

Minutes

Cuyahoga County Board of Control
Monday, January 31, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Brendan Doyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Mellany Seay, Administrator, Operations and Finance, Department of Public Works
(Alternate for Michael Dever)
Shaunquitta Walker, Purchasing Manager, Department of Purchasing (Alternate for Catherine Tkachyk)

II – REVIEW MINUTES – 1/24/2022

Michael Chambers motioned to approve the minutes from the January 24, 2022 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-60

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,820.00 for the purchase of Gurock TestRail Cloud subscription services.
- b) Recommending an award on Purchase Order No. 22000503 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,820.00 for the purchase of Gurock TestRail Cloud subscription services.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked if this purchase is related to monitoring the implementation process of the Harris system or monitoring the system performance. Michael Chambers said that an example of this software was a test/pass that was part of today's presentation. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-60 was approved by unanimous vote.

BC2022-61

Fiscal Office/Department of Consumer Affairs,

- a) Submitting an RFP exemption, which will result in an award recommendation to Nover Englestein & Associates, Inc. in the amount not-to-exceed \$15,250.00 for support and maintenance on the WinWam Software System for the period 2/1/2022 – 1/31/2025.

- b) Recommending an award and enter into Contract No. 2234 with Nover Englestein & Associates, Inc. in the amount not-to-exceed \$15,250.00 for support and maintenance on the WinWam Software System for the period 2/1/2022 – 1/31/2025.

Funding Source: General Fund

Sheryl Harris, Department of Consumer Affairs, presented. Nan Baker said that a 4-year term seems long for a maintenance contract; asked what will happen if we do not need the entire amount over the 4-year contract period and said that \$5,000.00 per year for maintenance is not very high. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-61 was approved by unanimous vote.

BC2022-62

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 451 with CourtSmart Digital Systems, Inc. for audio and visual recording system maintenance and support services for the period 1/1/2013 – 12/31/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$105,452.64.

Funding Source: General Fund

Tomika Ballard, Juvenile Court Division, presented. Nan Baker asked why the contract amendment was being submitted late; and asked if another long-term amendment is anticipated in the future or will the Court seek proposals, as this is the 8th amendment to the contract. Michael Chambers commented on staff turnover at the Courts and encouraged the Court to conduct a competitive process for future services, as this contract has been in effect for nearly 10 years. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-62 was approved by unanimous vote.

BC2022-63

Court of Common Pleas/Juvenile Court Division, recommending an award and enter into Agreement No. 2154 with City of Mayfield Heights in the amount not-to-exceed \$2,800.00 for Community Diversion Program services for the period 1/1/2022 – 12/31/2023.

Funding Source: Title IV-E Funds

Tomika Ballard, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-63 was approved by unanimous vote.

BC2022-64

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant award with Western Reserve Area Agency on Aging for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2021 – 12/31/2021 to extend the time period to 2/28/2022 and for additional grant funds in the amount of \$13,952.50.

Funding Source: The project requires a 15% funding match from the Cuyahoga County Health and Human Services Levy. The grant funds are Federal OAA Title III E funds

Paul Porter, Department of Health and Human Services, presented. Nan Baker asked why this request is being submitted late when the grant is expiring 2/28/2022 and if the delay was related to the grant funding source. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-64 was approved by unanimous vote.

BC2022-65

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

- a) Submitting an RFP exemption, which will result in an award recommendation to Case Western Reserve University - Center on Urban Poverty and Community Development in the amount not-to-exceed \$200,000.00 for implementation, management and evaluation of Invest in Children Programs for the period 1/1/2022 - 12/31/2023.
- b) Recommending an award and enter into Contract No. 1979 with Case Western Reserve University - Center on Urban Poverty and Community Development in the amount not-to-exceed \$200,000.00 for implementation, management and evaluation of Invest in Children Programs for the period 1/1/2022 - 12/31/2023.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes and Shawna Rohrman, Office of Early Childhood, presented. Nan Baker asked why a year-end report is not available and if the contracted services included a year-end report; asked if the Summary of Activities document provided by the department contained evaluation data; asked if there are any benchmarks from year to year to determine effectiveness of the programs; and asked why the contract was submitted late. Michael Chambers motioned to approve the item; Brendan Doyle seconded. Item BC2022-65 was approved by unanimous vote.

C. – Exemptions

BC2022-66

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption, which will result in an award recommendation to RF-Works Inc. in the amount not-to-exceed \$790,560.00 for a state contract purchase for the installation of wireless access points and maintenance services in (10) Cuyahoga County Health and Human Services facilities for the period 1/25/2022 – 1/24/2027.

