

Minutes

Cuyahoga County Board of Control  
Monday, August 30, 2021 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)  
James Boyle, County Council (Alternate for Dale Miller)  
Brendan Doyle, County Council (Alternate for Nan Baker)  
Mellany Seay, Finance and Operations Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Catherine Tkachyk, Interim Director of Purchasing, Department of Purchasing

**II – REVIEW MINUTES – 8/23/2021**

Michael Chambers motioned to approve the minutes from the August 23, 2021 meeting; James Boyle seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2021-474**

Department of Development, recommending an award and enter into Agreement No. 1429 with the City of Lakewood in the amount not-to-exceed \$464,339.00 for eligible HOME Program activities and administration services for the period 8/1/2021 – 4/30/2023.

Funding Source: HOME Investment Partnership Program

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-474 was approved by unanimous vote.

**BC2021-475**

Department of Human Resources, recommending an award and enter into Agreement No. 1702 with The MetroHealth System dba Skyway in the amount not-to-exceed \$65,000.00 for on-site biometric screening services for County employees participating in the Wellness Program for the period 8/17/2021 – 12/31/2021.

Funding Source: Wellness Benefits Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Brendan Doyle seconded. Item BC2021-475 was approved by unanimous vote.

**BC2021-476**

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an award recommendation to Woolpert Inc. in the amount not-to-exceed \$88,734.00 for a state contract purchase of base mapping services for stormwater, sanitary, road and bridge projects in Olmsted Township for the period 8/30/2021 – 8/29/2022.

b) Recommending an award and enter into Contract No. 1742 with Woolpert Inc. in the amount not-to-exceed \$88,734.00 for a state contract purchase of base mapping services for stormwater, sanitary, road and bridge projects in Olmsted Township for the period 8/30/2021 – 8/29/2022.

Funding Source: 80% Public Works - Sanitary Repair/Maintenance Fund and 20% Public Works Administration

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-476 was approved by unanimous vote.

**BC2021-477**

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$38,576.90 for maintenance and support licenses and professional services for NetApp Disk shelves for the County Enterprise Storage Area Network at the State of Ohio Computer Center located in Columbus and Bluebridge Networks in Cleveland for the period 1/1/2021 – 8/31/2022.

b) Recommending an award on Purchase Order No. 21002670 to Logicalis, Inc. in the amount not-to-exceed \$38,576.90 for maintenance and support licenses and professional services for NetApp Disk shelves for the County Enterprise Storage Area Network at the State of Ohio Computer Center located in Columbus and Bluebridge Networks in Cleveland for the period 1/1/2021 – 8/31/2022.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-477 was approved by unanimous vote.

**BC2021-478**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$26,815.03 for a state contract purchase of Cisco routers for Westshore Neighborhood Family Service Center and Halle Warehouse Building.
- b) Recommending an award on Purchase Order No. 21002485 to TEC Communications, Inc. in the amount not-to-exceed \$26,815.03 for a state contract purchase of Cisco routers for Westshore Neighborhood Family Service Center and Halle Warehouse Building.

Funding Source: WAN Services Fund

Jeanelle Greene, Department of Information Technology, presented. James Boyle asked for follow up on how many contracts the County has with TEC Communications, Inc. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-478 was approved by unanimous vote.

**BC2021-479**

Fiscal Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to G Force Technology Consulting, LLC in the amount not-to-exceed \$200,000.00 for information technology professional services related to the stabilization of the Enterprise Resource Planning System - Cash and Treasury Management Module for the period 8/30/2021 – 2/28/2022.
- b) Recommending an award and enter into Contract No. 1667 with G Force Technology Consulting, LLC in the amount not-to-exceed \$200,000.00 for information technology professional services related to the stabilization of the Enterprise Resource Planning System - Cash and Treasury Management Module for the period 8/30/2021 – 2/28/2022.

Funding Source: General Fund

Mike Zapola, Fiscal Office and Jack Rhyne, Department of Information Technology, presented. Trevor McAleer asked if these costs will come out of the Operations budget of the Enterprise Resource Planning Project and if these services will be needed after February, 2022. James Boyle asked when the need for this service and funding was verbally communicated to Councilmembers, as indicated in the response to the advanced questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-479 was approved by unanimous vote.

**BC2021-480**

Prosecutor's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Astrea Forensics, LLC in the amount not-to-exceed \$12,845.00 for criminal forensic DNA analysis services for the period 8/1/2021 – 12/31/2021.
- b) Recommending an award and enter into Contact No. 1758 with Astrea Forensics, LLC in the amount not-to-exceed \$12,845.00 for criminal forensic DNA analysis services for the period 8/1/2021 – 12/31/2021.

