

Minutes

Cuyahoga County Board of Control
Monday, May 9, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Mellany Seay, Administrator, Operations and Finance, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing

II – REVIEW MINUTES – 5/2/2022

Michael Chambers motioned to approve the minutes from the May 2, 2022 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-278

Department of Information Technology, submitting an amendment to Contract No. 884 with Mythics, Inc. for Oracle database software support and maintenance services for various departments for the period 6/1/2016 – 5/31/2022, to extend the time period to 5/31/2023 and for additional funds in the amount not-to-exceed \$382,226.06.

Funding Source: 69% Fiscal - Real Estate Assessment Fund, 22% Department of Information Technology – General Fund, 5% Health and Human Services Levy Fund and 4% Court of Common Pleas – General Fund

Dennis Sullivan and Andy Johnson, Department of Information Technology, presented. Dale Miller asked for clarification on the reference to the implementation of MyTime application. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-278 was approved by unanimous vote.

BC2022-279

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Infor Public Sector, Inc. in the amount not-to-exceed \$363,200.00 for staff augmentation services for go-live support, system integration and stabilization of Workforce Management and Payroll for the Enterprise Resource Planning System for the period 5/1/2022 – 12/31/2022.
- b) Recommending an award and enter into Contract No. 2444 with Infor Public Sector, Inc. in the amount not-to-exceed \$363,200.00 for staff augmentation services for go-live support, system integration and stabilization of Workforce Management and Payroll for the Enterprise Resource Planning System for the period 5/1/2022 – 12/31/2022.

Funding Source: General Fund

Andy Johnson, Department of Information Technology, presented. Dale Miller asked for follow up on the final total of capital costs; and asked the department to be prepared to present at the next project update to the Council Committee. Nan Baker asked if this expense is considered operating and does it impact the cost of the Enterprise Resource Planning Project; asked how much of the recommended amount is anticipated to be spent; asked if this amount includes unanticipated costs through the end of December; and asked is it more realistic that the requested amount will cover through July, 2022 and should the department be requesting that end date, as they could come back later if more money is needed. James Boyle asked for follow up on what the prior year surplus in the allocated budget was and has any of the surplus been expended. Michael Chambers said that changing the end date to July, 2022 would require starting the process over, whereas, the department could always submit an amendment at a later date if more funds were required. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-279 was approved by unanimous vote.

BC2022-280

Department of Information Technology and Court of Common Pleas, recommending an award on Purchase Order No. 22001283 to Oarnet/The Ohio State University in the amount not-to-exceed \$86,819.87 for upgrades, support and maintenance services on VMWare software subscriptions for the period 2/13/2022 – 2/12/2023.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-280 was approved by unanimous vote.

BC2022-281

Department of Internal Audit,

- a) Submitting an RFP exemption, which will result in an award recommendation to Wolters Kluwer Financial Services, Inc. in the amount not-to-exceed \$14,500.92 for (6) TeamMate Audit Management software user licenses for the period 5/7/2022 – 5/6/2023.
- b) Recommending an award on Purchase Order No. 22001967 to Wolters Kluwer Financial Services, Inc. in the amount not-to-exceed \$14,500.92 for (6) TeamMate Audit Management software user licenses for the period 5/7/2022 – 5/6/2023.

Funding Source: General Fund

Joshua Ault, Department of Internal Audit, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-281 was approved by unanimous vote.

BC2022-282

Department of Sustainability, submitting an amendment to Contract No. 1174 with Bongorno Consulting LLC for consulting services for network infrastructure planning in connection with the expansion of the Cleveland – Cuyahoga Bikeshare Program for the period 3/1/2021 – 2/28/2022, to extend the time period to 2/28/2023 and for additional funds in the amount not-to-exceed \$30,000.00.

Funding Source: Sustainability Project Fund

Mike Foley, Department of Sustainability, presented. James Boyle commented on the long-term benefits of this important project; asked what the criteria for community participation was; and said that more construction projects are incorporating bike lanes, as this becomes more standardized due to demand. Nan Baker asked if the original contract amount of \$40,000.00 just covered the initial locations or was it a continuation of an existing program; asked for additional information on the locations covered under this amendment; said the amended amount seems high as this is just a modification to the program while the original cost to implement the program was \$40,000.00; asked if the department anticipates another funding investment from the County; and asked if bikes are still available to be rented. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-282 was approved by unanimous vote.

BC2022-283

Department of Sustainability,

- a) Submitting an RFP exemption, which will result in an award recommendation to CDP North America, Inc. in the amount not-to-exceed \$65,000.00 to explore the feasibility for the creation and use of a Climate Risk to Business Tool for the period 5/1/2022 – 12/31/2022.
- b) Recommending an award and enter into Contract No. 2374 with CDP North America, Inc. in the amount not-to-exceed \$65,000.00 to explore the feasibility for the creation and use of a Climate Risk to Business Tool for the period 5/1/2022 – 12/31/2022.

