

Cuyahoga County Equity Commission Meeting
 April 15, 2021 10:00 AM – 11:00 AM
 Virtual Zoom Meeting

Cuyahoga County Equity Commission		
Last Name	First Name	Agency
Marshall	Sheba	Human Resources
Lockett	Lenora	Procurement and Diversity
Herdeg	Paul	Development
Merriman	David	Health and Human Services
Pellom	Alex	Public Safety and Justice Services
Guests		
Budish	Armond	Count Executive
Morales	Cari	Development
Bradfield	Vanessa	Clerk of Courts
Carroll	Matt	Count Executive Administration
Harris	Leon	Health and Human Services
Roberts	Sabrina	Health and Human Services
Nunez	Edwin	Procurement and Diversity
Daniels	Marisha	Communications

- I. Welcome
- II. Call to Order – Director David Merriman
 - a. Review & Approval of Minutes
 - Director Pellom makes motion
 - Director Merriman seconds

Updates from Equity Commission:

- Interim Director Herdeg: The Department of Development has issued a Request for Information (RFI)
- Director Pellom has been encouraging Public Safety engagement around the GARE Membership and will be looking at the tear of employment. Friday and Saturday, there’s a free clinic for the vaccination. They can also help you with transportation
- Department of Health and Human Services – continue to move forward. Today we have our second crucial conversation focusing on voting rights and disenfranchisement and working with our communications team to push out Racial Equity Impact Analysis. The crucial conversations are being moderated during lunch hours (brown bag lunches). Congratulations to Ms. Roberts for her efforts in securing a Health literacy grant. Dr. Leon Harris has been promoted to Assistant Director of DHHS.

- Legislation to create a Department of Equity and Inclusion Friday is the deadline for the forecasting draft.
 - HR – two initiative working on jobs and moving from not necessarily having a degree but also having a degree and possibly a reimbursement program. Introductory meeting to what role HR plays in the Equity Efforts
- III. RFP – Diversity, Equity, and Inclusion Consultant Services
- RFP Closed on April 14th at 11 AM, and we have received 3 applications
 - Director Lockett: always opened to inclusivity and recommends to expand the selection committee to make that happen.
 - S. Marshall would like to add one more person from HR – Deborah Johnson
 - A. Pellom cautions size of selection panel
 - P. Herdeg – DoD would like to send one person to review RFPs from the equity team and someone else who knows the procurement office
 - D. Merriman – Dr. Harris and Ms. Roberts will serve on the selection panel
 - Public Safety will send two representatives
 - Director Merriman is requesting people to submit names by the end of the day to Cari Morales. Approves the request of having 2 people from the Citizens Advisory Council on Equity to join selection panel
 - Director Lockett –External partners must know that documents are confidential until the contract has been finalized. Who submitted is public, but we don't release information until after the contract.
- IV. GARE Employee Survey
- As members of GARE, Cuyahoga County has an opportunity to launch a county-wide employee climate survey. The planning could begin as soon as the fall, but the survey will most likely not be launched until the fall 2021*
- Director Merriman – motion moved to move forward with the GARE Survey
- V. Closing Remarks
- Director Pellom: Are there resources for our employees to take advantage of programs looking at issues such as PTSD? Could the working group look at this?
 - Dr. Harris: This is Secondary Trauma. People experience this at different levels, and trauma-informed care is very important. There are resources out there to see how we engage at work and at home.
- VI. Adjourn