

Minutes

Cuyahoga County Board of Control
Monday, November 8, 2021 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Mellany Seay, Administrator, Operations and Finance, Department of Public Works
(Alternate for Michael Dever)
Catherine Tkachyk, Interim Director of Purchasing, Department of Purchasing

II – REVIEW MINUTES – 11/1/2021

Michael Chambers motioned to approve the minutes from the November 1, 2021 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2021-629

Department of Public Works, submitting an amendment to Contract No. 614 with Independence Excavating, Inc. for replacement of Memphis Road Bridge No. 00.62 over CSXT Railroad in the City of Brooklyn for additional funds in the amount not-to-exceed \$298,724.15.

Funding Source: 55% Federal, 20% Ohio Public Works Commission and 25% Road and Bridge

Thomas Sotak, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-629 was approved by unanimous vote.

BC2021-630

Department of Development, recommending an award and enter into Contract No. 1841 with City of Solon in the amount not-to-exceed \$50,000.00 for a Park Trail Project in connection with the Community Development Supplemental Grant Program for the period 9/1/2021 – 12/31/2021.

Funding Source: Community Development Fund

Kate Feighan, Department of Development, presented. James Boyle asked what is the degree of certainty that the dollar amount has not changed from the initial amount of \$50,000.00 under the prior timeframe; asked if the total amount is only being awarded to this vendor for this specific project, as it relates to the Community Development Supplemental Grant (CDSG) Program; said that he wanted to ensure, as it relates to the audit findings, that if there should be an audit of the expenditures from this grant, the County will not be found out of compliance with its' terms. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-630 was approved by unanimous vote.

BC2021-631

Department of Human Resources, recommending an award on RQ6848 and enter into Contract No. 1853 with Worxtime, LLC (10-4) in the amount not-to-exceed \$143,115.00 for Affordable Care Act Third Party Administrator services for the period 5/1/2022 – 4/30/2024.

Funding Source: Self Insurance Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2021-631 was approved by unanimous vote.

BC2021-632

Department of Human Resources, recommending an award on RQ6439 and enter into Contract No. 1867 with Protocol Driven Healthcare, Inc. dba PDHI (26-8) in the amount not-to-exceed \$271,366.00 for Wellness Programming Platform services for the period 11/17/2021 – 12/31/2023.

Funding Source: Wellness Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-632 was approved by unanimous vote.

BC2021-633

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to TEC Communications Inc. in the amount not-to-exceed \$50,400.00 for the purchase of (50) WebEx Licenses for the period 1/1/2021 – 12/31/2023.
- b) Recommending an award on Purchase Order No. 21004020 to TEC Communications Inc. in the amount not-to-exceed \$50,400.00 for the purchase of (50) WebEx Licenses for the period 1/1/2021 – 12/31/2023.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked for clarification regarding the term end date; based on the dates of the term provided, was this service available for use; and how is the billing being handled. James Boyle asked for further information to be provided regarding the vendor. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2021-633 was approved by unanimous vote.

BC2021-634

Office of Innovation and Performance, submitting an amendment to Contract No. 1228 with Ascendant Strategy Management Group, LLC for the provision of a performance management software solution to support data collection, analysis, and reporting of performance measures for the period 12/1/2018 – 12/31/2021 to extend the time period to 12/31/2022, to expand the scope of services to create a customized dashboard solution, effective 1/1/2022 and for additional funds in the amount not-to-exceed \$61,900.00.

Funding Source: General Fund

Rebecca Eby, Office of Innovation and Performance, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-634 was approved by unanimous vote.

BC2021-635

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 848 with Case Western Reserve University for high-fidelity wrap around monitoring services for the period 11/1/2019-6/30/2021 to extend the time period to 6/30/2022 and additional funds in the amount not-to-exceed \$4,582.48.

Funding Source: RECLAIM Grant

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-635 was approved by unanimous vote.

BC2021-636

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Trauma Informed Treatment services for Court-referred youth for the period 10/1/2018 – 6/30/2021 to extend the time period to 6/30/2022 and for additional funds in the total amount not-to-exceed \$40,000.00:

- a) Contract No. 1042 with Applewood Centers, Inc. in the amount not-to-exceed \$21,969.12.
- b) Contract No. 1044 with Ohio Mentor, Inc. in the amount not-to-exceed \$4,910.88.
- c) Contract No. 893 with P.A.L.S. for Healing in the amount not-to-exceed \$13,120.00.

Funding Source: RECLAIM Grant Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-636 was approved by unanimous vote.

