

Minutes

Cuyahoga County Board of Control
Tuesday, September 7, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
James Boyle, County Council (Alternate for Nan Baker)
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Catherine Tkachyk, Interim Director of Purchasing, Department of Purchasing

II – REVIEW MINUTES – 8/30/2021

Michael Chambers motioned to approve the minutes from the August 30, 2021 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-484

Department of Development,

- a) Submitting an RFP exemption on RQ6497, which will result in a payment to JumpStart, Inc. in the amount of \$43,200.00 for operating support for the Shared Entrepreneur in Residence Program for the period 9/1/2021 – 4/30/2022.
- b) Recommending a payment on Purchase Order No. 21003116 to JumpStart, Inc. in the amount of \$43,200.00 for operating support for the Shared Entrepreneur in Residence Program for the period 9/1/2021 – 4/30/2022.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Dale Miller asked if the program would fund a single entrepreneur or multiple people over the life of the program.

Trevor McAleer asked if the goals or outcomes have been met or if it is still too early to determine; asked how engagement between entrepreneurs and JumpStart is defined by the program; asked if a replacement has been selected for the vacant position of the JumpStart representative and how long it will take to replace them; asked if a lower payment amount was considered due to the vacancy or does the funding go mostly to their salary.

James Boyle asked what the initial payment and prior annual amounts were; and asked if the funding will be reassessed for the 3rd year based on outcomes.

Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-484 was approved by unanimous vote.

BC2021-485

Department of Information Technology on behalf of Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$81,077.58 for a state contract purchase of Cisco Wireless Access Points and Data Switches for the Halle Warehouse Building.
- b) Recommending an award on Purchase Order No. 21002514 to TEC Communications, Inc. in the amount not-to-exceed \$81,077.58 for a state contract purchase of Cisco Wireless Access Points and Data Switches for the Halle Warehouse Building.

Funding Source: Capital Projects

Jeanelle Greene, Department of Information Technology, presented. James Boyle asked what Division of the Prosecutor's Office will be occupying the space where equipment will be used and on what floor. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-485 was approved by unanimous vote.

BC2021-486

Department of Workforce Development, submitting an amendment to Contract No. 580 with Youth Opportunities Unlimited for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults for the period 4/1/2019 – 3/31/2022 to expand the scope of services to provide school supplies to qualified, eligible program participants, effective 9/19/2021 and for additional funds in the amount not-to-exceed \$149,625.00.

Funding Source: Temporary Assistance to Needy Families Fund

Paul Bounds, Department of Workforce Development, presented. Dale Miller asked what type of school supplies are included, besides basic items like pencils, pens, paper, etc.; asked if computer tablets are included; asked how many youths will be served under this expansion of scope of services; asked how the requested amount was determined, as the amended amount seems excessive based on the number of youths to be served; asked the department to follow up with a report of what school supplies were actually purchased.

James Boyle asked what the timeline for distribution of supplies is since the school year has already begun.

Trevor McAleer asked if there are any administrative costs for this service and commented that the cost seems high.

Michael Chambers asked if this is a new program or have funds been allocated for this purpose in the past; asked if the funds are returned if they are not used; and asked the department to provide the report of purchased items to the Board members.

Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-486 was approved by unanimous vote.

BC2021-487

Fiscal Office, submitting an amendment to Agreement No. 1785 (formerly 369) with State of Ohio, Office of the Auditor for the Comprehensive Annual Financial Report for Calendar Year 2020 for the period 1/1/2021 – 12/31/2021 for additional funds in the amount not-to-exceed \$10,400.00.

Funding Source: General Fund

Mike Zapola, Fiscal Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-487 was approved by unanimous vote.

BC2021-488

Office of Innovation and Performance,

a) Submitting an RFP exemption, which will result in an award recommendation to DigitalC in the amount not-to-exceed \$330,000.00 for the build-out of a wireless internet service infrastructure to support affordable, in-home, highspeed broadband service to residents in the Central Neighborhood for the period 9/7/2021- 9/6/2022.

b) Recommending an award and enter into Contract No. 1747 with DigitalC in the amount not-to-exceed \$330,000.00 for the build-out of a wireless internet service infrastructure to support affordable, in-home, highspeed broadband service to residents in the Central Neighborhood for the period 9/7/2021- 9/6/2022.

Funding Source: General Fund to be considered for reimbursement from the American Rescue Plan Act Funds

Becky Eby, Office of Innovation and Performance, Catherine Tkachyk, Department of Purchasing and Paul Herdeg, Department of Development presented.

