



**Cuyahoga County Board of Control Agenda
Monday, May 2, 2022 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
4th Floor, Committee Room B**

**This meeting is open to the public and may also be accessed via livestream using the following link:
<https://www.YouTube.com/CuyahogaCounty>**

I – CALL TO ORDER

II. – REVIEW MINUTES – 4/25/2022

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-260

Department of Public Works, submitting an amendment to Contract No. 702 with Joshen Paper and Packaging, Inc. for janitorial cleaning supplies for the period 3/1/2019 – 2/28/2022, to extend the time period 12/31/2022 and for additional funds in the amount not-to-exceed \$235,000.00.

Funding Source: General Fund – Centralized Custodial Services

BC2022-261

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Ohio Machinery Co. dba Ohio CAT in the amount not-to-exceed \$295,451.84 for the purchase of (2) replacement Caterpillar Mini Hydraulic Excavators.
- b) Recommending an award on Purchase Order No. 22001932 to Ohio Machinery Co. dba Ohio CAT in the amount not-to-exceed \$295,451.84 for the purchase of (2) replacement Caterpillar Mini Hydraulic Excavators.

Funding Source: Sanitary Operating Fund

BC2022-262

Department of Public Works, recommending an award on RQ7980 and enter into Contract No. 2425 with Patriot Industrial Technologies, Ltd. in the amount not-to-exceed \$43,400.00 for water treatment chemicals and services for boiler and air conditioning equipment at various County buildings, commencing upon contract signature of all parties for a period of 2 years.

Funding Source: Sanitary Operating Fund

BC2022-263

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to JumpStart, Inc. in the amount of \$43,200.00 for operating support for the Shared Entrepreneur in Residence Program for the period 5/2/2022 – 12/31/2022.
- b) Recommending a payment on Purchase Order No. 22001958 to JumpStart, Inc. in the amount of \$43,200.00 for operating support for the Shared Entrepreneur in Residence Program for the period 5/2/2022 – 12/31/2022.

Funding Source: General Fund

BC2022-264

County Treasurer, submitting an amendment to Contract No. 121 with F&E Check Protector Company dba F&E Payment Pros for licensing, support, training and maintenance services on the Digital Remittance Processing System for the period 10/1/2014 – 9/30/2021, to extend the time period to 9/30/2022 and for additional funds in the amount not-to-exceed \$18,890.00.

Funding Source: General Fund

BC2022-265

Department of Human Resources, recommending an award on RQ7979 and enter into Contract No. 2423 with GPI Enterprises, Inc. (54-1) in the amount not-to-exceed \$120,000.00 for sourcing and recruiting of Corrections Officers for the Cuyahoga County Corrections Center, commencing upon contract signature of all parties for a period of 18 months.

Funding Source: General Fund

BC2022-266

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Rolta Advizex Technologies, LLC in the total amount not-to-exceed \$91,870.54 to pay outstanding invoices in connection with Contract No. CE1700366 for IT hardware, software and other peripheral items for the period 12/1/2017 – 11/30/2020:
 - 1) in the amount not-to-exceed \$85,600.54 for services received during the period 6/1/2020 – 11/30/2020.
 - 2) in the amount not-to-exceed \$6,270.00 for services received during the period 12/1/2020 - 1/31/2021.
- b) Recommending an award on Purchase Order No. 22001284 to Rolta Advizex Technologies, LLC in the total amount not-to-exceed \$91,870.54 to pay outstanding invoices in connection with Contract No. CE1700366 for IT hardware, software and other peripheral items for the period 12/1/2017 – 11/30/2020, as detailed above.

Funding Source: Health and Human Services Levy Fund

BC2022-267

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Applewood Centers, Inc. in the amount not-to-exceed \$215,250.00 for clinical case management services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project for the period 7/1/2021 – 6/30/2023.
- b) Recommending an award and enter into Contract No. 1666 with to Applewood Centers, Inc. in the amount not-to-exceed \$215,250.00 for clinical case management services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project for the period 7/1/2021 – 6/30/2023.

Funding Source: RECLAIM Grant

BC2022-268

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Bellefaire Jewish Children’s Bureau in the amount not-to-exceed \$147,643.00 for integrated co-occurring treatment services for the Behavioral Health Juvenile Justice Project for the period 7/1/2021 – 6/30/2023.
- b) Recommending an award and enter into Contract No. 1664 with Bellefaire Jewish Children’s Bureau in the amount not-to-exceed \$147,643.00 for integrated co-occurring treatment services for the Behavioral Health Juvenile Justice Project for the period 7/1/2021 – 6/30/2023.

Funding Source: RECLAIM Grant

BC2022-269

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$51,280.00 for Gateway Re-entry mediation services for adjudicated youth and their families for the period 3/1/2022 – 9/30/2022.
- b) Recommending an award and enter into Contract No. 2366 with Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$51,280.00 for Gateway Re-entry mediation services for adjudicated youth and their families for the period 3/1/2022 – 9/30/2022.

Funding Source: Title II Grant Funds

BC2022-270

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ8050 and enter into Contract No. 2356 with Nothing but the Best Hair and Nail Salon, LLC (11-2) in the amount not-to-exceed \$30,000.00 for professional hair care services for youth at the Detention Center for the period 3/1/2022 – 12/31/2023.

Funding Source: General Fund

BC2022-271

Department of Law, recommending an award and enter into Contract No. 2434 with HCA Asset Management LLC in the amount not-to-exceed \$49,500.00 for certified property insurance appraisal services for County-owned buildings and properties for the period 4/8/2022 – 12/31/2023.

Funding Source: General Fund

C. – Exemptions

BC2022-272

Department of Health and Human Services, submitting an RFP exemption, which will result in a Grant Award via Agreement No. 2429 to Greater Cleveland Food Bank in the amount not-to-exceed \$5,000,000.00 to construct a new and expanded food distribution center in the City of Cleveland's Collinwood neighborhood and to renovate the current facility, located at 15500 South Waterloo Road, Cleveland, to serve as a one-stop-shop for critical wraparound social services and support, effective upon contract signature of all parties for a period of 1 year.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

D. - Consent Agenda

BC2022-273

Department of Public Works, submitting an amendment to Contract No. 1710 with CATTS Construction, Inc. for the rehabilitation of Union Street from Broadway Avenue (North) to Broadway Avenue (South) in the City of Bedford for a decrease of funds in the amount of (\$84,635.15).

Funding Source: 80% Road and Bridge Fund and 20% City of Bedford

BC2022-274

Department of Information Technology, and Department of Information Technology, on behalf of the Sheriff's Department, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00, in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2022-275

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 1012 with CHN Housing Partners for utility assistance and financial counseling services for TANF-eligible residents for the period 4/1/2021 – 3/31/2022, to extend the time period to 3/31/2023 and to revise the contract language regarding reverse scheduling of client appointments, effective 4/1/2022; no additional funds required.

