

Minutes

Cuyahoga County Board of Control
Tuesday, May 31, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Mellany Seay, Administrator, Operations and Finance, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing

II – REVIEW MINUTES – 5/23/2022

Michael Chambers motioned to approve the minutes from the May 23, 2022 meeting; James Boyle seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

VI – PUBLIC COMMENT

BC2022-331

Department of Public Works, recommending an award on RQ8595 and enter into Contract No. 2494 with HDR Engineering, Inc. (87-3) in the amount not-to-exceed \$382,869.00 for professional engineering and independent peer review services related to Hilliard Road Bridge No. 08.57 over the Rocky River, Valley Parkway and Cleveland Metroparks all-purpose trail in the Cities of Rocky River and Lakewood.

Funding Source: Road and Bridge Fund

Mellany Seay, Department of Public Works, presented. James Boyle asked if these services were included in the original construction costs for the project. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-331 was approved by unanimous vote.

BC2022-332

Department of Information Technology, on behalf of Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$25,864.10 for a state contract purchase of switches and wireless network equipment for Central Booking Project at the Justice Center.
- b) Recommending an award on Purchase Order No. 22000702 to TEC Communications, Inc. in the amount not-to-exceed \$25,864.10 for a state contract purchase of switches and wireless network equipment for Central Booking Project at the Justice Center.

Funding Source: Capital Project

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-332 was approved by unanimous vote.

BC2022-333

Department of Information Technology, on behalf of Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems in the amount not-to-exceed \$349,833.31 for a state contract purchase of a physical security network system and maintenance services for the Cuyahoga County Corrections Center.
- b) Recommending an award on Purchase Order No. 22002337 to Integrated Precision Systems in the amount not-to-exceed \$349,833.31 for a state contract purchase of a physical security network system and maintenance services for the Cuyahoga County Corrections Center.

Funding Source: General Fund - American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

Jeanelle Greene, Department of Information Technology and Mellany Seay, Department of Public Works, presented. Nan Baker said she was surprised at the limited security space for monitoring the facility during a recent tour of the jail and asked if this request is to enhance the existing system; said that appears that the equipment being purchased will be improving upon the current system and not adding on; and asked for follow up on the scope of services and what improvement can be expected. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-333 was approved by unanimous vote.

BC2022-334

Prosecutor's Office, submitting an amendment to Contract No. 1342 with Gene-By-Gene, Ltd. for Forensic Genetic Genealogy DNA Analysis and Searching services in connection with the FY2019 Bureau of Justice Assistance Sexual Assault Kit Initiative Grant Program for the period 8/17/2020 – 8/16/2023, to expand the scope of services for research and analysis of (20) additional unsolved sexual assault cases, effective 5/31/2022 and for additional funds in the amount not-to-exceed \$80,000.00.

Funding Source: Department of Justice, Bureau of Justice Assistance Sexual Assault Kit Initiative Grant

Amanda Hall, Prosecutor's Office, presented. Dale Miller asked if the review of backlogged, unsolved cases is close to completion; asked how many long-term, unsolved cases are in a typical year and how are new cases being managed; asked if this amendment will only be dealing with cases through 2019; and asked if there is any backlog of new cases. Nan Baker asked for follow up on how the \$1 million from the Governor's Office for the Regional Forensic Science Laboratory factors into these services to relieve the backlog of cases. Michael Chambers asked Paul Porter to follow up on Ms. Baker's question. Mr. Chambers asked if the \$1 million is for the entire State of Ohio or just Cuyahoga County. Ms. Baker said this money was specifically for Cuyahoga County. James Boyle asked how old these unsolved cases are. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-334 was approved by unanimous vote.

BC2022-335

Sheriff's Department, recommending an award on Purchase Order No. 22002432 to City of North Royalton in the amount not-to-exceed \$10,000.00 for prisoner board and care services for the period 5/31/2022 – 12/31/2022.