BC2021-637

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Federal Resources Supply Company in the amount not-to-exceed \$8,200.00 for RAE System training for Cuyahoga County Hazardous Materials Teams for the period 11/17/2021 – 12/31/2021.
- b) Recommending an award and enter into Contract No. 1933 with Federal Resources Supply Company in the amount not-to-exceed \$8,200.00 for RAE System training for Cuyahoga County Hazardous Materials Teams for the period 11/17/2021 – 12/31/2021.

Funding Source: FY2022 State Emergency Response Commission Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-637 was approved by unanimous vote.

The following item was held at the request of the department.

BC2021-638

~~Office of the Medical Examiner, recommending an award on RQ7356 and enter into Contract No. 1884 with Advantra Group Corporation dba Advantra Waste Solution, Inc. (15-1) in the amount not-to-exceed \$243,846.00 for biomedical waste removal services for various County buildings for the period 1/1/2022 – 12/31/2024.~~

~~Funding Source: General Fund (62% Medical Examiner's Office, 18% Common Pleas/Adult Probation Department, 4.5% Juvenile Court, 11% Sheriff's Department, 4.5% Department of Public Works)~~

BC2021-639

Prosecutor's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to SHI International Corporation in the amount not-to-exceed \$13,994.10 for (6) SMS Magnet AXIOM software license renewals for Internet Crimes Against Children Unit for the period 11/1/2021 – 10/31/2022.
- b) Recommending an award on Purchase Order No. 21003794 to SHI International Corporation in the amount not-to-exceed \$13,994.10 for (6) SMS Magnet AXIOM software license renewals for Internet Crimes Against Children Unit for the period 11/1/2021 – 10/31/2022.

Funding Source: United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention Federal Grant

David Frattare, Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2021-639 was approved by unanimous vote.

BC2021-640

Sheriff's Department, submitting amendments to agreements with various municipalities and a board for inmate housing services for various time periods to extend the time period to 12/31/2022 and for additional revenue in the total estimated amount of \$92,000.00:

for the period 1/1/2020 – 12/31/2021:

- a) Agreement No. 345 with Board of Park Commissioners of The Cleveland Metropolitan Park District in the estimated amount of \$35,000.00.
- b) Agreement No. 129 with Village of Highland Hills in the estimated amount of \$20,000.00.
- c) Agreement No. 132 with City of Richmond Heights in the estimated amount of \$30,000.00.
- d) Agreement No. 131 with Village of Woodmere in the estimated amount of \$3,000.00.

for the period 8/1/2020 – 12/31/2021:

- e) Agreement No. 119 with Village of Bratenahl in the estimated amount of \$4,000.00.

Funding Source: Revenue Generating

Laura Simms and Ronda Gibson, Sheriff's Department, presented. James Boyle asked based on a global perspective of jail regionalization, where do we stand with this project; are we soliciting communities to participate with this project; are we filling in the gap when and where it's needed in the smaller communities. Nan Baker commented that the number of inmates is going down but yet there seems to be an increase in the number of housed inmates in the County jails. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-640 was approved by unanimous vote.

BC2021-641

Sheriff's Department, submitting an amendment to Contract No. 167 with Guardian Alarm Company for monitoring services on alarm systems located in various County buildings for the period 1/1/2019 – 12/31/2021 to extend the time period to 12/31/2024 and for additional funds in the amount not-to-exceed \$12,000.00.

Funding Source: General Fund

Laura Simms, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-641 was approved by unanimous vote.

BC2021-642

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 898 with Kinnect for child welfare personnel, training and consulting in connection with the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/30/2017 – 9/30/2021 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$54,888.00.

Funding Source: University of Maryland Grant

Paul Porter, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-642 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2021-643 through -646; Dale Miller seconded. The Consent Agenda Items, with the exception of BC2021-644, were approved by unanimous vote.

BC2021-643

Department of Public Works, submitting an amendment to Contract No. 694 with CATTs Construction Inc. for resurfacing of East 131st Street from Forestdale Drive to Miles Road in the Cities of Cleveland and Garfield Heights for a decrease of funds in the amount of (\$291,586.93); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 50% Ohio Public Works Commission, 40% Road and Bridge, 2.83% City of Cleveland and 7.17% City of Garfield Heights

The following item was held at the request of County Council President.