Funding Source: Temporary Assistance for Needy Families Fund

BC2022-276

Fiscal Department, presenting proposed travel/membership requests for the week of 5/2/2022:

Dept:	Public Defender's Office							
Event:	Conference entitled "NADCP RISE22"							
Sponsor:	NADCP – National Association of Drug Court Professionals							
Location:	Nashville, TN.							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Brian Hoffman	7/24 - 7/29/2022	\$895.00	\$192.00	\$1,504.99	\$404.97	\$0	\$2,996.96	General Fund for reimbursement by the Ohio Public Defender
Keevin Berman	7/24 – 7/29/2022	\$895.00	\$192.00	\$964.27	\$462.29	\$239.97	\$2,753.53	General Fund for reimbursement by the Ohio Public Defender

*Paid to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Brian Hoffman will be driving to the Conference. Reimbursable mileage is capped equal to the cost of the airfare.

Purpose:

This conference provides continuing education for treatment court professionals. This is the only national conference hosted by the NADCP with a mission of ensuring that every individual in the justice system has access to evidence-based treatment and restoration.

Dept:	Department of Health and Human Services/Division of Children and Family Services							
Event:	Conference entitled "AAICPC 2022 Annual Business Meeting, Training Workshop and Child Welfare Conference"							
Sponsor:	Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC)							
Location:	Austin, TX.							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Darnecia Sledge	6/1 - 6/4/2022	\$975.00	\$128.00	\$576.39	\$60.00	\$568.20	\$2,307.59	Health and Human Services Levy Fund- \$1,615.31 and Title IV-E - \$692.28

*Paid to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

This conference provides national training on interactive, engaging, and team building with real-life case analysis. Additional information covering the National Electronic Interstate Compact Enterprise (NEICE) Training which reviews the improving efficiencies in the interstate process. There are two other specific tracks of training covering several areas of specific case work. This training is no longer available in Ohio.

BC2022-277

Department of Purchasing, presenting proposed purchases for the week of 5/2/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22001935	(1) Drone and various accessories for the Cuyahoga Local Emergency Planning Committee (LEPC)	Department of Public Safety and Justice Service	Aero Systems West, Inc.	\$25,722.00	Local Emergency Planning Committee Fund
22001917	(52) Web Maysi-2 User Licenses for Detention Center	Juvenile Court Division	Orbis Partners, LLC	\$7,592.00	General Fund
22001236	Replacement of (1) all-in-one microfilm scanner for Records Department	Office of the Medical Examiner	World Micrographics, Inc.	\$19,738.00	General Fund
22001883	(130) Replacement weapons and holsters for Protective Services	Sheriff's Department	Vance Outdoors, Inc.	\$28,625.60	General Fund
22001937	(4) Steel coils for dryers in the County Jail	Sheriff's Department	Eierdam and Associates Inc.	\$18,756.00	General Fund
22001944	(26) Honor Guard uniforms for Deputy Sheriff	Sheriff's Department	Schwarz Uniform Corporation	\$5,550.00	General Fund
22001990	(300) Replacement knobs for jail housing units	Sheriff's Department	Craftmaster Hardware	\$19,500.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22001918	Emergency veterinary services for the Animal Shelter*	Department of Public Works	Karen Ganofsky, DVM	\$6,750.00	50% Dick Goddard Best Friends Fund and 50% Dog and Kennel Fund

*Approval No. BC2021-679 dated 11/22/2021, which amended Board of Control Approval No. BC2020-646, dated 12/7/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, to extend the time period to 12/31/2022 and by changing the amount not-to-exceed from \$600,000.00 to \$750,000.00.

Open Market Purchases

(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 45109	Amend Contract No. 1763	BMI Associates, Inc. dba BMI Productivity Solutions	Maintenance, support and training services on Portfol Management Software	Additional funds in the amount not-to-exceed \$2,467.50	Department of Development	5/6/2019 – 5/5/2022, to extend the time period to 5/5/2023	General Fund	4/22/2022 (Executive) 4/25/2022 (Law Dept.)

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, April 25, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing

II – REVIEW MINUTES – 4/11/2022

Michael Chambers motioned to approve the minutes from the April 18, 2022 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-249

Department of Public Works, submitting an amendment to License Agreement No. 1780 with Strong Capital X LLC and its' agent, Railroad Management Company IV LLC, to allow access to maintain, repair, renew and use an existing 15-inch sanitary sewer and attached fixtures and appurtenances, located in the City of Cleveland, to authorize annual payments of sanitary sewer license fees in the amount of \$2,196.38, subject to annual adjustments, effective 4/1/2020.

Funding Source: Sanitary Operating Fund

Nichole English, Department of Public Works, presented. Nan Baker asked if payment will be made for license fees for 2021 through 2022; and asked if this agreement will require a renewal in the future. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-249 was approved by unanimous vote.

BC2022-250

Department of Public Works, recommending an award on RQ8271 and enter into Contract No. 2401 with ADMI Holdings LLC dba Advance Door Company (10-1) in the amount not-to-exceed \$300,000.00 for overhead garage door maintenance services for various locations, commencing upon contract signature of all parties for a period of 3 years.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Dale Miller asked how the cost for services going forward compares to the prior year. Nan Baker asked if the Department of Equity and Inclusion reviewed this bid and if new vendors were encouraged to bid on these services, as there was only 1 bid received; and asked if any outreach to vendors occurs when there is a low bid response. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-250 was approved by unanimous vote.

BC2022-251

Department of Development,

- a) Submitting an RFP exemption, which will result in a Large-Scale Economic Development Leverage Grant Award via Contract No. 2419 to The Lincoln Electric Company in the amount not-to-exceed \$250,000.00 to support a two-phased renovation and expansion of their headquarters, engineering and manufacturing facilities for the purpose of new product development and advanced manufacturing for the period 6/1/2022 – 5/31/2025.
- b) Recommending a Large-Scale Economic Development Leverage Grant Award via Contract No. 2419 to The Lincoln Electric Company in the amount not-to-exceed \$250,000.00 to support a two-phased renovation and expansion of their headquarters, engineering and manufacturing facilities for the purpose of new product development and advanced manufacturing for the period 6/1/2022 – 5/31/2025.

Funding Source: Economic Development Fund

Michael May and Vaughn Johnson, Department of Development, presented. Trevor McAleer asked how many of the anticipated engineering jobs to be created under this project will be for minority candidates and what will the average annual salary be; Mr. McAleer and Nan Baker recommended that the Department of Development and The Lincoln Electric Company prepare a presentation to update on project outcomes to the full Economic Development Committee at the conclusion of this project. Ms. Baker asked if the funds are for gap funding; asked for clarification on whether the diversity goal for hiring is expected to be reached; asked if the issue of diversity and minority hiring will be monitored more closely for this project and be given more attention since the creation of the Department of Equity and Inclusion, as there are now more resources to oversee large projects, such as this; and said that the purpose of this grant is to create economic development growth and jobs creation and thanked The Lincoln Electric Company for their investment in this project.

Michael Chambers asked the department to follow up with Council staff on the anticipated presentation to the Economic Development Committee. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-251 was approved by unanimous vote.

BC2022-252

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Progress Software Corporation in the amount not-to-exceed \$52,500.00 for software licenses, support and maintenance services on the Sitefinity Web Content and Case Management System for the period 5/1/2022 – 4/30/2023.
- b) Recommending an award on Purchase Order No. 22001825 to Progress Software Corporation in the amount not-to-exceed \$52,500.00 for software licenses, support and maintenance services on the Sitefinity Web Content and Case Management System for the period 5/1/2022 – 4/30/2023.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked for clarification on how many bids were received in the department’s first attempt at informal bidding; and asked how the new pricing compares to the current pricing. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-252 was approved by unanimous vote.

