

Minutes

Cuyahoga County Board of Control

Monday, August 2, 2021 at 11:00 A.M.

County Headquarters

2079 East Ninth Street

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)

Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)

Councilman Dale Miller

Councilwoman Nan Baker

Nichole English, Transportation Planning Engineer, Department of Public Works,
(Alternate for Michael Dever)

Shaunquitta Walker, Purchasing Manager, Department of Purchasing (Alternate for Catherine Tkachyk)

II – REVIEW MINUTES – 7/26/2021

Michael Chambers motioned to approve the minutes from the July 26, 2021 meeting; Trevor McAleer seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-400

Department of Public Works, recommending an award on RQ5879 and enter into Contract No. 1607 with Precision Compaction Services, LLC in the amount not-to-exceed \$49,500.00 for preventative maintenance, oil changes and repairs on compactors, balers and dumpers located at various County buildings for the period 7/26/2021 – 7/25/2022.

Funding Source: Centralized Custodial Services Fund

Tom Pavich, Department of Public Works, presented. Dale Miller asked if this is a new service or if there is a current contract in place and how does the pricing compare. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2021-400 was approved by unanimous vote.

BC2021-401

Department of Public Works, recommending an award and enter into Contract No. 1641 with Northeast Ohio Fence & Deck, Co. in the amount not-to-exceed \$6,600.00 for the installation of commercial chain link fencing and a double drive gate at Granite Road Pump Station in the City of Maple Heights for the period 4/12/2021 – 12/13/2021.

Funding Source: Sanitary Operating Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2021-401 was approved by unanimous vote.

BC2021-402

Department of Development, requesting approval of a HOME Loan in the amount of \$450,000.00 to Pinzone Towers, L.P., or its designee, for acquisition and renovation of property located at 21900 Addington Road, City of Rocky River to retain (100) affordable units for seniors.

Funding Source: Federal - Federal Home Investment Partnership Funds

Sara Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-402 was approved by unanimous vote.

BC2021-403

Department of Development, recommending an award on RQ4255 and enter into Contract No. 1611 with Hunger Network of Greater Cleveland in the amount not-to-exceed \$500,000.00 to provide food assistance services to eligible residents adversely affected by the COVID-19 pandemic for the period 1/1/2021 – 12/31/2022.

Funding Source: Federal Community Development Block Grant -CV

Sara Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-403 was approved by unanimous vote.

BC2021-404

Department of Development,

- a) Submitting an RFP exemption on RQ5548, which will result in an award recommendation to Lake Erie Energy Development Corporation in the amount not-to-exceed \$100,000.00 for operational support of offshore wind energy activities in the Great Lakes Region for the period 8/1/2021 – 12/31/2021.
- b) Recommending an award and enter into Contract No. 1647 with Lake Erie Energy Development Corporation in the amount not-to-exceed \$100,000.00 for operational support of offshore wind energy activities in the Great Lakes Region for the period 8/1/2021 – 12/31/2021.

Funding Source: General Fund

Paul Herdeg and Bryan Edwards, Department of Development, Mike Foley, Department of Sustainability, and Jade Davis, Port of Cleveland, presented.

Dale Miller asked what the estimated timeframe is on the start and completion of construction and start date of operation; asked for additional information on Fred.Olsen Renewables and what their role was in the project; asked how we respond to their withdrawal from the project and if there are any alternatives to the financial assistance they would have provided.

Nan Baker expressed her concern about supporting a project that is not yet finalized and asked if the wind farms will be along Lake Erie shoreline, which could create visual issues resulting in negative public perceptions; asked how many turbines are expected overall; asked if the number of turbines expected in the future may discourage visitors from enjoying the view of the beautiful Lake Erie shoreline; asked if wind farms are being utilized in addition to these turbines; asked if there are other wind farms outside of Cuyahoga County; asked how the amount of financial support was determined and will additional funding requests be anticipated in the future; asked if the targeted number of turbines is 2,500; asked where the wind turbines and pedals will be manufactured; and asked if an industry could be started here with the initial 6 turbines.

