

Minutes

Cuyahoga County Board of Control  
Monday, November 22, 2021 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
James Boyle, County Council (Alternate for Pernel Jones, Jr.)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Nichole English, Transportation Planning Engineer, Department of Public Works  
(Alternate for Michael Dever)  
Catherine Tkachyk, Interim Director of Purchasing, Department of Purchasing

**II – REVIEW MINUTES – 11/15/2021**

Michael Chambers motioned to approve the minutes from the November 15, 2021 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2021-671**

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Cleveland Restoration Society in the amount of \$10,000.00 for operating support to increase community awareness to affirmatively further fair housing for the period 11/22/2021 – 12/31/2022.
- b) Recommending a payment on Purchase Order No. 21004242 to Cleveland Restoration Society in the amount of \$10,000.00 for operating support to increase community awareness to affirmatively further fair housing for the period 11/22/2021 – 12/31/2022.

Funding Source: General Fund

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-671 was approved by unanimous vote.

**BC2021-672**

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Destination Cleveland in the amount of \$20,000.00 for general operating support to leverage the hosting of trade shows in Cuyahoga County for the period 11/22/2021 – 12/31/2022.
- b) Recommending a payment on Purchase Order No. 21004231 to Destination Cleveland in the amount of \$20,000.00 for general operating support to leverage the hosting of trade shows in Cuyahoga County for the period 11/22/2021 – 12/31/2022.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Nan Baker asked if funding for this initiative could be found elsewhere by the organization and asked why this financial support is necessary. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-672 was approved by unanimous vote.

**BC2021-673**

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Downtown Cleveland Alliance in the amount of \$30,000.00 for membership fees for the period 7/1/2021 – 6/30/2022.
- b) Recommending a payment on Purchase Order No. 21004188 to Downtown Cleveland Alliance in the amount of \$30,000.00 for membership fees for the period 7/1/2021 – 6/30/2022.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. James Boyle commented on the important work provided to the downtown Cleveland area by Downtown Cleveland Alliance and expressed his support of this request. Michael Chambers concurred with Mr. Boyle's comments. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-673 was approved by unanimous vote.

**BC2021-674**

Department of Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to Court Community Service in the amount not-to-exceed \$100,000.00 for litter control services and oversight in selected urban communities for the period 1/1/2022 - 12/31/2023.
- b) Recommending an award and enter into Contract No. 1935 with Court Community Service in the amount not-to-exceed \$100,000.00 for litter control services and oversight in selected urban communities for the period 1/1/2022 - 12/31/2023.

Funding Source: Community Development Block Grant Fund

Sara Parks Jackson, Department of Development, presented. James Boyle asked about the use of this program by other Courts and has the department engaged with them on this program. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-674 was approved by unanimous vote.

**BC2021-675**

Department of Information Technology, submitting an amendment to Contract No. 434 with Environmental Systems Research Institute, Inc. for maintenance on ArcGIS software for the period 1/1/2016 – 2/28/2022 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$69,300.00.

Funding Source: General Fund – Geographical Information Systems

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked for clarification on past payments and whether they have anything to do with this time extension; asked what amount is being carried over with this amendment; asked why the amendment is extended year to year rather than extending for multiple years; and asked if the cost to extend year to year is more. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-675 was approved by unanimous vote.

**BC2021-676**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cygilant, Inc. in the amount not-to-exceed \$82,443.00 for security monitoring and archival storage services for the period 7/20/2021 – 1/18/2022.
- b) Recommending an award on Purchase Order No. 21004275 to Cygilant, Inc. in the amount not-to-exceed \$82,443.00 for security monitoring and archival storage services for the period 7/20/2021 – 1/18/2022.

Funding Source: General Fund

Jeanelle Greene and Jeremy Mio, Department of Information Technology, presented. Nan Baker asked if the vendor has been paid for any services; asked if the County's security is vulnerable during periods of transition; and asked if any mission critical requests are anticipated to come forward at a later date due to urgency related to security needs. James Boyle asked how services will be addressed at the end of this contract in 2022; asked for clarification on what security monitoring the vendor will be providing and asked what is a Subject Matter Expert; and asked how long services have been provided by this vendor. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-676 was approved by unanimous vote.

**BC2021-677**

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Agreement No. 905 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for residential treatment services for offenders in connection with the Adult Probation Substance Abuse Residential Treatment Program for the period 1/1/2015 – 6/30/2022 to extend the time period to 6/30/2023 and for additional funds in the amount not-to-exceed \$500,000.00.

