

Minutes

Cuyahoga County Board of Control  
Monday, May 3, 2021 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street

**I – CALL TO ORDER**

The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

**II – REVIEW MINUTES – 4/26/2021**

Michael Chambers motioned to approve the minutes from the April 26, 2021 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2021-199**

Department of Public Works, recommending an award on RQ4804 and enter into Contract No. 1252 with CRS Metalworx, Inc. (7-7) in the amount not-to-exceed \$395,500.00 for the Heating, Ventilation and Air Conditioning Replacement Project at the Cuyahoga County Animal Shelter.  
Funding Source: Capital Improvement Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-199 was approved by unanimous vote.

**BC2021-200**

Fiscal Office, recommending an award on RQ5474 and enter into Contract No. 1149 with Manatron, Inc. in the amount not-to-exceed \$125,462.93 for a sole source purchase of Marshall & Swift Rate Tables Data Licenses for the period 1/1/2021 – 12/31/2021.

Funding Source: Real Estate Assessment Fund

Michael Zapola, Fiscal Office, presented. Nan Baker asked for clarification on the response to an advanced question whether these services will continue to be needed under the Enterprise Resource Planning (ERP) System; and asked for clarification on what still needs to be determined under the ERP implementation, as stated in the backup materials. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-200 was approved by unanimous vote.

**BC2021-201**

Department of Human Resources, submitting an amendment to Contract No. 1162 with Health Management Systems, Inc. for dependent eligibility review services for the period 3/26/2018 – 4/15/2021 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$9,990.00.

Funding Source: Hospitalization Self Insurance Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-201 was approved by unanimous vote.

**BC2021-202**

Department of Information Technology, submitting an amendment to Contract No. 675 with Unify Solutions, Inc. for SAP Human Capital Management support services for the period 7/1/2017 – 12/31/2020 to extend the time period to 2/28/2022 and for additional funds in the amount not-to-exceed \$455,000.00.

Funding Source: General Fund

Jeanelle Greene and Jack Rhyne, Department of Information Technology, presented. Nan Baker asked where these services and costs were detailed in the Enterprise Resource Planning (ERP) Update presented to County Council Finance Committee and asked for clarification on costs and funding breakdown; asked how much money is attributed to implementation and if it is added to overall project costs; and asked for clarification on how much the additional appropriation being made from County Council will be.

Trevor McAleer asked if the additional appropriation of over \$600,000.00 for total project costs, that is being requested of Council, includes costs allocated for this contract and asked where the remaining funds will come from to cover this amendment; asked if this money is in the budget; asked if this is coming forward due to delays in ERP and if there is anything not being covered since this additional cost was not anticipated; asked if these funds are included in the overall project costs; asked whether these additional costs, due to delays, are being separately tracked; and asked when the additional appropriation is anticipated to be requested of County Council.

Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2021-202 was approved by unanimous vote.

**BC2021-203**

Department of Information Technology, submitting an amendment to Contract No. 436 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 2/11/2022, to modify the scope of services, effective 5/3/2021 and for additional funds in the amount not-to-exceed \$252,000.00:

Scope modifications:

Amendment No. 65 – Provide resource support by engaging (2) Technical Senior Consultants to assist with Payroll, Landmark and Workforce Management Modules

Funding Source: 76% Enterprise Resource Planning Fund and 24% General Fund

Jeanelle Greene and Jack Rhyne, Department of Information Technology, presented. Nan Baker asked for confirmation on services covered under this amendment and for the breakdown of funding sources. Trevor McAleer asked if \$60,000 for Information Technology Enterprise Resource Planning (ERP) operations will fall under the category for separate tracking to be reported back to Councilmembers. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-203 was approved by unanimous vote.

**BC2021-204**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Surety Systems, Inc. in the amount not-to-exceed \$155,000.00 for staff augmentation services for the stabilization of the Enterprise Resource Planning System for the period 5/3/2021 – 11/2/2021.
- b) Recommending an award and enter into Contract No. 1293 with Surety Systems, Inc. in the amount not-to-exceed \$155,000.00 for staff augmentation services for the stabilization of the Enterprise Resource Planning System for the period 5/3/2021 – 11/2/2021.