Funding Source: Cleveland Foundation Grant

Mike Foley, Department of Sustainability, presented. Dale Miller asked if the full design and implementation of the tool is expected by the end of the year; asked how the tool will be used and who will house it; and asked if businesses will be required to pay a subscription fee for use of the product. Nan Baker asked if the County would need to provide additional funding support. James Boyle asked for confirmation if the project is grant funded. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-283 was approved by unanimous vote.

BC2022-284

Fiscal Department, submitting an amendment to Contract No. 474 (formerly Contract No. CE1700140) with Stifel, Nicolaus & Company Incorporated for financial advisory services for the period 8/1/2017 - 7/31/2022, to extend the time period to 7/31/2025 and for additional funds in the amount not-to-exceed \$495,000.00.

Funding Source: General Fund

Michael Chambers and Mike Zapola, Fiscal Department, presented. Dale Miller asked why this amendment is almost twice the amount of the previous contract; asked if the vendor is paid a set amount or is it based on an hourly rate; and said it is good that the vendor is available to address Finance and Budget Committee, as needed, at no additional cost. James Boyle asked how this vendor was selected in the past; said he is concerned that these services have not been bid; said that continuing to use the same provider, even if vendor has familiarity with County business and has performed satisfactorily, precludes other vendors the opportunity to do business with the County. Paul Porter explained that the original contract was procured through the RFP exemption process but there may have been a competitive process in the past; said this item was flagged to be competitively bid at the end of this contract period. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-284 was approved by unanimous vote.

BC2022-285

Law Library, submitting an amendment to Contract No. 463 with Thomson Reuters dba West Publishing Corporation for electronic legal research and reference database services for library patrons for the period 6/1/2019 - 5/31/2022, to extend the time period to 5/31/2023, to modify the scope of services by reducing the number of licenses, effective 6/1/2022 and for additional funds in the amount not-to-exceed \$78,204.00.

Funding Source: Cuyahoga County Law Library Special Revenue Fund

Kathy Dugan, Law Library, presented. Dale Miller commented that most contracts increase license use rather than decrease. James Boyle commented on the Law Library facility and encouraged everyone to visit. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-285 was approved by unanimous vote.

BC2022-286

Law Library,

- a) Submitting an RFP exemption, which will result in an award recommendation to Thomson Reuters dba West Publishing Corporation in the amount not-to-exceed \$44,439.00 for electronic legal research and reference database services for library staff for the period 6/1/2022 – 5/31/2025.
- b) Recommending an award and enter into Contract No. 2443 with Thomson Reuters dba West Publishing Corporation in the amount not-to-exceed \$44,439.00 for electronic legal research and reference database services for library staff for the period 6/1/2022 – 5/31/2025.

Funding Source: Cuyahoga County Law Library Special Revenue Fund

Kathy Dugan, Law Library, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2022-286 was approved by unanimous vote.

BC2022-287

Sheriff's Department, recommending an award on RQ9202 and enter into Contract No. 2457 with Schwarz Uniform Corporation (11-1) in the amount not-to-exceed \$127,500.00 for the purchase of (80) uniforms for new employees in the Law Enforcement Division for the period 6/1/2022 – 12/31/2024.

Funding Source: General Fund

Phillip Lilly, Sheriff's Department, presented. Dale Miller asked why the uniforms are so costly; and asked why only 1 bid was submitted and perhaps pricing would have been better with more competition. Nan Baker asked for clarification on how many uniforms will be purchased; asked if uniforms are purchased only after individual hiring is complete; and asked what accessories are included in the uniform purchase. James Boyle asked how long this vendor has been used for this service. Paul Porter explained the process for outreach to vendors who opted to not bid on an advertised service; said that only 1 vendor responded to the no bid sheets on this bid who indicated they were unable to provide this specific service; and said that many times vendors will not follow up with Department of Purchasing as to the reason they chose to not bid. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-287 was approved by unanimous vote.

BC2022-288

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. 2376 (formerly Agreement No. 298) with University of South Florida Board of Trustees for creation, implementation and maintenance of the Just in Time Foster Parent/Caregiver Web-Based Training Program for the period 3/23/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$30,000.00.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-288 was approved by unanimous vote.

C. – Exemptions

BC2022-289

Department of Development, requesting to amend Board Approval No. BC2022-171, dated 3/21/2022, which approved an RFP exemption, resulting in a grant award to The Fund for our Economic Future in the total amount not-to-exceed \$9,000,000.00 to serve as fiscal agent for Workforce Funders Group for various workforce development activities for the period 5/1/2022 – 4/30/2025:

- a) **by changing the grantee’s name to Fund for our Economic Future of Northeast Ohio.**
- b) **by changing the time period to commencing upon contract signature of all parties for a period of 3 years.**
- c) **by changing the funding source to General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services**

Original Funding Source: General Fund

Chris Farroni, Department of Development, presented. Nan Baker asked for clarification on why the funding source was being changed; and asked if funding has already been approved. Michael Chambers said that the award recommendation is going to County Council for approval; and said that the nomenclature on the funding source needed to be revised for consistency. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-289 was approved by unanimous vote.