Funding Source: General Fund

Marty Murphy, Corrections Planning Board, presented. Nan Baker commented that this is the 6<sup>th</sup> amendment to this contract and asked why a Request for Proposals has not been issued; asked if funds are now available to cover through June, 2022; asked whether the time extension through June, 2023 is necessary or only the additional funds; asked Michael Chambers if he is comfortable with the amendment, as written; and commented that it seems unusual that funds are being added now when the current contract does not end until June, 2022. Dale Miller asked if the funds are allocated in the biennial budget for these services. James Boyle asked why an extension is needed if a Request for Proposals is being issued; asked if the funds were appropriated for the current time period; and said that the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County receives a great deal of money and does not believe they will be negatively impacted if the funds are delayed. Michael Chambers asked if the agreement contains a termination clause and said that he is comfortable moving forward with the time extension, if the agreement can be terminated later, if the entire time extension is not needed later; said that not approving the time extension now will require the item to be started again through the Infor system, which could delay payment by the end of the year to the provider; said that this request is more about the additional funds rather than the timeline; and asked Mr. Murphy if this item could be delayed one week to confirm the timeline. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-677 was approved by unanimous vote.

**BC2021-678**

Court of Common Pleas/Corrections Planning Board, recommending an award and enter into Agreement No. 1963 with Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$86,000.00 for Mental Health Treatment and Clinical services for the Mental Health Program for the period 7/1/2021 – 6/30/2022.

Funding Source: General Fund

Marty Murphy, Corrections Planning Board, presented. James Boyle asked why General Funds are being used for this agreement rather than Health and Human Services Levy Funds. Nan Baker asked about the late submittal and whether the remaining time on the contract is adequate to deliver services; asked Michael Chambers if he knows why General Funds are being used for this item and for BC2021-677; and asked if the funding source should be changed. Michael Chambers was not able to confirm the department's use of the funding source; asked Mr. Murphy if these 2 items could be held for a week in order to confirm funding source; and asked Mr. Murphy to call the Office of Budget and Management to confirm proper funding source, prior to taking the vote. Mr. Murphy returned to the meeting after contacting the Office of Budget and Management and confirmed that General Fund is the correct funding source. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-678 was approved by unanimous vote.

**BC2021-679**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 1911 with Clearview AI, Inc. in the amount not-to-exceed \$9,995.00 for a web-based social media and open-source image recognition and alert platform and (6) user licenses for use by the Northeast Ohio Regional Fusion Center for the period 11/23/2021 – 11/22/2022.

Funding Source: State Homeland Security Grant Program – Law Enforcement Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-679 was approved by unanimous vote.

**C. – Exemptions**

**BC2021-680**

Department of Public Works, recommending to amend Board of Control Approval No. BC2020-646, dated 12/7/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, **to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$150,000.00.**

Funding Source: 50% Dog Kennel Operations Fund and 50% Dick Goddard Best Friend Fund

Tom Pavich, Department of Public Works, presented. James Boyle commended the work of the staff at the Animal Shelter, as it involves much time and energy to operate and to respond quickly to the needs of the animals and said it is a fantastic facility and is one of the best things the County has going. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2021-680 was approved by unanimous vote.

**BC2021-681**

Department of Public Safety and Justice Services, requesting to amend Board Approval No. BC2021-223, dated 5/10/2021, which approved an alternative procurement process, resulting in payments to various municipalities in the total amount not-to-exceed \$150,000.00 for reimbursement of eligible expenses of personnel costs associated with Cuyahoga County's COVID-19 vaccination efforts, **by changing the time period from 1/1/2021 - 9/30/2021 to 12/23/2020 – 9/30/2021; no additional funds required.**

Funding Source: General Fund to be evaluated for potential COVID-19 reimbursement.

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-681 was approved by unanimous vote.

**D. - Consent Agenda**

Nan Baker referred to Item No. BC2021-682 and asked for confirmation that the trip is only 1 day. James Boyle asked if the facilities to be visited are HOK facilities; wanted to ensure the facilities are not only host facilities, as there are other facilities that are also very good and should be visited. Nichole English responded and provided additional information on this trip.

Nan Baker referred to Item No. BC2021-683 – Purchase Order Nos. 21004139 and 21004140 and asked how these services relate to County email. Michael Chambers asked how it is determined if an email is filtered through Barracuda. Jeremy Mio, Department of Information Technology, responded.