BC2022-253

Department of Public Safety and Justice Services, submitting amendments to various contracts with AT&T Corporation for network connectivity services for the Next Generation 9-1-1 System for various time periods, to expand the scope of services, effective upon contract signature of all parties and for additional funds in the total amount not-to-exceed \$162,750.00.

- a) Contract No. 2281 for the period 7/1/2019 – 6/30/2024, to expand the scope of services for temporary DS1 lines for CAMA T-1 circuits, and for additional funds in the amount not-to-exceed \$17,826.00.
- b) Contract No. 687 for the period 7/31/2019 – 7/30/2024, to add (2) Layer 2 WAN connections “Hub to Hub” and for additional funds in the amount not-to-exceed \$116,160.00
- c) Contract No. 688 for the period 11/1/2019 – 10/31/2024, for temporary IP Flex and SIP circuits, and for additional funds in the amount not-to-exceed \$28,764.00.

Funding Source: Wireless 9-1-1 Government Assistance Fund for reimbursement by Motorola (Contract No. 2281 and 688) and Wireless 9-1-1 Government Assistance Fund (Contract No. 687)

Mary Beth Vaughn and Lisa Raffurty, Department of Public Safety and Justice Services, presented. Nan Baker asked when the conversion will be finalized; asked why these contracts continue through 2024, as the change in scope of services is a short-term project; and asked if the improvement for 2 WAN connections Hub-to-Hub conversion is permanent and goes beyond 2024. Dale Miller asked if the contracts that will be redundant will be redundant at expiration date and can services be terminated prior to end date, if necessary. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-253 was approved by unanimous vote.

BC2022-254

Office of the Medical Examiner, recommending an award and enter into Contract No. 2410 with Vertiv Corporation in the amount not-to-exceed \$5,481.70 for a sole source purchase of maintenance services for the Liebert/Vertiv Uninterruptible Power Source System backup for the Automated Fingerprint Identification System, commencing upon contract signature of all parties for a period of 1 year.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Nan Baker asked why services are only for 1 year and asked if we could possibly get better pricing with a multi-year contract. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-254 was approved by unanimous vote.

BC2022-255

Sheriff's Department, recommending an award on Purchase Order No. 22001730 to City of North Royalton in the amount not-to-exceed \$7,500.00 for prisoner board and care services for the period 4/25/2022 – 12/31/2022.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented. Michael Chambers asked if the department if being proactive with this request. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-255 was approved by unanimous vote.

BC2022-256

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers in the amount not-to-exceed \$41,611.00 for drug toxicology screening, physical exams, audiograms and lead blood testing services for prospective and current County employees for the period 2/26/2021 – 12/31/2021.
- b) Recommending an award on Purchase Order No. 22001265 to Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers in the amount not-to-exceed \$41,611.00 for drug toxicology screening, physical exams, audiograms and lead blood testing services for prospective and current County employees for the period 2/26/2021 – 12/31/2021.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department and Stephen Witt, Department of Human Resources, presented. Dale Miller asked when lead blood testing would be needed for prospective or current employees; and asked if there is a current contract in place for these services. Trevor McAleer asked what the total amount of the 2021 contract was; asked how much of the increased amount was due to the multiple hiring events held and expressed frustration in that the request for payment of services is presented to the Board of Control members, who are not given a choice whether to approve, as services have already been provided and that the additional costs are 50% over the original contract amount and after the end date of the contract. Nan Baker concurred with Mr. McAleer's comments regarding timing of this request and asked why the 2021 contract could not be amended; and said that issuing a separate purchase order may be a cleaner method to pay for services rather than trying to amend an expired contract.

Paul Porter said in some cases, it is better to break from the expired contract and submit the payment in the form of a purchase order as final payment. Michael Chambers said there is a process in place to address the reconciliation process to avoid this type of situation. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-256 was approved by unanimous vote.

C. – Consent Agenda

Nan Baker referred to Item No. BC2022-257 and asked what the source of funding for the influenza vaccines were and if funds were shifted to American Rescue Action Plan (ARPA) to cover costs; asked if the Board of Health has saved money by not having to cover these costs and will they be paying for these services after ARPA funds are no longer available; asked for clarification on the funding source and what the effective date in the change of funding was; and asked if the funding source for this request should be changed. Trevor McAleer asked when all the federal funds must be spent; asked if \$1.2 million remains from the original emergency purchase leaving \$800,000.00 in CARES Act money; asked if all that money will be spent by 12/31/2022; asked if the funds are through CARES Act revenue loss; asked if a portion of this money is from the funds that were part of the announcement by County Executive and County Council and will be drawn down from the \$240 million of new money; said the funding source should remain as written. Paul Porter said the prior contract must be reviewed to confirm funding source even though the change in funding source was listed in briefing memo; and asked if the item should be revised to change the funding source. Michael Chambers said the funding source should read General Fund only and to strike wording regarding available funds through ARPA, as this money will be reallocated to General Fund; said the contract cover should reflect change in funding; and asked if funding source should be changed. Jerad Zibritosky, Department of Law, said a motion to amend is needed if language regarding funding source is to be changed. After further discussion, the Board members agreed that the funding source should remain as written. There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2022-257 through -259; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-257

Office of Innovation and Performance, submitting an amendment to Contract No. 2258 (formerly Contract No. 344) with Cuyahoga County Board of Health for the implementation of a program through MetroHealth Hospital for community COVID-19 testing and vaccinations and influenza/pneumococcal vaccinations for high-risk populations for the period 5/22/2020 - 3/31/2022, to extend the time period to 12/31/2022; no additional funds required.

Funding Source: General Fund made available through American Rescue Plan revenue loss

BC2022-258

Fiscal Department, presenting proposed travel/membership requests for the week of 4/25/2022:

Department:	<i>Department of Equity and Inclusion and Department of Purchasing</i>							
Event:	<i>Workshop entitled "American Contract Compliance Association National Training Institute"</i>							
Sponsor:	<i>American Contract Compliance Association</i>							
Location:	<i>Charlotte, NC</i>							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Department of Equity and Inclusion								
<i>Jennifer Wilson</i>	<i>8/22 - 8/27/2022</i>	<i>\$775.00</i>	<i>\$197.00</i>	<i>\$1,066.06</i>	<i>\$100.00</i>	<i>\$413.70</i>	<i>\$2,551.76</i>	<i>General Fund</i>
<i>Patricia Anderson</i>	<i>8/22 - 8/27/2022</i>	<i>\$775.00</i>	<i>\$197.00</i>	<i>\$1,066.06</i>	<i>\$180.50</i>	<i>\$413.70</i>	<i>\$2,632.26</i>	<i>General Fund</i>
<i>Adam Miller</i>	<i>8/22 - 8/27/2022</i>	<i>\$775.00</i>	<i>\$197.00</i>	<i>\$1,066.06</i>	<i>\$180.50</i>	<i>\$413.70</i>	<i>\$2,632.26</i>	<i>General Fund</i>
Department of Purchasing								
<i>Shaunquitta Walker</i>	<i>8/22 - 8/27/2022</i>	<i>\$775.00</i>	<i>\$197.00</i>	<i>\$1,066.06</i>	<i>\$180.50</i>	<i>\$413.70</i>	<i>\$2,632.26</i>	<i>General Fund</i>

*Paid to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

This workshop provides the best practices in ensuring equitable employment and contracting practices within the public and private sectors. The American Contract Compliance Association offers several certifications to members that complete the continuing education units. These are – Contract Compliance Administrator (CCA), Master Compliance Administrator (MCA), and the Executive Leadership Institute (ELI) certification.

