

Minutes

Cuyahoga County Board of Control
Monday, September 13, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Catherine Tkachyk, Interim Director of Purchasing, Department of Purchasing

II – REVIEW MINUTES – 9/7/2021

Michael Chambers motioned to approve the minutes from the September 7, 2021 meeting; James Boyle seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-503

Department of Development, recommending an award and enter into Agreement No. 1405 with City of Cleveland Heights in the amount not-to-exceed \$400,943.00 for allocation of FY2018 and 2019 HOME Funds for various eligible HOME Program activities and administration services for the period 5/1/2021 – 4/30/2023.

Funding Source: HOME Investment Partnership Program

Kate Feighan, Department of Development, presented. Dale Miller asked for follow-up on why the funding allocation runs behind by 2-3 years, similar to the recently approved agreement with the City of Lakewood.

James Boyle asked for follow-up on whether the allocation is based on the municipalities' populations or number of homes.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-503 was approved by unanimous vote.

BC2021-504

Department of Human Resources, recommending an award on RQ6052 and enter into Contract No. 1792 with The Jellyvision Lab, Inc. (5-2) in the amount not-to-exceed \$274,413.00 for ALEX virtual benefits counselor software subscription services for employee benefits open enrollment for the period 10/12/2021 – 10/11/2023.

Funding Source: Self Insurance Fund

Stephen Witt and Sheba Marshall, Department of Human Resources, presented. Dale Miller asked when open enrollment begins and whether the open enrollment will be more narrow or broad in its' scope of services. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-504 was approved by unanimous vote.

BC2021-505

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ5019 and enter into Contract No. 1793 with Rebuilding the Youths' Future, LLC (23-2) in the amount not-to-exceed \$36,796.00 for mentoring services for Court-referred youth probationers for the period 9/1/2021 – 6/30/2022.

Funding Source: RECLAIM Grant Funds

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-505 was approved by unanimous vote.

BC2021-506

Department of Public Safety and Justice Services, submitting an amendment to Contract No. 965 with Cleveland Rape Crisis Center for juvenile diversion services for at-risk minority youth for the Positive Youth Development Prevents Delinquency Program in connection with the FY2021 Title II Formula Juvenile Justice and Delinquency Prevention Grant Program for the period 10/1/2020 – 9/30/2021 to expand the scope of services to include an additional (100) program participants, effective 9/13/2021 and for additional funds in the amount not-to-exceed \$16,642.12.

Funding Source: Ohio Department of Youth Services - Juvenile Justice and Delinquency Prevention Grant Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-506 was approved by unanimous vote.

BC2021-507

Sheriff's Department,

- a) Submitting an RFP exemption on RQ7117, which will result in an award recommendation to Securus Technologies, LLC in the amount not-to-exceed \$280,000.00 for the purchase of phone calling cards and remote video visitations to incentivize inmates to receive the COVID-19 vaccination.
- b) Recommending an award on Purchase Order No. 21002743 to Securus Technologies, LLC in the amount not-to-exceed \$280,000.00 for the purchase of phone calling cards and remote video visitations to incentivize inmates to receive the COVID-19 vaccination.

Funding Source: General Fund to be considered for reimbursement by American Rescue Plan Funds

Robert Coury, Sheriff's Department, presented. Nan Baker asked if these funds are in addition to the funding already approved for the purchase of Commissary bags and if this is another option for inmates to select from; asked what the amount was for the Commissary bags purchase; asked why the additional funds are needed when all incentives are valued at \$50.00; asked for the protocol and timeline on COVID-19 testing of incoming inmates; asked if there is currently room to isolate prisoners for a period of 7 days and asked if tested and untested inmates are held in the same area.

Catherine Tkachyk stated that separate contracts are needed for the Commissary bags and the phone cards/video visitations since the purchases are from 2 different vendors.

Dale Miller said that the money provided for phone cards/video visitations alone would serve approximately 5,600 inmates and asked if the department had any idea if they could potentially serve that many in this program and asked what the targeted end date for this program is; commented that the amount of \$280,000.00 seems to be more than what is needed but supports this program since all unused items will be returned to the Commissary for future use; said that the best way to reduce COVID-19 spread in the Jail was to do everything possible to reduce the overall jail population and to socially distance those that remain; stated that the general population is estimated at 1,700 and rising, representing a breakdown and that more needs to be done to work together to expedite those moving through the jail system; and commented that there seems to be delays in getting jury trials scheduled. Mr. Coury provided several scenarios that could be causing trials to not advance.

James Boyle concurred with Mr. Miller's comments that there is a systematic justice component that needs to be factored in but commended the department on the flexibility and innovation for developing this program to vaccinate as many inmates as possible, as the numbers continue to be a moving target of those coming in and out of the Jail.

Michael Chambers commented that the department needs to monitor the spending on these purchase orders throughout the end of the year as they are tying up a lot of cash on these purchase orders.

Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-507 was approved by unanimous vote.

C. - Exemptions

BC2021-508

Department of Public Works, recommending to amend Board Approval No. BC2020-684, dated 12/21/2020, which amended various Board Approvals on various dates, which authorized an alternative procurement process, resulting in award recommendations to Factory Authorized Dealers in the total amount not-to-exceed \$1,800,000.00 for vehicle and equipment repairs, parts and services for the period 3/24/2016 – 12/31/2021 **to extend the time period to 3/31/2022 and for additional funds in the amount not-to-exceed \$300,000.00.**

Funding Source: Road & Bridge Fund, Sanitary Sewer Fund, Airport Operation Fund and Internal Service Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-508 was approved by unanimous vote.