Dale Miller asked for clarification on the 500 families being served and if it is the long-term goal to serve 2,500 households; asked how the 500 families are selected to participate; asked if the total cost of \$330,000.00, which breaks down to \$660.00 per family seems reasonable for the infrastructure set up; and asked what organization provided \$20 million in grant funds to DigitalC.

Trevor McAleer asked if the infrastructure costs covers routers and modems; asked how many of the 2,500 households currently have internet services; asked how many households are on the waiting list; asked if DigitalC is no longer around to complete the project, what will happen to the infrastructure and will the responsibility fall back to the County; asked if the infrastructure will hold if more families are added or will additional funding be needed for the infrastructure component; asked for clarification on when the funding for this project was approved since the concept of the Surge Project was developed after the budget was approved; asked if these funds are in the Department's budget; and asked what accounting code this will fall under and if the money is available in the budget; asked what is the internet delivery speed and if there is any downside to wireless services; asked what are the goals for the number of families targeted to be served and will all eventually qualify; commented that he hopes this service can expand to other neighborhoods; commented on a prior purchase by the County last year from T-Mobile to provide hotspots to 5,000 families and asked if those families were tracked on continued usage and if any of those were part of the Central Neighborhood.

Michael Chambers stated that the Fiscal Office will follow up on the accounting code to be used for this project.

James Boyle asked what qualifications must be met to pay less than \$18.00 per month for internet service; asked if this program is being linked in with other programs; asked if the buildings have been identified for the infrastructure set up; asked for follow up whether the Surge Program has been defined as far as statistical planning area/geographic descriptions and expectations/outcomes.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-488 was approved by unanimous vote.

BC2021-489

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cleveland Peacemakers Alliance in the amount not-to-exceed \$208,850.00 for non-therapeutic intervention and trauma-informed peer mentoring services for the Violence Intervention Program Pilot Expansion for the period 10/1/2020 – 9/30/2023.
- b) Recommending an award and enter into Contract No. 1777 with Cleveland Peacemakers Alliance in the amount not-to-exceed \$208,850.00 for non-therapeutic intervention and trauma-informed peer mentoring services for the Violence Intervention Program Pilot Expansion for the period 10/1/2020 – 9/30/2023.

Funding Source: Bureau of Justice Assistance Grant

Linda Lagunzad, Corrections Planning Board, presented. James Boyle asked if the program participants are juvenile offenders or young adults. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-489 was approved by unanimous vote.

BC2021-490

Court of Common Pleas/Corrections Planning Board, recommending an award and enter into Agreement No. 1749 with The MetroHealth System in the amount not-to-exceed \$225,000.00 for therapeutic intervention of trauma-informed recovery services for the Violence Intervention Program Pilot Expansion for the period 10/1/2020 – 9/30/2023.

Funding Source: Bureau of Justice Assistance Grant

Linda Lagunzad, Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-490 was approved by unanimous vote.

BC2021-491

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 443 with Mizanin Reporting Service, Inc. for court transcription services for the period 1/1/2020 – 12/31/2021 for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented. James Boyle asked if this additional cost is due to more transcripts and if there are any new circumstances to be aware of going forward; asked if stenographers are used at the Courts; and asked what the average annual cost for stenographers would be.

Michael Chambers commented that the recording of transcripts should be more automated by now.

Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-491 was approved by unanimous vote.

BC2021-492

Department of Public Safety and Justice Services, recommending an award on RQ5011 and enter into Contract No. 1741 with L.P. Ministries, Inc. (18-1) in the amount not-to-exceed \$79,040.00 for contract monitoring services for the Diversion Center for the period 9/8/2021 – 12/31/2022.

Funding Source: Opioid Settlement and Mitigation Fund

Brandy Carney, Department of Public Safety and Justice Services, presented. Dale Miller asked for additional information on the design consultants for Diversion Center and when will a location recommendation be coming forward; and asked if a single site has been identified for the new Jail yet.

Trevor McAleer referred to Councilmembers' advanced questions and asked for clarification on the Average Daily Population (ADP); asked if there will be a similar report to the Jail's ADP and asked the department to follow up with a weekly report as it would be helpful to track data and understand how much the Center is being used or why it is not.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-492 was approved by unanimous vote.

BC2021-493

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ3095 and enter into Contract No. 1331 with Bellefaire JCB (38-1) in the amount not-to-exceed \$245,000.00 for a Service Coordination Crisis Bed and related crisis stabilization services for the period 8/1/2021 – 7/31/2022.

Funding Source: Health and Human Services Levy Funds

Kathleen Johnson, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-493 was approved by unanimous vote.