Funding Source: General Fund

Tanisha Gates and Kevin O'Donnell, Sheriff's Department, presented. James Boyle asked how many inmates are being sent to City of North Royalton and what is the capacity of that jail; asked what is the per diem rate and has the County used this facility prior; and asked if only misdemeanor cases are sent to this facility. Nan Baker asked if the inmates sent to North Royalton serve out their sentence there; asked for confirmation on the jail capacity and how many inmates have been sent in the past several years and at what cost; and asked for follow up on a question asked of the Jail Warden at the May 23rd Board of Control meeting, as to the number of non-County facilities in use and how many have been shut down and no longer available. Paul Porter said he would follow up with the Jail Warden for a response. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-335 was approved by unanimous vote.

BC2022-336

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$63,880.00 for a state contract purchase of (110) Microsoft Surface Go 3 Tablets and related accessories for graduating youths aging out of foster care.
- b) Recommending an award on Purchase Order No. 22002217 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$63,880.00 for a state contract purchase of (110) Microsoft Surface Go 3 Tablets and related accessories for graduating youths aging out of foster care.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E for 100% reimbursement through TANF-Independent Living Funds

Remon Kaldas, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-336 was approved by unanimous vote.

BC2022-337

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Housing Innovations, LLC in the amount not-to-exceed \$165,000.00 for planning and evaluation services in connection with the Cuyahoga County Continuum of Care Evaluation and Planning Project for the period 1/1/2022 – 12/31/2022.
- b) Recommending an award and enter into Contract No. 2473 with Housing Innovations, LLC in the amount not-to-exceed \$165,000.00 for planning and evaluation services in connection with the Cuyahoga County Continuum of Care Evaluation and Planning Project for the period 1/1/2022 – 12/31/2022.

Funding Source: U.S. Department of Housing & Urban Development Planning Grant

Erin Rearden, Office of Homeless Services and Marcos Cortes, Department of Health and Human Services, presented. Nan Baker asked if this contract is late due to the Federal grant timeline; asked when the grant award was received; asked why it took 6 months to negotiate the contract; asked why this was delayed as this is a current service provider; asked why the contract is only 1 year when there are only 7 months remaining on the contract term; asked if recurring providers can plan in advance with their insurance carriers to address the County's insurance requirements; asked if services have been provided and if the vendor is waiting on payment. Paul Porter said that departments are encouraged to be specific in their Request for Proposals regarding insurance requirements; said that the process allows for a compliant certificate of insurance to be submitted as part of a vendor's proposal or at least 3 quotes seeking appropriate coverage, where costs are factored into the cost of the vendor's proposal; said that this is a County-wide issue and not specific to Department of Health and Human Services. Michael Chambers said the delays are due to cyber insurance requirements; said that this has been a challenge with all contracts and that it may be helpful to have the Law Department explain these requirements and the challenges they bring; said that this issue is expected to improve over the next year; and said that this has added a considerable cost increase to the vendors, which is then passed onto the County.

Ms. Baker said she likes the idea of getting 3 quotes to show vendors are serious and complies with the deadlines; said that Board of Control is last point of approval which makes it difficult to approve when items are so late; and said that anything on the front end to expedite processing and approval would be helpful. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-337 was approved by unanimous vote.

BC2022-338

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to The Young Women’s Christian Association of Greater Cleveland, serving as fiscal agent on behalf of A Place 4 Me, in the amount not-to-exceed \$225,298.00 for provision of system coordination planning and implementation activities for ending and preventing youth homelessness for the period 1/1/2022 – 12/31/2022.
- b) Recommending an award and enter into Contract No. 2467 with The Young Women’s Christian Association of Greater Cleveland, serving as fiscal agent on behalf of A Place 4 Me, in the amount not-to-exceed \$225,298.00 for provision of system coordination planning and implementation activities for ending and preventing youth homelessness for the period 1/1/2022 – 12/31/2022.

Funding Source: U.S. Department of Housing and Urban Development Grant

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2022-338 was approved by unanimous vote.

