

Minutes

Cuyahoga County Board of Control
Tuesday, September 6, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernell Jones)
Councilmember Dale Miller
Councilmember Nan Baker

II. – REVIEW MINUTES – 8/29/2022

Michael Chambers motioned to approve the minutes from the August 29, 2022 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

BC2022-415

Sheriff’s Department, submitting an amendment to Agreement No. 348 with City of Bedford Heights for lease of the Bedford Heights Jail, located at 5661 Perkins Road, Bedford Heights for the operation of County jail facilities for the period 10/1/2017 – 9/30/2027 for additional funds in the amount not-to-exceed \$48,000.00.

Funding Source: General Fund

Donna Kaleal, Sheriff’s Department, presented. Dale Miller asked how long the requested funding will cover the current obligation to the City of Bedford Heights. Trevor McAleer asked does the City of Bedford Heights currently pay the County for the use of five (5) beds; asked if the County has a reasonable termination clause; asked when closing the City of Euclid jail, did the County provide the same service, i.e. providing a number of beds for the City of Euclid’s inmates; asked what was the determination to terminate the agreement with the City of Euclid versus the City of Bedford Heights; asked what is the average use of beds for the City of Euclid; stated if there was going to be any follow-up discussions

regarding this arrangement, please include the Council members in this discussion. Nan Baker asked if there is a definite go-live date for the Central Booking Project. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-415 was approved by unanimous vote.

B. – New Items for Review

BC2022-508

Department of Public Works, submitting an amendment to Contract No. 832 with DLR Group, Inc. dba DLR Group/Westlake Reed Leskosky for programming services for the Justice Center Complex Project for the period 4/24/2019 – 12/31/2021, to extend the time period to 12/31/2023, to expand the scope of services to include the coordination of third-party review of the jail and the coordination of the planning process regarding the potential to reduce the scope and construction/project costs for the Courts as part of the Justice Center, commencing upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$343,880.00.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. Trevor McAleer asked is there is an early termination clause option for the County; asked will the vendor start working on the Court project immediately after the approval of this item; asked if the vendor would utilize some funding to begin preparing the Courts project; asked if it would be amendable to reduce the requested funding to cover the projects at hand and come back for additional funds; stated that Department of Public Works notify Council when they begin to utilize the services for the Courts Project.

Nan Baker asked the independent review has not been completed as of today; asked why would the County move forward with this request without hearing and/or considering the results of the independent review; asked if there has been a consensus taken from the Courts on this project; stated hesitant in going forward with this item, before receiving the results of the review, with everyone not having the same vision and not on the same page; stated that sadly the Courts were not brought in sooner on the decision process while this item is being approved without all the necessary information; asked if the steering committee will meet soon to review the details of the study; asked wouldn't the steering committee want to meet sooner rather than later, especially with this requested amount.

Dale Miller stated that historically, it was difficult to get everyone to have a cost-effective vision in the Juvenile Justice Center and going forward with this project, some of the same roadblocks will be encountered which makes it necessary to move forward with this item. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-508 was approved by majority vote, with Nan Baker casting a dissenting vote.

BC2022-509

Department of Public Works, submitting an amendment to Contract No. 871 with Project Management Consultants LLC for owner’s representative services in connection with the Justice Center Complex Project for the period 1/9/2019 – 12/31/2022 to extend the time period to 7/31/2023 and for additional funds in the amount not-to-exceed \$400,000.00.

Funding Source: General Fund – ~~American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services~~

Nichole English, Department of Public Works, presented. Dale Miller asked of the requested funds, how much is allocated for the Jail Project and how much is allocated for the Court Project.

Nan Baker asked will there be a need to amend the contract for additional funds in the future; asked is paying the project manager directly; asked if this will be the same consultant for the Courts Project; asked if funding was allotted for both projects; asked if the timeline is being extended for six (6) months only, will this be enough time to complete the project(s); asked if the Jail Project and the Courts Project be separated or pursued as one project; asked if the study of project site should be held until the independent review is completed; asked if there are any services that have occurred that have not been invoiced; stated that there are various answers that could be correct for this project but cannot be definite until the results come back from the independent study.