Trevor McAleer asked who the other funding partners are and if those funds are to be used for operational support; asked how many staff are employed by Lake Erie Energy Development Corporation and if they are a separate organization from the Port of Cleveland; asked if there are plans to hire staff; asked if the City of Cleveland will be receiving a request for support; asked if the County will be informed as to how the money was spent; and asked if County Council will need to approve additional appropriation and if anything else will not be funded as a result of this support.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-404 was approved by majority vote, with Nan Baker casting a dissenting vote.

BC2021-405

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Advizex Technologies in the amount not-to-exceed \$8,864.72 for a state contract purchase of (2) HPE DL360 GEN10 Servers for the Office of the Medical Examiner.
- b) Recommending an award on Purchase Order No. 21002644 to Advizex Technologies in the amount not-to-exceed \$8,864.72 for a state contract purchase of (2) HPE DL360 GEN10 Servers for the Office of the Medical Examiner.

Funding Source: Regional Forensic Science Lab Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-405 was approved by unanimous vote.

BC2021-406

Department of Sustainability, recommending an award and enter into Contract No. 1626 with MSL Consulting in the amount not-to-exceed \$5,000.00 for consulting services for Sustainable Cuyahoga Toolkit updates for the period 8/2/2021 – 8/1/2022.

Funding Source: Sustainability Fund

Mike Foley, Department of Sustainability, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-406 was approved by unanimous vote.

BC2021-407

Office of the Medical Examiner, submitting an amendment to Contract No. 1144 with JusticeTrax, Inc. for maintenance and support on the Laboratory Information Management System – Plus for the period 10/15/2018 - 10/14/2021 to extend the time period to 10/14/2024 and for additional funds in the amount not-to-exceed \$131,885.83.

Funding Source: ~~Medical Examiner's Office Crime Lab Fund~~ **Regional Forensic Science Lab Fund**

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-407 was approved by unanimous vote, as amended.

BC2021-408

Office of the Medical Examiner, submitting an amendment to Contract No. 404 with Esposito Mortuary Services, Inc. for body transportation services for the period 8/1/2017 – 6/30/2021 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$425,000.00.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Nan Baker asked what the annual cost for services was and what amount is estimated for 2022. Trevor McAleer asked for clarification on the cost projected for 2022; and asked how many bids were received in prior bid and when are the new bids due. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-408 was approved by unanimous vote.

BC2021-409

Department of Health and Human Services/Division of Senior and Adult Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to WellSky Human and Social Services Corporation in the amount not-to-exceed \$10,462.50 for the implementation of a software solution to support automated data transfers from the PeerPlace system to WellSky Aging and Disability system fka Social Assistance Management System (SAMS) for the period 8/1/2021 – 7/31/2024.
- b) Recommending an award and enter into Contract No. 1555 with WellSky Human and Social Services Corporation in the amount not-to-exceed \$10,462.50 for the implementation of a software solution to support automated data transfers from the PeerPlace system to WellSky Aging and Disability system fka Social Assistance Management System (SAMS) for the period 8/1/2021 – 7/31/2024.

Funding Source: Health and Human Services Levy Fund

David Merriman, Department of Health and Human Services, presented. Michael Chambers commented on the value of the cost for the multi-year contract. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2021-409 was approved by unanimous vote.

