safe, Inc., Lutheran Social Services of the National Capital Area, Inc., National Youth Advocate Program, Inc., OhioGuidestone, Open Arms Adoptions, Pathway Caring for Children, Specialized Alternatives for Families and Youth of Ohio, Inc., The Bair Foundation, The Twelve of Ohio, Inc., The Village Network	Adoption services	\$400,000.00	Division of Children and Family Services	1/1/2021 – 12/31/2022	State Child Protection Allocation	BC2021-59 on 2/8/2021

RQ 42531	Amend Contract No. 405	Griffin & Strong, P.C., c/o Action Capital Corporation	Disparity Study to support a Minority and Women-owned Business Enterprise Program, to expand the scope of services to analyze recommend- ations for implementation of Equity Zones, effective 1/1/2021	\$0.00	Office of Procurement and Diversity	(Original) 1/1/2019 – 12/31/2020 to extend the time period to 6/30/2021	(Original) General Fund	BC2020-669 on 12/21/2020
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VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:55 a.m.