~~BC2021-644~~

~~Department of Human Resources, recommending awards on RQ7044 and enter into agreements with various institutions (11-3) for educational services to support a Tuition Reimbursement Program for County employees for the period 1/1/2022 – 12/31/2026:~~

- ~~a) Cuyahoga Community College District~~
- ~~b) Cleveland State University~~
- ~~c) Baldwin Wallace University~~

~~Funding Source: N/A~~

BC2021-645

Fiscal Office, presenting proposed travel requests for the week of 11/8/2021:

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of Internal Audit	Monica Houston	A conference entitled "SCACPA Fall Fest Accounting Conference"	South Carolina Association of CPA's	11/17/ - 11/20/2021	Columbia, SC.	*Registration - \$600.00 **Lodging- \$1,061.34 **Meals - \$163.00 ** Car Rental and Uber - \$296.14 **Parking - \$42.00 ***Airfare - \$478.40 Total- \$2,640.88	General Fund

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – (\$478.40)

Purpose:

This conference was identified as the most economical and providing the most value. The availability of courses is limited, and most are only in person. Courses will provide a portion of the continuing professional education (CPE) needed to meet department and professional standards. The scheduling and class offerings were a significant weighting in the decision to submit this request.

BC2021-646

Department of Purchasing, presenting proposed purchases for the week of 11/8/2021:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21003932	(1) MC-331 Cargo Tank Training Prop for Cuyahoga County Hazardous Materials Teams	Department of Public Safety and Justice Services	Safe Transportation Training Specialists, LLC	\$27,776.00	FY2022 State Emergency Response Commission Grant
21003921	(15) additional 55" televisions for the Detention Center	Juvenile Court Division	Diltex, Inc.	\$6,115.50	General Fund to be reimbursed by Ohio Department of Youth Services Grant
21003899	2021-2022 Proficiency testing renewal for staff in Regional Forensic Science Lab	Medical Examiner's Office	Collaborative Testing Services, Inc.	\$12,925.00	General Fund
21003890	(1) Portable compressor unit for SWAT, Field Force and Dive Units	Sheriff's Department	Sub-Aquatics Inc. dba Breathing Air Systems	\$8,062.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21002988	Factory Authorized – Repairs to Vehicle C42871*	Department of Public Works	Ohio Machinery Co. dba Ohio CAT	\$14,586.61	General Fund
21003894	Factory Authorized – Repairs to Vehicle T677*	Department of Public Works	Valley Freightliner Trucks	\$6,915.46	Road and Bridge Fund
21003900	Factory Authorized – Repairs to Vehicle CL78993*	Department of Public Works	Ohio Machinery Co. dba Ohio CAT	\$7,736.93	Road and Bridge Fund
21003901	Emergency veterinary services for the Animal Shelter**	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$1,517.02	50% Dick Goddard Best Friends Fund and 50% Dog and Kennel Fund
21003908	Factory Authorized – Service call to repair relief	Department of Public Works	Johnson Controls Fire Protection LP	\$7,620.00	General Fund

	<i>valve regulator at the Justice Center*</i>				
21003923	<i>Annual subscription to PetFinder for Animal Shelter</i>	<i>Department of Public Works</i>	<i>PetHealth Services USA Inc.</i>	<i>\$1,200.00</i>	<i>Dog and Kennel Fund</i>

** Approval No. BC2021-508 dated 9/13/2021, which amended BC2020-684, dated 12/21/2020, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2021 to extend the time period to 3/31/2022 and for additional funds in the amount not-to-exceed \$300,000.00.*

*** Approval No. BC2020-646 dated 12/7/20, which amended Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V- OTHER BUSINESS

Time Sensitive/Mission Critical

BC2021-647

Department of Health and Human Services/Division of Children and Family Services, recommending an award to Valerie Hearts of Love in the amount not-to-exceed \$24,999.99 for out-of-home care services for the period 10/1/2021 – 12/31/2021.

Funding Source: 70% Health and Human Services Levy and 30% Federal IV-E

Paul Porter, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-647 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Department of Workforce Development, submitting a Data Sharing and Confidentiality Agreement with Ohio Department of Job and Family Services/Ohio Means Jobs/Local Area 3 to assess participants served through the local area Workforce Development system to provide wage record information and Unemployment Insurance (UI) Claimant data for the period 10/1/2021 – 9/30/2023.

Funding Source: N/A

Item No. 2

Sheriff's Department,

a) Requesting authority to apply for grant funds from the Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office in the total amount of \$80,199.14 for various grant programs in connection with the FY2022 High Visibility Enforcement Overtime Program for the period 10/1/2021 – 9/30/2022:

1) Selective Traffic Enforcement Program in the amount of \$41,849.57

2) Impaired Driving Enforcement Program in the amount of \$38,349.57

b) Submitting a grant award from the Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office in connection with said programs for the period 10/1/2021 – 9/30/2022.

Funding Source: U.S. Department of Transportation, National Highway and Traffic Safety Administration through the Ohio Traffic Safety Office

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
42571	Amend Contract No. 1550	The Osborn Engineering Company	General mechanical, electrical and plumbing architectural and engineering services	\$0.00	Department of Public Works	10/23/2018 – 10/22/2021, to extend the time period to 12/31/2022	(Original) General Fund	10/19/2021

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:33 a.m.