

Minutes

Cuyahoga County Board of Control
Tuesday, October 12, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Mellany Seay, Administrator, Operations and Finance, Department of Public Works
(Alternate for Michael Dever)
Catherine Tkachyk, Interim Director of Purchasing, Department of Purchasing

II – REVIEW MINUTES – 10/4/2021

Michael Chambers motioned to approve the minutes from the October 4, 2021 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-559

Department of Public Works, recommending an award on RQ7010 and enter into Contract No. 1824 with The John F. Gallagher Plumbing Company (8-6) in the amount not-to-exceed \$188,104.00 for the Cuyahoga County Medical Examiner’s Building Boiler Replacement Project.
Funding Source: Capital Improvement Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-559 was approved by unanimous vote.

BC2021-560

Department of Information Technology, submitting an amendment to Contract No. 436 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 – 2/11/2022 to extend the time period to 2/28/2022, to modify the scope of services, effective 10/12/2021; no additional funds required.

Scope modifications:

Amendment No. 66 – to document staffing changes and revised milestone payment structure for Payroll and Workforce Management Modules

Funding Source: N/A

Jack Rhyne, Department of Information Technology, presented. Dale Miller and Nan Baker thanked Mr. Rhyne for his leadership role on the implementation of the Enterprise Resource Planning System Project and commended him on the progress made to date. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-560 was approved by unanimous vote.

BC2021-561

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$7,992.50 for a state contract purchase of (5) additional HP EliteBook Notebooks and related accessories for the Department of Development.
- b) Recommending an award on Purchase Order No. 21003546 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$7,992.50 for a state contract purchase of (5) additional HP EliteBook Notebooks and related accessories for the Department of Development.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-561 was approved by unanimous vote.

BC2021-562

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$14,386.50 for a state contract purchase of (9) additional HP EliteBook Notebooks and related accessories for the Board of Revision.
- b) Recommending an award on Purchase Order No. 21003594 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$14,386.50 for a state contract purchase of (9) additional HP EliteBook Notebooks and related accessories for the Board of Revision.

Funding Source: Real Estate Assessment Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-562 was approved by unanimous vote.

BC2021-563

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 413 with Reaching Above Hopelessness and Brokenness Ministries, Inc. dba RAHAB Ministries for trauma-informed mentoring services for youth assigned to the Safe Harbor Docket for the period 7/1/2020 – 6/30/2021 to extend the time period to 6/30/2022 and for additional funds in the amount not-to-exceed \$93,377.52.
Funding Source: RECLAIM Grant

Sarah Baker, Juvenile Court Division, presented. James Boyle asked for additional information on the Safe Harbor Docket. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-563 was approved by unanimous vote.

BC2021-564

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 563 with OhioGuidestone for trauma-informed mentoring services to the Promise Team youth population for the period 7/1/2020 – 6/30/2021 to extend the time period to 6/30/2022 and for additional funds in the amount not-to-exceed \$40,000.00.
Funding Source: Competitive RECLAIM Grant

Sarah Baker, Juvenile Court Division, presented. James Boyle asked if OhioGuidestone was originally the lowest bid received. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-564 was approved by unanimous vote.

BC2021-565

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 564 with OhioGuidestone for educational and vocational support services to the Promise Team youth population for the period 7/1/2020 – 6/30/2021 to extend the time period to 6/30/2022 and for additional funds in the amount not-to-exceed \$89,200.00.
Funding Source: Competitive RECLAIM Grant

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2021-565 was approved by unanimous vote.

BC2021-566

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 774 with Case Western Reserve University, on behalf of the Begun Center for Violence Prevention, Mandel School of Applied Sciences for evaluation services of the Juvenile Drug Treatment Court Program for the period 10/1/2018 – 9/30/2021 to extend the time period to 9/30/2022 and for additional funds in the amount not-to-exceed \$20,000.00.
Funding Source: Office of Juvenile Justice and Delinquency Prevention Grant

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-566 was approved by unanimous vote.

BC2021-567

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 985 with Applewood Centers, Inc. for clinical case management services for the Community Based Intervention Center for the period 2/1/2021 – 6/30/2022 for additional funds in the amount not-to-exceed \$93,333.24. Funding Source: RECLAIM Grant

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked for additional information on the Community Based Intervention Center and where is it located. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-567 was approved by unanimous vote.

BC2021-568

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 1022 with Project LIFT Services to provide (10) Race, Equity and Inclusion training sessions for Court staff for the period 3/1/2021 – 6/30/2021 to extend the time period to 6/30/2022 and for additional funds in the amount not-to-exceed \$5,000.00. Funding Source: RECLAIM Grant

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-568 was approved by unanimous vote.