BC2021-410

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Short-Term Emergency Child Care services for children in custody of (DCFS) for the period 4/1/2019 – 3/31/2022 for additional funds in the total amount not-to-exceed \$475,000.00:

a) for additional funds:

- 1) Contract No. 286 with Providence House, Inc. in the amount not-to-exceed \$36,500.00.
- 2) Contract No. 1287 (formerly 192) with Specialized Alternatives for Families and Youth of Ohio, Inc. in the amount not-to-exceed \$43,800.00.
- 3) Contract No. 464 with Beech Brook in the amount not-to-exceed \$25,000.00.
- 4) Contract No. 466 with OhioGuidestone in the amount not-to-exceed \$25,000.00.
- 5) Contract No. 470 with Ohio Mentor in the amount not-to-exceed \$25,000.00.
- 6) Contract No. 1078 with Bluestone Child and Adolescent Psychiatric Hospital in the amount not-to-exceed \$55.00.

b) for additional funds and to expand the scope of services to reserve (1) additional bed in the intensive treatment unit, effective 7/1/2021:

- 1) Contract No. 467 with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$195,325.00.

c) to add (1) provider to the Master Contract to provide Short-Term Emergency Child Care services for children in custody of (DCFS) and to reserve (1) bed in the girls' residential treatment unit, effective 7/1/2021:

- 1) Contract No. 1488 with Applewood Centers, Inc. in the amount not-to-exceed \$124,320.00.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E Federal

David Merriman, Department of Health and Human Services, presented. Nan Baker asked for clarification on the amount awarded to Bluestone Child and Adolescent Psychiatric Hospital; and expressed her support of Providence House services. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-410 was approved by unanimous vote.

C. - Consent Agenda

Trevor McAleer referred to Item No. BC2021-412 and asked why the contract is being extended for 2 years for no additional funds; asked if there is money remaining in the original contract; asked what the original amount was and why so much money was remaining.

Nan Baker asked whether any funds were needed since 12/30/2020.

Dale Miller referred to Item No. BC2021-416, Purchase Order Nos. 21002673 and 21002677 and asked for follow up on how much money was spent and what remains for Skill up Training Program; asked if the take up on the program is what was expected; said there is a need for a skilled workforce, which is currently one of the highest issues facing the business community; commented that he has no concerns regarding the value of the program but as Chairman of the Finance and Budget Committee, he must track spending and available funds.

Nan Baker asked how many years the Skill up Training Program has been operating; asked what the anticipated number of trainees for 2021 is; asked if there is any coordination with Cuyahoga Community College and if there is a need to elevate awareness of the program so that small employers understand the benefit of this program; asked what the overall goal for trainees each year is; and asked if the department is currently reorganizing the program.

Trevor McAleer asked for confirmation that the program began in 2017 and asked if there is a set number of dedicated, full-time staff that work on the program.

There were no additional questions or comments on the Consent Agenda items.

Michael Chambers motioned to approve items BC2021-411 through – 416; Dale Miller seconded. The Consent Agenda items were approved by unanimous vote.

BC2021-411

Department of Purchasing, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2021-412

Department of Sustainability, submitting an amendment to Contract No. 1638 to Middough, Inc. for consultant services for development of a Request for Proposals for operation of a local microgrid for the period 5/3/2019 – 12/31/2020 to extend the time period to 12/31/2022; no additional funds required.

Funding Source: Sustainability Fund

BC2021-413

Sheriff's Department, recommending to declare (42) portable handheld radios as obsolete surplus County property no longer needed for public use; recommending to trade-in said property for credit towards the purchase of (42) replacement handheld radios for Law Enforcement Division, in accordance with Ohio Revised Code Section 307.12(H).

Funding Source: N/A

BC2021-414

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care services for the period 1/1/2018 – 12/31/2021 to add (3) providers, effective 10/18/2020; no additional funds required.