Trevor McAleer asked regardless of the independent study, will the County still need an owner’s representative if there’s a need to renovate or build new; asked what this additional amount would bring the current contract total; asked if monies have been paid out monies that are being refunded to future funding allocations; asked are all of the invoices paid up to date. Trevor McAleer motioned to approve the item, as amended; Michael Chambers seconded. Item BC2022-509 was approved by majority vote, with Nan Baker casting a dissenting vote, as amended.

BC2022-527

Department of Public Works, requesting approval of a Settlement Agreement for acquiring Right-of-Way in connection with the reconstruction of Stearns Road from Schady Road to Bagley Road in Olmsted Township:

Parcel 31 SH, T (Standard Highway and Temporary Easement)

Property Owner: Spruce Lake LTD

Fair Market Value Estimate: \$181,748.00

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-527 was approved by unanimous vote.

BC2022-528

Department of Public Works, requesting to amend Board Approval No. BC2021-610, dated 10/25/2021, which approved an award on Purchase Order No. 21003741 to Wadsworth Solutions for various water source heat pump connectors and parts, **by changing the not-to-exceed amount from \$12,632.50 to not-to-exceed \$15,793.00.**

Funding Source: Centralized Custodial Services Fund

Tom Pavitch, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-528 was approved by unanimous vote.

BC2022-529

Department of Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to North Coast CHDO Homes, Inc. in the amount not-to-exceed \$239,503.00 for acquisition and renovation of existing housing for rental to Adults with Disabilities for the period 9/1/2022 – 5/1/2023.
- b) Recommending an award and enter into Contract No. 2357 with North Coast CHDO Homes, Inc. in the amount not-to-exceed \$239,503.00 for acquisition and renovation of existing housing for rental to Adults with Disabilities for the period 9/1/2022 – 5/1/2023.

Funding Source: Federal HOME Funds

Kate Feighan, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-529 was approved by unanimous vote.

BC2022-530

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to SHI International Corporation in the amount not-to-exceed \$39,217.74 for the purchase of an intelligent bypass switch and related network accessories.
- b) Recommending an award on Purchase Order No. 22003543 to SHI International Corporation in the amount not-to-exceed \$39,217.74 for the purchase of an intelligent bypass switch and related network accessories.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked is this a new to the County; asked why is this new product/service being introduced to the County now. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-530 was approved by unanimous vote.

BC2022-531

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Mythics, Inc. in the amount not-to-exceed \$35,820.00 for the purchase of (1,500) Java SE Desktop subscription licenses for the period 8/18/2022 – 8/17/2023.
- b) Recommending an award on Purchase Order No. 22003585 to Mythics, Inc. in the amount not-to-exceed \$35,820.00 for the purchase of (1,500) Java SE Desktop subscription licenses for the period 8/18/2022 – 8/17/2023.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked why is there a need for the requested number of licenses. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-531 was approved by unanimous vote.

BC2022-532

Department of Information Technology, recommending an award on Purchase Order No. 22003778 to Adorama Inc. (23-1) in the amount not-to-exceed \$96,375.00 for upgrades to Absolute laptop management licenses commencing upon approval for a period of 3 years.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-532 was approved by unanimous vote.

BC2022-533

Department of Purchasing, submitting an amendment to Contract No. 462 with Brink’s, Incorporated fka Dunbar Armored Inc. for armed guard and armored truck services for various County Departments for the period 01/01/2019 – 12/31/2021 to change the terms, expand the scope of services, by adding (2) pick-up locations for the Animal Shelter, effective 01/01/2022, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed ~~\$379,299.89~~ **\$110,536.00**.

