



Technical Advisory Committee

TAC Meeting

May 19, 2022

REMOTE via TEAMS

Microsoft Teams

The public should access the meeting via conference call by dialing:
[+1 440-462-2064,,687501897#](tel:+14404622064687501897)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

| Members | Appointed Representation | Proxy (if needed) | Present | Absent |
|------------------|---------------------------|-------------------|--------------------------|--------------------------|
| Jack Rhyne | Deputy CIO (CIO Designee) | | <input type="checkbox"/> | <input type="checkbox"/> |
| Jeremy Mio | Interim, Deputy CTO & ISO | | <input type="checkbox"/> | <input type="checkbox"/> |
| Jason Snowbrick | HHS Ops | | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Bender | HHS Apps | | <input type="checkbox"/> | <input type="checkbox"/> |
| Debbie Davtovich | Applications | | <input type="checkbox"/> | <input type="checkbox"/> |
| Alan Kilgore | Operations | | <input type="checkbox"/> | <input type="checkbox"/> |
| Tim Peterson | Engineering | Keith Kozer | <input type="checkbox"/> | <input type="checkbox"/> |
| Robin Roy | Board of Elections | | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Arnaut | Common Pleas Courts | | <input type="checkbox"/> | <input type="checkbox"/> |
| Pete Szigeti | Prosecutors Office | | <input type="checkbox"/> | <input type="checkbox"/> |

- III. REVIEW MINUTES
- IV. PUBLIC COMMENT

I. New Items

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|---|--|---|---|
| 01 | TAC2022-HHS-002 | Department: Health & Human Services | Presenter: |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to enter into a contract with DocuSign Carasoft. | | |
| Amount not to exceed: \$68,320.00 | | | |
| Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | | |
| Notes/Discussion | (Previously reviewed at the TAC May 12 th 2022 Meeting) | | |
| APPROVAL | YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | | |
| | Seconded: | | |
| | Unanimous Approval <input type="checkbox"/> | | Non-Unanimous Approval <input type="checkbox"/> |
| | Approved (Aye's) | | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> |
| | Not Approved (Nay's) | | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> |
| Abstained | | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

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| 02 | TAC2022-ME-005 | Department: Medical Examiner | Presenter: |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to purchase an Intraoral Sensor Start Kits for dental records. | | |
| | Amount not to exceed: \$20,023.20 | | |
| | <i>Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/></i> <i>Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/></i> | | |
| Notes/Discussion | (Previously reviewed at the TAC May 12 th , 2022 Meeting) | | |
| APPROVAL | YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | | |
| | Seconded: | | |
| | Unanimous Approval <input type="checkbox"/> | | Non-Unanimous Approval <input type="checkbox"/> |
| | Approved (Aye's) | | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> |
| | Not Approved (Nay's) | | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> |
| Abstained | | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

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| 03 | TAC2022-ME-006 | Department: Medical Examiner | Presenter: |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to enter into a 2 year service agreement with Thermo Elections North American LLC. This will cover the current instruments. | | |
| | Amount not to exceed: \$ 81,444.00 | | |
| | Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | |
| Notes/Discussion | (Previously reviewed at the TAC May 12 th , 2022 Meeting) | | |
| APPROVAL | YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | | |
| | Seconded: | | |
| | Unanimous Approval <input type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
| | Approved (Aye's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
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| Abstained | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | | |

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| 04 | TAC2022-PW-004 | Department: Public Works | Presenter: |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to enter into with Galaxy Digital for the Animal Shelter. | | |
| | Amount not to exceed: \$3,900.00 | | |
| | Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | |
| Notes/Discussion | (Previously reviewed at the TAC May 12 th 2022 Meeting) | | |
| APPROVAL | YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | | |
| | Seconded: | | |
| | Unanimous Approval <input type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
| | Approved (Aye's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Not Approved (Nay's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Abstained | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

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| 05 | TAC2022-HHS-003 | Department: Health & Human Services | Presenter: |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to enter into an agreement with CBTS Technology Solutions LLC. For variety of information technology/IT and telecommunications services. | | |
| | Amount not to exceed: \$71,175.00 | | |
| | Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | |
| Notes/Discussion | (Previously reviewed at the TAC May 12 th 2022 Meeting) | | |
| APPROVAL | YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | | |
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| | Unanimous Approval <input type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
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| Abstained | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | | |

A. Consent Items (approved via IT Standards or TAC Policy)

| PO # | Item Description | Department / Agency | Vendor | Total | IT Standard |
|------|------------------|---------------------|--------|-------|--------------------------|
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |

- II. PUBLIC COMMENT
- III. OTHER BUSINESS
- IV. ADJORNMENT