

Minutes

Cuyahoga County Board of Control
Tuesday, July 5, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council, (Alternate for Pernell Jones)
Councilmember Dale Miller
Councilmember Nan Baker
Mellany Seay, Administrator, Operations and Finance, Department of Public Works
(Alternate for Michael Dever)

II – REVIEW MINUTES – 6/27/2022

Michael Chambers motioned to approve the minutes from the June 27, 2022 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-406

Department of Public Works, submitting an amendment to Contract No. 2575 (formerly Contract No. 683) with Emerald Supply, Inc. for can liners for various County buildings for the period 7/22/2019 – 6/30/2022, to extend the time period to 8/15/2022 and for additional funds in the amount not-to-exceed \$18,000.00.

Funding Source: General Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2022-406 was approved by unanimous vote.

BC2022-407

Department of Development, recommending a Place-Based/Mixed-Use Loan to 2915 Detroit Ave., LLC in the amount not-to-exceed \$485,000.00 for the renovation of the former Vitrolite Building, located at 2915 Detroit Avenue, City of Cleveland for the creation of (6) new, leasable spaces for health and wellness-focused businesses.

Funding Source: Economic Development Loan Fund

Mike May, Department of Development, presented. Dale Miller asked if the cycling stations are stationary or is there indoor track; and commented that this request represents a collection of positive uses and that the County will get money back with interest and there is good leverage and good job creation, which makes this an ideal project. Nan Baker asked how the loan amount was determined and if the loan exceeded \$500,000.00, would it go to the Economic Development Committee for full project review or the Community Improvement Corporation; said that prior proposals for gap funding have been heard by Council's Economic Development Committee; and asked if the amount represents only gap funding. Trevor McAleer asked what would happen if the goal for 32 jobs, to be created over the next 3 years through this project, is not met; and asked if the interest rate increase is pre-determined. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-407 was approved by unanimous vote.

BC2022-408

Department of Development,

- a) Submitting an RFP exemption, which will result in in payment to Downtown Cleveland Alliance in the amount not-to-exceed \$30,000.00 for membership fees for the period 7/1/2022 – 6/30/2023.
- b) Recommending a payment on Purchase Order No. 22002888 to Downtown Cleveland Alliance in the amount not-to-exceed \$30,000.00 for membership fees for the period 7/1/2022 – 6/30/2023.

Funding Source: General Fund

Laura Simms, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-408 was approved by unanimous vote.

BC2022-409

Department of Human Resources, recommending an award and enter into Agreement No. 2542 with Cuyahoga Community College – Corporate College Conference Center in the amount not-to-exceed \$3,204.88 for facility space, technology resources and food services for a Corrections Officers Job Fair, held on 6/22/2022.

Funding Source: General Fund

Sheba Marshall and Stephen Witt, Department of Human Resources, presented. Trevor McAleer asked how many new hires resulted from this event; and asked for follow up on the details of the next event to take place this month. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-409 was approved by unanimous vote.

BC2022-410

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Gather Content Ltd. in the amount not-to-exceed \$9,588.00 for the renewal of Gather Content Legacy Enterprise Licenses for the period 5/11/2022 – 5/11/2023.
- b) Recommending an award on Purchase Order No. 22002272 to Gather Content Ltd. in the amount not-to-exceed \$9,588.00 for the renewal of Gather Content Legacy Enterprise Licenses for the period 5/11/2022 – 5/11/2023.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked if the services were anticipated, or do they serve a temporary purpose; and asked why there are no businesses in the United States that can provide these licenses. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-410 was approved by unanimous vote.

BC2022-411

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Logicalis Inc. in the amount not-to-exceed \$374,235.08 for NetApp Storage and related software and accessories.
- b) Recommending an award on Purchase Order No. 22002802 to Logicalis Inc. in the amount not-to-exceed \$374,235.08 for NetApp Storage and related software and accessories.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-411 was approved by unanimous vote.

BC2022-412

Personnel Review Commission, submitting an amendment to Contract No. 2493 (formerly Contract No. 1178) with Examity Inc. for pre-employment testing software and remote proctoring services for the period 6/23/2021 – 6/22/2022, to extend the time period to 6/22/2024 and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

Rebecca Kopcienski, Personnel Review Commission, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-412 was approved by unanimous vote.

BC2022-413

Office of the Medical Examiner,

- a) Submitting an RFP exemption, which will result in an award recommendation to Thermo Electron North America, LLC in the amount not-to-exceed \$81,444.00 for Q Exactive Focus Mass Spectrometer maintenance services, commencing upon contract signature of all parties for a period of 2 years.
- b) Recommending an award and enter into Contract No. 2484 with Thermo Electron North America, LLC in the amount not-to-exceed \$81,444.00 for Q Exactive Focus Mass Spectrometer maintenance services, commencing upon contract signature of all parties for a period of 2 years.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Trevor McAleer asked when the equipment covered under this contract was purchased and was it from this same vendor. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-413 was approved by unanimous vote.