BC2022-259

Department of Purchasing, presenting proposed purchases for the week of 4/25/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22001724	(4) Personal radiation detectors for use by City of Cleveland, Division of Police, Bomb Squad	Department of Public Safety and Justice Services	Safeware, Inc.	\$14,017.32	FY2020 State Homeland Security Program Grant Fund
22001786	(10) Portable scene lights for use by Geauga County Sheriff's Office	Department of Public Safety and Justice Services	Johnson's Fire Equipment Company	\$6,871.90	FY2019 State Homeland Security Grant Fund
22001605	Various sizes of latex, vinyl, nitrile, leather and safety gloves	Department of Public Works	L-Mor dba Darling Fire & Safety Co.	Not-to-exceed \$49,500.00	General Fund
22001702	(1) New, never-titled 2022 Ford Escape	Department of Public Works	Feldman Ford LLC	\$26,273.00	Fleet Operating Fund
22001808	(1) New, never-titled 2022 Chrysler Pacifica Touring	Department of Public Works	Kufleitner Automotive, Inc. dba Kufleitner CDJR	\$39,675.00	General Fund
22001887	(275) 50 lb. bags of polymeric sand for Road and Bridge Division	Department of Public Works	Holzberg Communications, Inc.	\$8,192.25	Road & Bridge Fund
22001793	(25) replacement vinyl chairs on casters with footrests for Lab Departments	Office of the Medical Examiner	Fisher Scientific Co.	\$7,807.45	General Fund
22001857	Various tubes, tips, pipettes and other supplies for the Toxicology Department	Office of the Medical Examiner	Fisher Scientific Co.	\$14,773.96	General Fund
22001893	Annual order of (1,200) cases of toilet paper for inmates and staff restrooms	Sheriff's Office	W.B. Mason Co.	\$46,428.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22001717	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>Anna Maria of Aurora, Inc.</i>	<i>\$15,442.00</i>	<i>Health & Human Services Levy Fund</i>
22001725	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>Anna Maria of Aurora, Inc.</i>	<i>\$20,756.00</i>	<i>Health & Human Services Levy Fund</i>
22001751	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>University Hospitals</i>	<i>\$12,335.00</i>	<i>Health & Human Services Levy Fund</i>
22001755	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>University Hospitals</i>	<i>\$44,014.00</i>	<i>Health & Human Services Levy Fund</i>

** Approval No. BC2021-738 dated 12/13/2021, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$2,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2022 – 12/31/2022.*

Open Market Purchases

(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Corrections Planning Board,

- a) Requesting to apply for grant funds to Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$300,000.00 for CY2022 Non-Medicaid funding for alcohol and drug clinical services for the period 1/1/2022 – 12/31/2022.
- b) Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$300,000.00 for CY2022 Non-Medicaid funding for alcohol and drug clinical services for the period 1/1/2022 – 12/31/2022.

Funding Source: Ohio Department of Rehabilitation and Correction Division of Parole and Community Services, Bureau of Community Sanctions

Item No. 2

Department of Public Safety and Justice Services, requesting to amend Consent Item No. CON2020-59, dated 9/28/2020, which authorized an application for grant funds to U.S. Department of Justice Programs, Bureau of Justice Assistance in the amount of \$304,041.00 for the DNA Capacity Enhancement and Backlog Reduction Grant Program, by changing the time period from 10/1/2020 – 12/31/2022 to 10/1/2020 – 9/30/2022; no additional funds required.

Funding Source: FY2020 U.S. Department of Justice Programs, Bureau of Justice Assistance

Item No. 3

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, requesting to apply for grant funds to Ohio Department of Public Safety/Office of Criminal Justice Services in the amount not-to-exceed \$1,000,000.00 to mitigate the negative impacts of the COVID-19 pandemic in connection with the American Rescue Plan Act Crime Lab Backlog Grant for the period 2/1/2022 – 1/31/2024.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 4082</i>	<i>Amend Master Contract – Assign Contract No. 2388</i>	<i>Various Providers</i>	<i>Adoption services; to add Adopt America Network, effective upon contract signature of all parties; no additional funds required</i>	<i>\$0.00</i>	<i>Division of Children and Family Services</i>	<i>1/1/2021 – 12/31/2022</i>	<i>(Original) General Fund</i>	<i>4/5/2022 (Executive) 4/15/2022 (Law Dept.)</i>
<i>RQ 4082</i>	<i>Amend Master Contract – Assign Contract No. 2402</i>	<i>Various Providers</i>	<i>Adoption services; to add Bethany Christian Services, effective upon contract signature of all parties; no additional funds required</i>	<i>\$0.00</i>	<i>Division of Children and Family Services</i>	<i>1/1/2021 – 12/31/2022</i>	<i>(Original) General Fund</i>	<i>4/14/2022 (Executive) 4/15/2022 (Law Dept.)</i>

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:51 a.m.

Item Details as Submitted by Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2022-260

Title: Department of Public Works – Joshen Paper & Packaging – JanSan Contract Amendment - RQ# 42355 / CE1800527 / CM702

Scope of Work Summary

Department of Public Works is requesting approval of a contract amendment with Joshen Paper & Packaging to extend the term ending 2/28/22 to end 12/31/22 and add funds in the amount of not-to-exceed \$235,000.00.

The primary intent of this amendment is to extend the contract for JanSan supplies through the end of 2022, allowing additional time to re-bid for these services. The contract provides janitorial cleaning and paper supplies to various Cuyahoga County buildings on an as-needed basis. The Resolution Number to the original contact is R2019-0031 and has a term of 03/01/2019 to 02/28/2022.

Procurement

The procurement method being requested is a contract amendment. The original contract process was a competitive RFP process valued at \$705,000.00. During 2021, Public Works released a competitive RFB and intended on making an award for a new contract. However, there were discrepancies in the award process resulting in a re-bid and the need to amend the current contract.

Contractor and Project Information

Joshen Paper & Packaging
5800 Grant Avenue
Cuyahoga Hts., Ohio 44105
Phone: 216-441-5600
Council District 8

Funding

The project is funded 100% by Centralized Custodial Services.

The schedule of payments is by invoice.