C. – Exemptions

BC2022-339

Department of Development, on behalf of the Department of Sustainability, submitting an RFP exemption, which will result in a grant award (via Contract No. 2417) to Cleveland Water Alliance in the amount not-to-exceed \$1,450,000.00 to establish the Water Economy Growth Initiative Program, commencing upon contract signature of all parties for a period of 2 years.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

Chris Farroni, Department of Development and Mike Foley, Department of Sustainability, presented. Nan Baker said she is glad that this item will be presented to Council Committee to further explain the details of this program; said that only Board of Control will consider the RFP exemption and that would not be discussed in Committee; asked how the department will respond if they are asked if this is considered a sole source provider; asked if there are any providers that could come close to offering these services; said she does not want other businesses coming forward saying they were not given the opportunity to bid on such a sizable project, since the process was not competitive; and asked if the department thinks that this could possibly happen.

James Boyle asked why an RFP exemption is being requested rather than conduct an open bidding process; asked if there are other providers for these services; said that just being able to provide quality services does not justify use of an RFP exemption; said it may be a different case if there are no other vendors who can provide services; said that these details will be further discussed in Committee, including the interest of other project partners and use of ARPA funds and that the department should be prepared to address; and said the overall expectation should be an open process. Michael Chambers said that this request is the first step in the approval process, as the award recommendation will be going to County Council for consideration; said the departments have the option to either seek proposals or an RFP exemption and that the Board of Control the option to approve. Paul Porter cited a similar example under Department of Workforce Development and asked if the regional presence of this provider, who can attract businesses and talent to the region, is preferable. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-339 was approved by unanimous vote.

D. – Consent Agenda

Michael Chambers commented on the number of items in the queue pending approval at the next meeting. James Boyle referred to Item No. BC2022-342 and asked about the location of the Micorgrid Conference. Mike Foley, Department of Sustainability responded. There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2022-340 through -342; James Boyle seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-340

Department of Development, submitting an amendment to Contract No. 1812 with Greater Collinwood Development Corporation for Streetscape-Five Pointes Phase 2 (E. 152nd/St. Clair Avenue) in connection with the 2021 Community Development Supplemental Grant Program for the period 4/1/2021 – 3/31/2022, to extend the time period to 7/31/2022; no additional funds required.

Funding Source: Community Development Supplemental Grant Funds

BC2022-341

Fiscal Department, presenting proposed travel/membership requests for the week of 5/31/2022:

<i>Dept:</i>	<i>Department of Sustainability</i>							
<i>Event:</i>	<i>Meeting entitled "Microgrid Conference"</i>							
<i>Source:</i>	<i>Microgrid Knowledge</i>							
<i>Location:</i>	<i>Philadelphia, PA.</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration **</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground TRN/ Mileage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Valerie Katz</i>	<i>5/31 – 6/2/2022</i>	<i>\$1,245.00</i>	<i>\$112.00</i>	<i>\$509.68</i>	<i>\$50.00</i>	<i>\$653.19</i>	<i>\$2,569.87</i>	<i>General Fund</i>

****Staff reimbursement**

***** Airfare will be covered by a contract with the County's Travel Vendor**

Purpose:

To gain/develop a better understanding of microgrid technology, policy, and regulatory frameworks.

<i>Dept:</i>	<i>Public Defender's Office</i>							
<i>Event:</i>	<i>Workshop entitled "NACDL-Cardozo National Forensic College 2022"</i>							
<i>Source:</i>	<i>National Association of Criminal Defense Lawyers</i>							
<i>Location:</i>	<i>New York, NY.</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground TRN/ Mileage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Laura Jones</i>	<i>6/11 – 6/18/2022</i>	<i>\$500.00</i>	<i>\$348.00</i>	<i>\$2,804.91</i>	<i>\$199.78</i>	<i>\$387.60</i>	<i>\$4,240.29</i>	<i>General Fund for reimbursement by the Ohio Public Defender's Office</i>
<i>Paul Kuzmins</i>	<i>6/11 – 6/18/2022</i>	<i>\$500.00</i>	<i>\$348.00</i>	<i>\$2,804.91</i>	<i>\$173.72</i>	<i>\$387.60</i>	<i>\$4,214.23</i>	<i>General Fund for reimbursement by the Ohio Public Defender's Office</i>
<i>Sean Sweeney</i>	<i>6/11 – 6/18/2022</i>	<i>\$500.00</i>	<i>\$348.00</i>	<i>\$2,804.91</i>	<i>\$177.02</i>	<i>\$387.60</i>	<i>\$4,217.53</i>	<i>General Fund for reimbursement by the Ohio Public Defender's Office</i>

**Paid to the Host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor*

Purpose:

The purpose of this event is to train experienced litigators in Public Defender Offices, both trial and post-conviction, to litigate complex forensic science strategically.