BC2022-414

Prosecutor's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cellebrite, Inc. in the amount not-to-exceed \$435,397.47 for the purchase of (6) Universal Forensic Extraction Device 4-PC Ultimate Forensic Software licenses and subscription services to decrypt and extract investigative data from mobile devices for the period 6/18/2022 – 6/17/2025.
- b) Recommending an award and enter into Contract No. 2548 with Cellebrite, Inc. in the amount not-to-exceed \$435,397.47 for the purchase of (6) Universal Forensic Extraction Device 4-PC Ultimate Forensic Software licenses and subscription services to decrypt and extract investigative data from mobile devices for the period 6/18/2022 – 6/17/2025.

Funding Source: General Fund

David Frattare, Prosecutor's Office, presented. Dale Miller asked if the department would save money by reorganizing and combining the multiple licenses under this one purchase. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2022-414 was approved by unanimous vote.

The following item was held at the request of the Board of Control members.

BC2022-415

~~Sheriff's Department, submitting an amendment to Agreement No. 348 with City of Bedford Heights for lease of the Bedford Heights Jail, located at 5661 Perkins Road, Bedford Heights for the operation of County jail facilities for the period 10/1/2017 – 9/30/2027 for additional funds in the amount not to exceed \$48,000.00.~~

~~Funding Source: General Fund~~

Tanisha Gates and Michelle Henry, Sheriff's Department, presented. Nan Baker asked if the original agreement included transportation services and asked for clarification on what this amendment covers; asked if there is a credit for not using the facility as anticipated; and asked that the agenda caption be revised to include language regarding transportation services. Trevor McAleer said he understands that Bedford Heights was initially incentivized to not use the facility but does not understand why this is being requested for another year for Bedford Heights, when we did the same in the City of Euclid; said that he understood the arrangement last year as having transportation costs covered for a one-year, one-time transition to transport prisoners and asked why this is continuing for another year; asked if the agreement contains a termination clause, as the one with City of Euclid did provide for termination of agreement; and recommended to hold the item for one week, pending receipt of additional information. The Board of Control members concurred with Mr. McAleer's recommendation. Item BC2022-415 was held.

BC2022-416

Sheriff's Department, recommending an award on Purchase Order No. 22002809 to City of North Royalton in the amount not-to-exceed \$20,000.00 for prisoner board and care services for the period 7/5/2022 – 12/31/2022.

Funding Source: General Fund

Tanisha Gates and Michelle Henry, Sheriff's Department, presented. Trevor McAleer asked how inmates are selected to relocate; asked what the per diem rate is; and said that the per diem rate is important for future negotiations by the Law Department, as the City of Cleveland's per diem rate is \$99.00, which is lower than City of North Royalton. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-416 was approved by unanimous vote.

C. - Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2022-417 through -419; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-417

Department of Public Safety and Justice Services, submitting an amendment to Contract No. 2048 with AVI-SPL, LLC for the purchase and installation of (2) replacement, large-venue, laser projectors for the Emergency Operations Center for the period 12/20/2021 – 6/19/2022, to extend the time period to 7/31/2022; no additional funds required.

Funding Source: General Fund

BC2022-418

Fiscal Department, presenting proposed travel/membership requests for the week of 7/5/2022:

Dept:	Department of Information Technology							
Event:	Conference entitled "URISA GIS-Pro 2022 Conference"							
Source:	Urban and Regional Information Systems Association (URISA)							
Location:	Boise, ID.							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air *	Total	Funding Source
Tom Fisher	10/1 - 10/6/2022	\$500.00	\$256.00	\$830.55	\$0.00	\$788.52	\$2,375.07	60% Real Estate Assessment Fund and 40% General Fund with \$500.00 to be reimbursed by Urban and Regional Information Systems Association***

*Airfare will be covered by a contract with the County's Travel Vendor

**Staff reimbursement

***Sponsor will be reimbursing the County a maximum of \$500.00 for the traveler's expenses incurred related to this request. Due to early travel required to attend the respective Board of Director's meetings, this reimbursement is to cover those additional expenses. The Cuyahoga County Inspector General has concluded acceptance of this reimbursement is not a violation of the County's ethics policies.

Purpose:

The purpose of this conference is to participate in educational sessions that are directly applicable to our local government GIS work. There will be networking and meetings with peers from other United States counties to identify best practices and working solutions to the challenges faced and addressed by other counties. Traveler, as a member of the Board of Directors, serves on the leadership of the Ohio Chapter which allows for additional higher-level interaction as well as identify opportunities for the County to implement.

