

Minutes

Cuyahoga County Board of Control
Monday, May 23, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing

II – REVIEW MINUTES – 5/16/2022

Michael Chambers motioned to approve the minutes from the May 16, 2022 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-312

Department of Public Works, requesting to amend Board Approval No. BC2021-354, dated 7/12/2021, which approved an award on Purchase Order No. 21001714 to Interior Supply Inc. for the purchase of materials for the Jail 2 Kitchen Ceiling Project, **by changing the not-to-exceed amount from \$16,517.60 to \$18,154.36.**

Funding Source: Capital Project Fund

Tom Pavich and Nichole English, Department of Public Works, presented. Dale Miller why was there not an agreement on the original pricing; asked for follow up on whether the Purchase Order terms and conditions contains language that allows the vendor to pass along price increases to the customer, due to market changes or delays, resulting in higher prices; asked for follow up for more detail on this purchase order and whether there are any recommended changes for these types of situations. Paul Porter said he would need to review the Purchase Order's terms and conditions and follow up with the Board members; and said that this is unusual as pricing is held on purchase orders and that delays may have compounded the issue. Nan Baker said she understands the circumstances under the current financial environment, but this example could be a slippery slope where the County enters into an agreement and then it becomes the expectation that anything entered into is compromised on pricing and we must be cautious; and said that contracts we have entered into now have a potential increase built in, but anything done earlier should be looked at. Michael Chambers asked if the Board members would like to hold this request until the Board's questions have been addressed. Ms. Baker said she is comfortable with this request going forward. Dale Miller concurred with Ms. Baker but would like additional information. James Boyle said that the reality is that the County must accept price increases and absorb the added cost after a product or service has been quoted, but do not see the benefits when prices decrease; said that moral claims are based on the right thing to do and are not legally-based and that vendors do not always have the same moral claim as government; said that he agrees with Mr. Miller and Ms. Baker's recommendation that this item advance for approval; and said that the process needs to be reviewed to address this type of situation so that purchase orders can be processed more quickly. Mr. Miller said the process should be reviewed as it should not take 30 days to process a purchase order. Mr. Chambers and Mr. Porter agreed that it does take longer due to government procurement requirements that must be met to process a purchase order for Board approval but will look at potential ways to streamline the process. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-312 was approved by unanimous vote.

BC2022-313

Department of Public Works, submitting an amendment to Contract No. 1237 with Vandra Brothers Construction, Inc. for rehabilitation of Lee Boulevard from Euclid Avenue to Forest Hills Boulevard in the City of East Cleveland for additional funds in the amount not-to-exceed \$256,452.14; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Road and Bridge ~~Registration Tax~~ Fund

Nichole English, Department of Public Works, presented. Nan Baker asked what percentage of an increase this amendment represents over the original contract amount. Michael Chambers asked for clarification on the funding source. Michael Chambers motioned to approve the item, as amended; Dale Miller seconded. Item BC2022-313 was approved by unanimous vote, as amended.

BC2022-314

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$395,452.00 for the purchase of (2) replacement International Tandem Dump Trucks for the Sanitary Division.
- b) Recommending an award on Purchase Order No. 22002145 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$395,452.00 for the purchase of (2) replacement International Tandem Dump Trucks for the Sanitary Division.

Funding Source: Sanitary Sewer Maintenance Fund

Tom Pavich, Department of Public Works, presented. James Boyle commented on the length of time the department was able to use the trucks that are being replaced. Michael Chambers said the trucks may not be used for their original intent once they are auctioned off. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-314 was approved by unanimous vote.

BC2022-315

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Tim Lally Chevrolet, Inc. in the amount not-to-exceed \$59,448.00 for a state contract purchase of (3) replacement, new, never-titled, 2023 Chevrolet Malibus for the Fleet Division.
- b) Recommending an award on Purchase Order No. 22002156 to Tim Lally Chevrolet, Inc. in the amount not-to-exceed \$59,448.00 for a state contract purchase of (3) replacement, new, never-titled, 2023 Chevrolet Malibus for the Fleet Division.

Funding Source: Maintenance Garage Fund

Tom Pavich, Department of Public Works, presented. Nan Baker commented that the County did not need to pay an inflated price for this purchase. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-315 was approved by unanimous vote.

BC2022-316

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to American National Skyline, Inc. in the amount not-to-exceed \$42,619.00 for window washing services at various County buildings, commencing upon contract signature of all parties for a period of 4 months.
- b) Recommending an award and enter into Contract No. 2455 with American National Skyline, Inc. in the amount not-to-exceed \$42,619.00 for window washing services at various County buildings, commencing upon contract signature of all parties for a period of 4 months.

Funding Source: General Fund

Tom Pavich, Department of Public Works, presented. James Boyle asked what the plan is for services at the end of the 4 months; and asked about the pricing of the original bids received but not awarded. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-316 was approved by unanimous vote.