Funding Source: General Fund

Jeanelle Greene and Jack Rhyne, Department of Information Technology, presented. Dale Miller asked if this vendor is a company or an individual and asked for additional information about services they provide and who they are; said that there is usually a markup involved when hiring a broad-based consulting firm for information technology services; and asked if the department has extensively canvassed to find whether there are individuals who can provide needed services at a lower cost.

Nan Baker asked if this is additional funding, or will funds be used that were allocated to vendors whose services were terminated; and asked where this money appears in the ERP Update.

Trevor McAleer asked will additional appropriations be needed to cover ERP Operations or Department Operations expenses.

Michael Chambers commented that a budget realignment for County Council approval may be necessary; and commented that a realignment is preferred to additional appropriations, which is current practice with other department budgets.

Mr. McAleer commented that is helpful to find money in the existing budget and to know what will be identified as an additional appropriation.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-204 was approved by unanimous vote.

**BC2021-205**

Department of Sustainability, recommending an award on RQ5420 and enter into Contract No. 1174 with Bongorno Consulting LLC in the amount not-to-exceed \$40,000.00 for consulting services for network infrastructure planning in connection with the expansion of the Cleveland – Cuyahoga Bikeshare Program for the period 3/1/2021 – 2/28/2022.

Funding Source: Sustainability Project Fund

Mike Foley, Department of Sustainability, presented. Nan Baker asked if these funds cover the rest of the project costs and how the \$40,000.00 will be used; and asked what order the money from the County, Northeast Ohio Areawide Coordinating Agency and Ohio Department of Transportation is spent; and asked if County money is used for design and the rest for project implementation. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-205 was approved by unanimous vote.

**BC2021-206**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ2652 and enter into a Master Contract with various providers (23-2) in the total amount not-to-exceed \$80,000.00 for drug screening and testing services for the period 2/1/2021 – 1/31/2023:

- a) Contract No. 895 with Redwood Toxicology Laboratory, Inc. in the amount not-to-exceed \$61,000.00.
- b) Contract No. 896 with Safety Controls Technology, Inc. in the amount not-to-exceed \$19,000.00.

Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-206 was approved by unanimous vote.

**BC2021-207**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Trauma Informed Treatment services for Court-referred youth for the period 10/1/2018 – 9/30/2020 to extend the time period to 6/30/2021 and for additional funds in the total amount not-to-exceed \$30,000.00:

Current Providers:

- a) Contract No. 1042 with Applewood Centers, Inc. in the amount not-to-exceed \$10,000.00.
- b) Contract No. 1044 with Ohio Mentor, Inc. in the amount not-to-exceed \$10,000.00.

to add (1) provider, effective 10/1/2020:

- c) Contract No. 893 with P.A.L.S. for Healing in the amount not-to-exceed \$10,000.00.

to remove (1) provider, effective 10/1/2020

- d) Contract No. 1043 with Catholic Charities Corporation  
Funding Source: RECLAIM Grant Fund

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked for clarification on this new funding source, which is different from the original funding source; asked how the grant can be extended after expiration, while adding a new vendor with only 2 months remaining on the contract; asked if the next contract will be using RECLAIM Grant funds and what will be the duration of that contract. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-207 was approved by unanimous vote.

**BC2021-208**

Medical Examiner’s Office,

- a) Submitting an RFP exemption on RQ6199, which will result in a payment to Thermo Electron North America in the amount not-to-exceed \$4,484.00 for specialized cleaning services of TSQ Altis/Quantis Mass Spectrometer.
- b) Recommending an award on Purchase Order No. 21001215 to Thermo Electron North America in the amount not-to-exceed \$4,484.00 for specialized cleaning services of TSQ Altis/Quantis Mass Spectrometer.

Funding Source: General Fund

Hugh Shannon, Medical Examiner’s Office, presented. Nan Baker asked if this would have been presented as a time sensitive/mission critical request if the request had come forward in January. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-208 was approved by unanimous vote.

### **C. –Consent Agenda**

Nan Baker referred to item number BC2021-212 and asked how many inmates received emergency medical services in 2020; asked what was the percentage of those who received services from The MetroHealth System and those receiving outside medical care; asked what percentage of the total costs comprise of the items being presented on this agenda; asked if The MetroHealth System determines who receives care outside the jail and asked what the average percentage of those staying within The MetroHealth System was.

