Technical Advisory Committee
Minutes
June,2 2022

REMOTE via TEAMS
Microsoft Teams
The public should access the meeting via conference call by dialing:
+1 440-462-2064,,687501897#

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

I.   CALL TO ORDER

II.   ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jack Rhyne	Deputy CIO (CIO Designee)		☒	☐
Jeremy Mio	Interim, Deputy CTO & ISO		☒	☐
Jason Snowbrick	HHS Ops		☒	☐
Matt Bender	HHS Apps	Greg Sherman	☒	☐
Debbie Davtovich	Applications		☒	☐
Alan Kilgore	Operations		☒	☐
Tim Peterson	Engineering		☒	☐
Robin Roy	Board of Elections		☒	☐
Tom Arnaut	Common Pleas Courts		☐	☒
Pete Szigeti	Prosecutors Office		☐	☒

III.   REVIEW MINUTES – May 19ˢᵗ 2022 -Alan Kilgore motion to approve, Jason Snowbrick seconded; all agreed. Minutes approved.

IV.   PUBLIC COMMENT- None

I.   Held Items

01	TAC2022-ME-005	Department: Medical Examiner	Presenter:
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to purchase an Intraoral Sensor Start Kits for dental records.		
	Amount not to exceed: $20,023.20		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	(Previously reviewed at the TAC May 12th, 2022 Meeting)		

APPROVAL	YES ☒ NO ☐ HELD ☐ *Pending implementation review and architect diagram.

Approval Tracking	**Moved:**	Jack Rhyne	
	Seconded:	Alan Kilgore	
	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

II.   New Items

01	TAC2022-SH-004	Department: Sheriff's Department	Presenter:
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to purchase a Logitech web camera and peripherals.		
	Amount not to exceed: $ 861.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			
APPROVAL	YES ☒ NO ☐ HELD ☐		

Approval Tracking	**Moved:**	Robin Roy	
	Seconded:	Tim Peterson	
	Unanimous Approval ☒		Non-Unanimous Approval ☐
	Approved (Aye's)		Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)		Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained		Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

02	TAC2022-HHS-003	Department: Health & Human Services	Presenter: Jason Snowbrick
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to purchase 10 Document Fujitsu Scanners.		
	Amount not to exceed: $ 10,200.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			
APPROVAL	YES ☒ NO ☐ HELD ☐		

Approval Tracking	**Moved:**	Greg Sherman	
	Seconded:	Robin Roy	
	Unanimous Approval ☐	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	2- year extension contract with Examity	PRC		Time Only	☒
					☐
					☐
					☐
					☐

III.   PUBLIC COMMENT
IV.   OTHER BUSINESS
I.   ADJORNMENT- Jason Snowbrick motion to adjourn; Robin Roy seconded. All agreed. Meeting adjourned.