- a) Contract No. 1114 with Open Arms Adoptions
- b) Contract No. 1115 with Raven House
- c) Contract No. 1116 with HHC Augusta Inc. dba Lighthouse Care Center of Augusta

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

BC2021-415

Fiscal Office, presenting proposed travel requests for the week of 8/2/2021:

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Sheriff's Department	Timothy O'Connor, Steven Bartczak, Patricia Miller	A seminar entitled "Internal Affairs Conference and Certification"	Public Agency Council	8/23/-8/27/2021	Gatlinburg, TN.	*Registration Fees – \$1,950.00 **Lodging- \$2,706.00 **Meals - \$765.00 **Mileage – \$1,105.88 Total - \$6,526.88	Law Enforcement Trust Fund

*Paid to host

**Staff reimbursement

Purpose:

The Internal Affairs Conference and Certification seminar provides the necessary training and certification/recertification as required to work as an Internal Affairs investigator.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
<i>Department of Public Safety and Justice Services</i>	<i>Cody Appleton</i>	<i>A workshop entitled "Foundations of Intelligence Analysis Training"</i>	<i>Fishers, IN. Police Dept.</i>	<i>8/22/-8/27/2021</i>	<i>Fishers, IN.</i>	<i>*Registration - \$550.00</i> <i>**Lodging - \$679.53</i> <i>**Meals - \$291.00</i> <i>**Mileage - \$347.20</i> <i>**Ground/Tolls - \$16.50</i> <i>Total - \$1,884.23</i>	<i>General Fund</i>

**Paid to the Host*

***Staff reimbursement*

Purpose:

This event is an introductory analyst class that is required of all analysts assigned to fusion centers recognized by the US Department of Homeland Security (DHS). The requirement is mandated by DHS as part of the annual assessment that they conduct on fusion centers. In addition to the training being required, it will also provide the analyst with a solid base in the methods and techniques used in the intelligence analyst community worldwide.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services/ Cuyahoga Job and Family Services	A. Jones, C. Williams, M. Lewis, J. Mursock, C. Kirkland, T. Anderson, L. Anthony, A. Bates	Conference entitled "48 th Annual United Council on Welfare Fraud National Training Conference"	United Council on Welfare Fraud (UCOWF)	9/19/- 9/22/2021	Wichita, KS	*Registration Fees – \$2,880.00 **Lodging- \$3,744.00 **Meals - \$1,352.00 **Ground Transportation- \$156.72 **Mileage - \$126.28 **Parking - \$560.00 ***Airfare- \$2,888.00 Total- \$11,707.00	Health and Human Services Levy Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$2,888.00)**

Purpose:

This conference features multiple training and workshop sessions that are tailored to new and experienced investigators, program administrators, and eligibility and recovery specialists. The focus of the conference is to share Best Practices and present new ideas that are in place from around the nation that enhance agency efforts to prevent, detect, investigate, prosecute and recover lost tax dollars due to fraud.

BC2021-416

Department of Purchasing, presenting proposed purchases for the week of 8/2/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21002603	Purchase of (125) Chemical, Biological, Radiological, Nuclear (CBRN) gas masks for Greater Cleveland Regional Transit Authority Police	Department of Public Safety and Justice Services	Drellishak & Drellishak dba Pro-Tech Security Sales	\$48,625.00	FY17 Urban Area Security Initiative (UASI) Grant
21002661	Purchase of (8) ballistic vests with armor plates for the Southwest Enforcement Bureau Tactical Medics	Department of Public Safety and Justice Services	Fire Armor LLC	\$6,952.76	FY17 Urban Area Security Initiative (UASI) Grant
21002040	Purchase of topsoil and straw on an as needed basis	Department of Public Works	Three-Z Supply Company	Not-to-Exceed \$10,000.00	Sanitary Operating Fund
21002228	Purchase, installation and balancing of tires for vehicles used by the Sanitary Division, on an as needed basis	Department of Public Works	Bob Sumerel Tire Co.	Not-to-Exceed \$49,000.00	Sanitary Operating Fund
21002645	Purchase of (50) cases of 9mm Luger ammo for duty issued pistols for Law Enforcement Officers	Sheriff's Department	Vance Outdoors, Inc	\$10,457.50	General Fund
21002651	Purchase of (75) cases of training ammunition for rifles for Law Enforcement Officers	Sheriff's Department	Vance Outdoors, Inc	\$10,343.75	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21002673	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	B&B Launch Inc. dba Home Instead Senior Care	\$6,000.00	Health and Human Services Levy Fund

