



# Technical Advisory Committee

## TAC Meeting Minutes

**April 7, 2022**

REMOTE via TEAMS

Microsoft Teams

The public should access the meeting via conference call by dialing:

[+1 440-462-2064,,687501897#](tel:+14404622064687501897)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at [kschaefer@cuyahogacounty.us](mailto:kschaefer@cuyahogacounty.us) no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jack Rhyne	Deputy CIO (CIO Designee)		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andy Molls	Deputy CTO		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeremy Mio	ISO		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jason Snowbrick	HHS Ops		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Bender	HHS Apps		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Debbie Davtovich	Applications		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Kilgore	Operations		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Peterson	Engineering	Keith Kozer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Robin Roy	Board of Elections		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Arnaut	Common Pleas Courts		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pete Szigeti	Prosecutors Office		<input type="checkbox"/>	<input checked="" type="checkbox"/>

- III. REVIEW MINUTES -March 24<sup>th</sup> 2022- Will be revised and approved on April 21<sup>st</sup>, 2022
  - I. PUBLIC COMMENT

II. Held Item

<b>01</b>	<b>TAC2022-ME-003</b>	<b>Department: Medical Examiners</b>	<b>Presenter:</b>	
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to purchase ScanPro i9500 All-In-One microfilm scanner.			
<b>Amount not to exceed: \$ 19,748.00</b>				
Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>				
<b>Notes/Discussion</b>	(Reviewed by TAC members at the Pre-TAC Meeting on March 17, 2022 & March 31 <sup>st</sup> Pre-TAC Meeting).			
<b>APPROVAL</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>			
<b>Approval Tracking</b>	<b>Moved:</b>		Robin Roy	
	<b>Seconded:</b>		Andy Molls	
	Unanimous Approval <input type="checkbox"/>		Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Abstained		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

III. New Items

<b>01</b>	<b>TAC2022-JV-002</b>	<b>Department: Juvenile Court</b>	<b>Presenter:</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to purchase Acrobat Pro DC annual licenses.		
<b>Amount not to exceed: \$ 359.76</b>			
Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>			
<b>Notes/Discussion</b>	(Reviewed by TAC members at the Pre-TAC Meeting on March 17, 2022 & March 31 <sup>st</sup> Pre-TAC Meeting).  *Item has been approved to be added to the IT Standards List		
<b>APPROVAL</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>	Debbie Davtovich	
	<b>Seconded:</b>	Andy Molls	
	Unanimous Approval <input checked="" type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

<b>02</b>	<b>TAC2022-JV-003</b>	<b>Department: Juvenile Court</b>	<b>Presenter:</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to purchase (52) WEB-MAYSI 2 User Licenses.		
<b>Amount not to exceed: \$ 8,060.00</b>			
<i>Maintenance/Support included</i> <input type="checkbox"/> <i>Cloud Hosted</i> <input type="checkbox"/> <i>Hybrid</i> <input type="checkbox"/> <i>Internal Web Application</i> <input type="checkbox"/> <i>Public Facing Application</i> <input type="checkbox"/> <i>Consulting</i> <input type="checkbox"/>			
<b>Notes/Discussion</b>	(Reviewed by TAC members at the Pre-TAC Meeting on March 31 <sup>st</sup> Pre-TAC Meeting). *Item has been approved to be added to the IT Standards List		
<b>APPROVAL</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>		Andy Molls
	<b>Seconded:</b>		Jason Snowbrick
	Unanimous Approval <input checked="" type="checkbox"/>		Non-Unanimous Approval <input type="checkbox"/>
	Approved (Aye's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
	Not Approved (Nay's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
Abstained		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

03	TAC2022-PW-002	Department: Public Works Airport	Presenter: John Myers
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to purchase equipment for the CGF-Cuyahoga County Airport's ATIS System.		
	<b>Amount not to exceed: \$ 44,608.00</b>		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
Notes/Discussion	(Reviewed by TAC members at the Pre-TAC Meeting on March 31 <sup>st</sup> Pre-TAC Meeting).		
APPROVAL	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:	Andy Molls	
	Seconded:	Alan Kilgore	
	Unanimous Approval <input checked="" type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

<b>04</b>	<b>TAC2022-PW-003</b>	<b>Department: Public Works Airport</b>	<b>Presenter: John Myers</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with Transportation Services for Aviation Support and Maintenance Services.		
	<b>Amount not to exceed: \$8,200.00</b>		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
<b>Notes/Discussion</b>	(Reviewed by TAC members at the Pre-TAC Meeting on March 31 <sup>st</sup> Pre-TAC Meeting).		
<b>APPROVAL</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>	Alan Kilgore	
	<b>Seconded:</b>	Andy Molls	
	Unanimous Approval <input checked="" type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	UPS	Medical Examiner	Vertiv Corp.	\$5,481.70	<input checked="" type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

IV. PUBLIC COMMENT

V. OTHER BUSINESS

VI. ADJORNMENT – Meeting adjourned at 9:52. Robin Roy moved to adjourn. Jason Snowbrick seconded; all agreed. Meeting adjourned.