Funding Source: General Fund

Paul Porter, Department of Purchasing, presented. Nan Baker asked when did this service begin; asked if the vendor continued to provide services without proper paperwork in place; asked what plans are being considered past the current end date; asked if the outstanding communication issues aren’t settled, will the vendor continue to provide services until issues are resolved; asked there should be another request to extend the contract past the current end date. Michael Chambers motioned to approve the item, as amended; Trevor McAleer seconded, as amended. Item BC2022-533 was approved by unanimous vote, as amended.

BC2022-534

Common Pleas Court/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Just Detention International in the amount not-to-exceed \$65,884.00 for consultation, training and technical assistance for the implementation of the PREA Targeted Implementation Planning and Support (TIPS) Program for the period 6/1/2022 – 6/30/2023.

- b) Recommending an award on Contract No. 2710 to Just Detention International in the amount not-to-exceed \$65,884.00 for consultation, training and technical assistance for the implementation of the PREA Targeted Implementation Planning and Support (TIPS) Program for the period 6/1/2022 – 6/30/2023.

Funding Source: General Fund

LaTerra Brown, Juvenile Court Division, presented. Nan Baker asked if this project new to the County or is this vendor new to the project. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-534 was approved by unanimous vote.

BC2022-535

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cleveland Communications, Inc. in the amount not-to-exceed \$20,000.00 for repair and maintenance services of Harris radios on an as needed basis for approximately (95) law enforcement vehicles.

- b) Recommending an award on Purchase Order No. 22003800 to Cleveland Communications, Inc. in the amount not-to-exceed \$20,000.00 for repair and maintenance services of Harris radios on an as needed basis for approximately (95) law enforcement vehicles.

Funding Source: **Federal Share Equity Account** – Department of Justice

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item, as amended; Nichole English seconded, as amended. Item BC2022-535 was approved by unanimous vote, as amended.

C. – Exemptions

BC2022-536

Department of Public Works, requesting an alternative procurement process, which will result in award recommendations to a maximum of (3) County-eligible and Ohio Department of Transportation pre-qualified providers in the total amount not-to-exceed \$1,500,000.00 for on-call heavy construction services, on a task order basis, each in the amount not-to-exceed \$300,000.00, for various road and bridge repairs for a period of 3 years.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. Dale Miller asked what is the advantage of pre-qualifying contractors instead of putting out a formal bid for each project as they arise; asked what is the response for those who feel this method circumvents the formal bidding process; asked is there a plan to definitely obtain three (3) vendors; asked why wouldn't the number be increased to allow for more competition; stated that the number should be increased to five (5) but noting that it is not expected to have 5 vendors if they are not qualified to perform the duties required. Nan Baker asked how would mission critical requests fit into this; asked if this is something that has occurred in the past; asked what is the current contract's time period. Paul Porter asked how much has spent using these vendors, on average, in the past. Trevor McAleer asked when is anticipated that this item comes forward for approval by Council.

Jerad Zibritosky, Department of Law asked if there would be an official vote to amend the item based on the consensus of the Board members.

Michael Chambers motioned to amend the language of the item to change the maximum number of vendors obtained from (3) to (5); Dale Miller seconded.

Michael Chambers motioned to approve the item, as amended; Dale Miller seconded. Item BC2022-536 was approved by unanimous vote, as amended.

D. –Consent Agenda

Trevor McAleer asked if the portable restrooms will be located at the Huntington Park Garage; asked is this for staff only or public use. Michael Chambers motioned to approve Consent Agenda Item No. BC2022-537 through -538; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-537

Fiscal Department, presenting proposed travel/membership requests for the week of 9/6/2022:

<i>Dept:</i>	<i>Department of Public Safety and Justice Services</i>							
<i>Event:</i>	<i>Workshop entitled "Camp Hope America - Generations f Hope Event 2022"</i>							
<i>Source:</i>	<i>Camp Hope America</i>							
<i>Location:</i>	<i>Allenspark, Colorado</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground Trans/ Mileage/ Luggage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Jill Smialek</i>	<i>9/11/22 - 9/14/22</i>	<i>\$250.00</i>	<i>\$44.00</i>	<i>\$0.00</i>	<i>\$110.00</i>	<i>\$353.00</i>	<i>\$757.00</i>	<i>Camp Hope America Grant</i>
<i>Jakolya Gordon</i>	<i>9/11/22 - 9/14/22</i>	<i>\$250.00</i>	<i>\$44.00</i>	<i>\$0.00</i>	<i>\$160.38</i>	<i>\$353.00</i>	<i>\$807.38</i>	<i>Camp Hope America Grant</i>

**Paid to host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor*

Purpose:

This event will take place in Allenspark, Colorado and will convene some of the leading Community Based Domestic Violence, Sexual Assault and Family Violence Prevention Agencies from around the country who implement the Camp HOPE America program in their community. This event will be paid from the Camp HOPE America grant.

Note: Registration includes lodging and meals. Meals requested are during travel times only.

BC2022-538

Department of Purchasing, presenting proposed purchases for the week of 9/6/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CM2682	<i>Delivery, rental and pick up of portable restrooms for Cleveland Browns' home games</i>	<i>Department of Public Works</i>	<i>United Rentals (North America), Inc.</i>	<i>Not-to-exceed \$20,540.00</i>	<i>General Fund</i>
22003754	<i>(1) Additional BOSS UTV Snow V-Plow and (1) V-Box spreader</i>	<i>Department of Public Works</i>	<i>Ag-Pro Ohio LLC</i>	<i>\$9,798.00</i>	<i>Centralized Custodial Services Fund</i>
22003759	<i>(70,000) Metal dog license tags to be purchased in 2023</i>	<i>Department of Public Works</i>	<i>International Identification Inc. dba National Band & Tag Co.</i>	<i>Not-to-exceed \$10,000.00</i>	<i>Animal Shelter Operating Fund</i>
22003672	<i>(4) Replacement electronic lockers with 6 locker openings per bank for Detention Visitation Area</i>	<i>Juvenile Court</i>	<i>A Plus Warehouse</i>	<i>\$6,769.24</i>	<i>General Fund</i>
22003079	<i>Various Strata tubes, screens, columns and cartridges for the Toxicology Department</i>	<i>Medical Examiner's Office</i>	<i>Phenomenex, Inc.</i>	<i>\$19,660.00</i>	<i>General Fund</i>

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22003637	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>Anna Maria of Aurora, Inc.</i>	<i>\$16,392.00</i>	<i>Health and Human Services Levy Fund</i>
22003707	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>Anna Maria of Aurora, Inc.</i>	<i>\$19,849.00</i>	<i>Health and Human Services Levy Fund</i>

**Approval No. BC2021-738 dated 12/13/2021, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$2,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2022 – 12/31/2022.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V. OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting a Right-of-Entry Agreement with Norfolk Southern Railway Company to perform an in-depth inspection of various bridges over the Norfolk Southern Railroad:

- a) Jefferson Avenue Bridge No. 00.57 in the City of Cleveland.
- b) Egbert Road Bridge No. 02.52 in the City of Bedford.

Funding Source: N/A

Item No. 2

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2023 RECLAIM Ohio Grant for the period 7/1/2022 – 6/30/2023 for budget line revisions.

Funding Source: State of Ohio, Department of Youth Services RECLAIM Ohio Grant

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 8257</i>	<i>Amend Contract No. 2221</i>	<i>C.A. Agresta Construction Company</i>	<i>Resurfacing of Green Road from Miles Road to Emery Road in the City of Warrensville Heights in connection with the 2021-2024 Transportation Improvement Program</i>	<i>\$0.00</i>	<i>Department of Public Works</i>	<i>N/A</i>	<i>80% Federal Funds, 10% Road and Bridge Fund, 10% Municipality</i>	<i>8/26/2022 (Executive) 8/29/2022 (Law Dept.)</i>

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:18 p.m.