

Minutes

Cuyahoga County Board of Control
Monday, May 24, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Mellany Seay, Administrator, Operations and Finance, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 5/17/2021

Michael Chambers motioned to approve the minutes from the May 17, 2021 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-240

Department of Public Works, submitting an amendment to Contract No. 285 with Hill International, Inc. for construction management/support, inspection and material testing services for facilities for the period 6/9/2020 – 6/8/2023 for additional funds in the amount not-to-exceed \$475,000.00.
Funding Source: 55% Coronavirus Aid, Relief and Economic Security (CARES) Act and 45% General Fund

Matt Rymer, Department of Public Works, presented. Nan Baker asked if any inquiries have been made as to whether any of these costs could be covered with American Rescue Plan funds.

Michael Chambers stated that the guidelines for American Rescue Plan funds were released and they are much narrower than prior Federal funding and that the Fiscal Office is still working with consultants and lobbyists to get a better understanding of the terms of funds received but are still actively looking at

everything; said that there are no construction projects planned but may be in the future but needs more guidance before proceeding; stated that there is additional time remaining to get more guidance on the use of these funds and that the Director of the Office of Budget and Management and he will be coming to a Council Committee Meeting for discussion, once there is a better understanding on use of funding.

Dale Miller commented that he was expecting a briefing this Thursday at a Council Committee Meeting on the details of American Rescue Plan funding, but agreed to a delay so that the Fiscal Office can get more clarity on this matter, which will be presented the following week; said that there are still unanswered questions regarding use of American Rescue Plan funds and the parameters on how those funds may be spent; asked how the CARES Act and General Fund money relates to the timing on how much money is expected to be spent under the given timelines; and asked what projects the additional funds will cover.

James Boyle asked for an update on the CARES Act funds and what projects Hill International, Inc. working on.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-240 was approved by unanimous vote.

BC2021-241

Department of Development,

- a) Submitting an RFP exemption on RQ6389, which will result in a payment to Economic Growth Foundation in the amount not-to-exceed \$50,000.00 for operational support of the Business Growth Collaborative for the period 5/24/2021 – 12/31/2021.
- b) Recommending a payment on Purchase Order No. 21001489 to Economic Growth Foundation in the amount not-to-exceed \$50,000.00 for operational support of the Business Growth Collaborative for the period 5/24/2021 – 12/31/2021.

Funding Source: General Fund

Paul Herdeg, Department of Development and Marco Grgurevic, Business Growth Collaborative, presented. Dale Miller asked what the annual budget of the Business Growth Collaborative is and if there are additional funding partners; and commented that assisting over 200 minority-owned businesses must be considered a strong contribution to our diversity and equity efforts and thanked Mr. Grgurevic for his work.

Nan Baker commented that organizations like this that have already working for many years by supporting 240 minority and women owned businesses should be part of the big picture when discussions are had about what needs to be done, especially in the areas of contracting, loans and grants, so that the County understands what we can do to help those organizations seeking funding. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-241 was approved by unanimous vote.

BC2021-242

Court of Common Pleas/Juvenile Court Division, recommending awards and enter into agreements with various municipalities in the total amount not-to-exceed \$13,600.00 for the Community Diversion Program for the period 5/24/2021 – 12/31/2021:

- a) Agreement No. 1119 with City of North Royalton in the amount not-to-exceed \$4,200.00.
- b) Agreement No. 1120 with City of Cleveland Heights in the amount not-to-exceed \$9,400.00.

Funding Source: Title IV-E Funds

Sarah Baker, Juvenile Court Division, presented. James Boyle commented that the Community Diversion Program is a great program and thanked the Court for keeping it operational and asked if the amounts allocated to the municipality is based on prior usage or hourly rates. Dale Miller asked if the recommended funding is sufficient to meet the needs of juveniles or is there a funding gap. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-242 was approved by unanimous vote.

BC2021-243

Department of Public Safety and Justice Services,

a) Requesting authority to submit a grant application to the Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,718.96 for management of the FY2020 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2021 – 3/31/2022.

b) Submitting a grant award from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,718.96 for management of the FY2020 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2021 – 3/31/2022.

Funding Source: 75% Office of Criminal Justice Services and 25% (Cash Match)- General Fund

Lezlie White, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-243 was approved by unanimous vote.

BC2021-244

Department of Public Safety and Justice Services, recommending an award on RQ4084 and enter into Contract No. 965 with Cleveland Rape Crisis Center in the amount not-to-exceed \$55,000.00 for juvenile diversion services for at-risk minority youth for the Positive Youth Development Prevents Delinquency Program in connection with the FY2021 Title II Formula Juvenile Justice and Delinquency Prevention Grant Program for the period 10/1/2020 – 9/30/2021.