Timeline for late submittal-

- 10/8/21 - Formal bid for JanSan products closes with four (4) bid responses
- 10/21/21 – Bids are evaluated and list of samples to be requested for testing is developed
- 11/4/21 – Product samples are requested from low bidder WB Mason for alternate items
- Week of November 15th through November 26th, samples are delivered to County stakeholders for testing
- January 2022 testing of alternate materials wraps up
- 1/20/22 award and intent to award letters are sent out – requesting County required documents
- 2/8/22 follow up sent internally and to external to be awarded vendor
- 2/9/22 – new contract (CM2219) submitted for award
- 2/11/22 – DEI and DOP are involved; state contract is non-DEI compliant
- 2/11/22 – DPW follows up with to be awarded vendor (Joshen) about their DEI documents
- 2/25/22 – DPW instructed to all that award is being retracted and will need to award, and then amendment to existing contract to take place
- 3/8/22 – internal required documents are crafted up – waiting on required docs from vendor
- 3/9/22 – DPW spoke to Joshen about DIE documents that were not compliant to the bid award, vendor finally acknowledged it was their mistake (confirms the need to rebid)
- 3/14/22 – DOP had issues with amendment to CM702 – still needed documents from vendor
- 4/5/22 – Addressed amendment with internal staff
- 4/13/22 – DOP disapproved for several reasons
- 4/15/22 – DPW made final corrections and released contract amendment

BC2022-261

Title: Public Works /2021/Ohio Machinery Company aka Ohio CAT/RQ9315/Purchase Order/Caterpillar Model 308 Mini Hydraulic Excavators (2)

Scope of Work Summary

Public Works is requesting approval of a purchase order with Ohio Machinery Company aka Ohio CAT for the anticipated cost of \$295,451.84. The anticipated start date is 5/2/22.

The primary goal of the project is to purchase provide two (2) Caterpillar Model 308 Mini Hydraulic Excavator for the Fleet and Sanitary Divisions of Public Works.

Procurement

The procurement method for this project was Exemption, Joint Government Cooperative. The total value of the Exemption is \$295,451.84

This is a Joint Purchase/Government Coop Purchase. Sourcewell Account #45049.
Purchasing through the Joint Government Coop saves the County \$68,286.08
The Quote expires May 12,2022.

Contractor and Project Information
Ohio Machinery Company aka Ohio CAT
3993 E. Royalton Road
Broadview, Ohio 44147
Kenneth E. Taylor, President

Project Status and Planning
The project occurs once.
Funding

The project is funded 100% by the Sanitary Operating Funds, PW715200.
The schedule of payments is by invoice.

BC2022-262

Title: Public Works/2022/Patriot Industrial Technologies/RQ7980/Contract/Water Treatment Chemicals and Service

Scope of Work Summary

Public Works is requesting approval of a purchase order with Patriot Industrial Technologies for the anticipated cost not-to-exceed \$43,400.00. The anticipated start date is 4/18/22.

The primary goal of the project is to provide water treatment chemicals and service for Public Works.

Procurement

The procurement method for this project was informal RFB. The total value of the RFB is \$43,400.00. The procurement method was closed on March 30,2022. **Patriot Industrial was the only bidder.**

Contractor and Project Information
Patriot Industrial Technologies
6318 Caribon Drive
Clinton, Ohio 44216
Rino Marsala, President

Project Status and Planning
The project is a reoccurring contract.

Funding

The project is funded 100% by the Public Works Sanitary Operating Funds, PW750100.
The schedule of payments is by invoice.

BC2022-263

Department of Development
JumpStart Inc- Shared EIR Operating Support

Scope of Work Summary

Department of Development requesting approval of an operating support payment to JumpStart Inc for the Shared Entrepreneur in Residence program, \$43,200 will be paid in 2022.

The prior resolution number is BC2020-02, BC2021-484.

Since this payment is for general operating support, no services are provided directly to Cuyahoga County. The anticipated start-completion dates are 5/2/2022 – 12/31/2022.

The primary goal of the project is to provide an operating support payment to JumpStart Inc for its Shared EIR program.

The project will be carried out countywide.

Procurement

Procurement method is Payment Special Request for this discretionary expenditure.

Contractor and Project Information

JumpStart Inc.

6701 Carnegie Avenue, Suite 100

Cleveland, Ohio 44103

Council District 8

The CEO of the JumpStart Inc. is Ray Leach.

Project Status and Planning

This payment is a continuation of operating support provided in 2020 and 2021.

Funding

The operating support is 100% from Development's General Fund budget.

The schedule of payments is upon invoicing.

BC2022-264

Cuyahoga County Treasury

Automated Business Equipment Corp dba F&E Payment Pros

Contract Amendment

The Treasury is requesting approval of a contract amendment with F & E Payment Pros for the anticipated cost of \$18,890.00.

CON2014-55, BC2017-935, BC2018-313, BOC2018-696, BC2019-89, BC2019-738

Describe the exact services being provided. Digital Remittance System to include, two check scanners, remittance software, licensing, training, support and upgrades. The time period covered is 10/01/2021 – 9/30/2022.

The primary goals of the project are to provide licensing, support, training, hardware service, and maintenance.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

This is a contract amendment from a previously approved contract.

Contractor and Project Information

Automated Business Equipment Corp dba F&E PaymentPros

9279 Olde Eight Road / PO Box 670289

Northfield, Ohio 44067

The Customer Service Manager for the contractor/vendor is Janice Novilla.

The address or location of the project is:

Cuyahoga County Treasury

2079 East Ninth Street

Cleveland OH 44115

Project Status and Planning

The project reoccurs annually. The project has 1 phase.

The project is on a critical action path because real property tax payments and county department deposits would be delayed for processing. The process would revert to manual deposits of physical checks, losing time for posting and investing. The project's term will begin 10/01/2021. This item is being submitted late due to internal employee turnover and replacement staff becoming knowledgeable regarding procurement practices.

Timeline for late submittal-

10/12/2021 - Janice has still not gotten the insurance quote back for us to proceed. I emailed her again today to see if she had an update. It was shortly after this that our procurement lead left the department. This position was filled via a Temporary Work Assignment by another staff member until the vacancy could be posted and filled. One the position was filled, we went right into tax collection which ran from January 1 – February 15th. During this time Treasury collects over \$1.3 Billion in tax collections so we focused on collections.

When we were finally able to get caught up on collections in early March, we started working diligently on procurement items and the timeline follows for this contract amendment:

3/3/2022 - F&E confirmed that a 7th Amendment was never sent to them after executing Annual Non-Competitive Bid Contract Statement. Will reach out to Mellany Seay in Public Works for next steps.

3/3 - Mellany said buyer needs to submit a request in Matrix attaching previous agreements asking them to create the 7th Amendment and letting Matrix know the amount and the term of the amendment.

3/17/2022 – 7th Amendment sent to vendor for signature and received back the same day.

3/17/2022 – requested from vendor an updated COI as the current one expired 3/4/2022.

3/18/2022 – received updated COI from vendor.

3/21/2022 – submitted in Contract Management.

3/22/2022 – disapproved as more documents needed added.

3/23/2022 – resubmitted in Contract Management.

4/4/2022 – approved by Law Department.

4/7/2022 – disapproved as the Checklist needed more information added.

4/8/2022 – resubmitted in Contract Management.

4/10/2022- disapproved in Contract Management for timed out reason.

4/12/2022 – resubmitted in Contract Management.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the value to \$18,890.00 and represents the seventh amendment of the contract.

BC2022-265

Human Resources; RQ7979 2022 Contract With GPI Enterprises for Sourcing and Recruiting Corrections Officers for the Cuyahoga County Corrections Center

Scope of Work Summary

Human Resources requesting approval of a contract with GPI Enterprises Inc for the anticipated not-to-exceed \$120,000.00 for the Sourcing and Recruiting of Corrections Officers for a period of 18 months.

GPI Enterprises will source and recruit corrections officers to be hired by the County to improve staffing at the Cuyahoga County Corrections Center. The anticipated start-completion dates are 4/26/2022-10/25/2023.

