



Technical Advisory Committee

Minutes

March 10, 2022

REMOTE via TEAMS

Microsoft Teams

The public should access the meeting via conference call by dialing:

[+1 440-462-2064,687501897#](tel:+14404622064687501897)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

| Members | Appointed Representation | Proxy (if needed) | Present | Absent |
|------------------|---------------------------|--------------------|-------------------------------------|-------------------------------------|
| Jack Rhyne | Deputy CIO (CIO Designee) | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Andy Molls | Deputy CTO | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jeremy Mio | ISO | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jason Snowbrick | HHS Ops | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Matt Bender | HHS Apps | Lawrence Patterson | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Debbie Davtovich | Applications | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Alan Kilgore | Operations | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tim Peterson | Engineering | Keith Kozer | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Robin Roy | Board of Elections | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tom Arnaut | Common Pleas Courts | | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Pete Szigeti | Prosecutors Office | Tim Cantrell | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

- III. REVIEW MINUTES – Minutes have been approved from February 24th, 2022. Andy Molls approved; Debbie Davtovich seconded. All agreed, the minutes have been approved.
- IV. PUBLIC COMMENT- none

V. HELD ITEM

| | | | |
|--|---|---|-------------------|
| 01 | TAC2022-ME-001 | Department: Medical Examiner | Presenter: |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to enter into a contract with Perkin Elmer, Inc. for a Microscope System. | | |
| | Amount not to exceed: \$ 94,266.80 | | |
| | Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | |
| Notes/Discussion | | | |
| APPROVAL | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | Alan Kilgore | |
| | Seconded: | Andy Molls | |
| | Unanimous Approval <input checked="" type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
| | Approved (Aye's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Not Approved (Nay's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Abstained | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

VI. New Items

| | | | |
|--|---|---|--|
| 01 | TAC2022-IG-001 | Department: Inspector General's Office | Presenter: Alexa Beeler & Kim Seely |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to enter into a contract with WingSwept, LLC. For a case management system. (Previously reviewed by the TAC Board members on March 3rd, 2022). | | |
| | Amount not to exceed: \$ 48,121.94 | | |
| | Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | |
| Notes/Discussion | | | |
| APPROVAL | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | Debbie Davtovich | |
| | Seconded: | Andy Molls | |
| | Unanimous Approval <input checked="" type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
| | Approved (Aye's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Not Approved (Nay's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Abstained | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

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| 02 | TAC2022-SH-002 | Department: Sheriff's Department | Presenter: Andy Molls |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to enter into a contract with Verizon Wireless for Cellular/Mobility Devices and Services for the Sheriff's Department. (Previously reviewed by the TAC Board members on March 3rd, 2022). | | |
| | Amount not to exceed: \$ 500,000.00 | | |
| | Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | |
| Notes/Discussion | | | |
| APPROVAL | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | Alan Kilgore | |
| | Seconded: | Jason Snowbrick | |
| | Unanimous Approval <input checked="" type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
| | Approved (Aye's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Not Approved (Nay's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Abstained | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

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| 03 | TAC2022-IT-001 | Department: Department of Information Technology | Presenter: Andy Molls |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to enter into a contract with AT&T Wireless for Cellular/Mobility Devices and Services for General County Services (excluding the County Sheriff’s Department). (Previously reviewed by the TAC Board members on March 3rd, 2022). | | |
| | Amount not to exceed: \$ 7,500,000.00 | | |
| | Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | |
| Notes/Discussion | | | |
| APPROVAL | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | Andy Molls | |
| | Seconded: | Jason Snowbrick | |
| | Unanimous Approval <input checked="" type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
| | Approved (Aye’s) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Not Approved (Nay’s) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Abstained | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

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| 04 | TAC2022-SH-003 | Department: Sheriff's Department | Presenter: Tanisha Gates |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to enter into a contract with Intellitech Corporation to provide the initial license renewal, including setup for the Cuyahoga Environment and support for the older version of IMACS. (Previously reviewed by the TAC Board members on March 3rd, 2022). | | |
| Amount not to exceed: \$ 266,250.00 | | | |
| Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | | |
| Notes/Discussion | | | |
| APPROVAL | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | | Alan Kilgore |
| | Seconded: | | Andy Molls |
| | Unanimous Approval <input checked="" type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
| | Approved (Aye's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Not Approved (Nay's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

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| 05 | TAC2022-FD-001 | Department: Fiscal Department | Presenter: Leigh Tucker |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to purchase (8) ASAP Utilities licenses (an excel add-in). The add-in will allow the Fiscal Dept. to create efficiencies when trying to analyze data sets and /or data in various formats. (Previously reviewed by the TAC Board members on March 3rd, 2022). | | |
| Amount not to exceed: \$ 312.00 | | | |
| Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | | |
| Notes/Discussion | | | |
| APPROVAL | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | Debbie Davtovich | |
| | Seconded: | Jack Rhyne | |
| | Unanimous Approval <input type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
| | Approved (Aye's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Not Approved (Nay's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

A. Consent Items (approved via IT Standards or TAC Policy)

| PO # | Item Description | Department / Agency | Vendor | Total | IT Standard |
|------|------------------|---------------------|--------|-------|-------------------------------------|
| | Cellebrite | Sheriff's | | | <input checked="" type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |

VII. PUBLIC COMMENT

VIII. OTHER BUSINESS

IX. ADJORNMENT – Alan Kilgore moved; Andy Molls seconded. The meeting has been adjourned.