BC2021-569

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ5010 and enter into Contract No. 1796 with OhioGuidestone (13-1) in the amount not-to-exceed \$200,000.00 for educational and vocational support services for Court-referred youth for the period 8/1/2021 – 6/30/2022. Funding Source: RECLAIM Grant

Sarah Baker, Juvenile Court Division, presented. Nan Baker asked why all the items on this agenda that are funded by RECLAIM grants are 3 months late and if they will all be ending at the same time. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-569 was approved by unanimous vote.

BC2021-570

Department of Public Safety and Justice Services, requesting authority to apply for grant funds from the Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$22,683.56 for management of the FY2021 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2022 – 3/31/2023. Funding Source: 75% Office of Criminal Justice Services and 25% (Cash Match)- General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-570 was approved by unanimous vote.

BC2021-571

Sheriff's Department, recommending an award and enter into Agreement No. 1854 with Cuyahoga County Prosecutor's Office in the amount of \$12,333.00 for reimbursement for the purchase of (46) Chromebook Laptops used for video visitations at the Cuyahoga County Corrections Center.

Funding Source: Coronavirus Aid, Relief and Economic Security (CARES) Act Funds

Laura Simms, Sheriff's Department, presented. James Boyle asked for clarification on whether laptops are being used for jail visitations and who will be paid for this purchase; asked why the Prosecutor's Office initiated the purchase; said that the laptops will largely be used by those awaiting trial that will be tried by the County Prosecutor's Office and seems disingenuous and troublesome, on a certain level, that the party to the litigation is buying the Chromebooks used to foster visitations that he assumes may be recorded; said that the Purchasing Agent should be cognizant of this going forward; said that there is nothing improper with recording, as this is done with phone calls; said that he is not implying anything sinister occurred but added that the path of least resistance is not always the best. Catherine Tkachyk said that the Prosecutor's Office had discretionary funds available at the time of the purchase prior to receipt of CARES Act allocation and that the purchase was made in this manner due to urgency. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-571 was approved by unanimous vote.

BC2021-572

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. 544 with University of Maryland, Baltimore, on behalf of the School of Social Work/Institute for Innovation and Implementation to develop, integrate and sustain best practices and programs to improve the well-being, stability and permanency of Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit (LGBTQ2S) Children and Youth in foster care for the period 9/30/2017 – 9/29/2021 for additional funds in the amount not-to-exceed \$54,888.00.

Funding Source: University of Maryland, Baltimore Grant

Paul Porter, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-572 was approved by unanimous vote.

BC2021-573

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award and enter into Contract No. 1870 with The Taylor Reach Group, Inc. in the amount not-to-exceed \$40,700.00 for Remote Management Training for (70) Call Center supervisors for the period 10/1/2021 – 12/31/2021.

Funding Source: 83% FY2020 Process and Technology Improvement Grant and 17% Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented. Nan Baker asked for clarification on the time period of this contract and whether services have been ongoing; and asked if training will continue after December, 2021 and if the department will be able to retain training materials provided. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-573 was approved by unanimous vote.

C. – Exemptions

BC2021-574

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department, submitting an RFP exemption, which will result in award recommendations to Selex ES, Inc. in the total amount not-to-exceed \$177,900.00 for maintenance and support services for the period 1/1/2022 – 11/30/2023:

- a) in the amount not-to-exceed \$130,000.00 for the Fixed Automated License Plate Reader System.
- b) in the amount not-to-exceed \$47,900.00 for the Mobile Automated License Plate Reader System.

Funding Source: Criminal Justice Data Sharing Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked for clarification on whether this request will result in a new contract or amendment. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-574 was approved by unanimous vote.

D. - Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2021-575 through -578; James Boyle seconded. The Consent Agenda Items were approved by unanimous vote.

BC2021-575

Department of Public Works, submitting a Water Main Project Development Agreement with the City of Cleveland for engineering and construction services for the removal and replacement of the existing 36" steel water main, lines and facilities in connection with the replacement of Hilliard Boulevard Bridge No. 08.57 over Rocky River and Valley Parkway and Trail in the Cities of Lakewood and Rocky River.