Funding Source: 50% Health and Human Services Levy Fund and 50% Federal/State

Paul Porter, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-66 was approved by unanimous vote.

BC2022-67

Department of Health and Human Services/Division of Senior and Adult Services, recommending an alternative procurement process to issue an additional Request for Proposals during the period of 1/31/2022 – 4/1/2022 for the Community Social Services Program, which will result in award recommendations to additional providers, to be added to the 2022 Master Contract.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Brendan Doyle seconded. Item BC2022-67 was approved by unanimous vote.

D. –Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2022-68 through -72; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-68

Department of Public Works, submitting an amendment to Lease Agreement No. 1848 with Five Star Aviation, LLC for lease of land and a corporate hangar facility at the Cuyahoga County Airport, located at 26500 Curtiss-Wright Parkway, City of Highland Heights for the period 8/13/1993 – 8/12/2033, for the assignment and assumption of lease and consent of landlord to CJC Business Enterprises, LLC, effective 12/1/2021.

Funding Source: Revenue Generating

BC2022-69

Department of Public Works, submitting an amendment to Contract No. 223 with DiGioia-Suburban Excavating, LLC for reconstruction and widening of Royalton Road from West 130th Street to York Road in the City of North Royalton for a decrease of funds in the amount of (\$1,101,984.23); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 66% Federal, 17% Ohio Public Works Commission and 17% Municipality

BC2022-70

Department of Information Technology, on behalf of the Department of Public Safety and Justice Services, recommending to declare excess County computers and IT equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EO2012-0001.

Funding Source: Revenue Generating

BC2022-71

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 707 with Clarity Solutions Group, LLC for consulting services to address the technological, process, data and training needs in connection with Telework for Performance Project for the period 1/1/2021 – 12/31/2021 to extend the time period to 2/28/2022; no additional funds required.

Original Funding Source: \$51,724.00 – (Federal Grant) - FY2020 SNAP Process and Technology Improvement Grant Award and \$46,924.00 – Health and Human Services Levy Fund

BC2022-72

Department of Purchasing, presenting proposed purchases for the week of 1/31/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21004550	(13) Annual subscriptions to Thinkst Canary Active Defense software	Department of Information Technology	Royal Media Network, Inc.	\$13,069.94	General Fund
22000467	(2) Handheld multi-gas chemical detection meters/analyzers and (1) calibration kit for the Ohio Homeland Region 2 Urban Search & Rescue team	Department of Public Safety and Justice Services	Safeware, Inc.	\$10,573.02	FY2019 State Homeland Security Grant Program Fund
22000090	Purchase (8,000) gallons of runway de-icing solution, as needed, for the County Airport	Department of Public Works	Nachurs Alpine Solutions, LLC	Not-to-exceed \$47,600.00	Airport Operations Fund
22000457	Various parts for Vactor 2100 trucks for Sanitary Division	Department of Public Works	Jack Doheny Company	\$5,256.70	Sanitary Operating Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, submitting a grant award from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$321,946.00 for the FY2021 – FY2023 DNA Capacity Enhancement for Backlog Reduction Grant Program for the period 10/1/2021 – 9/30/2023.

Funding Source: FY2021 – FY2023 DNA Capacity Enhancement for Backlog Reduction Grant

Item No. 2

Sheriff's Department, submitting an amendment to a grant agreement with U.S. Department of Justice, Office of Justice Programs for supplemental relief equipment in connection with the FY2020 Coronavirus Emergency Supplemental Funding Grant Program for the period 1/20/2020 – 1/31/2022 to extend the grant period to 1/31/2023; no additional funds required.

Funding Source: U.S. Department of Justice

Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant agreement with Western Reserve Area Agency on Aging in the amount of \$26,155.61 for the Medicare Improvements for Patients and Providers Act (MIPPA) Medicare Savings Programs, Low-income Subsidy and Prescription Drug Assistance through the Aging Network, State Health Insurance Program and Aging and Disability Resource Centers for the period 9/1/2021 – 8/31/2022.

Funding Source: WRAAA through the Federal Medicare Improvements for Patients and Providers Act (MIPPA)

Project Update

Department of Development – Update on grant award to Project Boron, LLC for the construction of a cold storage facility on the Opportunity Corridor Roadway.

Paul Herdeg, Department of Development, presented. Nan Baker asked for confirmation that the project will be moving forward and asked for confirmation on the funding amount received.

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:37 a.m.