BC2022-290

Sheriff’s Department, requesting to amend Board Approval No. BC2021-734, dated 12/13/2021, which approved an alternative procurement process, resulting in award recommendations to various providers for emergency offsite medical services for inmates for the period 1/1/2022 – 12/31/2022, **to add (1) provider, effective 5/9/2022, and for additional funds in the amount not-to-exceed \$5,000.00:**

Additional Provider

- a) **Partners in Nephrology Care Ltd.**

Current Providers (Approved by BC2021-734)

- a) Alternative Body Connections
- b) Ascend Clinical, LLC
- c) AT Associates
- d) Case Dental Medicine Support Services
- e) Cleveland Clinic
- f) Cleveland Clinic Foundation
- g) Cleveland Emergency Medical Service
- h) Cleveland Foot & Ankle Clinic
- i) Community Dialysis Center - East
- j) Davita
- k) Donald Martens & Sons Ambulance Service Inc.
- l) Emergency Professional Services, Inc.
- m) Euclid Hospital
- n) Faith Medical Associates
- o) Fresenius Medical Care
- p) Geauga Vision
- q) Grady Memorial Hospital

- r) Hastings Home Health Center
- s) ID Consultants Inc.
- t) Lutheran Hospital
- u) Manuel Garcia Prosthetics
- v) Myocare Nursing Home, Inc
- w) Ohio Emergency Care Services
- x) Ohio Renal Care West
- y) Orthotic Prosthetic Specialties
- z) Physicians Ambulance Service
- aa) Premier Physicians Centers
- bb) Sequenom CMM San Diego
- cc) St. Vincent Charity Hospital
- dd) St. Vincent Charity Hospital House Providers
- ee) St. Vincent Charity Hospital Medical Group
- ff) University Hospital
- gg) University Hospital – Bedford
- hh) University Hospital – Emergency Specialists
- ii) University Hospital – Medical Group
- jj) University Hospital – Parma
- kk) University Hospital – Primary Care Practice
- ll) Westpark Neurology & Rehabilitation Center

Funding Source: General Fund

Phillip Lilly, Sheriff's Department, presented. Nan Baker asked why the requested amount of additional funds is so low; and is this enough to adequately cover necessary services. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2022-290 was approved by unanimous vote.

BC2022-291

Sheriff's Department, requesting an amend Board Approval No. BC2022-108, dated 2/22/2022, which approved an alternative procurement process, resulting in award recommendations to various providers for various equipment repairs in the Jail facilities for the period 2/22/2022 – 12/31/2022, **to add (1) provider, effective 5/9/2022, and for additional funds in the amount not-to-exceed \$30,000.00:**

Additional Provider

a) Soundcom

Current Providers (Approved by BC2022-108)

- a) Belenky, Inc.
- b) Cleveland Communications, Inc.
- c) General Parts, LLC
- d) Toyota Material Handling Ohio

Funding Source: General Fund

Phillip Lilly, Sheriff's Department, presented. James Boyle asked for follow up on what services SoundCom provides and is it related to virtual visits at the Jail. Michael Chambers said he believes it is related to the audio/visual system in the meeting room at the Justice Center. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-291 was approved by unanimous vote.

D. - Consent Agenda

Dale Miller referred to Item No. BC2022-294 and asked why there were so few purchases. Paul Porter commented that this appears to be cyclical and there is no backlog of purchase requests requiring approval. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2022-292 through -294; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-292

Department of Purchasing, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2022-293

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 347 with Emerald Development and Economic Network, Inc. for the Rapid Re-housing Program for homeless individuals and families for the period 1/1/2018 – 12/31/2021, to extend the time period to 6/30/2022; no additional funds required.

Funding Sources: Emergency Solutions Grant Coronavirus Relief Act

BC2022-294

Department of Purchasing, presenting proposed purchases for the week of 5/9/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22002080	Various insulation materials and supplies for Facilities Division	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$24,999.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22001780	Factory Authorized – Catalytic converter repairs*	Department of Public Works	Valley Ford Truck, Inc.	\$2,476.82	General Fund

*Approval No. BC2021-508 dated 9/13/2021, which amended BC2020-684, dated 12/21/2020, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2021 to extend the time period to 3/31/2022 and for additional funds in the amount not-to-exceed \$300,000.00.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V- OTHER BUSINESS

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:52 a.m.