Michael Chambers motioned to approve Consent Agenda Item Nos. BC2021-682 through -683; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2021-682**

Fiscal Office, presenting proposed travel requests for the week of 11/22/2021:

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Works and Sheriff's Department	Nichole English Ronda Gibson Philip Christopher Sgt. Joe Kelly Sgt. James Toney Bob Coury	A trip entitled "Jail Visits"	HOK Consulting	12/8/- 12/9/2021	Nashville, TN. & Raleigh, NC.	*Meals - \$550.00  *Lodging – \$753.10  *Parking - \$220.00  **Airfare – \$1,659.61  Total- \$3,182.71	General Fund

\*Staff reimbursement

\*\*Airfare paid to County travel agent directly.

**Purpose:**

The trip entitled "Jail Visits" is a 2-day trip to visit the jail operations of 2 out of state cities – Nashville and Raleigh - to gain an understanding of the operations as well as have discussions on best practices etc. These locations represent 2 of the newer jail facilities and there will be several meetings with key staff to hear about "lessons learned" during construction and transition and how the facilities operate overall.

**BC2021-683**

Department of Purchasing, presenting proposed purchases for the week of 11/22/2021:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21004145	Renewal of (3) one-year subscriptions for Federal, State Tax and Miscellaneous Rulings Research databases for Library Staff and Patrons	Cuyahoga County Law Library	CCH, Inc-Wolters Kluwer	\$23,134.57	Cuyahoga County Law Library Resources Board Special Revenue Fund
21004019	Renewal of (1) year subscription for JIRA Standard and Confluence Standard term license	Department of Health and Human Services	Carahsoft Technologies Corporation	\$6,358.70	Health and Human Services Levy
21003999	Renewal of (1) year subscription to Gather Content Legacy Enterprise licenses	Department of Information Technology	MNJ Technologies Direct, Inc.	\$8,890.00	General Fund
21004139	(1) year subscription to Barracuda Gateway appliances for web security	Department of Information Technology	MNJ Technologies Direct, Inc.	\$44,360.00	General Fund
21004140	(1) year subscription to Barracuda Gateway appliances for email security	Department of Information Technology	MNJ Technologies Direct, Inc.	\$14,596.00	General Fund
21004184	Renewal of (1) year subscription for SmartDraw Enterprise Site License	Department of Information Technology	Diltex Inc.	\$7,118.97	General Fund
21004066	Flooring materials for the Command Office for the Sheriff's Department in the Justice Center	Department of Public Works	Northern Flooring Specialists	Not-to-exceed \$8,000.00	General Fund



**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21004130	Factory Authorized – Fire alarm repairs at the Justice Center*	Department of Public Works	Johnson Controls Fire Protection LP	\$7,200.00	Centralized Custodial Services Fund
21004136	Veterinary services for the Animal Shelter **	Department of Public Works	Karen Ganofsky, DVM	\$22,750.00	50% Dick Goddard Best Friends Fund and 50% Dog and Kennel Fund

\*Approval No. BC2021-508 dated 9/13/2021, which amended BC2020-684, dated 12/21/2020, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2021 to extend the time period to 3/31/2022 and for additional funds in the amount not-to-exceed \$300,000.00.

\*\*Approval No. BC2020-646 dated 12/7/2020, which amended Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

**V- OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Fiscal Department, submitting a grant agreement with Ohio Department of Health in the amount not-to-exceed \$60,750.00 for the reimbursement of public health activities associated with the Tuberculosis Control Program for the period 9/1/2021 – 12/31/2021.

Funding Source: Ohio Department of Health

**Item No. 2**

Department of Public Safety and Justice Services,

- a) Requesting authority to submit a grant application to the State of Ohio, Emergency Management Agency in the amount of \$257,130.00 for the FY2021 State Homeland Security Law Enforcement Grant Program for the period 9/1/2021 – 3/31/2024.
- b) Submitting a grant agreement with State of Ohio, Emergency Management Agency in the amount of \$257,130.00 for the FY2021 State Homeland Security Law Enforcement Grant Program for the period 9/1/2021 – 3/31/2024.

Funding Source: State Homeland Security Program – Law Enforcement Fund

**Item No. 3**

Department of Public Safety and Justice Services,

- a) Requesting authority to submit a grant application to State of Ohio, Emergency Management Agency in the amount of \$600,061.00 for FY2021 State Homeland Security Grant Program for the period 9/1/2021 – 3/31/2024.
- b) Submitting a grant agreement with the State of Ohio, Emergency Management Agency in the amount of \$600,061.00 for FY2021 State Homeland Security Grant Program for the period 9/1/2021 – 3/31/2024.

Funding Source: State Homeland Security Grant Program

**VI – PUBLIC COMMENT**

James Boyle commented on the outstanding work and the facility of the Cuyahoga County Law Library.

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:49 a.m.