Funding Source: Ohio Department of Youth Services - Juvenile Justice and Delinquency Prevention Grant Fund

Alex Pellom and Lezlie White, Department of Public Safety and Justice Services, presented. Dale Miller asked for follow up what masculinity beliefs are being encouraged and discouraged under this program's objectives, as stated in Ms. White's presentation.

Nan Baker asked if the issues that contributed to the late submittal have been overcome; and asked for follow up if program services have been on-going since 10/1/2020, as there are only 4 months remaining in the contract. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-244 was approved by unanimous vote.

BC2021-245

Department of Public Safety and Justice Services, recommending an award on RQ4083 and enter into Contract No. 962 with Golden Ciphers, Inc. in the amount not-to-exceed \$55,000.00 for mentoring, life skills and training services for the SESA Rites of Passage Program in connection with the FY2021 Title II Formula Juvenile Justice and Delinquency Prevention Grant Program for the period 10/1/2020 - 9/30/2021.

Funding Source: Ohio Department of Youth Services - Juvenile Justice and Delinquency Prevention Grant Fund

Lezlie White, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2021-245 was approved by unanimous vote.

BC2021-246

Office of the Medical Examiner,

- a) Submitting an RFP exemption, which will result in an award recommendation to Envantage, Inc. in the amount not-to-exceed \$6,372.00 for various repairs on (1) Agilent Mass Spectrometer.
- b) Recommending an award on Purchase Order No. 21001667 to Envantage, Inc. in the amount not-to-exceed \$6,372.00 for various repairs on (1) Agilent Mass Spectrometer.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. James Boyle asked for more information on what a mass spectrometer is used for. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-246 was approved by unanimous vote.

BC2021-247

Prosecutor's Office,

- a) Submitting an RFP exemption on RQ5758, which will result in an award recommendation to Cellebrite, Inc. in the amount not-to-exceed \$50,500.00 for the purchase of (1) Cellebrite Premium mobile data extraction license for use in investigation and prosecution of child exploitation offenders for the Internet Crimes Against Children Task Force for the period 4/27/2021 – 4/27/2022.
- b) Recommending an award on Purchase Order No. 21001050 to Cellebrite, Inc. in the amount not-to-exceed \$50,500.00 for the purchase of (1) Cellebrite Premium mobile data extraction license for use in investigation and prosecution of child exploitation offenders for the Internet Crimes Against Children Task Force for the period 4/27/2021 – 4/27/2022.

Funding Source: 40% Internet Crimes Against Children Grant (Federal) and 60% State of Ohio Funds

David Frattare, Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2021-247 was approved by unanimous vote.

BC2021-248

Department of Health and Human Services/Office of the Director,

- a) Submitting an RFP exemption, which will result in award recommendations to various providers, each in the amount of \$40,000.00, for a total amount not-to-exceed \$280,000.00, for general operating support to provide expert, trauma-informed services to victims of criminal violence for the period 5/24/2021 – 12/31/2021:
 - 1) Contract No. 1305 with Domestic Violence and Child Advocacy Center dba Journey Center for Safety and Healing
 - 2) Contract No. 1325 with Adoption Network Cleveland
 - 3) Contract No. 1329 with Cleveland/Cuyahoga County Child Advocacy Center dba Canopy Child Advocacy Center
 - 4) Contract No. 1332 with Child and Family Advocates of Cuyahoga
 - 5) Contract No. 1334 with City of East Cleveland, fiscal agent for East Cleveland Domestic Violence Program
 - 6) Contract No. 1338 with Renee Jones Empowerment
 - 7) Contract No. 1339 with Young Women’s Christian Association of Cleveland dba YWCA Greater Cleveland

- b) Recommending awards and enter into a Master Contract with various providers, as listed above, each in the amount of \$40,000.00, for a total amount not-to-exceed \$280,000.00, for general operating support to provide expert, trauma-informed services to victims of criminal violence for the period 5/24/2021 – 12/31/2021.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented. Nan Baker asked why the start date is 5/24/2021 when funds were available in January, 2021 and have services been on-going since January; asked what dates the invoices will cover for services to be paid. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-248 was approved by unanimous vote.

C. – Exemptions

BC2021-249

Office of Procurement & Diversity, submitting Administrative List of Procurement Exemptions (as shown in Item Details Section), in accordance with County Code Section 501.12 (D), effective 5/24/2021.

Funding Source: N/A

This item was read into the record by Sharon Georgakopoulos, Clerk of the Board, with a revision to the proposed list of exemption at the request of County Council, as shown in the Item Details Section on page 55 of the agenda, as follows:

Reimbursements **under \$5,000.00** (Kennel fees, Courthouse rentals, HPG parking, Sanitary Connections, Vendors, others **as approved by the Fiscal Officer**).