The primary goals of the project are to improve staffing levels at the Corrections Center by utilizing every option available to the County.

Procurement

The procurement method for this project was an RFP. The total value of the RFP is \$120,000.00.

The RFP was closed on 12/21/2021. There is an SBE or DBE participation/goal of 3% SBE, 12% MBE, and 5% WBE. The vendor is a registered MBE with the County.

There were 54 RFP Specification Packets pulled from Purchasing, 1 proposal submitted for review and approved.

“No bid sheets” were sent to planholders who elected to not submit a bid for these services. Department of Purchasing received (3) responses: (2) vendors indicated that they could not meet the specifications to the bid requirements and (1) vendor does not provide this specific service.

Contractor and Project Information

GPI Enterprises Inc.

3637 Medina Road, Suite 60

Medina, OH 44256

The President for the vendor is Christopher Murillo.

Project Status and Planning

The project is a new to the County for this type of position. Once approved, the vendor will begin seeking candidates who will then be directed to the County’s hiring process including PRC testing, background check, etc. Candidates must be hired before any payment is made to the vendor with final payment only after the completion of mandated training. The vendor will also provide replacement candidates should any fail to stay employed with the County for 12 months at no additional cost.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by milestone for each candidate. 30% of the fee will be paid upon hiring, the remainder 70% paid upon completion of training (typically 3 months).

BC2022-266

Department of Information Technology; PO22001284 2022 Advizex Technologies, LLC.; Exemption Purchase Order Various Invoices

Scope of Work Summary

Department of Information Technology requesting approval of an exemption purchase order with Advizex Technologies, LLC. for the cost of \$91,870.54.

The Department of Information Technology had a contract with Rolta Advizex for various equipment and services that came to an end in 2020. The original agreement CE1700366 that was in effect from ~~11~~ **12**/2017 to 11/30/2020. We discovered that invoices were generated and sent to an individual, but departmental approvals did not occur and subsequently invoices were not paid.

The primary goals of the project are to remit payment owed on invoices from CE1700366.

CTO Approval

Procurement

The procurement method for this project was RFP Exemption. The total value of the RFP exemption is \$91,870.54

The contract with Advizex was procured in 2017 via an RFP with a competitive pricing component as part of a Master Contract, shared with 4 other vendors: MNJ Technologies, TEC Communications, Telestream, and Logicalis (Contract numbers were CE1700362, CE1700363, CE1700364, CE1700365 and CE1700366). In the contract, pricing was locked in for the duration of the contract. Invoices went to an individual's email rather than being sent to the Business team. Once DoIT investigated the matter to discover the validity of these charges, we started processing this item for payment.

Please note that HHS DoIT only spent \$82,054.50 of the allocated \$200K that they were budgeted to spend on the Master Contract. The payment of these invoices are in line.

Contractor and Project Information

Advizex Technologies, LLC.
6480 Rockside Woods Boulevard, Suite 190
Independence, Ohio 44131
The COO is Kurt Schneiders.

Project Status and Planning

The project's term has already ended. The Department of Information Technology had a contract with Rolta Advizex for various equipment and services that came to an end in 2020. The original agreement CE1700366 that was in effect from 11/2017 to 11/30/2020. We discovered that invoices were generated and sent to an individual, but departmental approvals did not occur and subsequently invoices were not paid. Once DoIT investigated the matter to discover the validity of these charges, we started processing this item for payment.

Timeline for late submittal-

11/28/2017	Master Contract approved for "Reverse Auction for IT Hardware, Software, Maintenance & Other Peripheral Items" (R2017-0213)
2020	Items and services ordered from Rolta Advizex
2020 and 2021	Emails were sent to unknown email address for payment and approval during pandemic
Feb-22	Placed another order with vendor; Vendor inquires about outstanding invoices
Mar-22	Validation meetings held with DoIT and HHS IT
Apr-22	Reviewed contract spending and parameters Reviewed payment approval methods with OPD Verified timelines with DoIT, HHS IT and Advizex Processed item for BOC approval

Funding

The project is funded 100% by HHS Levy.

The schedule of payments is once, by invoices.

BC2022-267

Title: PROJECT CALM CLINICAL STAFF, with APPLEWOOD CENTERS, INC.

Scope of Work Summary

Cuyahoga County, Common Pleas Court, Juvenile Division is requesting approval of a contract, with APPLEWOOD CENTERS, INC., for the anticipated cost of \$215,250.00 not-to-exceed \$215,250.00

Describe the exact services being provided. 24/7 screening and crisis intervention services for Project CALM, a diversion program for youth potentially charged with low-level domestic violence; through June 30, 2023, in the amount not-to-exceed \$215,250.00. The anticipated start-completion dates are 6/1/2021-6/30/2023.

The primary goals of the project are (list 2 to 3 goals).

- To de-escalate the crisis incident and to teach parents the skills to become self-sufficient and use community-based support
- To de-escalate family conflict, instead of contacting the police.
- To reduce harm and recidivism for the youth offender

Procurement

The procurement method for this project was RFP Exemption. The total value of the RFP is (\$215,250.00). This vendor was identified and approved through the BHJJ RECLAIM grant.

Contractor and Project Information

Applewood Centers
10427 Detroit Avenue
Cleveland, Ohio 44102
The President of Applewood Centers, Inc. is Adam G. Jacobs

Project Status and Planning

This contract is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we must await approval. Also, see attached Timeline for more details.

Funding

The project is funded 100% by the RECLAIM Grant.

The schedule of payments is monthly.

Timeline for late submittal-

6/10/2021	Applied for grant	
6/30/2021	JC Legal approval of Contract	
7/9/2021	Received grant award notification	
7/13/2021	Contract related documents uploaded into system	
8/19/2021	Award adjustments are approved	
9/13/2021	Submitted RECLAIM plan revisions	
12/7/2021	Received approval of RECLAIM plan from the State	
1/14/2022	Submitted fund appropriations to OBM	
1/20/2022, 2/2/2022, 3/14/2022, 3/24/2022, 3/28/2022,	Worked with OBM to resolve activity code issues.	
4/11/2022		Worked with OPD to resolve the activity code issues and line errors in Contract Management to release contract
4/12/2022		
4/12/2022		Released contract in Contract Management
4/20/2022		Uploaded updated documents in Contract Management
4/21/2022	Submitted updated Contract documents uploaded into system and approved by OPD	
4/22/2022	Submitted corrected document in Contract Management	

BC2022-268

Title: Juvenile Court FY2020 Contract with Bellefaire Jewish Children’s Bureau for Integrated Co-Occurring Treatment (ICT)

Scope of Work Summary

Juvenile Court requesting approval of a contract with Bellefaire Jewish Children’s Bureau for the anticipated cost \$147,643.00.

Describe the exact services being provided. The vendor will be providing evidenced based ICT treatment from July 1, 2021, through June 30, 2023.

The primary goals of the project are (list 2 to 3 goals).

1. The vendor will provide individualized treatment plans and treatment services.
2. The vendor will provide home based treatment.

Procurement

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. This vendor was written into the Court’s BHJJ RECLAIM Grant for this service.

Contractor and Project Information

Bellefaire Jewish Children’s Bureau
22001 Fairmount Boulevard
Shaker Heights, Ohio 44118

The President of Bellefaire Jewish Children’s Bureau is Adam G. Jacobs.