BC2021-494

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending awards on RQ2941 and enter into a Master Contract with various providers (12-2) in the total amount not-to-exceed \$300,000.00 for opioid addiction prevention and training services for various school districts in Cuyahoga County for the period 9/7/2021 – 12/31/2022.

- a) Contract No. 1671 with Bellefaire JCB in the amount not-to-exceed \$175,000.00.
- b) Contract No. 1672 with Golden Ciphers, Inc. in the amount not-to-exceed \$125,000.00.

Funding Source: Opioid Settlement and Mitigation Fund

Kathleen Johnson, Family and Children First Council, presented. Trevor McAleer asked if this service is part of Phase 1 use of Opioid funds; and asked for the reason why these contracts are being submitted so late.

Dale Miller asked for follow up on what the strategy is for teaching drug resistance to this particular age group.

James Boyle abstained from voting on this item, due to a possible conflict, as he has a family member employed at one of the school districts being served.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-494 was approved by unanimous vote of voting members, with James Boyle abstaining.

C. – Exemptions

BC2021-495

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending to amend Board Approval No. BC2021-20, dated 1/19/2021, which approved an alternative procurement process on RQ4450 and resulted in award recommendations to various providers, referred by various County agencies, in the total amount not-to-exceed \$375,000.00 for the implementation of the Multi-System Youth Program for the period 7/1/2020 – 6/30/2021 **to extend the time period to 6/30/2023; no additional funds required:**

Funding Source: State Funds passed through local Department of Children and Family Service agencies

Kathleen Johnson, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-495 was approved by unanimous vote.

BC2021-496

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers, referred by various County agencies, in the total amount not-to-exceed \$495,000.00 for the implementation of the Multi-System Youth Program for the period 7/1/2021 – 6/30/2023.

Funding Source: State Funds

Kathleen Johnson, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-496 was approved by unanimous vote.

D. - Consent Agenda

There were no questions or comments on the Consent Agenda items. Trevor McAleer motioned to approve Consent Agenda Item Nos. BC2021-497 through -502; James Boyle seconded. The Consent Agenda Items were approved by unanimous vote.

BC2021-497

Department of Public Works, submitting an amendment to Contract No. 715 with Suburban Maintenance & Construction, Inc. for Hillside Road rehabilitation of existing Bridge No. 03.81 over the Cuyahoga River in the City of Independence and Village of Valley View for a decrease in the amount of (\$13,065.38); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Road and Bridge Fund

BC2021-498

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2021-499

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to a Memorandum of Understanding with various County agencies to define the terms and conditions associated with the implementation of the Multi-System Youth Program for the period 5/26/2020 – 12/31/2021 to extend the time period to 6/30/2024:

- a) Cuyahoga County Board of Developmental Disabilities
- b) Cuyahoga County Court of Common Pleas/Juvenile Court Division
- c) Cuyahoga County Department of Health and Human Services/Division of Children and Family Services
- d) Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board

Funding Source: N/A

BC2021-500

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting a Memorandum of Understanding with Ohio Department of Medicaid to define the terms and conditions associated with the implementation of the Multi-System Youth Program for the period 7/1/2021 – 6/30/2023.

Funding Source: N/A

BC2021-501

Fiscal Office, presenting proposed travel requests for the week of 9/7/2021:

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	Urban Search & Rescue (USAR) Team members: Ryan Bradley (Solon Fire) Martin Wallenhorst (Lakewood & Chagrin Falls Fire) Chris Makaryk (Lakewood & Chagrin Falls Fire) Andy Hartnett (Cleveland Fire) Brian Foster (Chagrin Falls Fire) Greg Miller (Grafton Fire) Joe Ihlenfield (Wickliffe Fire) Luke Farshchain (Willoughby Fire)	Workshop entitled "Structural Collapse Specialist – FEMA VA-TF2"	Virginia Task Force 2	10/15/-10/24/2021	Virginia Beach, VA.	*Registration - \$14,800.00 **Lodging - \$5,575.50 **Meals - \$2,872.00 **Rental Vehicles - \$3,000.00 **Ground/Tolls \$716.72 Total - \$26,964.22	Grant – FY19 State Homeland Security Grant Program (SHSP)

*Paid to the Host

**Team member reimbursement

Purpose:

The purpose of the request is to send eight (8) Ohio Homeland Region 2 (OHR2) Urban Search & Rescue (USAR) team members to receive specialized response training. The workshop provides a high-level experience following the updated FEMA Structural Collapse Specialist (SCS) curriculum sponsored by a premier FEMA Task Force team. Shoring techniques, breaching concrete, search of voids etc are included skills.

