



Technical Advisory Committee

TAC Meeting Minutes

June 16, 2022

REMOTE via TEAMS (for presenters)
Microsoft Teams
The public should access the meeting via conference call by dialing:
[+1 440-462-2064,687501897#](tel:+14404622064687501897)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

| Members | Appointed Representation | Proxy (if needed) | Present | Absent |
|------------------|---------------------------|-------------------|-------------------------------------|-------------------------------------|
| Jack Rhyne | Deputy CIO (CIO Designee) | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jeremy Mio | ISO | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jason Snowbrick | HHS Ops | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Matt Bender | HHS Apps | Greg Sherman | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Debbie Davtovich | Applications | Jeremy Williams | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Alan Kilgore | Operations | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tim Peterson | Engineering | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Robin Roy | Board of Elections | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tom Arnaut | Common Pleas Courts | | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Pete Szigeti | Prosecutors Office | | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

- III. REVIEW MINUTES – June 2, 2022- Alan Kilgore moved to approve the minutes, Jason Snowbrick seconded. The member all agreed. Minutes approved.
- IV. PUBLIC COMMENT

V. NEW ITEMS

| | | | |
|--|---|---|-----------------------------|
| 01 | TAC2022-BE-003 | Department: Board of Elections | Presenter: Robin Roy |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval for one license for iSpring learning management system. | | |
| | Amount not to exceed: \$ 1,455.00 | | |
| | Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | |
| Notes/Discussion | | | |
| APPROVAL | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | Jason Snowbrick | |
| | Seconded: | Tim Peterson | |
| | Unanimous Approval <input checked="" type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
| | Approved (Aye's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Not Approved (Nay's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Abstained | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

| | | | |
|--|---|---|-------------------|
| 02 | TAC2022-PO-002 | Department: Prosecutor's Office | Presenter: |
| RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/> | Requesting the approval to renew a subscription for Hawk Analytics an internet-based software program for the Crime Strategies Unit. | | |
| | Amount not to exceed: \$ 4,995.00 | | |
| | Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/> | | |
| Notes/Discussion | | | |
| APPROVAL | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/> | | |
| Approval Tracking | Moved: | Robin Roy | |
| | Seconded: | Greg Sherman | |
| | Unanimous Approval <input type="checkbox"/> | Non-Unanimous Approval <input type="checkbox"/> | |
| | Approved (Aye's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Not Approved (Nay's) | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |
| | Abstained | Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/> | |

A. Consent Items (approved via IT Standards or TAC Policy)

| PO # | Item Description | Department / Agency | Vendor | Total | IT Standard |
|------|------------------------|----------------------|---------------------------|---------------|-------------------------------------|
| | IPS Amendment | Sheriff's Department | Integrated Precision, Inc | \$869,1565.66 | <input checked="" type="checkbox"/> |
| | 1- HP Mini Workstation | Sheriff | MNJ | \$1,258.00 | <input checked="" type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> |

- VI. PUBLIC COMMENT
- VII. OTHER BUSINESS
- VIII. ADJORNMENT