There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve BC2021-209 through -212; Nan Baker seconded, the consent items were unanimously approved.

#### **BC2021-209**

Department of Public Works, submitting an amendment to Contract No. 1222 with Mark Haynes Construction, Inc. for construction of the Towpath Trail – Stage 3 from Steelyard Commons to Literary Road in the City of Cleveland, for a decrease in the amount of (\$330,403.75); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 68% Federal Funds, 30% City of Cleveland, 2% \$5.00 Vehicle License Tax Fund

#### **BC2021-210**

Department of Development, submitting an amendment to an economic development loan to The Hive My Place Ltd. to assist with building renovation and tenant improvements, purchase of machinery, furniture, fixtures and equipment for property located at 2019 Center Street, Cleveland to change the project completion date from 9/9/2020 to 12/31/2021; no additional funds required. Original Funding Source: Economic Development Loan Fund

#### **BC2021-211**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

**BC2021-212**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 5/3/2021:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21001308	(13) Adobe Creative Cloud Licenses for Information-Sharing for the Health and Human Services Communications Staff	Department of Health and Human Services/Office of the Director	VCloud Tech	\$8,401.64	Health and Human Services Levy Fund
21001388	(1) Dell EMC ME4012 Storage Array with (12) 16 TB Drives 72.76TB for Automated License Plate Recognition Project Data Storage	Department of Public Safety and Justice Services	Brown Enterprise Solutions	\$18,878.67	FY17 Urban Area Security Initiative Grant Fund
21000914	Various Sizes of Lumber and Plywood for Road and Bridge Division	Department of Public Works	Northern Ohio Lumber & Timber	\$34,329.00	Road and Bridge Fund
21001293	Asphalt for Road and Bridge Projects	Department of Public Works	The Shelly Company	Not-to-exceed \$4,785.00	Road and Bridge Fund
21001276	(5) HP Elite 850 Elitebook Laptops for Detention Center Staff	Juvenile Court Division	Diltex, Inc.	\$8,068.45	General Fund
21001205	(36) Cases of Inmate Intake Bags (250 bags/case)	Sheriff's Department	Clearwater Packaging, Inc. DBA CPI/Guardian	\$6,705.00	General Fund
21001224	(1,000) Cases of Toilet Paper for use by Inmates for Remainder of 2021	Sheriff's Department	W. B. Mason Co., Inc.	\$27,500.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21000892	Factory Authorized – Replacement Parts for Warthog Sewer Cleaning Equipment*	Department of Public Works	Jack Doheny Company	\$28,978.50	Sanitary Operating Fund
21001186	Factory Authorized – Repair to SkyJack*	Department of Public Works	Sunbelt Rental	\$1,402.05	General Fund
21001245	Factory Authorized – Sweeper Repair*	Department of Public Works	Jack Doheny Company	\$5,484.58	Road and Bridge Fund

21001267	(2) Cases of 3-Ply Disposable Face Masks and (20) Boxes of 4-Ply Disposable Face Masks for Custodial Staff	Department of Public Works	NCH Corp dba Chemsearch	\$4,190.70	Centralized Custodial Services
21001326	Factory Authorized – Vactor Parts for Sanitary Division*	Department of Public Works	Jack Doheny Company	\$8,261.15	Sanitary Operating Fund
21001361	Post Adoption Special Services Subsidy: Residential Services**	Division of Children and Family Services	OhioGuidestone	\$8,991.67	70% Health and Human Services Levy Fund and 30% Title IV-E Fund
21001404	Youth Residential Treatment at BHC Fox Run Hospital from 1/1/21 through 2/10/21***	Family and Children First Council	Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County	\$13,260.00	Multi-System Youth State Grant Funds
21001042	Emergency Offsite Medical Services for Inmates****	Sheriff's Department	St. Vincent Charity Medical Center	\$16,004.57	General Fund
21001043	Emergency Offsite Medical Services for Inmates****	Sheriff's Department	University Hospitals of Cleveland	\$17,357.63	General Fund
21001044	Emergency Offsite Medical Services for Inmates****	Sheriff's Department	Community Dialysis Center dba CDC East	\$1,942.26	General Fund
21001045	Emergency Offsite Medical Services for Inmates****	Sheriff's Department	Orthotic & Prosthetic Specialties, Inc.	\$2,019.32	General Fund

\*Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2021.