BC2022-317

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cleveland Freightliner, Inc. in the amount not-to-exceed \$339,159.00 for the purchase of (1) additional Vacu-Jet Truck for Sanitary Division.
- b) Recommending an award on Purchase Order No. 22002060 to Cleveland Freightliner, Inc. in the amount not-to-exceed \$339,159.00 for the purchase of (1) additional Vacu-Jet Truck for Sanitary Division.

Funding Source: Sanitary Operating Fund

Tom Pavich, Department of Public Works, presented. Nan Baker asked why a new truck is necessary and will it bring more efficiency to department operations; and asked if the current equipment will be retired. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-317 was approved by unanimous vote.

BC2022-318

Department of Public Works, recommending an award and enter into Contract No. 2462 with Best Truck Equipment, Inc. in the amount not-to-exceed \$8,400.00 for the purchase and installation of an 8 ft. snowplow package with snow deflector and curb guards, commencing upon contract signature of all parties for a period of 1 year.

Funding Source: General Fund

Tom Pavich, Department of Public Works, presented. Nan Baker asked if it is typical to purchase a snowplow package in May; and asked if the amount is considered reasonable and if the department expects to purchase additional snowplow packages. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-318 was approved by unanimous vote.

BC2022-319

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to Professional Sports Publications, Inc. in the amount not-to-exceed \$9,998.00 for advertising services in various Cleveland Guardians and Cleveland Browns publications, to assist with Cuyahoga County's hiring efforts and to increase awareness of open positions.
- b) Recommending an award on Purchase Order No. 22001916 to Professional Sports Publications, Inc. in the amount not-to-exceed \$9,998.00 for advertising services in various Cleveland Guardians and Cleveland Browns publications, to assist with Cuyahoga County's hiring efforts and to increase awareness of open positions.

Funding Source: General Fund

Pat Smock and Julie McNulty, Department of Human Resources, presented. Dale Miller offered his support for this purchase; asked if the labor market is softening due to possible economic indicators of a national recession; and asked if the events held for Department of Health and Human Services yielded positive results in hiring. Nan Baker asked for clarification on the funding source. Michael Chambers said the funding is from Department of Human Resources General Fund budget. James Boyle asked why the Cleveland Cavaliers were not a source for advertising and if the department anticipates an additional advertising strategy; asked if other innovative strategies are being discussed for other County agencies to assist in hiring; and said the County is moving in a positive direction. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-319 was approved by unanimous vote.

BC2022-320

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 22002171 to Cleveland Freightliner, Inc. (14-4) in the amount not-to-exceed \$135,465.00 for the purchase of (1) replacement Specialty Response Vehicle for the Lake County Type 1 Hazardous Materials Team.

Funding Source: FY2020 State Homeland Security Grant

Lezlie White, Department of Public Safety and Justice Services, presented. Michael Chambers asked what will happen to the vehicle being replaced. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-320 was approved by unanimous vote.

BC2022-321

Office of the Medical Examiner, recommending an award on Purchase Order No. 22002050 to Leeds Precision Instruments, Inc. (14-2) in the amount not-to-exceed \$85,998.00 for the purchase of (1) additional Dual Stage Ballistic Comparison Microscope.

Funding Source: FY2020 Coverdell Competitive Grant

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-321 was approved by unanimous vote.

BC2022-322

Sheriff's Department, submitting an amendment to Agreement No. 573 with the City of Solon for outsourcing prisoner board and care services to reduce the average daily population for the period 1/1/2021 – 12/31/2022 for additional funds in the amount not-to-exceed \$85,000.00.

Funding Source: General Fund

Tanisha Gates and Ronda Gibson, Sheriff's Department, presented. Dale Miller asked if there has been pressure from other Courts to increase the County's jail population and if the change in weather has been a factor; and said that it is frustrating that the general population is decreasing in numbers, but crime is increasing; Nan Baker asked how many suburban jails that had been used prior are now physically closed and may no longer be used. James Boyle asked if Geauga County is refusing to take inmates or just does not have available space; asked how many beds City of Solon jail has; asked what the current population at the County Corrections Center is; and said that approximately 1,700 has been consistent. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-322 was approved by unanimous vote.

BC2022-323

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to FDL Marine, Inc. dba Edgewater Marina in the amount not-to-exceed \$31,142.07 for the purchase of fuel for marine patrol boat operations in connection with the Operation Stonegarden Grant Program and the Northern Border Initiative for the period 5/25/2022 – 12/31/2022.
- b) Recommending an award on Purchase Order No. 22002196 to FDL Marine, Inc. dba Edgewater Marina in the amount not-to-exceed \$31,142.07 for the purchase of fuel for marine patrol boat operations in connection with the Operation Stonegarden Grant Program and the Northern Border Initiative for the period 5/25/2022 – 12/31/2022.