BC2021-502

Department of Purchasing, presenting proposed purchases for the week of 9/7/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21003151	Flooring materials for installation by Department of Public Works staff at the Virgil E. Brown Building	Cuyahoga Job and Family Services	L. Fishman and Son Inc.	\$26,550.83	10% Health and Human Services Levy Fund and 90% State and Federal Reimbursement
21003141	Various sizes of lumber for full-scale exercise conducted by Ohio Homeland Region 2 Urban Search & Rescue Team	Department of Public Safety & Justice Services	Mentor Lumber & Supply	\$5,381.60	FY19 State Homeland Security Grant
21003145	(56) Tactical helmets with rails and (56) headlamps for Cuyahoga County Technical Rescue teams	Department of Public Safety & Justice Services	Safeware, Inc.	\$18,852.40	19% FY17 Urban Area Security Initiative (UASI) Grant and 81% State Homeland Security Grant
21003161	(56) Rope rescue harnesses and gloves for Regional Technical Rescue teams	Department of Public Safety & Justice Services	Fastenal Company	\$22,071.36	FY18 State Homeland Security Grant
21003165	(600) Nerve Agent Antidote Kits (NAAK) for Cuyahoga County Hazmat teams	Department of Public Safety & Justice Services	Henry Schein, Inc.	\$41,468.20	FY20 State Homeland Security Grant
21003167	(8) Cyanide Antidote Autoinjector Kits (Cyanokit) for Cuyahoga County Hazmat teams	Department of Public Safety & Justice Services	Henry Schein, Inc.	\$8,075.84	FY20 State Homeland Security Grant

21003106	Various replacement steam coil parts	Department of Public Works	Eierdam & Associates, Inc.	\$5,820.70	General Fund
21003164	Home Health Aides uniforms	Division of Senior and Adult Services	Shuttler's Uniform, Inc.	Not-to-exceed \$9,999.00	Health and Human Services Levy
21002978	Additional (7) HP LaserJet Enterprise Printers and (10) Canon document scanners for Clerk's Office	Juvenile Court Division	SpaceBound, Inc.	\$11,880.34	General Fund
21003076	HPE StoreOnce Backup Appliance for Detention Center	Juvenile Court Division	Rolta Advizex Technologies LLC	\$30,895.13	General Fund
21002877	(2,460) Gray shirts in various sizes for inmates	Sheriff's Department	Victory Supply LLC	\$6,325.20	General Fund
21003173	(500) sets of neon green shirts and pants for inmate trustees	Sheriff's Department	Bob Barker Company, Inc.	\$5,680.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
21002907	Factory Authorized - Rebuilt air compressor*	Department of Public Works	Tomlin Equipment Co.	\$1,382.30	General Fund
21002997	Factory Authorized - Repair parts for Vehicle S-224*	Department of Public Works	Jack Doheny Company	\$5,527.96	Sanitary Sewer Fund
21003092	Factory Authorized - Engine replacement for Vehicle S-221*	Department of Public Works	Rush Truck Center of Ohio, Inc.	\$26,713.63	Sanitary Sewer Fund

*Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V-OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works,

- a) Requesting authority to apply for grant funds from Ohio Department of Natural Resources/Office of Coastal Management in the amount of \$1,000,000.00 for emergency erosion assistance for Beulah Park-Euclid Beach Connector Trail – Phase 1 in connection with the Cuyahoga County Lakefront Public Access Plan in the City of Cleveland for the period 7/1/2021 - 10/1/2022.
- b) Submitting a grant agreement with Ohio Department of Natural Resources/Office of Coastal Management in the amount of \$1,000,000.00 for emergency erosion assistance for Beulah Park-Euclid Beach Connector Trail – Phase 1 in connection with the Cuyahoga County Lakefront Public Access Plan in the City of Cleveland for the period 7/1/2021 - 10/1/2022.

Funding Source: Ohio Department of Natural Resources/Office of Coastal Management

Item No. 2

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2022 RECLAIM Ohio Grant for the period 7/1/2021 – 6/30/2022 for additional funds in the amount of \$390,011.68.

Funding Source: State of Ohio, Department of Youth Services RECLAIM Ohio Grant

Item No. 3

Department of Public Safety and Justice Services, requesting authority to apply for grant funds from Ohio Department of Public Safety/Office of Criminal Justice Services in the total amount of \$582,232.00 for Regional Planning Unit Project in connection with the FY2021 STOP Violence Against Women ACT Block Grant for the period 1/1/2022 – 3/31/2023.

Funding Source: FY21 STOP Violence Against Women Act Block Grant is from the Ohio Department of Public Safety, Office of Criminal Justice Services

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 12:02 p.m.