Funding Source: FY2020 Department of Justice Bureau of Justice Assistance Sexual Assault Kit Initiative Grant

Mary Weston, Prosecutor's Office, presented. James Boyle asked if these services are for one specific case. Trevor McAleer motioned to approve the item; Michael Chambers seconded. Item BC2021-480 was approved by unanimous vote.

**C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2021-481 through -483; Brendan Doyle seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2021-481**

Sheriff's Department,

- a) Requesting authority to apply for grant funds in coordination with City of Cleveland to the U.S. Department of Justice, Bureau of Justice Assistance in the amount of \$100,000.00 for the Interoperable Communications Improvement Project in connection with the FY2021 Byrne Memorial Justice Assistance Grant Program for the period 10/1/2020 – 9/30/2024.
- b) Submitting a Memorandum of Understanding among Cities of Cleveland, Cleveland Heights, East Cleveland, Euclid and Parma for the City of Cleveland to serve as fiscal agent to allocate grant funds in the amount of \$100,000.00 for local Law Enforcement Agency assistance to support the Interoperable Communications Improvement Project in connection with the FY2021 Edward Byrne Memorial Justice Assistance Grant for the period 10/1/2020 – 9/30/2024.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance through the City of Cleveland

**BC2021-482**

Fiscal Office, presenting proposed travel requests for the week of 8/30/2021:

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Safety and Justice Services	Mark Christie	Conference entitled "IAEM 2021 Conference"	International Association of Emergency Managers	10/17/-10/21/2021	Grand Rapids, MI	*Registration - \$645.00 **Lodging - \$777.40 **Meals - \$155.00 **Mileage - \$316.68 **Parking and Tolls - \$188.00  Total - \$2,082.08	General Fund

\*Paid to the Host

\*\*Staff reimbursement

NOTE: the request, as listed above was determined to be the least costly estimated travel option when compared to the estimated cost of airfare and other related costs.

Purpose:

This conference provides educational sessions on multiple topics and best practices within the field of Emergency Management. This conference also provides the opportunity to network and exchange ideas with many emergency management personnel from various locations around the county.

	<b>Travel Requests</b>						
<b>Department</b>	<b>Staff</b>	<b>Event</b>	<b>Host</b>	<b>Dates of Travel</b>	<b>Location</b>	<b>Expenses</b>	<b>Funding Source</b>
Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	Alyssa Swiatek	An event entitled "2021 National Center for Families Learning Together Conference"	National Center for Families Learning Together (NCFL)	10/24/-10/28/2021	Dallas, TX	*Registration Fees – \$295.00 **Lodging- \$548.67 **Meals - \$144.00 **Ground Transportation- \$100.00 **Mileage - \$21.78 **Parking - \$45.00 ***Airfare- \$423.79  Total- \$1,578.24	Grant – Cleveland Foundation Unrestricted Funds

\*Paid to host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$423.79)

Purpose:

*This conference provides the opportunity to identify innovative strategies, evidence-based best practices and resources to help families succeed in accomplishing their educational and economic goals. Traveler submitted and was selected to have her proposal "Breaking Down the Classroom Walls" included at the conference. Traveler will facilitate a 75-minute concurrent educational session.*

**BC2021-483**

Department of Purchasing, presenting proposed purchases for the week of 8/30/2021:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21002979	Kodak Feeder Consumables Kit for Scanners	Department of Information Technology	Diltex Inc.	\$6,417.92	Clerk of Courts Fund
21002206	Various lighting fixtures and materials for Jail Lighting Project	Department of Public Works	Wesco Distribution	Not-to-exceed \$15,000.00	General Fund
21003012	GPS tracking services using WorkWave Route Manager software	Division of Children and Family Services	WorkWave LLC	\$6,504.00	70% Health and Human Services Levy Fund and 30% Title IV-E Fund
21003037	Replacement of various laundry dryer coils	Sheriff's Office	Eierdam & Associates Inc.	\$18,045.10	General Fund

**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

## **V-OTHER BUSINESS**

### **Item of Note (non-voted)**

Jennifer Howard, Administrative Officer, Department of Purchasing, announced that the next meeting of the Board of Control is scheduled for Tuesday, September 7, 2021, due to the Labor Day holiday.

### **Item No. 1**

Department of Public Works, submitting an LPA Agreement with Ohio Department of Transportation for the resurfacing of Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood.

Funding Source: \$299,002.00 Road and Bridge Fund; \$2,392,016.00 Federal NOACA (4TA7) and \$299,002.00 City of Lakewood

## **VI – PUBLIC COMMENT**

There was no public comment.

## **VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:15 a.m.