\*\*Approval No. BC2021-131 dated 3/22/21 which authorized an alternative procurement process, which will result in payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2021 - 4/14/2024.

\*\*\*Approval No. BC2020-415 dated 7/20/20 which approved an alternative procurement process which resulted in award recommendations to various providers in the total amount not-to-exceed \$495,000.00 for the implementation of the Multi-System Youth Program for the period 8/1/2019 – 6/30/2021.

\*\*\*\*Approval No. BC2020-635 dated 11/30/2020, which various Board Approvals on various dates, which authorized an alternative procurement process resulting in various purchase orders and award recommendations to various providers for emergency offsite medical services for inmates for the period 1/1/2017 – 12/31/2021.



**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

## **V – OTHER BUSINESS**

### **Time Sensitive/Mission Critical**

#### **BC2021-213**

Medical Examiner's Office, recommending an award on Purchase Order No. 21001381 to Fisher Scientific Company LLC in the amount not-to-exceed \$7,059.79 for glass-top vials, inserts and caps and acetonitrile for Toxicology Lab.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Nan Baker asked if any more time sensitive/mission critical items are anticipated since the Medical Examiner's Office has their staff in place, as indicated in Mr. Shannon's presentation. Trevor McAleer asked how an item is determined to be presented as a time sensitive/mission critical request rather than a regular purchase item. Lenora Lockett explained that the submitting department makes the determination on the process to be used and that the purchase is critical to their operations. The department makes the purchase without the Office of Procurement & Diversity review or Board approval; and that by the time it reaches the agenda it is just for the Board to indicate their agreement that the purchase was in fact, mission critical. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-213 was approved by unanimous vote.

### **Item of Note (non-voted)**

#### **Item No. 1**

Department of Public Works, submitting an LPA Agreement with Ohio Department of Transportation for the resurfacing of Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma in connection with the 2021 – 2024 Transportation Improvement Program.

Funding Source: \$2,770,000.00 - Federal Funds, \$348,000.00 - Road and Bridge Fund, \$86,000.00 - City of Cleveland, \$86,000.00 - City of Brooklyn and \$170,000.00 - City of Parma

#### **Item No. 2**

Department of Public Works, submitting an agreement of cooperation with City of Cleveland Heights for the rehabilitation of Conventry Road from Fairhill Road to Euclid Heights Boulevard.

Funding Source: \$1,440,000.00 - Road and Bridge Fund and \$360,000.00 - City of Cleveland Heights

#### **Item No. 3**

Department of Public Works, submitting an agreement of cooperation with City of Lakewood for the replacement of Hilliard Boulevard Bridge No. 08.57 over Rocky River, Valley Parkway and Trail.

Funding Source: \$27,500,000.00 - Federal, \$8,000,000.00 - Issue 1 and \$ 4,500,000.00 - Road and Bridge Fund

#### **Item No. 4**

Department of Public Works, submitting an agreement of cooperation with City of Cleveland Heights for the rehabilitation of Superior Road from Euclid Avenue to Lee Road.

Funding Source: \$1,150,000.00 - Road and Bridge Fund, \$2,150,000.00 - Issue 1, \$800,000.00 - Federal Grant and \$200,000.00 - City of Cleveland Heights

**Item No. 5**

Department of Public Works, submitting an agreement of cooperation with City of Independence for the resurfacing of Rockside Road from Brecksville Road to the East Corporation Limit in connection with the 2021 – 2022 50/50 Resurfacing Program.

Funding Source: \$250,000.00 - Road and Bridge Funds and \$390,000.00 - City of Independence

**Item No. 6**

Department of Public Works, submitting an agreement of cooperation with City of Mayfield Heights for the resurfacing of Gates Mills Boulevard from Cedar Road to SOM Center Road in connection with the 2021 – 2022 50/50 Resurfacing Program.

Funding Source: \$250,000.00 - Road and Bridge Fund and \$440,000.00 - City of Mayfield Heights

**VI – PUBLIC COMMENT\*\***

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 12:07 p.m.