Project Status and Planning

The project is new to the County.

The project’s term has already begun. State the time-line and reason for late submission of the item.

This contract is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we must await approval. Once we receive the official award, various County approvals must also be requested. Also, see attached timeline for further details.

Timeline for late submittal-

6/10/2021	Applied for grant
6/30/2021	JC Legal approval of Contract
7/9/2021	Received grant award notification
7/13/2021	Contract related documents uploaded into system
8/19/2021	Award adjustments are approved
9/13/2021	Submitted RECLAIM plan revisions
12/7/2021	Received approval of RECLAIM plan from the State

1/14/2022	Submitted fund appropriations to OBM
1/20/2022, 2/2/2022, 3/14/2022, 3/24/2022, 3/28/2022,	Worked with OBM to resolve activity code issues.
4/11/2022	
4/12/2022	Released contract in Contract Management
4/12/2022	Uploaded updated documents in Contract Management
4/20/2022	Submitted updated Contract documents uploaded into system and approved by OPD
4/21/2022	Submitted corrected document in Contract Management
4/22/2022	

Funding

The project is funded 100% by the BHJJ RECLAIM Grant.

The schedule of payments is monthly.

BC2022-269

Title: Gateway Re-Entry Mediation Services with Frontline

Scope of Work Summary

Cuyahoga County Court of Common Pleas, Juvenile Court Division, requesting approval of a contract, Frontline, for the anticipated cost of \$51,280.00.

Describe the exact services being provided. The anticipated start-completion dates are (~~Executed Signed Date~~ **3/1/2022** - 9/30/2022). To provide Mediation Services for referred Youth who are court-ordered into residential facilities.

The primary goals of the project are (list 2 to 3 goals).

- Ensure family receives culturally responsive, consistent, and effective services.
- Mediate conflicting interests to have all voices represented to create family focused re-entry plan.
- Enhance family members skill sets to advocate for their child in the Juvenile Justice system, in a meaningful manner that empowers the family.

Procurement

The procurement method for this project was RFP EXMT. The total value of the RFP EXMT, is \$51,280.00.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. The Vendor was written into the Grant.

Contractor and Project Information

Frontline Services
1744 Payne Avenue
Cleveland, Ohio 44114

The Executive Director for the contractor is Susan Neth

Project Status and Planning

Timeline for late submittal-

- 12/8/2021: Fiscal requested documents from Legal Department to initiate contract
- 12/28/2021: Legal Department requested additional documents for draft
- 1/21/2022: Fiscal department sent contract to vendor
- 1/27/2022: Vendor requested additional time to review
- 2/16/2022: Vendor sent contract with proposed changes back to Fiscal
- 3/1/2022: After negotiations, revisions completed, and Fiscal Dept. received signed contract.
- 3/9/2022: Contract signed by Court Administrator
- 3/1/2022: Documents updated in Contract Management
- 3/23/2022: Contract disapproved by OPD for missing documentation
- 3/25/2022: Fiscal Coordinator last day of Court employment. This was a significant change in staff to the Fiscal Department. It took some time to get the necessary access re-assigned in INFOR to another staff person, leaving contact issues unattended and unresolved for a few weeks.
- 4/12/2022: Contract released for approval in Contract Management
- 4/14/2022: Contract approved by Law Department
- 4/15/2022: Contract approved by OPD

Late Reason: this project is late due to the fact that we did not received all the required documentation back from the vendor prior to the start date due to contract negotiations. As everything became finalized and both parties agreed, the contract was able to move through the approval process, which was well into February, 2022.

Funding

The project is funded 100% by the Title II Grant.

BC2022-270

Title: Cuyahoga County, Court of Common Pleas; RQ#8050 2022;Detention Center/Nothing But the Best; Professional Hair Care Services RFQ

Scope of Work Summary

Juvenile Detention Center is requesting approval of a contract with Nothing But the Best Hair & Nail Salon, LLC., for the anticipated cost of \$30,000.00 not-to-exceed \$ \$30,000.00.

The anticipated start-completion dates are 03/01/2022- 12/31/2023.

The primary goals of the project are;

- The Vendor shall provide natural hair care services such as braids, twists, quick styles, etc to youth in the Juvenile Detention Center;
- The Vendor shall be available at a minimum of (2) days and a minimum of (16) total hours per calendar month;
- The Vendor shall work with Female and Male hair of all types, as well as, various textures of hair.

Procurement

The procurement method for this project was RFQ. The total value of the RFQ is \$30,000.00.

The RFQ was closed on 11/12/2021.

There were #2 bids/proposals/applications) pulled from Fiscal, #2 bids submitted for review, # 1 bid was approved.

“No bid sheets” were sent to planholders who elected to not submit a bid for these services. Department of Purchasing received (1) response. Vendor indicated that they do not provide this specific service.

Contractor and Project Information

Nothing But the Best Hair & Nail Salon, LLC.

848 East 185 Street

Cleveland, Ohio 44119

The Chief Executive Officer is Kimberly Smith

Project Status and Planning

The project is new to the County.

Timeline for late submittal-

This item is late due to the non-receipt of required documentation prior to March 1, 2022.

We did not receive the final draft until 2/24/2022 due to unforeseen circumstances with staff being out of the office.

The final contract was sent out on 2/24/2022.

We received the paperwork from vendor on 3/7/2022.

Funding

The project is funded 100% by the General Fund.

BC2022-271

Title: Law Department; Event #2530 CM# 2434; 2022; HCA Asset Management; Insurance Appraisal Service Contract

Law Department/Risk Management is requesting approval of a contract with HCA Assets Management for the anticipated cost of not-to-exceed \$49,500.00

The anticipated start-completion dates are 4/8/2022-12/31/2023.

The primary goals of the project are (list 2 to 3 goals).

1. Provide property insurance valuations
2. Estimate real property value, replacement costs, and cash value for all buildings and contents

Procurement

The procurement method for this project was informal RFP. The total value of the is not-to-exceed \$49,500.00

The Informal RFP was closed on 3/11/2022. SBE companies were notified of bid .

There were 2 bids submitted for review, 1 bid was awarded/approved.

Contractor and Project Information

HCA Asset Management

5214 4th Avenue Circle E

Bradenton, FL 34208

Council District N/A

The Senior Vice President for the contractor/vendor is Mark Hessel

Project Status and Planning

The project an occasional service.

There were some back-and-forth negotiations with the contractor that caused the delay. The principal was also on travel during this period contributing to the delay. In addition, here is a timeline of events:

Timeline for late submittal-

4/7/22 – received signed contract

4/8/22 – HCA registered as a vendor in the system

4/11/22-4/12/22 – could not release contract, emailed IT, fixed budget issues

4/13/22 – released for approval

4/14/22- OPD for approval

4/18/22 – sent to BOC

Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice

C. – Exemptions

BC2022-272

DEPARTMENT OF HEALTH AND HUMAN SERVICES - Greater Cleveland Food Bank for Food Insecurity to support mission activities – GRANT AGREEMENT

Scope of Work Summary

Department of Health and Human Services is requesting approval of a grant agreement with the Great Cleveland Food bank for the anticipated cost of \$5,000,000.00.