BC2022-419

Department of Purchasing, presenting proposed purchases for the week of 7/5/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22002620	Replacement of (4) handheld chemical detection/analyzer meters for use by Westshore HazMat Response Team	Department of Public Safety and Justice Services	Safeware, Inc.	\$16,724.97	FY2019 State Homeland Security Grant Program
22002621	(60) Level B HazMat chemical protective suits for use by Southeast/Chagrin HazMat Response Team, Westshore HazMat Response Team, Southwest Emergency Response Team and City of Cleveland Fire Department – HazMat Response Team	Department of Public Safety and Justice Services	Fisher Scientific Company LLC	\$5,824.40	FY2019 State Homeland Security Grant Program
22002843	(20) Bolt Conversions, (2,000) Secure Blanks and (40) Clear 556 Magazines to be used by the Office of Emergency Management Rescue Task Force	Department of Public Safety and Justice Services	Vance Outdoors, Inc.	\$9,439.60	General Fund
22002764	Asphalt for Road and Bridge Projects	Department of Public Works	Stoneco Inc. dba Allied Corp.	Not-to-exceed \$49,999.00	Road and Bridge Fund
22002895	Various lumber and plyform materials	Department of Public Works	LumberOne Supply	Not-to-exceed \$49,999.00	Road and Bridge Fund
22001898	(20,000) Various intraoral sensor starter kits	Office of the Medical Examiner	Patterson Dental Supply Inc.	\$18,540.00	General Fund
22002725	(1) Tablet/pill counter	Office of the Medical Examiner	Capsa Solutions LLC dba Capsa Healthcare	\$7,209.81	Opioid Settlement Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22002680	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>University Hospital Cleveland Medical Center dba UH Cleveland Medical Center</i>	<i>\$22,330.00</i>	<i>Health & Human Services Levy Fund</i>
22002683	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>University Hospitals Cleveland Medical Center dba UH Cleveland Medical Center</i>	<i>\$36,375.00</i>	<i>Health & Human Services Levy Fund</i>
22002922	<i>Emergency veterinary services for the Animal Shelter**</i>	<i>Department of Public Works</i>	<i>Karen Ganofsky, DVM</i>	<i>\$21,750.00</i>	<i>100% Dick Goddard's Best Friends Fund</i>

**Approval No. BC2021-738 dated 12/13/2021, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$2,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2022 – 12/31/2022.*

*** Approval No. BC2021-679 dated 11/22/2021, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2022.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V. OTHER BUSINESS

Time Sensitive/Mission Critical

BC2022-420

Office of the Medical Examiner, recommending an award on Purchase Order No. 22002660 to ARC Gas & Supply LLC in the amount not-to-exceed \$7,305.10 for the purchase of (10) Ultra High Purity Helium Gas Cylinders.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-420 was approved by unanimous vote.

BC2022-421

Department of Health and Human Services/Division of Children and Family Services, recommending an award to University Hospitals of Cleveland in the amount not-to-exceed \$24,999.99 for various security-related services for the period 5/11/2022 – 12/31/2022.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E

David Merriman, Department of Health and Human Services, presented. Dale Miller asked how the department knows that the costs are reasonable. Nan Baker asked how the requested amount is determined when costs are still not established; asked how much money will be paid upon approval; asked if any invoices have been received; and asked if this is a proactive request and will more funds be requested later. Trevor McAleer indicated that he has a family members employed by University Hospitals of Cleveland and would recuse from voting. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-421 was approved by unanimous vote, with Trevor McAleer recusing.

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting a Right-of-Way Permit with MCImetro Access Transmission Services LLC to construct, maintain and operate approximately 43 feet of 2-inch HDPE containing fiber-optic cable including underground installations, attachments and appurtenances, within the public right-of-way, near address 27349 Cook Road in Olmsted Township.

Funding Source: N/A

Item No. 2

Court of Common Pleas/Juvenile Court Division, submitting a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services in the amount of \$11,560,638.23 for various programs in connection with the SFY2023 RECLAIM Ohio Grant for the period 7/1/2022 – 6/30/2023.

Funding Source: Ohio Department of Youth Services

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
RQ 47502	Amend Contract No. 1563	Bellefaire Jewish Children's Bureau	Mentoring services for (60) youth in permanent custody of DCFS	\$0.00	Division of Children and Family Services	7/1/2020 – 6/30/2022, to extend the time period to 9/30/2022	(Original) State Child Protective Allocation	6/10/2022 (Executive) 6/24/2022 (Law Dept.)
N/A	Amend Contract No. 1294	Cuyahoga County Public Defender's Office	Public defender services in connection with the implementation of the High-Risk Domestic Violence Court	\$0.00	Court of Common Pleas/Corrections Planning Board	10/1/2019 – 9/30/2022, to extend the time period to 9/30/2023	(Original) FY2019 U.S. Department of Justice, Bureau of Justice Assistance Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program	6/14/2022 (Executive) 6/23/2022 (Law Dept.)
N/A	Amend Contract No. 1716	Cuyahoga County Prosecutor's Office	Assistant prosecutor services in connection with the implementation of the High Risk Domestic Violence Court	\$0.00	Court of Common Pleas/Corrections Planning Board	10/1/2019 – 9/30/2022, to extend the time period to 9/30/2023	(Original) FY2019 U.S. Department of Justice, Bureau of Justice Assistance Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program	6/14/2022 (Executive) 6/23/2022 (Law Dept.)