<i>Dept:</i>	<i>Department of Development</i>							
<i>Event:</i>	<i>Meeting entitled "NASA legislative meetings"</i>							
<i>Source:</i>	<i>Greater Cleveland Partnership</i>							
<i>Location:</i>	<i>Washington, DC.</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground TRN/ Mileage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Paul Herdeg</i>	<i>6/22/2022</i>	<i>N/A</i>	<i>\$60.00</i>	<i>N/A</i>	<i>\$103.44</i>	<i>\$409.00</i>	<i>\$572.44</i>	<i>General Fund</i>

**Paid to the Host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor*

Purpose:

To attend legislative meetings in support of adequate NASA Glenn funding in Washington, DC.

BC2022-342

Department of Purchasing, presenting proposed purchases for the week of 5/31/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22002252	Various safety equipment and supplies for Sanitary Division	Department of Public Works	W.W. Grainger, Inc.	\$6,132.47	General Fund
22002430	Annual renewal for WorkWave Route Manager 360 and GPS tracking subscription services for the period 9/16/2022-9/15/2023	Division of Children and Family Services	vPrime Tech Inc	\$6,500.00	70% Health and Human Services Levy and 30% Title IV-E Funds
22002332	(1) additional modular workstation/cubicle for use by Video Technician at Justice Center	Prosecutor's Office	Midwest Hallowell Dist., Inc. dba Ohio Wholesale Business Furniture	\$11,950.00	General Fund
22002333	(6) additional modular workstation/cubicle for use by Witness/Victim Service Center advocates at Courthouse Square	Prosecutor's Office	Midwest Hallowell Dist., Inc. dba Ohio Wholesale Business Furniture	\$31,500.00	General Fund
22002429	Replacement (300) Inmate mattresses	Sheriff's Department	ICS Jail Supplies Inc.	\$19,377.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22001873	Factory Authorized – Various pump parts and repairs*	Department of Public Works	APO Pumps and Compressors LLC	\$9,749.42	General Fund

*Approval No. BC2022-224 dated 4/11/2022, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 – 12/31/2022.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Sheriff's Department, submitting an amendment to a grant agreement with Ohio Emergency Management Agency for reimbursement of eligible expenses for the Northern Border Initiative Operation Stonegarden Project in connection with the FY2019 State Homeland Security Grant Program for the period 9/1/2019 – 6/30/2022, to extend the time period to 7/31/2023; no additional funds required.

Funding Source: U.S. Department of Homeland Security, Federal Emergency Management Agency, Customs and Border Patrol through the Ohio Emergency Management Agency (OEMA)

Item No. 2

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 41069	Amend Contract No. 2317	RELX Inc. dba LexisNexis, a division of RELX, Inc.	Print and online legal research services for various County departments and agencies	\$4,590.00	Department of Law	1/1/2018 – 12/31/2023, to expand the scope of services, to include integration of Microsoft Word with current online legal research services for the Prosecutor’s Office, effective upon contract signature of all parties and for additional funds.	General Fund	5/17/2022 (Executive) 5/17/2022 (Law Dept.)
RQ 2652	Amend Master Contract Contract No. 895 Contract No. 896	Various Providers: Redwood Toxicology Laboratory Inc. Safety Controls Technology	Drug screening and testing services	\$-0-	Juvenile Court Division	2/1/2021 – 1/31/2023, to modify the contract language in Attachment A, to add unit rates for instant drug screening, effective upon contract signature of all parties; no additional funds required.	(Original) Health and Human Services Levy Fund	5/17/2022 (Executive) 5/17/2022 (Law Dept.)

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:39 a.m.