Funding Source: 18% FY2018, 32% FY2019 and 50% FY2020 Operations Stonegarden Grants

Karen DiCarlo, Sheriff's Department, presented. Nan Baker asked if the costs are higher than last year. Michael Chambers asked if the boat is docked at Whiskey Island. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-323 was approved by unanimous vote.

BC2022-324

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Keefe Group, LLC in the amount not-to-exceed \$180,000.00 for the purchase of various Commissary items to incentivize inmates to receive the COVID-19 vaccination.
- b) Recommending an award on Purchase Order No. 22001882 to Keefe Group, LLC in the amount not-to-exceed \$180,000.00 for the purchase of various Commissary items to incentivize inmates to receive the COVID-19 vaccination.

Funding Source: **General Fund** - American ~~Plan—Rescue~~ **Rescue Plan** Act (ARPA) Revenue Replacement/Provision of Government Services

Tanisha Gates, Sheriff's Department, presented. Nan Baker asked for clarification on the funding source and if this is part of the reserves; asked if it includes any CARES Act funds; and asked if expenditures are being tracking from this funding source. James Boyle said that all expenditures are being tracked by consultants and County staff to ensure compliance with all parameters. Michael Chambers clarified the source of the reserve funds and recommended the funding source be amended. Michael Chambers motioned to approve the item, as amended; Nan Baker seconded. Item BC2022-324 was approved by unanimous vote, as amended.

BC2022-325

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Securus Technologies, LLC in the amount not-to-exceed \$227,500.00 for the purchase of telephone calling cards and remote video visitations to incentivize inmates to receive the COVID-19 vaccination.
- b) Recommending an award on Purchase Order No. 22001881 to Securus Technologies, LLC in the amount not-to-exceed \$227,500.00 for the purchase of telephone calling cards and remote video visitations to incentivize inmates to receive the COVID-19 vaccination.

Funding Source: **General Fund** - American ~~Plan—Rescue~~ **Rescue Plan** Act (ARPA) Revenue Replacement/Provision of Government Services

Tanisha Gates, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item, as amended; James Boyle seconded. Item BC2022-325 was approved by unanimous vote, as amended.

The following item was held at the request of the department.

BC2022-326

~~Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 1852 with North Coast Community Homes, Inc. for residential placement for homeless individuals and families who have tested positive for COVID-19 for the period 9/9/2021 – 3/8/2022, to extend the time period to 3/8/2023, to modify the contract terms by increasing the monthly rate for services, effective 3/9/2023 and for additional funds in the amount not to exceed \$24,000.00.~~

~~Funding Source: Health and Human Services Levy Fund~~

Dale Miller asked for additional information as to why this item was held. Melissa Sirak and Paul Porter responded. The item was held.

BC2022-327

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending awards on RQ7099 and enter contracts with various providers in the total amount not-to-exceed \$84,900.00 for various services in connection with the 2021 Emergency Solutions Grant for the period 1/1/2022 – 8/31/2022:

- a) Contract No. 2456 with Northeast Ohio Coalition for the Homeless in the amount not-to-exceed \$30,500.00 for seasonal street outreach services.
- b) Contract No. 2313 with West Side Catholic Center in the amount not-to-exceed \$54,400.00 for seasonal day shelter services.

Funding Source: Health and Human Services Levy Fund

Melissa Sirak, Office of Homeless Services, presented. James Boyle said the late submittal timeline is helpful as in this case, it displays a conscious effort to submit the contracts on time. Paul Porter said the timeline to address late submittals has been standardized to record key milestones regarding processing items and provides a clearer picture of processing times and issues. Nan Baker asked for clarification on the funding source and how it relates to 2021 Emergency Solutions Grant. Mr. Porter explained that the language regarding the grant was contained in the previously approved alternative procurement and the original Request for Proposals that this is being awarded on. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-327 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2022-328 through -329; Leigh Tucker seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-328

Fiscal Department, presenting proposed travel/membership requests for the week of 5/23/2022:

<i>Dept:</i>	<i>County Executive’s Office</i>							
<i>Event:</i>	<i>Conference entitled “2021 County Executives Roundtable”</i>							
<i>Source:</i>	<i>NACo – National Association of Counties</i>							
<i>Location:</i>	<i>Washington, DC.</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground TRN/ Mileage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Armond Budish</i>	<i>12/8 - 12/10/2021</i>			<i>\$1,031.10</i>		<i>\$237.65</i>	<i>\$1,268.75</i>	<i>General Fund</i>

*Paid to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To attend an invitation-only event that brings together elected county executives and leading national experts to discuss trends and innovations in county government. This year, executives convened in the nation’s capital to network, hear from experts and engage with senior White House officials.