21002677	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Honor & Compassion HomeCare, LLC	\$5,000.00	Health and Human Services Levy Fund
21002445	Emergency Lab Services for Animal Shelter**	Department of Public Works	Idexx Distribution Corp.	\$2,406.14	50% Dog and Kennel Fund; 50% Dick Goddard's Best Friends Fund
21002501	Factory Authorized – Materials for Fire Alarms at Justice Center***	Department of Public Works	Johnson Controls	\$2,068.86	Centralized Custodial Services Fund

*Approval No. BC2016-892 dated 11/28/2016 which approved an alternate procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.

**Approval No. BC2020-646 dated 12/7/20, which amended Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.

***Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V– OTHER BUSINESS

Time Sensitive/Mission Critical

BC2021-417

Office of the Medical Examiner, recommending an award on Purchase Order No. 21002585 to Fisher Scientific Co. in the amount not-to-exceed \$2,422.45 for the purchase of (25) cases of test tube racks for the Toxicology Department.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Dale Miller asked if the number of drug fatalities has abated over the past few months. Trevor McAleer asked why this item is being presented for approval as it does not exceed \$5,000.00 threshold for Board of Control approval. Michael Chambers asked for confirmation that the item had already been purchased but had not been submitted through the Infor system, which would need Board of Control approval and deferred to Shaunquitta Walker, Purchasing Manager. Ms. Walker confirmed that this item did not initially go through the Infor system prior to the purchase and was subsequently processed as a time sensitive/mission critical purchase. Mr. McAleer said that there should be further discussion about what needs Board approval if the amount is below \$5,000.00. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-417 was approved by unanimous vote.

BC2021-418

Office of the Medical Examiner, recommending an award on Purchase Order No. 21002545 to Agilent Technologies Inc. in the amount not-to-exceed \$18,127.07 for the purchase of Gas Chromatograph/Mass Spectrometer supplies for the Drug Chemistry Department.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Trevor McAleer asked if this purchase had the similar issues with quarterly purchases as the prior approved item. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-418 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Euclid for improvements to Lakeshore Boulevard from East 217th Street to East 228th Street.

Funding Source: \$500,000.00 - Road and Bridge Fund and \$500,000.00 - City of Euclid

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant award from the U.S. Department of Justice/Office on Violence Against Women for creation of a centralized registry for protection orders in connection with the Office of Violence FY2016 Improving Criminal Justice responses to Sexual Assault Domestic Violence, Dating Violence and Stalking Grant Program for the period 10/1/2016 – 9/30/2021 to extend the time period to 9/30/2022; no additional funds required.

Funding Source: U.S. Department of Justice, Office on Violence Against Women

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>Contract/ PO No.</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>Contract No. 1608</i>	<i>Cuyahoga Marketing Services, Inc. dba Great Day! Tours & Charter Bus Service</i>	<i>Round trip bussing services for Camp HOPE participants</i>	<i>\$850.00</i>	<i>Department of Public Safety and Justice Services</i>	<i>7/26/2021- 8/6/2021</i>	<i>FY21 Victims of Crime Act Defending Childhood Initiative Intake & Assessment Fund</i>	<i>7/26/2021 (Executive) 7/20/2021 (Law Dept.)</i>
<i>Amend Agreement</i>	<i>Official Payments Corporation</i>	<i>Electronic bill payment services in connection with the County's on-line Credit Card Payment Program</i>	<i>\$0.00</i>	<i>Department of Treasurer</i>	<i>2/13/2020 – 8/1/2021 to extend the time period to 2/1/2022; no additional funds required</i>	<i>N/A</i>	<i>7/26/2021 (Executive) 7/23/2021 (Law Dept.)</i>

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 12:08 p.m.