This Agreement shall become effective as of the Effective Date and shall remain in full force and effect for one year from the Effective Date, unless extended by written agreement of the Parties.

Describe the exact services being provided. The anticipated start-completion dates are 5/1/2022-4/30/2023

First, the Food Bank is constructing a new, expanded food distribution center on a piece of donated property that previously stood vacant for nearly forty years in Cleveland's Collinwood neighborhood. This new facility will allow the Food Bank to exponentially increase our capacity to receive and store food, produce meals, and distribute more to our network of one thousand partner agencies.

Second, the Food Bank is converting our current facility on South Waterloo Road into a family-focused space to serve as a one-stop-shop for critical wrap-around social services and support. The new and renovated space will include a client choice food pantry and also serve as a hub to other local nonprofits who specialize in addressing the root causes of hunger - housing, healthcare, and employment. With this two-pronged approach to hunger relief, the Food Bank can more effectively connect clients to the resources they need to fight food insecurity today and tomorrow.

The primary goals of the project are:

- a) Construct a new and expanded food distribution center
- b) Renovate current facility to serve as a one stop shop for wrap-around services.

Procurement

The procurement method for this project is grant agreement, The total value of the grant agreement is \$5,000,000.00

The Grant Agreement was closed: Pending Council Approval

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. The grant agreement is a Council and Executive Priority related to the funds for American Rescue Plan Act (ARPA)

Contractor and Project Information

Greater Cleveland Food Bank
15500 S. Waterloo Rd.
Cleveland, Ohio 44110

The President and CEO of the Cleveland Food Bank is Kristin Warzocha.

The project location is 15500 S. Waterloo Rd., Cleveland, Ohio 44110.

The project is available throughout the County

Project Status and Planning

The project is a new to the County

Funding

The project is funded ~~100% by the American Rescue Plan Act (ARPA) funding~~ **General Fund-American Rescue Plan Act (ARPA) Revenue Replacement / Provision of Government Services**

The schedule of payments is other. One time payment.

D. - Consent Agenda

BC2022-273

Title: Union Street (CR-233) Resurfacing from Broadway Avenue (North) to Broadway Avenue (South) in the city of Bedford, Ohio Amendment 1 RQ6876

Scope of Work Summary

Department of Public Works Construction is requesting approval of a contract amendment with CATT Construction for the anticipated cost of \$-84,635.15.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.
R2021-0194

The anticipated start-completion dates are Union Street (CR-233) Resurfacing from Broadway Avenue (North) to Broadway Avenue (South) in the city of Bedford, Ohio
Project started 8/16/2021 and is expected to end November 2021. This project has gone past the expected end time.

The primary goals of the project are (list 2 to 3 goals). Resurfacing of Union Street from Broadway Ave North to Broadway Ave South in Bedford, Ohio.

Procurement

The procurement method for this project was RFB. The total value of the RFB is (\$1,084,826.42. This amendment will decrease the contract by \$84,635.15.

The RFB was closed on 7/22/2021. There is an SBE goal of 7%, MBE goal of 17% and WBE goal of 6%.

There were 7 bids pulled from OPD, 5 bids submitted for review, 5 bids approved.

Contractor and Project Information

CATT Construction Inc.

21223 Aurora Rd

Warrensville Heights, OH 44146

Council District (9)

The CFO for the contractor/vendor is P. Richard Coan.

The address or location of the project is: Union Street from Broadway Avenue (North) to Broadway Avenue (South) in the city of Bedford, Ohio

The project is located in Council District (9).

Project Status and Planning

The project is new to the County.

Funding

The project is funded locally using 80% county funds and 20% city funds per the agreement with the City of Bedford. The city has also received an Issue 1 loan to help with its share of the overall cost of the project.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes decreases and eliminates items not needed for the project and increases the replacing of asphalt concrete surface course type 1 due to weather constraints and is the 1st amendment of the contract.

New Item - Ref. No. 108 - Asphalt Surface Course, Type 1, (448), PG64-22 (\$156,084.12)

This item was used to replace the existing Ref. No. 61 - Asphalt Surface Course, Type 1 (448), PG70-22M (\$133,920.00 decrease). The item contained in the plans could not be used due to cold weather constraints. Although the total amount of the new item was more than the plan item, the new item had a lower unit cost. An increase in quantity was needed to complete the project. This would have been needed if the plan item was used. Therefore, the new plan item resulted in a cost savings to the project. (\$156,084.12)

BC2022-274

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

Agency: Department of IT
Sale of property to:
Info@Ret3.org
1814 E. 40th Street
Cleveland, Ohio 44103
Kenny Kovach-Director

BC2022-275

Title: Cuyahoga Job and Family Services; RQ#3461 2021 CHN Housing Partners Contract Utility Assistance and Financial Counseling

Scope of Work Summary

Cuyahoga County Job and Family Services requests to amend Contract No. 1012 with CHN Housing Partners Contract Utility Assistance and Financial Counseling to extend the length of the contract by one (1) year for the time period of 4/1/21 – 3/31/2023 and change language in the contract to read “(1)The client is scheduled within five (5) days,” no additional funds will be added.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. BC2017-149 (**Prior** original contract); BC2018-102 (amendment 1); BC2019-170 (amendment 2); BC2020-208 (amendment 3)

Describe the exact services being provided.

To provide assistance in negotiating utility payments with all the local utility companies and financial counseling for TANF eligible residents of Cuyahoga County referred by CJFS who are facing disconnection of their utilities.

The anticipated start-completion dates are 04.01.2021 – 03.31.2023.

The primary goals of the project are (list 2 to 3 goals).

To negotiate with the utility companies the minimum payment needed to either restore or maintain service for those families who are facing utility disconnections

- To enroll clients in a timely manner in the appropriate utility assistance programs (e.g. HEAP, Emergency HEAP) and to utilize the payment options established by the utility companies (e.g. PIPP)
- To improve clients' understanding of personal financial and budget matters especially as it relates to utilities
- To effectively leverage other existing utility incentives, programs, and subsidies to meet a need gap, particularly in the "off season"

Services are provided across Cuyahoga County.

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$250,000.

The RFP was closed on 11.13.2020. There is no SBE or DBE participation/goal.

There was 1 proposal pulled from OPD, 1 proposal submitted for review, 1 proposal approved.

Contractor and Project Information

CHN Housing Partners

2999 Payne Avenue

Cleveland, OH 44114

Council District (07)

Jeanne Morton, Director

The services are provided across Cuyahoga County.

Project Status and Planning

Timeline for late submittal-

- Was assigned amendment on 2/16/22.
- Contacted CHN on 2/17/22 and asked for COI/BWC/Independent Contractors Workers Agreement
- Received BWC/ICWA and signed contract amendment from CHN ON March 10th.
- Received updated COI with axis cyber insurance coverage on 3/30/22.

Funding

The project is funded 100% by the Federal Temporary Assistance for Needy Families (TANF).

The schedule of payments is monthly by invoice.

BC2022-276

(See related items for proposed travel/memberships for the week of 5/2/2022 in Section D. above).

BC2022-277

(See related items for proposed purchases for the week of 5/2/2022 in Section D. above).

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

(See related list of Contracts \$0.00 - \$4,999.99 – processed and executed for the week of 5/2/2022 in Section V. above).

VI – PUBLIC COMMENT

VII – ADJOURNMENT