BC2022-329

Department of Purchasing, presenting proposed purchases for the week of 5/23/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22002069	Various repair parts for sand blasting truck	Department of Public Works	N.T. Ruddock	Not-to-exceed \$15,000.00	Road & Bridge Funds
22002170	Concrete for various county projects	Department of Public Works	Rockport Ready Mix, Inc.	Not-to-exceed \$25,000.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22001962	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Baron's Bus Inc.	\$11,490.00	Health & Human Services Levy Fund
22001965	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Anna Maria of Aurora, Inc.	\$5,700.00	Health & Human Services Levy Fund
22002148	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Safety Controls Technology Inc. dba SCT, Inc.	\$34,295.00	Health & Human Services Levy Fund
22001863	Standard annual subscription to Clockify software for the period 1/31/2022 – 1/31/2023	Department of Information Technology	COING Inc.	\$2,964.60	General Fund
22002088	Factory Authorized –Vac-U-Jet repairs for Sanitary Division**	Department of Public Works	Jack Doheny Company	\$33,972.81	Sanitary Operating Fund

22002167	Cooling tower pump for HVAC repairs at Courthouse Square	Department of Public Works	Mark Elliott Company	\$5,297.63	General Fund
22002179	Emergency veterinary services for the Animal Shelter***	Department of Public Works	Karen Ganofsky, DVM	\$18,900.00	50% Dick Goddard Best Friends Fund and 50% Dog and Kennel Fund
22002248	Factory Authorized –Valve actuators for HVAC repairs at Justice Center**	Department of Public Works	Johnson Controls	\$5,047.25	General Fund
22001955	2022 Annual Accreditation and surveillance visit fees	Office of the Medical Examiner	ANSI National Accreditation Board, LLC	\$20,805.00	\$14,125.00 General Fund and \$6,680.00 Paul Coverdell Grant

* Approval No. BC2021-738 dated 12/13/2021, which approved an alternative procurement process and exemption from aggregation on various purchase orders, resulting in awards to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2022 – 12/31/2022.

**Approval No. BC2022-224 dated 4/11/2022, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts, and services for the period 3/24/2016 - 12/31/2022.

***Approval No. BC2022-225 dated 4/11/2022, which amended various Board approvals on various dates, authorizing an alternative procurement process resulting in awards to various providers for medical, surgical and animal care services for the period 2/1/2017 - 12/31/2022.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

V- OTHER BUSINESS

Time Sensitive/Mission Critical

BC2022-330

Sheriff's Department, recommending an award to Alpha Pro Med in the amount not-to-exceed \$20,995.00 for the purchase of (500) additional self-protection blankets for jail inmates.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented. Dale Miller asked if these blankets are to prevent self-harm; and asked if pricing is consistent with prior purchases. Paul Porter described the procurement process that was utilized and what circumstances led to the need for a time sensitive/mission critical purchase. Nan Baker asked if we are ordering 500 more than we normally would have; asked how the quantity needed was determined; and asked what the total number of available blankets is. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-330 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting an amendment to a grant award from State of Ohio Emergency Management Agency to support regional first responders in the preparation to prevent, protect, mitigate, respond, and recover from man-made, terrorist events for the FY2017 State Homeland Security Grant Program for the period 9/1/2017 – 5/31/2021, to de-obligate unused grant funds in the amount of (\$37.40).

Funding Source: FY2017 State Homeland Security Grant

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant award from State of Ohio Emergency Management Agency for the FY2018 Law Enforcement State Homeland Security Grant Program – Region 2 for the period 9/1/2018 – 12/31/2021, to de-obligate unused grant funds in the amount of (\$998.86).

Funding Source: FY2018 Law Enforcement State Homeland Security Law Enforcement Grant

Item No. 3

Department of Public Safety and Justice Services, submitting an amendment to a grant award from State of Ohio Emergency Management Agency for the FY2018 State Homeland Security Grant Program – Regional for the period 9/1/2018 – 1/31/2022, to de-obligate unused grant funds in the amount of (\$557.70).

Funding Source: FY2018 State Homeland Security Grant

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 47462</i>	<i>Amend Contract No. 862</i>	<i>United Survey, Inc.</i>	<i>2020 Sewer Rehabilitation Program in various County Sewer Districts</i>	<i>\$-0-</i>	<i>Department of Public Works</i>	<i>6/1/2020 – 5/31/2022, to extend the time period to 2/28/2023</i>	<i>(Original) Sewer District User Fees</i>	<i>5/9/2022 (Executive) 5/10/2022 (Law Dept.)</i>

VI – PUBLIC COMMENT

Sharon Georgakopoulos, Clerk of the Board of Control, announced that the next meeting of the Board of Control will be held on Tuesday, May 31, 2022, due to the Memorial Day holiday.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:00 p.m.