Funding Source: N/A

BC2021-576

Fiscal Office, presenting proposed travel requests for the week of 10/12/2021:

Department of Public Safety and Justice Services, recommending to amend Board Approval No. BC2021-501, dated 9/7/2021, which authorized (8) Urban Search & Rescue (USAR) Team members to attend a workshop hosted by Virginia Task Force 2 on 10/15 – 10/24/2021 in Virginia Beach, VA in the total amount not-to-exceed \$26,964.22, **by removing Luke Farshchain and adding Jason Zukerman; no additional funds required.**

Travel Request – Prior Approval by BC2021-501 dated 9/7/2021							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	Urban Search & Rescue (USAR) Team members: Ryan Bradley (Solon Fire) Martin Wallenhorst (Lakewood & Chagrin Falls Fire) Chris Makaryk (Lakewood & Chagrin Falls Fire) Andy Hartnett (Cleveland Fire) Brian Foster (Chagrin Falls Fire) Greg Miller (Grafton Fire) Joe Ihlenfield (Wickliffe Fire) Luke Farshchain (Willoughby Fire) Jason Zukerman (Cleveland Heights Fire)	Workshop entitled "Structural Collapse Specialist – FEMA VA-TF2"	Virginia Task Force 2	10/15/-10/24/2021	Virginia Beach, VA.	*Registration - \$14,800.00 **Lodging - \$5,575.50 **Meals - \$2,872.00 **Rental Vehicles - \$3,000.00 **Ground/Tolls \$716.72 Total - \$26,964.22	Grant – FY19 State Homeland Security Grant Program (SHSP)

*Paid to the Host

**Team member reimbursement

BC2021-577

Department of Purchasing, presenting proposed purchases for the week of 10/12/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21003526	(8) Additional HP U28 4K Monitors, (4) HP Business 27" LCD Monitors, (6) Logitech Keyboards, (4) Logitech wireless mouses, (2) Logitech MX Master 2S and (1) Microsoft Wireless Desktop	Department of Information Technology	MNJ Technologies Direct, Inc.	\$5,812.00	General Fund
21003580	(4) Additional beverage service carts, (8) Ultra 2 Camtainers for water and coffee with (4) covers for Correction Officer staff	Sheriff's Department	HPM Business Systems Inc	\$7,727.77	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

V- OTHER BUSINESS

Time Sensitive/Mission Critical

BC2021-578

Department of Health and Human Services/Division of Children and Family Services, recommending an award on Purchase Order No. 21003647 to Jaystarr Homes 2 Inc. in the amount not to exceed \$24,999.99 for out-of-home care services for the period 8/25/2021 – 11/25/2021.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal – Title IV-E

Paul Porter, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-578 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Seven Hills for the resurfacing of Chestnut Road from Broadview Road to East Corporation Limit in connection with the 2021-2022 50/50 Resurfacing Program.

Funding Source: \$250,000.00 Road and Bridge Fund and \$365,000.00 City of Seven Hills

Item No. 2

Department of Public Safety and Justice Services, requesting to amend Board Approval No. CON2021-98 (Item of Note) dated 9/7/2021, which granted authority to apply for grant funds from Ohio Department of Public Safety/Office of Criminal Justice Services for Regional Planning Unit Project in connection with the FY2021 STOP Violence Against Women ACT Block Grant for the period 1/1/2022 – 3/31/2023, **by changing the grant application amount from \$582,232.00 to \$586,470.50.**

Funding Source: FY2021 STOP Violence Against Women Act Block Grant

Item No. 3

Department of Public Safety and Justice Services, requesting authority to apply for grant funds from Ohio Department of Youth Services in the amount not-to-exceed \$10,000.00 for the FY2022 Racial and Ethnic Disparities Planning Program in connection with the Juvenile Justice and Delinquency Prevention Title II Formula Block Grant Program for the period 10/1/2021 – 12/31/2022.

Funding Source: Juvenile Justice and Delinquency Prevention Title II Formula Block Grant Program

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
RQ 3879	Amend Contract No. 366	United Way of Greater Cleveland	Fiscal agent services and emergency food purchase assistance by Hunger Centers serving eligible Cuyahoga County residents, to expand the scope of services to allow for the purchase of non-food, hygiene-related necessities, effective 9/29/2021	\$0.00	Cuyahoga Job and Family Services	1/1/2021 – 12/31/2021	(Original) Health and Human Services Levy Fund	9/29/2021

Item No. 5

Submission of Awarded Contracts, in Accordance with Prior Board of Control Authorization and Meeting all Requirements (no vote required)

<i>RQ No.</i>	<i>Contract Number.</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Authority to Prepare - Approved by Board of Control</i>
RQ 6108	Contract No. 1799	Empowering & Strengthening Ohio's People.	Foreclosure prevention and real property tax counseling services for Cuyahoga County homeowners	\$75,000.00	Department of Development	4/1/2021 – 9/30/2021	Community Development Block Grant Fund	BC2021-157 on 4/5/2021

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:38 a.m.