D. - Consent Agenda

Nan Baker referred to Item No. BC2021-509 and asked if the departments could be more proactive when preparing to travel so that requests are not submitted after travel has occurred. Michael Chambers commented that the process for travel approval is typically quick and efficient and would not go through the Infor Procurement Module.

Ms. Baker referred to Item No. BC2021-510 – Direct Open Market Purchase – Purchase Order No. 21003099 and asked why the County is purchasing these items and asked where the portable restrooms will be located.

There were no additional questions or comments on the Consent Agenda items. Michael Chambers moved to approve Consent Agenda Item Nos. BC2021-509 through -510; Nan Baker seconded. The Consent Agenda Items were approved by unanimous vote.

James Boyle referred to Other Business – Item of Note No. 2 and asked if these services are for Witness/Victim Services Center.

BC2021-509

Fiscal Office, presenting proposed travel requests for the week of 9/13/2021:

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Sheriff's Department	Anthony Eddleman James Mackey	Conference entitled "Criminal Interdiction MVCI"	Ohio Organized Crime Investigations Commission	8/29/- 9/3/2021	San Antonio, TX.	**Registration Fees – \$720.00 **Lodging- \$1,495.80 **Meals - \$732.00 **Ground and Baggage – \$200.00 **Airfare - \$882.80 Total - \$4,030.60	Ohio Organized Crime Investigations Commission Grant

***All costs will be covered by the Ohio Organized Crime Investigations Commission. The Inspector General has concluded it is not prohibited to accept the funding of this request from the respective group noted above.*

Purpose:

The purpose of this conference is to learn the trends and best practices in the motor vehicle interdictions and investigation techniques. Attendance by the staff noted above was requested and approved by the Ohio Organized Crime Investigations Commission

BC2021-510

Department of Purchasing, presenting proposed purchases for the week of 9/13/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21003009	Various sizes of white Runtal R Series radiators for Virgil E. Brown Building	Department of Public Works	Mastroianni & Associates	\$14,594.00	General Fund
21003099	Delivery, rental and pick up of portable restrooms for Cleveland Browns' home games	Department of Public Works	United Rentals (North America), Inc.	\$7,140.00	Centralized Custodial Services

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21003298	July, 2021 payment for children with medical handicaps*	Cuyahoga Job and Family Services	Treasurer, State of Ohio	\$130,010.37	Health & Human Services Levy
21002451	Factory Authorized - Repair parts for refrigerant leak**	Department of Public Works	Vertiv Corporation	\$3,872.76	General Fund
21003122	Factory Authorized - Repair parts for compressor in Jail 2 at Justice Center**	Department of Public Works	APO Pumps & Compressors LLC	\$1,319.21	General Fund
21003157	Factory Authorized - Repair parts for Vehicle 98-74**	Department of Public Works	Bob Gillingham Ford, Inc.	\$2,283.79	Maintenance Garage Fund
21003264	Prisoner board and care services for June and July, 2021	Sheriff's Office	City of North Royalton	\$3,850.00	General Fund

*Approval No. BC2021-26 dated 1/19/21 which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to Treasurer, State of Ohio in the total amount not-to-exceed \$3,042,224.83 for State-mandated services rendered to children with medical handicaps for the period 1/1/2021 – 12/31/2021, in accordance with Ohio Revised Code Section 3701.023.

*** Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V- OTHER BUSINESS

Item No. 1

**Submission of Awarded Contracts, in Accordance with
Prior Board of Control Authorization and Meeting all Requirements (no vote required)**

<i>RQ No.</i>	<i>Contract/ PO No.</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Authority to Prepare - Approved by Board of Control</i>
RQ 6104	Contract No. 1795	Community Housing Solutions	Foreclosure prevention and real property tax counseling services for Cuyahoga County homeowners	\$50,000.00	Department of Development	4/1/2021 – 9/30/2021	Community Development Block Grant Fund	BC2021-157 on 4/5/2021
RQ 6106	Contract No. 1788	The Legal Aid Society of Cleveland	Foreclosure prevention and real property tax counseling services for Cuyahoga County homeowners	\$45,000.00	Department of Development	4/1/2021 – 9/30/2021	Community Development Block Grant Fund	BC2021-157 on 4/5/2021

Item No. 2

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 44121</i>	<i>Amend Contract No. 1388</i>	<i>Chagrin Valley Dispatch Council</i>	<i>Development, implementation and hosting of a Protection Order Registry</i>	<i>\$0.00</i>	<i>Department of Public Safety and Justice Services</i>	<i>1/7/2019 – 9/30/2021, to extend the time period to 9/30/2022</i>	<i>Original Contract – OVW FY2016 – Improving Criminal Justice Responses Grant Program</i>	<i>9/1/2021</i>
<i>RQ 45568</i>	<i>Amend Contract No. 1389</i>	<i>Cleveland Rape Crisis Center</i>	<i>Development & implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program</i>	<i>\$0.00</i>	<i>Department of Public Safety and Justice Services</i>	<i>6/1/2019 – 9/30/2021, to extend the time period to 9/30/2022</i>	<i>Original Contract – U.S. Department of Justice, Office of Violence Against Women Grant</i>	<i>9/1/2021</i>
<i>RQ 45570</i>	<i>Amend Contract No. 1390</i>	<i>The Legal Aid Society of Cleveland</i>	<i>Development and implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence and Stalking Program</i>	<i>\$0.00</i>	<i>Department of Public Safety and Justice Services</i>	<i>6/1/2019 – 9/30/2021, to extend the time period to 9/30/2022</i>	<i>Original Contract – U.S. Department of Justice, Office of Violence Against Women Grant</i>	<i>9/1/2021</i>

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:34 a.m.