N/A	Amend Contract No. 2095	Department of Public Safety and Justice Services/Witness/Victim Service Center	Domestic violence victim advocacy services in connection with the implementation of the High Risk Domestic Violence Court	\$0.00	Court of Common Pleas/Corrections Planning Board	10/1/2019 – 9/30/2022, to extend the time period to 9/30/2023	(Original) FY2019 U.S. Department of Justice, Bureau of Justice Assistance Innovations in Supervision Initiative: Building Capacity to Create Safer Communities Grant Program	6/14/2022 (Executive) 6/23/2022 (Law Dept.)
RQ 44122	Amend Contract No. 488	OhioGuidestone	Out-of-School Youth Program for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults in connection with the Workforce Innovation and Opportunity Act	\$0.00	Department of Workforce Development	7/1/2019 – 6/30/2022, to extend the time period to 6/30/2023	(Original) 71% Workforce Innovation and Opportunity Act Fund and 29% Temporary Assistance to Needy Families Fund	6/22/2022 (Executive) 6/22/2022 (Law Dept.)
RQ 44122	Amend Contract No. 620	Towards Employment	Out-of-School Youth Program for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults in connection with the Workforce Innovation and Opportunity Act	\$0.00	Department of Workforce Development	7/1/2019 – 6/30/2022, to extend the time period to 6/30/2023	(Original) 50% Workforce Innovation and Opportunity Act Fund and 50% Temporary Assistance to Needy Families Fund	6/22/2022 (Executive) 6/22/2022 (Law Dept.)

RQ 44122	Amend Contract No. 627	Youth Opportunities Unlimited	Out-of-School Youth Program for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults in connection with the Workforce Innovation and Opportunity Act	\$0.00	Department of Workforce Development	7/1/2019 – 6/30/2022, to extend the time period to 6/30/2023	(Original) 51% Workforce Innovation and Opportunity Act Fund and 49% Temporary Assistance to Needy Families Fund	6/22/2022 (Executive) 6/22/2022 (Law Dept.)
RQ 44122	Amend Contract No. 649	Cuyahoga Community College District	Out-of-School Youth Program for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults in connection with the Workforce Innovation and Opportunity Act	\$0.00	Department of Workforce Development	7/1/2019 – 6/30/2022, to extend the time period to 6/30/2023	(Original) 67% Workforce Innovation and Opportunity Act Fund and 33% Temporary Assistance to Needy Families Fund	6/22/2022 (Executive) 6/22/2022 (Law Dept.)

RQ 44122	Amend Contract No. 651	Linking Employment Abilities and Potential (LEAP)	In-School Youth Program for students with disabilities for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults in connection with the Workforce Innovation and Opportunity Act	\$0.00	Department of Workforce Development	7/1/2019 – 6/30/2022, to extend the time period to 6/30/2023	(Original) Workforce Innovation and Opportunity Act Fund	6/22/2022 (Executive) 6/22/2022 (Law Dept.)
RQ 44122	Amend Contract No. 652	Youth Opportunities Unlimited	Operation of the Youth Resource Center for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults in connection with the Workforce Innovation and Opportunity Act	\$0.00	Department of Workforce Development	7/1/2019 – 6/30/2022, to extend the time period to 6/30/2023	(Original) 46% Workforce Innovation and Opportunity Act Fund and 54% Temporary Assistance to Needy Families Fund	6/22/2022 (Executive) 6/22/2022 (Law Dept.)

RQ 44122	Amend Contract No. 741	Cuyahoga Community College District	In-School Youth Program for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults in connection with the Workforce Innovation and Opportunity Act	\$0.00	Department of Workforce Development	7/1/2019 – 6/30/2022, to extend the time period to 6/30/2023	(Original) Workforce Innovation and Opportunity Act Fund	6/22/2022 (Executive) 6/22/2022 (Law Dept.)
RQ 38158	Amend Contract No. 1563	Kevin C. Robinette Architects, LLC	Architectural engineering services	\$0.00	Department of Public Works	2/22/2017 – 6/30/2022, to extend the time period to 12/31/2022	(Original) General Fund – Capital Project	6/22/2022 (Executive) 6/23/2022 (Law Dept.)

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:48 a.m.