Technical Advisory Committee
TAC Meeting Minutes
April 21, 2022

REMOTE via TEAMS
Microsoft Teams
The public should access the meeting via conference call by dialing:
+1 440-462-2064,,687501897#

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

I.   CALL TO ORDER

II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jack Rhyne	Deputy CIO (CIO Designee)		☐	☒
Jeremy Mio	Interim, Deputy CTO & ISO		☐	☒
Jason Snowbrick	HHS Ops	Larry Patterson	☒	☐
Matt Bender	HHS Apps		☒	☐
Debbie Davtovich	Applications	Jeremy Williams	☒	☐
Alan Kilgore	Operations		☒	☐
Tim Peterson	Engineering	Keith Kozer	☒	☐
Robin Roy	Board of Elections		☒	☐
Tom Arnaut	Common Pleas Courts		☐	☒
Pete Szigeti	Prosecutors Office		☐	☒

III. REVIEW MINUTES - March 24th & April 7th – Motion to approve the minutes from March 24th. Robin Roy motioned; Matt Bender seconded. All agreed. The minutes were approved. Motion to approve the minutes from April 7th Tim Peterson motioned; Matt Bender seconded. All agreed. The minutes were approved.

IV. PUBLIC COMMENT

I. New Items

01	TAC2022-PSJS-002	Department: Public Safety & Justice Services	Presenter:
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to enter into a contract with Chagrin Valley Dispatch Council. Chagrin Valley Dispatch Council will develop an interface that will automatically transport basic crime data from CJIS Data Warehouse to the County GIS Dept.		
	Amount not to exceed: $ 11,500.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	(Previously reviewed at Pre-TAC on April 14th).		
APPROVAL	YES ☐ NO ☐ HELD ☒		

Approval Tracking	Moved:	Matt Bender	
	Seconded:	Robin Roy	
	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

02	TAC2022-FD-002	Department: Fiscal Department-Lodging Tax Office	Presenter:
RFI/RFP/RFQ ☒ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to enter into a contract with GovOS for short-term rental software solution.		
	Amount not to exceed: $475,000.00		
	Maintenance/Support included ☒ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	Replacing old equipment. (Previously reviewed at Pre-TAC on April 14th).		
APPROVAL	YES ☒ NO ☐ HELD ☐		

Approval Tracking	**Moved:**	Matt Bender
	Seconded:	Robin Roy
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

03	TAC2022-HHS-001	Department: HHS- Child Services	Presenter:
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to purchase 110 Microsoft Surface Pro's for the Graduating Foster Care children.		
	Amount not to exceed: $ 63,880.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	(Previously reviewed at Pre-TAC on April 14th).		
APPROVAL	YES ☒ NO ☐ HELD ☐		

Approval Tracking	**Moved:**	Tim Peterson
	Seconded:	Keith Kozer
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

04	TAC2022-PW-004	Department: Public Works	Presenter:
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to purchase Aviation Support and Maintenance Services General Terms and Conditions.		
	Amount not to exceed: $ 4,100.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	(Previously reviewed at Pre-TAC on April 14th).		
APPROVAL	YES ☒ NO ☐ HELD ☐		
Approval Tracking	Moved:	Robin Roy	
	Seconded:	Matt Bender	
	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

05	TAC2022-HHS-002	Department: HHS	Presenter: Larry Patterson

RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to purchase Adobe Captivate (10).
	Amount not to exceed: $ 2,400.00
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐
Notes/Discussion	(Previously reviewed at Pre-TAC on April 14th).

APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	**Moved:**	Tim Peterson
	Seconded:	Matt Bender
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department /	Vendor	Total	IT Standard

		Agency			
					☐
					☐
					☐
					☐
					☐

II. PUBLIC COMMENT – None
III. OTHER BUSINESS
IV. ADJORNMENT –Tim Peterson motion to adjourn; Larry Patterson seconded. Meeting adjourned at 9:44a.m