Lenora Lockett, Office of Procurement & Diversity and Michael Chambers, Fiscal Office, presented. Dale Miller commented that he worked with Trevor McAleer to revise the language on the category for reimbursements and asked if the new language appears in writing in the agenda packet. Mr. Chambers asked that the revised language be restated. Sharon Georgakopoulos, Clerk of the Board of Control, re-read the reimbursement details, as amended. Michael Chambers motioned to approve the item, as amended; Dale Miller seconded. Item BC2021-249 was approved by unanimous vote, as amended.

D. - Consent Agenda

Nan Baker referred to Item No. BC2021-252 – Direct Open Market Purchases – Purchase Order No. 21001504 asked for clarification on what type of vehicle is being purchased and why is this vehicle needed; and asked why it was difficult to find a minivan, which was the type of vehicle the Sheriff’s Department had sought.

Michael Chambers commented that vehicle production may have been impacted due to Ford Company layoffs, which could result in a low inventory of minivans.

There were no additional comments or questions on the Consent Agenda items. Michael Chambers motioned to approve BC2021-250 through – 252; Leigh Tucker seconded. The consent items were unanimously approved.

BC2021-250

Department of Public Works, submitting an amendment to Contract No. 342 with Independence Excavating, Inc. for construction of the Towpath Trail – Stage 4 in the City of Cleveland for a decrease of funds in the amount of (\$62,255.42):

- a) from West 13th Street to Literary Avenue
- b) from Merwin Avenue to Scranton Road

Funding Sources: 80% Congestion, Mitigation and Air Quality Funds (CMAQ) and 20% Cleveland TIF Funding, Clean Ohio Trails Grant and Towpath Ohio Department of Natural Resources

BC2021-251

Department of Development, requesting to amend Board Approval No. BC2019-654 dated 9/3/2019, which approved an affordable HOME Loan in the amount of \$365,000.00 to St. Joseph Apartments or its designee for construction of a multifamily housing project located at 2554 West 25th Street in the City of Cleveland, **to amend language to add Neighborhood Stabilization Program 3 as a loan type; no additional funds required.**

Funding Source: 83% HOME Investment Partnership Program Funds and 17% NSP3 Funds

BC2021-252

Office of Procurement & Diversity, presenting proposed purchases for the week of 5/24/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20004210	<i>Logbooks and Probe Tips for Sanitary Division</i>	<i>Department of Public Works</i>	<i>HD Supply Facilities Maintenance LTD dba USA Bluebook</i>	<i>Not-to-exceed \$15,000.00</i>	<i>Sanitary Operating Fund</i>
21001316	<i>(115,200) U.S. Flags for Veterans Service Commission for Memorial Day</i>	<i>Department of Public Works</i>	<i>Universal North Inc. dba Universal Creative Concepts</i>	<i>\$49,536.00</i>	<i>General Fund</i>
21001590	<i>(100) new Apple iPads for use in the field by new employees</i>	<i>Division of Children and Family Services</i>	<i>MNJ Technologies Direct, Inc.</i>	<i>\$42,900.00</i>	<i>70% Health and Human Services Levy Fund and 30% Title IV-E Fund to be evaluated by the Fiscal Office for American Rescue Plan reimbursement</i>
21001504	<i>(1) New, Never-Titled Dodge Journey SE for use by Law Enforcement Task Force</i>	<i>Sheriff's Department</i>	<i>Ganley Chrysler Jeep Dodge Jeep RAM Inc.</i>	<i>\$19,955.00</i>	<i>High Intensity Drug Trafficking Area Grant</i>

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21001213	(29,239) Online Pet Licensing - 2020	Department of Public Works	Pethealth Services Inc.	\$4,385.85	Dog & Kennel Fund
21001251	(58) bags of Staurolite and (1) Breathing Tube	Department of Public Works	N.T. Ruddock Company	\$1,047.80	Road and Bridge Fund
21001621	Emergency Veterinary Lab Services*	Department of Public Works	IDEXX Distribution Corp.	\$1,995.39	50% Dog & Kennel Fund 50% Dick Goddard's Best Friends Fund
21001639	Emergency Veterinary Services*	Department of Public Works	The Family Pet Clinic	\$3,102.83	Dog & Kennel Fund
21001658	Harvard Maintenance Yard Air Dryer Repairs - Factory Authorized**	Department of Public Works	Diversified Air Systems, Inc.	\$1,964.55	19% County Maintenance Garage, 55% Sanitary Operating Fund and 26% Road and Bridge Fund

*Approval No. BC2020-646 dated 12/7/20, which amended Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.

**Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

VI – PUBLIC COMMENT**

Sharon Georgakopoulos, Clerk of the Board of Control, announced that the next Board of Control meeting on Monday, May 31, 2021 has been cancelled, in observance of the Memorial Day holiday. The next meeting of the Board of Control will be held on Tuesday, June 1, 2021.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:47 a.m.